

## **Dependency Non-Parental Third Party Custody (Non-Contested)**

This guide is intended to assist persons, who are not the child's parents, who want to petition the Court for custody of a child, when the child is the subject of a Dependency case in the Juvenile Court. **This guide is applicable for Non-Contested cases only** (all the parties are in agreement with the Non-Parental Third Party Custody). This guide provides general information about the procedures that must be followed and the necessary forms that must be completed. It is important to know that DSHS Social Workers and Court Staff cannot give you legal advice in regards to how to fill out the forms or what to include in the forms.

**TALK WITH AN ATTORNEY IF POSSIBLE:** these instructions are not a substitute for legal advice. The laws and court rules are complex and following these instructions will not guarantee a favorable result. It is always advisable to talk to a lawyer about your case. Even in cases where there may be an agreement, obtaining attorney advice is important.

1. No one can start the process for Non-Parental Third Party Custody until the Dependency Court has issued an **Order Granting Concurrent Jurisdiction** (*Attachment 1*). The Assistant Attorney General (AAG) who is assigned to the Dependency Case will prepare the Order Granting Concurrent Jurisdiction and will present it to the Dependency Judge/Court Commissioner during a review hearing in the Dependency case. The order will address waiver of fees, waiver of the domestic scheduling order and if the parenting seminar is required.
2. The person or persons wanting to pursue Non Parental Third Party Custody is/are referred to as the **petitioner(s)**. The parent(s) are referred to as the **respondent(s)**. The petitioner will be given a copy of the Order Granting Concurrent Jurisdiction, after the Order has been signed by the Judge/Commissioner, from their DSHS Social Worker. DSHS will then file the background check declaration under the non-parental custody case number.
3. No earlier than 3 working days (not including weekends and holidays) from the date the Order Granting Concurrent Jurisdiction was signed by the Judge/Court Commissioner, the petitioner must file a number of documents **including a copy of the Order Granting Concurrent Jurisdiction** with the Superior Court Clerk in order to begin the Non-Parental Third Party Custody process.

All of the documents needed for this process are available at the Clerk's Office for \$0.50 per page, at Legal Aid for \$25.00 per packet, or downloadable for free at <http://www.courts.wa.gov/forms>.

The **Superior Court Clerks Offices and Legal Aid Office** for Benton and Franklin County are listed below:

**Benton County Clerk**  
7122 West Okanogan Place, Building A  
Kennewick, WA 99336  
509-735-8388

**Franklin County Clerk**  
1016 N Fourth AVE  
Pasco, WA 99301  
509-535-3525 Room 306

**Benton Franklin Legal Aid Society**  
418 N. Kellogg Street Suite E  
Kennewick, WA 99336  
509-734-9840

The required documents that must be filed with the Superior Court Clerk are listed below. A sample of the first page of each document is attached to this Guide. The attachment number is listed on each attached document. The following documents must be accurate, complete and signed when they are filed with the Court Clerk:

- For the following document, if using the website click **ALL FORMS** then click **FOR USE IN ALL FAMILY LAW CASES**.
- Declaration with a copy of the Order Granting Concurrent Jurisdiction attached (attachment 2)

- For the following documents, if using the website click on **NON-PARENTAL CUSTODY**.
- Summons for Nonparental Custody Proceeding (*Attachment 3*)
  - Nonparental Custody Petition (*Attachment 4*)
  - Residential Schedule, Proposed (*Attachment 5*)
  - Confidential Information Form (*Attachment 6*)
  - Case Information Cover Sheet for Superior Courts (**scroll down to Case Types 3-6**) (*Attachment 7*)
  - Indian Child Welfare Act Notice (if applicable) (*Attachment 8*)
  - Cover sheet for DCFS/CPS Investigative Information (*Attachment 9*)
  - Cover sheet for Authorization to Release Information to the Court (*Attachment 10*)
  - Authorization to Release Information to the Court (*Attachment 11*)
  - Cover Sheet for WSP Criminal History Record (*Attachment 12*)
  - Request for Conviction Criminal History (if not previously provided by social worker) (*Attachment 13*)
- As the petitioner you will need to determine if you want to pursue child support. There are two options for pursuing child support:

- a. Pursue child support through the Division of Child Support  
1120 N. Edison  
Kennewick WA  
509-374-2000
- b. Pursue Child Support through the court, by filing the necessary documents.  
For the following documents if using the website click **CHILD SUPPORT**  
and click **TEMPORARY ORDER-CHILD SUPPORT** (unmarried).
  - Order of Child Support (Attachment 14)
  - Financial Declaration (parents financial information)(Attachment 15)
  - Sealed Financial Source Documents (Cover sheet) with attached  
two years of tax returns or pay stubs from the parents  
(respondents) (Attachment 16)
  - Washington State Child Support Worksheets (Attachment 17)

For assistance you may utilize the Washington State Child Support Schedule Worksheet Calculator at <https://fortress.wa.gov/dshs/csips/ssgen>.

4. The next step is to file the documents with the Superior Court Clerk. Be sure to bring the original and copies of each document (one copy for each person to be served and a copy for the petitioner is necessary). The Clerk's Office will charge \$0.50 per page, if copies are necessary.

The other parties included in the dependency case will also need to be provided with a copy of the filed documents. The documents may be mailed or hand delivered to the following address:

Department of Social and Health Services  
1661 Fowler Street  
Richland, WA 99352

DSHS will then distribute to the AAG and Guardian Ad Litem Program.

5. If the respondent(s) HAS/HAVE signed a Joinder. A Note for Motion Docket will need to be filed to initiate the final hearing. The Note for Motion Docket forms are available at the clerk's office where the case originated from (attachment 18 or 19).

***The petitioner is to contact the Benton-Franklin Counties Juvenile Justice Center Legal Process Unit at (509) 736-2714 to determine a hearing date and will note it on the Petitioner's Note for Motion Docket. A copy of the Note for Docket is to be provided to the Benton Franklin Counties Juvenile Justice Center Attention Alicia Risinger after it has been filed.***

**\*Please note Benton Franklin Counties Juvenile Justice Center, 5606 W. Canal Place Suite 106, Kennewick, WA 99336 will need to be listed as the**

**hearing location. Franklin County Note for Docket will need to state Note for Dependency Calendar rather than Note for Dissolution Calendar.**

If the respondent marked "I waive notice of entry of the decree," then skip to number 7. If the parent marked "I demand notice of all further proceedings in this matter," the Note for Docket needs to be mailed to the parent and a Proof of Mailing needs to be filed (Attachment 20) if using the website click **NONPARENTAL CUSTODY** for the Proof of Mailing, then skip to number 7.

If a respondent is absent and has **not** signed a Joinder, the following additional steps are necessary:

The Petitioner must serve the following documents to each respondent who has not signed a Joinder or Acceptance of Service:

- Summons for Nonparental Custody
- Nonparental Custody Petition
- Residential Schedule, Proposed
- Washington State Child Support Worksheets, Proposed (if applicable)
- Order of Child Support, Proposed (if applicable)
- Note for Docket.

If the respondent's whereabouts **ARE** known in Washington, at least 21 days must pass from the date of service to set the hearing. If the respondent lives outside Washington, at least 61 days must pass from the date of service to set the hearing. The service requirement is as follows: personal service made by the sheriff or a deputy of the county the respondent resides in, by a process server or by a person over the age of 18 years of age, who is competent to be a witness, and whom is not a party to the case.

The Return of Service will need to be completed and filed (Attachment 21). If using the website click on **LIST ALL FORMS** on the right side, and scroll down to **FOR USE IN ALL FAMILY LAW CASES**.

If the respondent(s) has a last known address, yet, the respondent refuses personal service, after a diligent attempt, the following documents need to be filed and an order needs to be signed to request service by mail. If using the website click on **FOR USE IN ALL FAMILY LAW CASES**.

- Motion and Declaration to Serve by Mail (Attachment 22)
- Order Allowing Service by Mail (Attachment 23)
- Summons by Mail (Attachment 24)

The order may be signed at the Superior Court where the case originated from during Ex Parte times. Ex Parte times for Benton County are daily from 8:15-9:00 am and 1:00-1:30 pm at 7122 W. Okanogan Place Building A, Kennewick in Court Administration. Ex Parte times for Franklin County are

8:30-9:00 am and 1:00-1:30 pm at 1016 N. 4<sup>th</sup> Ave, Pasco at the Clerk's Office.

Following the Order Allowing Service by Mail, a person other than the petitioner needs to mail the documents with prepaid postage via Certified Mail and regular mail.

Following the mailing, the person completing the mailing will need to file a Return of Service (Affidavit of Service) (Attachment 21). If the Receipt is signed and returned it will also need to be attached to the Return of Service and filed.

If the respondent(s) does/do not have a last known address and his/her whereabouts are unknown, following a diligent search, in order for service to occur through publication, at petitioner's expense in the local newspaper, the following documents need to be filed:

- Motion and Declaration for Service of Summons by Publication (Attachment 25)
- Summons by Publication (Attachment 26)
- Order for Service of Summons by Publication (Attachment 27)

If using the website click on **ALL FORMS** on the right hand side and scroll down to **FOR USE IN ALL FAMILY LAW CASES**.

The order then needs to be signed at the Superior Court where the case originated from during Ex Parte times. Ex Parte times for Benton County are daily from 8:15-9:00 am and 1:00-1:30 pm at 7122 W. Okanogan Place Building A., Kennewick in Court Administration. Ex Parte times for Franklin County are 8:30-9:00 am and 1:00-1:30 pm at 1016 N. 4<sup>th</sup> Ave, Pasco at the Clerk's Office.

The publication will need to run for six consecutive weeks. Publication will need to occur in the county the case originated from. Publication can occur through the Tri-City Herald (Benton and Franklin County), Prosser Record Bulletin for Benton County, and/or Franklin County Graphic for Franklin County. Price will vary.

Following the publication, the newspaper will need to complete and file an Affidavit of Publication regarding dates of publication and affirmation of publication.

6. If a response is not filed from the respondent, the petitioner will then complete a Petitioner's Notice of Hearing for Adequate Cause Determination (attachment 28) to schedule a hearing for adequate cause, 20 days following personal service in Washington, 60-days after first publication, 60-days if respondent(s) is out-of-state, or 90 days if mailed to the respondent. If using the website click on **NON PARENTAL CUSTODY**. *The petitioner is to*

**contact the Benton-Franklin Counties Juvenile Justice Center Legal Process Unit at (509) 736-2714 to determine a hearing date and will note it on the Petitioner's Notice of Hearing for Adequate Cause Determination. A copy of the Petitioner's Notice of Hearing for Adequate Cause Determination is to be provided to the Benton Franklin Counties Juvenile Justice Center Attention Alicia Risinger after it has been filed.**

**\*Please note Benton Franklin Counties Juvenile Justice Center, 5606 W. Canal Place Suite 106, Kennewick, WA 99336 will need to be listed as the hearing location.**

The petitioner will need to file the Motion and Declaration for Default (Attachment 29) and bring the Order on Motion for Default (Attachment 30) to the court hearing. If using the website these forms can be located under **NON PARENTAL CUSTODY.**

- 7 The Petitioner must then request a criminal history background check from the Washington State Patrol directly and must pay the necessary fee directly to WSP for this service. The website to obtain the background check is <https://fortress.wa.gov/wsp/watch>, and chose Name and Date of Birth-online.
8. Prior to finalization of the Non-Parental Third Party Custody, the petitioner and respondent are required to participate in the parenting seminar unless the box on the Order Granting Concurrent Jurisdiction has been checked excusing attendance.

If you are to attend the parenting seminar, and need the fee waived, you will need to bring a copy of the Order Granting Concurrent Jurisdiction with the parenting seminar fee waived box checked to the parenting seminar provider. The following are providers who provide the parenting seminar:

- Inner Direction (509) 585-8650
- Lutheran Community Services, NW (509) 735-6446
- Psychological Consultants (509) 946-9613
- Health Discoveries Consulting (509) 967-2129
- Safe Harbors (509) 374-4901
- Spanish-Wade Barrow (509) 374-4901

9. The final hearing can occur at the time of the default hearing if the necessary documents listed in # 10 are completed AND the respondent is not present at the hearing.

At the final hearing in Dependency Court, the Judge/Court Commissioner will review the necessary documents prior to making a final decision regarding the Petition for Non-Parental Third Party Custody. *The Juvenile Justice Legal*

*Process Unit will provide the Judge with the necessary information contained in the Judicial Information System (JIS).*

10. At the hearing, the petitioner must have the following documents completed for signature by the Judge/Court Commissioner and for filing with the Superior Court Clerk. If utilizing the website click on **NON PARENTAL CUSTODY**.

- Order Re Adequate Cause (Attachment 31)
- Findings of Fact and Conclusions of Law (Attachment 32)
- Nonparental Custody Decree (Attachment 33)  
If the parent agrees and the Order Granting Concurrent Jurisdiction has checked the waiver of adequate language SHALL be included in the third party custody petition, the following language shall be included under "other" on the decree: "the parent of the child may petition for modification of the parenting plan/residential schedule without being required to show a substantial change in circumstances of the custodial party. Said parent must be able to demonstrate that the parental deficiencies that lead to the placement of the child with the custodial party have been fully corrected and rectified and that the parent can provide a stable and nurturing residence and adequately provide for the health, safety, and educational needs of the child."
- Residential Schedule, Final (Attachment 34)
- Order of Child Support, (Attachment 14) (if applicable) if either parent is on public assistance the Prosecutor will need to sign off on the Order.
- Washington State Child Support Worksheets (Attachment 17) (if applicable)

***If you do not retain your own attorney to help you with this process and you wish to seek assistance regarding this process, you may contact Civil Legal Aid or the County Clerk's Facilitator Office. Information on the County Clerk's Facilitator's Office and Legal Aid are as follows:***

***Benton County Facilitators Office  
509-735-8388 ext. 3189  
\$25.00 per initial 30 minutes and \$15.00 per each subsequent 30 minutes  
Once the payment is received, the Facilitator will call and schedule the appointment.***

***Franklin County Facilitators Office  
509-545-3525 Room 306  
\$25.00 per hour  
Appointments must be scheduled in person at the Franklin County Clerk's Office. \$25.00 is payable at the time the appointment is made.***

***Benton Franklin Legal Aid Society***

***509-734-9840***

**Based on income eligibility**

***\*Prior to your appointment all of the documents need to be filled out and signed to the best of your ability, as the documents will not be completed for you.***

11. After the Dependency Court has signed the final orders. The Legal Process Unit will send the final orders to the Assistant Attorney General for consideration of dismissal of the dependency court.

SUPERIOR COURT OF WASHINGTON FOR COUNTY OF BENTON/FRANKLIN  
JUVENILE DIVISION

In Re The Welfare Of:

NO.

DOB:

ORDER GRANTING  
CONCURRENT JURISDICTION  
THIRD PARTY CUSTODY

I. BASIS

A dependency review and permanency planning hearing was held in the above-entitled matter on \_\_\_\_\_. The primary permanency plan for this child is permanent legal custody under RCW 26.10. This court hereby enters this separate order for purposes of granting concurrent jurisdiction to allow said permanent legal custody to be established.

II. ORDER

IT IS HEREBY ORDERED:

The Juvenile Division of the Superior Court hereby grants concurrent jurisdiction to the Superior Court for purposes of establishing permanent legal custody pursuant to RCW 26.10. This action shall remain before the Juvenile Court, shall be heard by the Juvenile Court Commissioner assigned to the underlying dependency case, and shall be completed in Juvenile Court. All fees, charges and surcharges (excluding costs of photocopies) associated with filing and/or entry of necessary documents are hereby waived.

Superior Court of Washington  
County of \_\_\_\_\_

In re:

Petitioner(s),

No.

and

Answer(s).

Declaration of \_\_\_\_\_

[Name]  
(Optional Use)  
(DCLR)

This declaration is made by:

Name: \_\_\_\_\_

Age: \_\_\_\_\_

Relationship to the parties in this action: \_\_\_\_\_

I Declare:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Declaration (DCLR) - Page 1 of \_\_\_\_\_  
WFP DRPSCU 01.0100 (6/2006)

**Superior Court of Washington**  
**County of**

In re the Custody of:

Child(ren),  
 and  
 Petitioner(s),  
 Respondent(s).

No.  
**Summons for Nonparental  
 Custody Proceeding  
 (SM)**

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**To:**

- An action has been started against you in the above matter requesting that the petitioner be granted custody of the following children:  
  
 Additional requests, if any, are stated in the petition, a copy of which is served upon you with this summons.
- You must respond to this summons and petition by filing a written response with the clerk of the court and by serving a copy of your response on the person signing this summons.
- Your written response to the summons and petition must be on form WPI-CU-01-0300, Response to Nonparental Custody Petition. Information about how to get this form may be obtained by contacting the clerk of the court, by contacting the Administrative Office of the Courts at (360) 705-5328, or from the Internet at the Washington State Courts homepage:  
<http://www.courts.wa.gov/forms>
- If you do not file and serve your written response within 20 days (60 days if you are served outside of the state of Washington) after the date this summons was served on you, exclusive of the date of service, the court may, without further notice to you, enter a default judgment against

**Superior Court of Washington**  
**County of**

In re the Custody of:

Child(ren),  
 and  
 Petitioner(s),  
 Respondent(s).

No.  
**Nonparental Custody  
 Petition  
 (PTCUS)**

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**I. Basis**

**1.1 Identification of Petitioner(s)**

Name (first/last) \_\_\_\_\_ Birth date \_\_\_\_\_

Last known residence (county and state only) \_\_\_\_\_

Relationship to children \_\_\_\_\_

Name (first/last) \_\_\_\_\_ Birth date \_\_\_\_\_

Last known residence (county and state only) \_\_\_\_\_

Relationship to children \_\_\_\_\_

**Superior Court of Washington  
County of \_\_\_\_\_**

In re the Custody of:

Child(ren)  Petitioner(s)  and  Respondent(s)	No. _____  <b>Residential Schedule</b> <input type="checkbox"/> Proposed (PRS) <input type="checkbox"/> Temporary (TRS) <input type="checkbox"/> Final Order (RS)
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This residential schedule is:

the final residential schedule signed by the court pursuant to a final parental custody decree signed by the court on this date or dated \_\_\_\_\_

the final residential schedule signed by the court pursuant to an order signed by the court on this date or dated \_\_\_\_\_, which modifies a previous residential schedule or custody decree.

a temporary residential schedule signed by the court.

proposed by (name) \_\_\_\_\_

**It is Ordered, Adjudged and Decreed:**

**I. General Information**

This residential schedule applies to the following children:

Name	Age
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**Confidential Information Form (INFO)**

County: \_\_\_\_\_ Cause Number: \_\_\_\_\_ Do not file in a public access file.

**Court Clerk: This is a Restricted Access Document**

Divorce/Separation/Invalidity/Nonparental Custody/Paternity/Modifications  Sexual Assault  Other

Domestic Violence  Antiharassment  Information Change (Check if you are updating information)

A restraining order or protection order is in effect protecting  the petitioner  the respondent  the children.

The health, safety, or liberty of a party or child would be jeopardized by disclosure of address information because: \_\_\_\_\_

The following information about the parties is required in all cases:  
(Use the Addendum To Confidential Information Form to list additional parties or children)

Petitioner Information			Respondent Information		
Type or Print Only			Type or Print Only		
Name (Last, First, Middle)			Name (Last, First, Middle)		
Race	Sex	Birthdate	Race	Sex	Birthdate
Driver's Lic. or Identcard (# and State)			Driver's Lic. or Ident. card (# and State), (or, if unavailable, residential address)		
Mailing Address (P.O. Box/Street, City, State, Zip)			Mailing Address (P.O. Box/Street, City, State, Zip)		
Relationship to Child(ren)			Relationship to Child(ren)		

The following information is required if there are children involved in the proceeding, (See Sec. No. it is not required for petitions in protection order cases (Domestic Violence/Antiharassment/Sexual Assault))

1) Child's Name (Last, First, Middle)

Child's Race/Sex/Birthdate

Child's Soc. Sec. No. (if required)

Child's Present Address or Whereabouts

**CASE TYPES 3 - 6**

**COUNTY SUPERIOR COURT**

**CASE INFORMATION COVER SHEET**

Case Number \_\_\_\_\_ Case Title \_\_\_\_\_  
 Attorney Name \_\_\_\_\_ Bar Membership Number \_\_\_\_\_

Please check one category that best describes this case for indexing purposes. Accurate case indexing not only saves time in docketing new cases, but helps in forecasting needed judicial resources. Cause of action definitions are listed on the back of this form. Thank you for your cooperation.

- |   |   |
|---|---|
| <p><b>DOMESTIC RELATIONS</b></p> <ul style="list-style-type: none"> <li>___ Annuity/Involuntary INV 3</li> <li>___ Child Custody (CUS 3)</li> <li>___ Committed Intimate Relationship (CIR 3)</li> <li>___ Dissolution with Children (DWC 3)</li> <li>___ Dissolution with no Children (DWN 3)</li> <li>___ Dissolution of Domestic Partnership with Children (DPC 3)</li> <li>___ Dissolution of Domestic Partnership with No Children (DPN 3)</li> <li>___ Foreign Judgment (FJU 3)</li> <li>___ Invalidity Domestic Partnership (INP 3)</li> <li>___ Legal Separation (SEP 3)</li> <li>___ Legal Separation-Domestic Partnership (SPD 3)</li> <li>___ Mandatory Wage Assignment (MVA 3)</li> <li>___ Modification (MOD 3)</li> <li>___ Modification: Support Only (MDS 3)</li> <li>___ Out-of-State Custody (OSC 3)</li> <li>___ Parenting Plan/Child Support (PPS 3)</li> <li>___ Reciprocal, Respondent in County (RIC 3)</li> <li>___ Reciprocal, Respondent Out of County (ROC 3)</li> </ul> <p><b>DOMESTIC VIOLENCE/HARASSMENT</b></p> <ul style="list-style-type: none"> <li>___ Confidential Name Change (CHN 5)</li> </ul> <p><b>MENTAL ILLNESS</b></p> <ul style="list-style-type: none"> <li>___ Alcohol/Drug Treatment (ALT 6)</li> <li>___ Mental Illness-Adult (MI 6)</li> <li>___ Mental Illness-Juvenile (MIJ 6)</li> <li>___ Mental Illness-Other Venue (MIO 6)</li> </ul> | <p><b>ADOPTION/PARENTAGE</b></p> <ul style="list-style-type: none"> <li>___ Adoption (ADP 5)</li> <li>___ Confidential Intermediary (MSC 5)</li> <li>___ Initial Pre-Placement Report (PPR 5)</li> <li>___ Modification (MOD 5)</li> <li>___ Parentage (PAT 5)</li> <li>___ Parentage/URES/UIFSA (PUR 5)</li> <li>___ Relinquishment (REL 5)</li> <li>___ (Title 26) Termination of Parent-Child Relationship (TER 5)</li> </ul> <p><b>PROBATE/GUARDIANSHIP</b></p> <ul style="list-style-type: none"> <li>___ Absentee (ABS 4)</li> <li>___ Disclaimers (DSC 4)</li> <li>___ Estate (EST 4)</li> <li>___ Foreign Will (FWW 4)</li> <li>___ Guardianship (GDN 4)</li> <li>___ Guardianship/Estate (GE 4)</li> <li>___ Guardianship of the Estate (GDE 4)</li> <li>___ Guardianship of the Person (GDP 4)</li> <li>___ Limited Guardianship (LGD 4)</li> <li>___ Limited Guardianship of the Estate (LGE 4)</li> <li>___ Limited Guardianship of the Person (LGP 4)</li> <li>___ Minor Guardianship (MGD 4)</li> <li>___ Minor Settlement (with guardianship) (MST 4)</li> <li>___ Non-Probate Notice to Creditors (NNC 4)</li> <li>___ Sealed Will Repository (SWR 4)</li> <li>___ Trust/Estate Dispute Resolution (TDR 4)</li> <li>___ Trust (TRS 4)</li> <li>___ Will Only (WLL 4)</li> </ul> |
|---|---|

**Superior Court of Washington  
 County of \_\_\_\_\_**

In the Custody of:

Child(ren),

Petitioner(s),

and

Respondent(s),

No.

**Indian Child Welfare Act Notice  
 (Federal and Washington State)  
 (Nonparental Custody ONLY)  
 (BIAN)**

**Access is Restricted Per GR  
 22(c)(3) and 25 C.F.R. § 23.11(e)(7)**

To: \_\_\_\_\_  
 (Parents, Indian Custodians, and Child's Tribe(s))

This notice is given pursuant to the Indian Child Welfare Act, 25 U.S.C. § 1912 and Laws of 2011, ch. 309, § 7. A child custody proceeding involving the child named above is pending in the court named above. A copy of the petition is attached. It is believed that the child named above is or may be a member or eligible for membership in the \_\_\_\_\_ Tribe(s).

**1. Information on the Child**

Name:

Present residence:

Date and Place of Birth:

Where child was taken into custody:

Tribal affiliation(s), enrollment number(s) or other identifying information:

**Superior Court of Washington**  
**County of**

<p>In re the Custody of:</p> <p style="text-align: center;">Child(ren), Petitioner(s), and Respondent(s).</p>	<p>No.</p> <p><b>Cover Sheet for DCFS/CPS Investigative Information (Nonparental Custody) (CSBKGD)</b></p> <p><b>Clerk's Action Required: Access is Restricted Per RCW 13.50.100 and GR 22(c)(3)</b></p>
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Attached is CPS Investigative Information regarding \_\_\_\_\_ [Name],  
who is [ ] the Petitioner [ ] an adult member of Petitioner's household. Pursuant to RCW 13.50.100 and  
GR 22(c)(3), this information shall be kept confidential and access shall be limited to the subject of the  
information, the parties, the parties' attorneys, and the guardian ad litem.

\_\_\_\_\_  
Signature of DCFS/CPS Representative

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

**Superior Court of Washington**  
**County of**

<p>In re the Custody of:</p> <p style="text-align: center;">Child(ren), Petitioner(s), and Respondent(s).</p>	<p>No.</p> <p><b>Cover Sheet for Authorization to Release Information to the Court (Nonparental Custody) (CSAUTH)</b></p> <p><b>Clerk's Action Required: Access is Restricted Per RCW 13.50.100 and GR 22(C)(3)</b></p>
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Attached is my written consent for release of information from DCFS/CPS for use in the above captioned  
cause of action. I understand that information from DCFS/CPS may be released to the parties, their  
attorneys and the guardian ad litem.

\_\_\_\_\_  
Signature of Petitioner or Lawyer/WSBA No.

\_\_\_\_\_  
Print or Type Name

\_\_\_\_\_  
Date

CHILDREN'S ADMINISTRATION AUTHORIZATION TO RELEASE INFORMATION TO THE COURT (PER RCW 13.50.100)			
<b>AUTHORIZATION TO DISCLOSE RECORDS OF:</b>			
NAME - LAST	FIRST	MIDDLE	DATE OF BIRTH
The following information may help in locating records:			FORMER NAMES
CLIENT IDENTIFICATION NUMBER	OTHER IDENTIFICATION NUMBER	DATES OF SERVICE	LOCATION OF SERVICE
<b>DISCLOSE TO:</b>			
NAME - LAST	FIRST	MIDDLE	TITLE
ORGANIZATION OR BUSINESS NAME, IF APPLICABLE			
ADDRESS		CITY	STATE ZIP CODE
TELEPHONE NUMBER (INCLUDE AREA CODE)	FAX NUMBER (INCLUDE AREA CODE)	E-MAIL ADDRESS	
REASON FOR DISCLOSURE			
<b>AUTHORIZATION:</b>			
I authorize Children's Administration to release information from my records. I understand that information may be provided verbally or by computer data transfer, mail, fax or by e-mail delivery. I understand this authorization allows the court to review the information and that it may be shared with other parties to the court action.			
I authorize the release of information regarding any "founded" CPS reports in which I am named as a subject since October 1, 1998, as well as information regarding any pending CPS investigations in which I am named as a subject.			
<ul style="list-style-type: none"> <li>• This permission is valid for <input type="checkbox"/> 90 days or <input type="checkbox"/> until _____ (date or event)</li> <li>• I may revoke or withdraw my permission in writing at any time, but that will not affect information already disclosed.</li> <li>• I understand that my records may no longer be protected under the laws that apply to CCHS after this disclosure.</li> <li>• A copy of this form is valid to give my permission to disclose records.</li> </ul>			
AUTHORIZED BY (SIGNATURE)		DATE SIGNED	TELEPHONE NUMBER (INCLUDE AREA CODE)
PRINT NAME		WITNESS (NOTARY SIGN AND PRINT NAME, IF APPLICABLE)	
If I am not the person who is the subject of the records, I am authorized to sign because I am the: (attach proof of authority)			
<input type="checkbox"/> Parent of minor <input type="checkbox"/> Legal Guardian <input type="checkbox"/> Personal Representative <input type="checkbox"/> Other:			
<b>Notice to those receiving information:</b> If these records contain information about HIV, STDs, or alcohol or drug abuse, you may not further disclose that information under federal and state law without specific permission of the subject and meeting specific legal requirements.			

<b>Superior Court of Washington County of _____</b>	
In re the Custody of:	No. _____
Child(ren),	<b>Cover Sheet for WSP Criminal History Record (Nonparental Custody) (CSCRIM)</b>
Petitioner(s),	
and	
Respondent(s).	
Attached are the criminal record histories from the Washington State Patrol for the following persons residing in the household of the petitioners:	
Names [Print or Type]	
1.	_____
2.	_____
3.	_____
4.	_____
5.	_____
6.	_____
Submitted on _____ [Date] by:	
Signature of Petitioner or Lawyer/WSBA No. _____	Print or Type Name _____
[ ] I have redacted (blocked out or deleted) any social security number, drivers license number, telephone number or residential address.	

RESET

WASHINGTON STATE PATROL

Identification and Criminal History Section

PO Box 42633

Olympia WA 98504-2633

(360) 534-2000

http://watch.wsp.wa.gov



(Clears all Fields in the Form)

REQUEST FOR CONVICTION CRIMINAL HISTORY RECORD (RCW 10.97)

INSTRUCTIONS: PLEASE COMPLETE THIS FORM WHEN REQUESTING CONVICTION CRIMINAL HISTORY RECORD INFORMATION FROM THE IDENTIFICATION AND CRIMINAL HISTORY SECTION. MAIL REQUEST TO ADDRESS LISTED ABOVE WITH \$17.00 CHECK OR MONEY ORDER OR COME TO OUR OFFICE AT 3000 PACIFIC AVENUE, OLYMPIA, WA. NOTE: IT MAY TAKE 7 TO 14 BUSINESS DAYS FOR RESPONSE WHEN MAILED. FOR AN IMMEDIATE RESPONSE, ACCESS OUR WEB SITE LISTED ABOVE TO CONDUCT YOUR CRIMINAL HISTORY REQUEST FOR \$10.00 USING A CREDIT CARD.

NOTARIZED LETTERS ARE AN ADDITIONAL \$10.00 PER NOTARIZATION SEAL Notarized Letter(s)

NOTE: The requested record information is furnished solely on the basis of name and/or description similarity with the subject of your inquiry. Positive identification or non-identification can only be effected upon receipt of fingerprints. Applicant may be advised of inquiry.

A SUBJECT INFORMATION: (Please type or print clearly)

Applicant's Name: Last First Middle
Alias/Maiden Name:
Date of Birth: Month/Day/Year Sex: Race:

Superior Court of Washington
County of

In re Parentage:

and Petitioner,
and Respondent,
and
Child(ren) over the age of 2.

No.

Order of Child Support

[ ] Temporary (TMORS)

[ ] Final Order (ORS)

Clerk's Action Required: § 1.1, 3.11

I. Judgment Summary

1.1 Judgment Summary for Non-Medical Expenses

[ ] Does not apply.
[ ] Applies as follows:

- A. Judgment creditor
B. Judgment debtor
C. Principal judgment amount (back child support/other obligations)
D. Interest to date of judgment
E. Attorney fees
F. Costs
G. Other recovery amount
H. Principal judgment shall bear interest at % per annum
I. Attorney fees, costs and other recovery amounts shall bear interest at % per annum
J. Attorney for judgment creditor
K. Attorney for judgment debtor
L. Other:



**Washington State Child Support Schedule Worksheets**

[ ] Proposed by [ ] (name) [ ] State of WA [ ] Other \_\_\_\_\_ (CSWP)  
 Or, [ ] Signed by the Juvenile/Revolving Officer, (CSW)

Mother \_\_\_\_\_ Father \_\_\_\_\_  
 County \_\_\_\_\_ Case No. \_\_\_\_\_

Child(ren) and Age(s):		
Part I: Income (see instructions, page 6)		
1. Gross Monthly Income	Father	Mother
a. Wages and Salaries	\$	\$
b. Interest and Dividend Income	\$	\$
c. Business Income	\$	\$
d. Maintenance Received	\$	\$
e. Other Income	\$	\$
f. Imputed Income	\$	\$
g. Total Gross Monthly Income (add lines 1a through 1f)	\$	\$
2. Monthly Deductions from Gross Income		
a. Income Taxes (Federal and State)	\$	\$
b. FICA (Soc. Sec. + Medicare) / Self-Employment Taxes	\$	\$
c. State Industrial Insurance Deductions	\$	\$
d. Mandatory Union/Professional Dues	\$	\$
e. Mandatory Pension Plan Payments	\$	\$
f. Voluntary Retirement Contributions	\$	\$
g. Maintenance Paid	\$	\$
h. Normal Business Expenses	\$	\$
i. Total Deductions from Gross Income (add lines 2a through 2h)	\$	\$
3. Monthly Net Income (line 1g minus 2i)	\$	\$
4. Combined Monthly Net Income (add father's and mother's monthly net incomes from line 3)	\$	\$
5. Basic Child Support Obligation (enter total amount in box →)	\$	\$
Child #1 _____ Child #3 _____ Child #5 _____ Child #2 _____ Child #4 _____		
6. Proportional Share of Income (each parent's net income from line 3 divided by line 4)		

IN THE SUPERIOR COURT OF WASHINGTON  
 IN AND FOR BENTON AND FRANKLIN COUNTIES

Cause No. \_\_\_\_\_

Plaintiff(s)/Petitioner(s)

NOTE FOR MOTION DOCKET

vs.

Defendant(s)/Respondent(s)

TO THE CLERK OF THE COURT AND TO:

Please take notice the undersigned will bring on for hearing the motion for:

(Issue to be heard)

The hearing is to be held on:

DAY OF WEEK (Month) (Day) (Year) (Time am/pm)

The hearing is to be held at:  
 BENTON/FRANKLIN COUNTY JUVENILE JUSTICE CENTER  
 5606 W Canal Drive  
 Kennewick, WA 99336

Dated: \_\_\_\_\_

Signed: \_\_\_\_\_

Attorney for: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

**Superior Court of Washington**  
**County of Franklin**

In re the Marriage of \_\_\_\_\_

\_\_\_\_\_ Petitioner,  
and  
\_\_\_\_\_ Respondent.

No. \_\_\_\_\_  
**Note for Dissolution Calendar  
(Non-Contested Case - Option  
Two)  
(NTC)  
Clerk's Action Required**

---

**To the Clerk of Court and to:**

- Please note that this case will be placed on the pro se, fast dissolution calendar for hearing on the date set out below.
- A hearing has been set for the following date, time and place:  
Date: \_\_\_\_\_ Time: \_\_\_\_\_ Court Room: \_\_\_\_\_  
Place: \_\_\_\_\_ Room: \_\_\_\_\_

Signature of Moving Party or Lawyer (WSHA No. \_\_\_\_\_)  
Print or Type Name \_\_\_\_\_  
Notice to parties: (Print only. Do not address this to a 4 year residential address when you agree to accept legal documents. Any future address change, while this action is pending, you must notify the opposing party in writing and file so updated Confidential Information Form (WSA Form DRPNC77-09-0100) with the court clerk.)

Date: \_\_\_\_\_

Address: \_\_\_\_\_

Note for Dissolution (NTC) - Page 2 of 6  
WSPR 03.0200 (6/2008) - CR 40

**Superior Court of Washington**  
**County of \_\_\_\_\_**

In re the Custody of:

\_\_\_\_\_ Child(ren),  
\_\_\_\_\_ Petitioner(s),  
and  
\_\_\_\_\_ Respondent(s).

No. \_\_\_\_\_  
**Proof of Mailing  
(AFML)**  
Clerk's action required:  
Access is Restricted Per GR  
23.03.030 and 25 C.F.R. § 23.11(e)(7)

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I certify under the penalty of perjury under the laws of the State of Washington that I am 18 years of age or older and I am not the Petitioner, and that on \_\_\_\_\_ (Date) I deposited one copy of the following documents:

Nonparental Custody Petition  Other \_\_\_\_\_  
 Indian Child Welfare Act Notice 25 U.S.C. § 1912(a)

in the U.S. mail, postage prepaid, certified (return receipt requested), addressed to the following persons at their last known mailing addresses:

Name \_\_\_\_\_, mailing address: \_\_\_\_\_  
Name \_\_\_\_\_, mailing address: \_\_\_\_\_  
Name \_\_\_\_\_, mailing address: \_\_\_\_\_

Signed at \_\_\_\_\_, [City] \_\_\_\_\_, [State], on \_\_\_\_\_ [Date].

Signature \_\_\_\_\_ Address \_\_\_\_\_  
Print Name \_\_\_\_\_

**Superior Court of Washington**  
County of \_\_\_\_\_

In re: \_\_\_\_\_  
and \_\_\_\_\_  
Respondent

No. \_\_\_\_\_  
Return of Service  
(Optional Use)  
(RTS)

**I Declare:**

1. I am over the age of 18 years, and I am not a party to this action.

2. I received the following documents to (name) \_\_\_\_\_:

- summons, a copy of which is attached
- petition in this action
- proposed parenting plan or residential schedule
- proposed child support order
- proposed child support worksheets
- sealed financial source documents cover sheet and financial documents
- financial declaration
- Notice Rec. Dependent of a Person in Military Service
- notice of hearing for
- motion for temporary order
- motion for and ex parte order
- motion for and order to show cause re:
- declarations of \_\_\_\_\_
- temporary order
- order:

**Superior Court of Washington**  
County of \_\_\_\_\_

In re: \_\_\_\_\_  
and \_\_\_\_\_  
Respondent

No. \_\_\_\_\_  
Motion and Declaration  
To Serve by Mail  
(MTAF)

**I. Motion**

\_\_\_\_\_ (moving party) moves the court for an order allowing service of the summons and petition by mail.

Dated: \_\_\_\_\_ Signature of Mover/Party or Lawyer/USBA No. \_\_\_\_\_  
Print or Type Name \_\_\_\_\_

**II. Declaration**

2.1 Service should be made by mail because:

- \_\_\_\_\_ [nonmoving party] is not a resident of this state.
- \_\_\_\_\_ [nonmoving party] cannot be found in this state.
- the moving party is proceeding in *bona fide* and cannot afford service by publication or personal service.

*Mt and Decl to Serve by Mail (MTAF) - Page 1 of 2  
WPP DRP/SCU 01.0260 (6/2006) - RCW 4.28.100; CR 4 (6/04)*

**Superior Court of Washington  
County of \_\_\_\_\_**

In re: _____  and _____  Respondent	No. _____	<b>Order Allowing Service By Mail (ORRSR)</b>
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The court has considered \_\_\_\_\_ (Moving party)'s motion and declaration requesting an order allowing service of the summons and petition by mail.

**II. Findings**

Based on the motion and declaration, the court *finds* that the summons and petition in this matter should be served on \_\_\_\_\_ (Nonmoving party) by mail in accordance with CR 4(d)(4).

**III. Order**

*It is Ordered:*

3.1 The summons and petition shall be served on the nonmoving party by mail to a person 18 years of age or over and competent to be a witness ~~including the nonmoving party~~.

3.2 Two (2) copies shall be mailed postage prepaid, one by ordinary first class mail, and the other by certified mail, return receipt requested, showing where, and to whom, delivered, each showing a return address for the sender or an address through which correspondence may be directed to the sender.

*Ord Allowing Serv by Mail (ORRSR) - Page 1 of 2  
WSP DRPSGL 01.0285 (6/2008) - RCW 4.28.100, CR 4 (d)(4)*

**Superior Court of Washington  
County of \_\_\_\_\_**

In re: _____  and _____  Respondent	No. _____	<b>Summons by Mail (SM)</b>
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**To the Respondent:**

1. The petitioner has started an action in the above court requesting:

- that your marriage or domestic partnership be dissolved.
- a legal separation.
- that the validity of your marriage or domestic partnership be determined.
- that there be a determination of parentage.
- the establishment or modification of a parenting plan or residential schedule.
- the establishment or modification of a child support order.
- custody of the children listed in paragraph 1.3 of the Nonparty's Custody Petition.
- that presumed paternity be established.
- an order restraining the intended relocation of the children.
- rescission of the acknowledgment of paternity.
- rescission of the denial of paternity.
- an order declaring that the acknowledgment of paternity is invalid.
- an order declaring that the denial of paternity is invalid.

2. The petition also requests that the court grant the following relief:

- Provide reasonable maintenance for the [petitioner] respondent.
- Approve a parenting plan or residential schedule for the dependent children.
- Approve reasonable visitation.
- Determine support for the dependent children pursuant to the Washington State child support statutes.
- Order either or both parents to maintain or provide health insurance coverage for the dependent children.

*Summons by Mail (SM) - Page 1 of 1  
WSP DRPSGL 01.0285 (6/2008) - RCW 4.28.100, CR 4 (d)(4), CR 4.1*

**Superior Court of Washington**  
County of \_\_\_\_\_

In re: \_\_\_\_\_

and \_\_\_\_\_

No. \_\_\_\_\_

**Motion and Declaration for Service of Summons by Publication (DCLR)**

---

**I. Motion**

[Moving party] moves (asks) the court, pursuant to RCW 4.28.100, for an order allowing service of [moving party] summons and petition by publication.

Dated: \_\_\_\_\_

Signature of Moving Party or Lawyer/WSBA No. \_\_\_\_\_

Print Name \_\_\_\_\_

**II. Declaration:**

2.1 Service of summons by publication is justified because:

[moving party] is a resident of this state.

[nonmoving party] cannot be found in this state because:

the nonmoving party has departed from Washington to avoid service of summons.

the nonmoving party has concealed himself/herself to avoid service of summons.

other: \_\_\_\_\_

*Mt and Decl for Serv by Publication (DCLR) - Page 1 of 2  
WFF DRP3CU 01.0200 (6/2008) - RCW 4.28.100, CR 4*

**Superior Court of Washington**  
County of \_\_\_\_\_

In re: \_\_\_\_\_

and \_\_\_\_\_

No. \_\_\_\_\_

**Summons by Publication (SMPB)**

---

**To the Respondent:**

**(Note to Publisher: Publish only those boxes which are checked.)**

1. The petitioner has started an action in the above court regarding:

that your marriage or domestic partnership be dissolved.

a legal separation.

that the validity of your marriage or domestic partnership is determined.

that there be a determination of paternity.

the establishment or modification of a parenting plan or residential schedule.

the establishment or modification of a child support order.

custody of the children listed in paragraph 1.3 of the Nonparents' Custody Petition.

that presumed paternity be discontinued.

an order restraining the intended relocation of the children.

rescission of the acknowledgment of paternity.

rescission of the denial of paternity.

an order declaring that the acknowledgment of paternity is invalid.

an order declaring that the denial of paternity is invalid.

2. The petition also requests that the court grant the following relief:

Provide reasonable maintenance for the [ ] petitioner [ ] respondent.

Approve a parenting plan or residential schedule for the dependent children.

Approve reasonable visitation.

*Summons by Publication (SMPB) - Page 1 of 3  
WFF DRP3CU 01.0210 Mandatory (6/2008) - RCW 4.28.100, CR 4.1*

**Superior Court of Washington  
County of \_\_\_\_\_**

In re: _____  and _____  Respondent	No. _____  <b>Order for Service of Summons by Publication (If Required by Local Practice) (ORPUB)</b>
---	---

**I. Basis**

The court has considered \_\_\_\_\_ [moving party]'s motion and declaration requesting that the summons on this matter be served by publication.

**II. Findings**

Based on the representations made in the declaration, the court *finds* that the summons in this matter may be served on \_\_\_\_\_ [nonmoving party] by publication in accordance with RCW 4.28.100.

**III. Order**

*It is Ordered* that the summons in this matter may be served on the nonmoving party by publication in conformity with RCW 4.28.100.

Dated: \_\_\_\_\_  
 Presented by: \_\_\_\_\_  
 Signature of Moving Party or Lawyer/WSBA No. \_\_\_\_\_  
 Print or Type Name \_\_\_\_\_

Judge/Commissioner \_\_\_\_\_

Ord for Serv by Publication (ORPUB) - Page 1 of 1  
 WPF DRPSCU 01.0265 (6/2005) - RCW 4.28.100

**Superior Court of Washington  
County of \_\_\_\_\_**

In re the Custody of _____  Child(ren), _____  and _____  Petitioner(s), _____  Respondent(s)	No. _____  <b>Petitioner's Notice of Hearing for Adequate Cause Determination (NTHG)   <input type="checkbox"/> Clerk's Action Required</b>
---	---

**To the Clerk of the Court and to all Parties:** (Notice on all parties is required):

- Please note that the court will be asked to determine if adequate cause exists to proceed with the petition for nonparental custody.
- A hearing has been set for the following date, time, and place:  
 Date: \_\_\_\_\_ Time: \_\_\_\_\_ a.m./p.m.  
 Place: \_\_\_\_\_ Room/Department: \_\_\_\_\_
- This request is based on the declaration in the Nonparental Custody Petition [ ] and on the additional declarations served on the nonmoving parties.
- You may serve and file a response and opposing declarations prior to a hearing date. If the court determines that adequate cause for hearing the petition is established by the declaration, the court will enter an order allowing the nonparental custody petition to proceed.
- If you do not file a response to the petition, opposing declarations, or fail to appear, an order may be entered without further notice to you finding you in default and granting the relief requested in the petition.

Dated: \_\_\_\_\_  
 Signature of Petitioner, or Lawyer/WSBA No. \_\_\_\_\_  
 Print or Type Name \_\_\_\_\_  
 Address: \_\_\_\_\_

Notice to party: You may list an address that is not your residential address where you agree to accept legal documents. Any time this address changes while this action is pending, you must notify the opposing parties in writing and file an updated Confidential Information Form (WPF DRPSCU 09.0280) with the court clerk.

Superior Court of Washington  
County of \_\_\_\_\_

In re: \_\_\_\_\_

and \_\_\_\_\_

Petitioner, \_\_\_\_\_  
Respondent, \_\_\_\_\_

No. \_\_\_\_\_  
Motion and Declaration for Default (MTDFL)

I. Motion

(Name of requesting party) \_\_\_\_\_ moves the court for an order of default against (name of other party being defaulted) \_\_\_\_\_ Venue of this action is proper as set forth in the Declaration below.

Dated: \_\_\_\_\_ Signature of Requester, Party or Lawyer/WSBA No. \_\_\_\_\_  
Print Name \_\_\_\_\_

II. Declaration

2.1 Proper Jurisdiction and Venue

The court has proper jurisdiction and venue pursuant to the allegations of the petition at the time of filing.  
The petitioner resides in (county and state only) \_\_\_\_\_  
The child(ren) reside(s) in (county and state only) \_\_\_\_\_  
Respondent resides in (county and state only) \_\_\_\_\_

Superior Court of Washington  
County of \_\_\_\_\_

In re: \_\_\_\_\_

and \_\_\_\_\_

Petitioner, \_\_\_\_\_  
Respondent, \_\_\_\_\_

No. \_\_\_\_\_  
Order on Motion for Default (ORDFL)  
 granted (ORDFL)  
 denied (ORDYMT)

I. Basis

A motion for default has been presented by (name of requesting party) \_\_\_\_\_

II. Findings

The court finds:

2.1 Proper Jurisdiction and Venue

The court has proper jurisdiction and venue.

2.2 Service on Nonrequesting Party

(Name of nonrequesting party being defaulted) \_\_\_\_\_  
was served with \_\_\_\_\_  
on (date) \_\_\_\_\_

2.3 Time Elapsed Since Service

The nonrequesting party was served within the state of Washington and more than 20 days have elapsed since the date of service.

**Superior Court of Washington  
County of**

<p>In re the Custody of:</p> <p style="text-align: center;">Child(ren),</p> <p style="text-align: center;">Petitioner(s)</p> <p style="text-align: center;">and</p> <p style="text-align: center;">Respondent(s)</p>	<p>No.</p> <p><b>Order Re Adequate Cause (Nonparental Custody)</b>  <input type="checkbox"/> Denied (ORRACD)  <input type="checkbox"/> Granted (ORRACG)  <input type="checkbox"/> Hearing set (ORH)</p> <p><b>Clerk's Action Required</b></p>
--	---

---

**I. Basis**

1.1 A petition requesting custody of child(ren) be granted to petitioner(s) has been presented to the court.

1.2 A hearing was held on \_\_\_\_\_ (Date).

**II. Findings**

*The Court Finds:*

**2.1 Jurisdiction**

*This court has jurisdiction over the proceeding and the parties.*

**Superior Court of Washington  
County of**

<p>In re the Custody of:</p> <p style="text-align: center;">Child(ren),</p> <p style="text-align: center;">Petitioner(s)</p> <p style="text-align: center;">and</p> <p style="text-align: center;">Respondent(s)</p>	<p>No.</p> <p><b>Findings of Fact and Conclusions of Law (Nonparental Custody) (FNFL)</b></p>
--	---

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**I. Basis for Findings**

The findings are based on:

agreement.

order(s) of default against (name(s)) \_\_\_\_\_ signed  
by the court on this date or dated \_\_\_\_\_

trial. The following parties and lawyers attended:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**II. Findings of Fact**

*Upon the basis of the court record, the court finds:*

**Superior Court of Washington  
County of \_\_\_\_\_**

In re the Custody of: \_\_\_\_\_

Child(ren): \_\_\_\_\_

Petitioner(s): \_\_\_\_\_

and \_\_\_\_\_

Respondent(s): \_\_\_\_\_

No. \_\_\_\_\_

**Nonparental Custody Decree  
(DCC)**

Clerk's action required

Law Enforcement Notification, ¶ 3.5

---

**I. Judgment/Order Summaries**

**1.1 Restraining Order Summary**  
 Does not apply.     Restraining Order Summary is set forth below:

Name of person(s) restrained: protected: _____	Name of person(s) protected: _____ <b>See paragraph 3.5</b>
---	--

**Violation of a Restraining Order in Paragraph 3.5 below with actual knowledge of its terms is a criminal offense under Chapter 26.50 RCW and will subject the violator to arrest. RCW 26.10.040.**

**1.2 Money Judgment Summary**  
 Does not apply.     The judgment summary is as follows:

A. Judgment creditor \_\_\_\_\_

B. Judgment debtor \_\_\_\_\_

C. Principal judgment amount (back child support) \$ \_\_\_\_\_  
from (date) \_\_\_\_\_ to (date) \_\_\_\_\_

D. Interest to date of judgment \$ \_\_\_\_\_

E. Attorney fees \$ \_\_\_\_\_

**Superior Court of Washington  
County of \_\_\_\_\_**

In re the Custody of: \_\_\_\_\_

Child(ren): \_\_\_\_\_

Petitioner(s): \_\_\_\_\_

and \_\_\_\_\_

Respondent(s): \_\_\_\_\_

No. \_\_\_\_\_

**Residential Schedule**

Proposed (PRS)

Temporary (TRS)

Final Order (RS)

---

This residential schedule is:

the final residential schedule signed by the court, pursuant to a nonparental custody decree signed by the court on this date or dated \_\_\_\_\_

the final residential schedule signed by the court pursuant to an order signed by the court on this date or dated \_\_\_\_\_, which modifies a previous residential schedule or custody decree.

a temporary residential schedule signed by the court.

proposed by (name) \_\_\_\_\_

**It is Ordered, Adjudged and Decreed:**

**I. General Information**

This residential schedule applies to the following children:

Name	Age
------	-----