

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, September 20, 2011, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman Leo Bowman
Commissioner James Beaver
Commissioner Shon Small
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; Finance Manager Keith Mercer; Planning Manager Mike Shuttleworth; County Engineer Malcolm Bowie; DPA Ryan Brown; District Court Administrator Jacki Lahtinen; Jackie Hill, Clerk's Office; Clark Posey, Planning; Rosie Sparks, Auditor; Dean Docken, Facilities; Erhiza Rivera and Nick Kooiker, Treasurer's Office; Steve Becken, Public Works Manager; Central Services Manager Randy Reid; Lisa Small, Commissioners' Office.

Approval of Minutes

The Minutes of September 13, 2011 were approved.

Consent Agenda

MOTION: Commissioner Beaver moved to approve the consent agenda items "a" through "x". Commissioner Small seconded and upon vote, the Board approved the following:

Central Services

- a. Authorization to Proceed With Transitional Upgrade of the County Telephony Systems
- b. Authorization to Purchase Annual Maintenance for Fujitsu Scanners

Clerk

- c. Authorization to Purchase File Folders

Commissioners

- d. Payment Authorization for Wireless Canopy Installation @ Fairgrounds

Fairgrounds

- e. Lease Agreement w/Gary Kendall for Annual Angus Auction

Human Services

- f. Transfer of Real Property to Greater Columbia Behavioral Health
- g. Grant Agreement w/Domestic Violence Services

- h. Line Item Transfer, Fund No. 0108-101, Dept. 504
- i. Line Item Transfer, Fund No. 0108-101, Dept. 504
- j. Line Item Transfer, Fund No. 0108-101, Dept. 560

Juvenile

- k. Contract Amendment w/DSHS Through Juvenile Accountability Block Grant
- l. Agreement w/DSHS for Evidence Based Expansion

Office of Public Defense

- m. Line Item Transfer, Fund No. 0000-101, Dept. 136
- n. Terminating District Court Indigent Defense Agreement w/C Harkins
- o. District Court Indigent Defense Agreement w/C Harkins
- p. Compensation Authorization for J Celski for Indigent Defense Services

Parks

- q. Line Item Transfer, Fund No. 0110-102, Dept. 000

Planning

- r. Short Plat Vacation – SPV 11-02

Public Works

- s. Line Item Transfer, Fund No. 0101-101, Dept. 500
- t. Amending Interlocal Cooperative Agreement w/Kennewick Irrigation District
- u. Amending Interlocal Cooperative Agreement w/Columbia Irrigation District

Sheriff

- v. Purchase Authorization for Camera from EyeOn Manufacturing, LLC
- w. Line Item Transfer, Fund No. 0000-101, Dept. 121
- x. Salary Request Statement

The Board briefly recessed, reconvening at 9:05 a.m.

Benton City Economic Development Council

Randy Rutledge, Benton City EDC gave an update and briefly discussed the following:

- I-82 Study completed by DNR; discussed options and potential purchases; provided the Board with a copy
- New construction - 9600 sq. ft. commercial building being built
- Offer on Port property coming next week
- Plaza behind Post Office is expanding
- Old theatre being converted into event center
- Business classes being offered by Council of Governments
- Housing market is moving

Boundary Review Board – BRB 11-05

Clark Posey said Benton County received an annexation request by the City of Richland revising the earlier request (the Board requested a boundary review). He said this was for the Board to review the proposed annexation and determine whether the previous concerns were satisfied or whether they wanted to file a request for review with the Boundary Review Board for another public hearing.

The Planning Department recommended the Board take no action and not file a request with the Boundary Review Board. Chairman Bowman said it appeared to meet the criteria and he saw no reason to oppose it.

MOTION: Commissioner Small moved to accept the Planning Dept. recommendation and take no further action on File BRB 11-05. Commissioner Beaver seconded.

Discussion

Commissioner Beaver said they did what was asked and no further action was needed. Chairman Bowman said he did not see that Benton County had any choice. Upon vote, the motion carried unanimously.

The Board briefly recessed, reconvening at 9:36 a.m.

Capital Improvement Plan (CIP) Review

Keith Mercer and Lisa Small presented the newly revised CIP for review and requested direction to put together a final version for approval at the next Board meeting. Mr. Mercer said the goal of this project was to make it a working document to be used during the budget process and put in projects that could be completed within the next biennium. However, the departments still had to follow policies and procedures in place to get final approval.

Mr. Sparks added that the budget was a two-year budget and the CIP was a six-year document, however, this provided information to rating companies that Benton County was planning ahead and had sound financial planning practices.

The Board briefly reviewed the CIP and specifically discussed the following projects:

District Court Jury Room Remodel (Prosser Courthouse)

Commissioner Small said this project had been discussed before and he wanted to complete it sooner than later. Commissioner Beaver said it was important to discuss the project with the Clerk's Office since it would affect her office space as well.

Computer Asset Management System (Email)

Mr. Sparks said a committee was reviewing this project to see if the County should implement what everyone was currently using or to try and get ahead of the game and use a different format.

Video Conferencing

Commissioner Small said he was in favor of moving ahead (internally and externally) for video conferencing and discussed the possibility of a smaller version and later into the full upgrade.

OPTO22/Master Control Operator Station

Commissioner Small said he was skeptical at first about these projects but upon review and research he was now in favor. Chairman Bowman said he didn't understand the request for the new operator station. He said some departments could not afford to send employees to training and now someone wanted to get special treatment.

Mr. Sparks said that Master Control was different due to 12-hour shifts, the need for 24-hour monitoring, different size people, and the potential for L & I claims. He said the County was already spending money on ergonomic equipment for clerical employees so that was already going on. Commissioner Beaver said there was an analysis done and it appeared to be part of an insurance policy for the County.

Travis Road

Commissioner Small said the County needed to look seriously at this project as it provided access for millions of dollars of farm to market product. Additionally, the County had already spent up to \$400,000 to keep the road patched. Commissioner Beaver concurred.

The Board approved the Capital Improvement Plan to go forward to the next agenda.

Commissioner Assignment Update

Energy Communities Alliance Conference

Commissioner Beaver reported on his attendance at the ECA Peer Exchange in Washington D.C. and said the conference was paid for by ECA.

Yakima River Basin Integrated Water Resource Management Plan

Commissioner Beaver reported on his attendance at this meeting and the draft document plan.

Horse Heaven Irrigation Project Meeting

Commissioner Small said Duane Unland invited him to attend the upcoming meeting and that he asked Adam Fyall to join him. He asked the Commissioners if they had any words of wisdom

before he attended the meeting. Chairman Bowman said he wanted to know who would be championing this project and what it was going to accomplish. Mr. Sparks said he thought the Board sent a letter to Mr. Unland on this subject.

Letter from Energy Northwest

Chairman Bowman asked the Board if it wanted to take an official position on re-licensing of Energy Northwest. The Board agreed and requested Mr. Fyall to draft a letter.

WSAC Request

Chairman Bowman said that WSAC had asked for examples of budget reductions at the local level and requested a letter go to the departments asking what sort of cuts had been made in each department.

Resolutions

- 11-588: Authorization to Proceed With Transitional Upgrade of the County Telephony Systems
- 11-589: Authorization to Purchase Annual Maintenance for Fujitsu Scanners
- 11-590: Authorization to Purchase File Folders
- 11-591: Payment Authorization for Wireless Canopy Installation @ Fairgrounds
- 11-592: Lease Agreement w/Gary Kendall for Annual Angus Auction
- 11-593: Transfer of Real Property to Greater Columbia Behavioral Health
- 11-594: Grant Agreement w/Domestic Violence Services
- 11-595: Line Item Transfer, Fund No. 0108-101, Dept. 504
- 11-596: Line Item Transfer, Fund No. 0108-101, Dept. 504
- 11-597: Line Item Transfer, Fund No. 0108-101, Dept. 560
- 11-598: Contract Amendment w/DSHS Through Juvenile Accountability Block Grant
- 11-599: Agreement w/DSHS for Evidence Based Expansion
- 11-600: Line Item Transfer, Fund No. 0000-101, Dept. 136
- 11-601: Terminating District Court Indigent Defense Agreement w/C Harkins
- 11-602: District Court Indigent Defense Agreement w/C Harkins
- 11-603: Compensation Authorization for J Celski for Indigent Defense Services
- 11-604: Line Item Transfer, Fund No. 0110-102, Dept. 000
- 11-605: Approval of Short Plat Vacation – SPV 11-02
- 11-606: Line Item Transfer, Fund No. 0101-101, Dept. 500
- 11-607: Amending Interlocal Cooperative Agreement w/Kennewick Irrigation District
- 11-608: Amending Interlocal Cooperative Agreement w/Columbia Irrigation District
- 11-609: Purchase Authorization for Camera from EyeOn Manufacturing, LLC
- 11-610: Line Item Transfer, Fund No. 0000-101, Dept. 12

There being no further business before the Board, the meeting adjourned at approximately 10:40 a.m.

Clerk of the Board

Chairman