

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
October 5, 2009, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman Max E. Benitz, Jr. Chairman
Commissioner Leo Bowman
Commissioner James Beaver
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Community Development Coordinator; Finance Manager Linda Ivey; Personnel Manager Melina Wenner; Facilities Manager Roy Rogers; Larry Moser, Steve Becken, Bryan Thorp, Norm Childress, and Malcolm Bowie, Public Works; DPA Ryan Brown; Keith Mercer, Sheriff's Office; Pat Powell, Van Petty, and Brenda Chilton, Auditor's Office; Mike Shuttleworth, Planning Manager; Nick Kooiker, and Ehriza Rivera, Treasurer's Office;

Approval of Minutes

The Minutes of September 28, 2009 were approved.

Consent Agenda

MOTION: Commissioner Bowman moved to approve the consent agenda items "a" through "l". Commissioner Beaver seconded and upon vote, the Board approved the following:

Commissioners

- a. Letter of Support to the Benton Franklin Community Health Alliance
- b. Appointment to the Benton County Mosquito Control District Board

District Court

- c. Lease / Purchase Agreement w/Xerox Corporation
- d. Contract w/Washington Collectors for Collection Services

Facilities

- e. Blanket Service Agreement w/Perfection Glass, Inc.
- f. Blanket Service Agreement w/Total Energy Management for HVAC Services

Fairgrounds

- g. Transfer of Funds, Fund No. 0124-101, Dept. 000

Human Services

- h. Agreement, #09/10-DD-AWI-00, w/Ambitions of Washington, Inc.

- i. Agreement, #09/10-PREV-VISTA-00, w/Vista Youth Center
- j. Service Agreement, #PSA-2009/2010-IFD-00, w/Institute for Family Development

Juvenile

- k. Agreement w/The Confederated Tribes of the Umatilla Indian Reservation

Public Works

- l. Authorization to Purchase De-Icer Flow Controls

The Board briefly recessed, reconvening at 9:05 a.m.

Finance Team Presentation

Linda Ivey, Pat Powell, Keith Mercer, and Nick Kooiker gave a Powerpoint presentation of the Benton County Financial Analysis for the month ending August 31, 2009. The presentation included the following information:

- Current Expense, Quarterly Revenue and Cumulative Revenue Comparison
- Current Expense, Quarterly and Cumulative Expenditures Comparison
- Current Expense, Fund Balance Trends, Analysis, and Comparison
- 2009 Revenue Budget to Actuals
- 2009 Expenditure Budget to Actuals
- Retail Sales & Use Tax, Prior Year Comparison, Annual Local Revenue Distribution, 1% Local Collection, Local 1/10% Criminal Justice, Budget to Actuals
- Jail Contract Housing, Actuals vs. Projections
- Contract Agencies Bed Usage
- Local Municipalities, Bed Day Rate, Benton County Local Bed Usage, and Jail Usage by Agency
- Contract and Local Agency Usage and Actuals 2008 v. 2009
- Update on Protective Inspection Services Fund, Veterans Assistance Fund, and Capital Projects Fund

2010 Benton County Road Program

The Board reviewed the proposed 2010 Benton County Road Program including revenue, expenditures, purchases, and equipment rental and revolving fund. The Board agreed the budget could be prepared for final approval.

The Board discussed whether it was appropriate for the Road Department to go into “maintenance mode” instead of new construction and start to grow the fund balance. The Board agreed it was time to complete maintenance projects and safety issues, and build the fund balance.

Steve Becken briefly discussed an issue with the right of way purchase on Hanks Road and Chairman Benitz requested they get the subcommittee involved in that process.

The Board briefly recessed, reconvening at 10:05 a.m.

Columbia River Crossing

Commissioner Beaver discussed the letter received from Benton-Franklin Council of Governments requesting Benton County increase its contribution by an additional \$2,500 for the Columbia River Crossing study. The Board stated it was not in favor of increasing the amount and requested a letter be sent back stating that Benton County would be contributing \$10,000.

Vouchers

Check Date: 10/02/2009
Warrant #: 934782-934788
Total all funds: \$104.15

Check Date: 10/02/2009
Warrant #: 934601-934781
Total all funds: \$1,309,974.69

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 9.665 Appointment to the Benton County Mosquito Control District Board
- 9.666 Lease / Purchase Agreement w/Xerox Corporation
- 9.667 Contract w/Washington Collectors for Collection Services
- 9.668 Blanket Service Agreement w/Perfection Glass, Inc.
- 9.669 Blanket Service Agreement w/Total Energy Management for HVAC Services
- 9.670 Transfer of Funds, Fund No. 0124-101, Dept. 000
- 9.671 Agreement, #09/10-DD-AWI-00, w/Ambitions of Washington, Inc.
- 9.672 Agreement, #09/10-PREV-VISTA-00, w/Vista Youth Center
- 9.673 Service Agreement, #PSA-2009/2010-IFD-00, w/Institute for Family Development
- 9.674 Agreement w/The Confederated Tribes of the Umatilla Indian Reservation
- 9.675 Authorization to Purchase De-Icer Flow Controls

There being no further business before the Board, the meeting adjourned at approximately 10:10 a.m.

Clerk of the Board

Chairman