

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, October 4, 2011, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Commissioner James Beaver (Chairman Pro Tem)
Commissioner Shon Small
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Absent: Chairman Leo Bowman (excused)

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; Finance Manager Keith Mercer; Personnel Manager Melina Wenner; Planning Manager Mike Shuttleworth; County Engineer Malcolm Bowie; Bryan Perry, Safety Coordinator; DPA Ryan Brown; DPA Ryan Lukson; Rosie Sparks, Auditor's Office; Larry Moser, Public Works; RJ Lott, Planning; Pat Powell, Auditors' Office; District Court Administrator Jacki Lahtinen.

Approval of Minutes

The Minutes of September 27, 2011 were approved.

Consent Agenda

MOTION: Commissioner Small moved to approve the consent agenda items "a" through "v". Commissioner Beaver seconded and upon vote, the Board approved the following:

Auditor

- a. Payment Authorization to Tyler Technologies, Inc. for Software Licenses and Support

Board of Equalization

- b. Line Item Transfer, Fund No. 0000-101, Dept. 103

Central Services

- c. Authorization to Replace and Upgrade Exterior Structured Cabling @ Fairgrounds Buildings

Fairgrounds

- d. Amended Contract w/Desertgreen Lawn & Tree Care, LLC

Human Services

- e. Authorization for Disbursements from the Homeless Housing Funds per HMIS Agreement

Juvenile

- f. Contract w/Crest Counseling Services, P.S.

- g. Payment Authorization to Yoder Inc. dba Coffee Refrigeration for Prevailing Wage Fees
- h. Truancy Contract w/Richland School District
- i. Payment Authorization for Grant Expenditures to The Country Gentleman

Noxious Weed

- j. Line Item Transfer, Fund No. 0134-101, Dept. 000

Parks

- k. Contract w/Tri City Fence, Inc., to Relocate and Extend Fence @ Horn Rapids Park
- l. Contract w/A&B Asphalt, Inc., for the Yard Expansion @ Horn Rapids Park

Personnel

- m. Contract w/DNDS Corporation, dba ServPro of TriCities West
- n. October Employee of the Month Award

Public Works

- o. Contract Amendment w/St of WA Dept of Ecology
- p. Authorization to Schedule Call for Bids for Piert Road Phase 2

Sheriff

- q. Salary Request Statement
- r. Purchase Authorization of Helmet Video Camera System
- s. Line Item Transfer, Fund No. 0000-101, Dept. 121

Workforce Development Council

- t. Service Contract w/Career Path Srvcs for In-School Youth & Out-of-School Youth Services
- u. Service Contract w/Career Path Srvcs for Adult Services
- v. Service Contract w/Career Path Srvcs for Dislocated Worker Services

The Board briefly recessed, reconvening at 9:05 a.m.

Public Hearing – Surplus Equipment

Larry Moser and Malcolm Bowie presented a request to surplus two 1990 International truck cab and chassis and removing the equipment (mounted sander and snow-plow) which reduced the previous value from over \$15,000 to over \$10,000 each. Mr. Bowie said the equipment was recently replaced and any money collected from the sale of the equipment would offset the new purchases.

As there was no one present to testify, the public hearing was closed for testimony.

MOTION: Commissioner Small moved to approve the surplus of the personal property, authorize the sale of the trucks, the signing of the consignment agreement, and transfer of title after the sale. Chairman Pro Tem Beaver seconded and upon vote, the motion carried.

Public Hearing – SPV 11-04

RJ Lott presented the request for short plat vacation (SPV 11-04) of the 50-foot radius turnaround easement located at the convergence of Lots 1, 2 and 3 in Short Plat 2854 which the applicants proposed a “hammerhead” designed turnaround as a replacement.

Based on the information received thus far, the Planning Department recommended approval of the proposed vacation of the 50-foot radius turnaround easement with a replacement “hammerhead” designed turnaround easement.

As there was no one present to testify, public testimony was closed.

MOTION: Commissioner Small moved to approve the vacation of the 50-foot radius turnaround easement at the convergence of Lots 1, 2 and 3 of Short Plat 2854, in the Northwest Quarter of Section 36, Township 10 North, Range 26 East. This motion is conditioned on the applicant recording with the Benton County Auditor a “hammerhead” designed turnaround easement in Lots 1 and 2 of Short Plat 2854, as shown in their Short Plat Vacation application. Additionally, the applicant should provide the Planning Department with a copy of the recorded document prior to the signing of the resolution by the Board of County Commissioners. The document must be approved and recorded within one year of the date of approval by the Benton County Board of Commissioners or this approval will be null and void.

Chairman Pro Tem seconded and upon vote, the motion carried unanimously.

Personnel Resources – Strategic Plan – 2011-2014

Melina Wenner and Byran Perry gave a Powerpoint presentation on the Personnel Resources 2011-2014 Strategic Plan and reviewed the following:

- Introduction/Trends and Challenges
- Employee Benefits and Wellness
- Classifications and Compensation
- Employee and Labor Relations
- Equal Employment Opportunity
- Recruitment and Selection
- Safety/Risk management
- Training and Development
- Administrative Support

Executive Session – Litigation Update

The Board went into executive session at 9:36 a.m. for approximately 20 minutes with DPA Ryan Lukson for a litigation update. Also present were Ryan Brown, Melina Wenner, Loretta Smith Kelty, David Sparks, and Cami McKenzie. The Board came out at 9:53 a.m. Mr. Lukson said the Board reviewed the litigation and took no action.

The Board briefly recessed, reconvening at 9:56 a.m.

Unscheduled Visitors

Veterans' Assistance – Income Waiver

Pat Powell, Auditor's Office, presented an income waiver request for Ron Stricklin.

MOTION: Commissioner Small moved to approve the income waiver requested by Ron Stricklin. Chairman Pro Tem seconded and upon vote, the motion carried.

Commissioner Assignment Update

Fish & Game Meeting

Commissioner Small said he would be meeting with the Fish & Game Dept. to discuss the federal citations ordinances and how it was affecting boaters; also to find out what has changed in last 30 years. Commissioner Beaver said it would be appropriate to send a letter to the State about how this Fish & Game issue was affecting local boaters.

Noxious Weed

Commissioner Small said he met with the Noxious Weed Department and was told they wanted to increase fees by 37%. He said the Board would like to see more than one option brought back before the Board. Commissioner Beaver said he would also like to see an organization chart for that department. Mr. Sparks commented that it was actually an assessment on property taxes, not fees.

Claim for Damages

CC 2011-25: Received on September 22, 2011 from Timothy E. Keith

Vouchers

Check Date: 09/30/2011
Warrant #: 42226-42654
Warrant #: 42661-42872
Taxes #: 010109113
Total all funds: \$1,638,751.07

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

11-619: Payment Authorization to Tyler Technologies, Inc. for Software Licenses and Support
11-620: Line Item Transfer, Fund No. 0000-101, Dept. 103

- 11-621: Authorization to Replace and Upgrade Exterior Structured Cabling @ Fairgrounds Buildings
- 11-622: Amended Contract w/Desertgreen Lawn & Tree Care, LLC
- 11-623: Authorization for Disbursements from the Homeless Housing Funds per HMIS Agreement
- 11-624: Contract w/Crest Counseling Services, P.S.
- 11-625: Payment Authorization to Yoder Inc. dba Coffee Refrigeration for Prevailing Wage Fees
- 11-626: Truancy Contract w/Richland School District
- 11-627: Payment Authorization for Grant Expenditures to The Country Gentleman
- 11-628: Line Item Transfer, Fund No. 0134-101, Dept. 000
- 11-629: Contract w/Tri City Fence, Inc., to Relocate and Extend Fence @ Horn Rapids Park
- 11-630: Contract w/A&B Asphalt, Inc., for the Yard Expansion @ Horn Rapids Park
- 11-631: Contract w/DNDS Corporation, dba ServPro of TriCities West
- 11-632: Contract Amendment w/St of WA Dept of Ecology
- 11-633: Authorization to Schedule Call for Bids for Piert Road Phase 2
- 11-634: Purchase Authorization of Helmet Video Camera System
- 11-635: Line Item Transfer, Fund No. 0000-101, Dept. 121
- 11-636: Service Contract w/Career Path Srvc for In-School Youth & Out-of-School Youth Services
- 11-637: Service Contract w/Career Path Srvc for Adult Services
- 11-638: Service Contract w/Career Path Srvc for Dislocated Worker Services
- 11-639: Surplus of Personal Property – 1990 International Truck Cab and Chassis

There being no further business before the Board, the meeting adjourned at approximately 10:04 a.m.

Clerk of the Board

Chairman