

## SUMMARY MINUTES

### BENTON COUNTY PARK BOARD

October 4, 2011, 6:30 p.m.  
Benton County Justice Center  
Kennewick, WA

#### Board Members Present

Bert Lake, Chair  
Michael Crowder, Member  
Diana Powell, Member  
Donna Raines, Secretary/Treasurer  
Richard Nordness, Member

#### Benton County Employees Present

Adam Fyall  
Cami McKenzie

#### Board Members Absent

Hank Sauer, Member  
Skip Gest, Member

#### Call to Order/Pledge of Allegiance/Roll Call

Chair Bert Lake called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited and roll was taken.

#### Approval of Agenda

The agenda was approved as submitted.

#### Approval of Minutes

The Minutes of September 2011 were approved as presented.

#### Chair Report

Mr. Lake introduced the new shooting range operations officer, Rick Lee, to the group.

## **Staff Report**

Mr. Fyall updated his written report as follows:

- Horn Rapids Park camping rallied late in the season and it now appeared 2011 would surpass 2010 in revenue.
- Over \$2,000 received for camping from annual SASS event.

## **Brochure Update**

Donna Raines said she contacted Carol Darley and that she would not be able to assist for at least another month. The Board discussed the pictures that were needed and Mr. Fyall said they needed to be visually appealing and relevant. Mr. Fyall said he would provide a mockup in PDF to the Board by Friday; Ms. Raines said they had really just started working on the brochure this year.

## **Priority Projects**

Adam provided a list of priority projects and the Board discussed re-prioritizing a few, specifically Horse Heaven Vista and the pump house at Higgins Field. It was agreed the pump house was a fairly high priority. Also, Adam said the most important part of Horse Heaven Vista would be a survey to get the markers in place.

Additionally, Mr. Crowder stated he had a conflict of interest with item #2 (Barker Ranch trail easement agreement) and should probably recuse himself from voting. Chair Lake said he didn't see a conflict, as long as he didn't benefit financially. Ms. Powell said it was best practice to state a conflict, whether perceived or practical, and recuse oneself from voting.

Mr. Fyall said he would provide an updated priority list.

## **Committees**

Publicity - Chair Lake said he wanted to appoint Skip Gest and Donna Raines to the ad hoc brochure committee.

- Policy - No appointments

Diana indicated she would be interested in serving on the Planning Committee. Richard said he might be willing to serve on publicity as he currently did a newsletter. Additionally, he was particularly interested in Horn Rapids Park and work parties.

Michael said he would be willing to serve wherever needed, however, was more interested in Planning than Publicity or Policy. Additionally, he would be willing to attend some partner meetings.

Diana also discussed the volunteer planning and said it would be helpful to see what projects were identified so she could properly address and market to volunteer crowds.

Bert said he would like to see old members and new members on the same committees to offer some assistance.

### **Adjournment**

The guests and board members gave closing comments and the meeting adjourned at approximately 8:00 p.m.