

Leo Bowman  
District 1  
Shon Small  
District 2  
James Beaver  
District 3

# Board of County Commissioners BENTON COUNTY

David Sparks  
County Administrator

Loretta Smith Kelty  
Deputy County Administrator



To view items in detail, please  
click on highlighted areas

## AGENDA BOARD OF BENTON COUNTY COMMISSIONERS Regular Board Meeting Tuesday, October 18, 2011 Benton County Courthouse, Prosser, WA

- 9:00 AM**      **Call to Order**  
**Approval of Minutes**  
❖ **October 11, 2011**  
**Review Agenda**
- Consent Agenda**  
**Auditor**  
a. Surplus of Personal Property  
**Commissioners**  
b. Contract w/Design West Architects for Architectural and Engineering Services  
**Facilities**  
c. Surplus of Personal Property  
**Human Services**  
d. Appointment of H DeLeon as County-Designated Mental Health Professional  
**Public Works**  
e. Authorization for Public Hearing on Six Year Road Program
- 9:05 AM**      **Public Hearing**
- Continued** Redistricting Plan – L Smith Kelty
- Scheduled Business:**
- Doxo** Payment Solutions Presentation – D Davidson
- Public** Works Six Year Road Program – Bowie
- Executive Session:**
- Pending Litigation – R Lukson
- Unscheduled Visitors**  
**Board Assignment Update**

**Draft**

**MINUTES**

**BOARD OF BENTON COUNTY COMMISSIONERS**

Regular Board Meeting  
Tuesday, October 11, 2011, 9:00 a.m.  
Commissioners' Conference Room  
Benton County Courthouse, Prosser, WA

**Present:** Chairman Leo Bowman  
Commissioner James Beaver  
Commissioner Shon Small  
County Administrator David Sparks  
Clerk of the Board Cami McKenzie

**Benton County Employees Present During All or a Portion of the Meeting:** Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; Finance Manager Keith Mercer; Personnel Manager Melina Wenner; Human Services Manager Ed Thornbrugh; Public Works Manager Steve Becken; DPA Ryan Brown; DPA Ryan Lukson; Safety Coordinator Bryan Perry; Clark Posey, Planning; Sue Schuetze, Public Work; Central Services Manager Randy Reid; Eric Hsu, Office of Public Defense; Susan Walker, Planning; Public Works Manager Steve Becken; Erhiza Rivera and Nick Kooiker, Treasurer's Office.

**Approval of Minutes**

The Minutes of October 4, 2011 were approved.

**Review Agenda**

Item "j" (Mid-Biennium Letter) was added to the consent agenda.

**Consent Agenda**

**MOTION:** Commissioner Beaver moved to approve the consent agenda items "a" through "j". Commissioner Small seconded and upon vote, the Board approved the following:

**Commissioners**

- a. License Renewal for Columbia Generating Station

**Facilities**

- b. Contract w/Superior Tree Service, Inc. for Tree Pruning Services

**Fairgrounds**

- c. First Lease Amendment w/Atomic City Rollergirls
- d. Line Item Transfer, Fund No. 0123-101, Dept. 000
- e. Purchase Authorization of an Arena Vator from Blueline Mfg Co.
- f. Purchase Authorization of 12 Breezeway Doors from Barns Northwest

**Human Services**

- g. Agreement w/Nueva Esperanza for Substance Abuse Prevention Services

**Sheriff**

- h. Payment Authorization to R Sabin for Pilot Services
- i. Personal Services Contract w/Columbia Industries for Shredding Services

**Commissioners**

- j. Letter – Mid-Biennium Message

The Board briefly recessed, reconvening at 9:05 a.m.

**Public Hearing – Proposed Right of Way Vacation – Finley**

Sue Schuetze and Steve Becken reviewed the petition from Kennewick Irrigation District to vacate several unimproved right of ways. After review by the Public Works Department they recommended vacation of the right of way between Parcel 1 and Parcel 2. However, did not recommend vacation of the right of way between Parcel 3 and Parcel 4 because it would leave a ¾ mile dead-end right of way and would be detrimental to vacate since this section of right of way had the potential to be constructed in the next 20 years.

Mr. Becken recommended the public hearing be continued to October 25, 2011 since Kennewick Irrigation opposed this recommendation. Additionally, KID had a preliminary plat coming in and they wanted to review that before making final recommendation.

**Testimony**

Scott Revell, Kennewick Irrigation District, said that KID filed these petitions as part of land use actions in that area. He said there were two short plat applications pending and they were trying to “master plan” the property as a single unit. He indicated they were working with the County Engineer’s office and needed to have at least one follow up meeting before final action and requested the Board continue the public hearing.

**MOTION:** Commissioner Beaver moved to continue the public hearing to 9:05 a.m. on October 25, 2011. Commissioner Small seconded and upon vote, the motion carried.

**Continued Public Hearing – Short Plat Vacation – SPV 11-03**

Clark Posey said the public hearing was previously continued to obtain signatures and they were now ready to proceed.

As there was no one present to testify, public testimony was closed.

**MOTION:** Commissioner Beaver moved to approve the vacation of the portion of the 5-foot irrigation easement located in the north 5 feet of the south 15 feet of Lot 4 of Short Plat 731, in the Northwest Quarter of Section 20, Township 9 North, Range 28 East. Commissioner Small seconded and upon vote, the motion carried unanimously.

## **Redistricting Plan – Public Hearing**

Loretta Smith Kelty said after the census data was received and updated, they met with the League of Women’s Voters and Judy Goldberg agreed to oversee the redistricting process. Ms. Goldberg said the commissioners and political parties appointed the committee members and after completion of the review process, made the following recommendation to reach the goal of 58,392 in each district:

District #1: Goal to add 544  
Add precinct 275 from #2 (total added 541)

District #2: Goal to delete 1,188  
Delete precinct 275 and 610 (total deleted 1,150)

District #3: Goal to add 643  
Add precinct 610 from #2 (total added 609)

Sage District be moved from District #2 to District #3.

Additionally, Ms. Goldberg asked who was responsible for changing precinct boundaries themselves and Mr. Sparks said he believed the County Auditor would make those changes.

As there was no one present to testify, the public hearing was closed.

Chairman Bowman said the RCW stated that adoption of the new plan could take place one week after the public hearing process.

**MOTION:** Commissioner Beaver moved to continue the public hearing to 9:05 a.m. on Tuesday, October 18, 2011. Commissioner Small seconded and upon vote, the motion carried.

Chairman Bowman requested Ms. Smith Kelty work with Ms. Goldberg on putting together thank you letters for the Committee.

## **Noxious Weed Discussion**

Mark Stairot gave a brief history of the Noxious Weed Board and said that in 1996 the current assessment was established and had not increased since that time. He said they normally were able to keep a reserve of \$100,000 in the first four months before assessments were received but this year they were expecting a sizeable shortfall. He said they operated at \$22,000/month with four permanent employees. He said the Board voted and agreed to ask about increasing the assessment to \$5.00.

He also reviewed the following comparables:

- Yakima County: \$7.10 and 1 cent/acre (two full-time and two part-time summer)
- Franklin County: \$5.00 and 30 cents/acre (irrigated); 15 cents/acre (dry); and 5 cents/acre (range); (three full-time and hire returning inspectors)

- Walla Walla County - general fund and operates at 20 hours/week

He said it was the recommendation of the Noxious Weed Board to go forward with an assessment increase to sustain the department for the next six years and they were requesting the Commissioners hold a public hearing.

Commissioner Small said he previously expressed his concerns regarding an increased assessment. Additionally, it was his understanding the Finance Manager came forward a year ago and cautioned Mr. Stairet the department would be in the red. Mr. Stairet replied his recollection was they would be looking at an assessment increase at that time.

Mr. Mercer confirmed that at that time he was given two options; either increase revenue or reduce expenditures.

Commissioner Beaver said other agencies were facing the same problem and his answer was not to raise taxes. He said he would like to see financial statements for the last three years and the organizational chart; before they started talking about raising taxes they needed to look at reducing expenses.

Commissioner Small suggested they look at merging agencies (pest board and noxious weed) and have Ryan Brown review that issue. He told Mr. Stairet that he specifically asked for alternatives to raising taxes.

Chairman Bowman said the Board indicated it was not interested in going to a public hearing at this time and would like to see some alternatives.

Mr. Stairet said they would be having a board meeting in one week and would reassess the situation.

### **Office of Public Defense - Mid Year Operating Update**

Eric Hsu presented his Mid-Year Operating Budget for the Office of Public Defense. It included the following:

- District Court – Caseload Update
- Jail – Bed-Day Usage
- Superior Court – Caseload Update
- Financial/Operational Update
- New Staff Training Program for Homicides

### **Executive Session – Pending Litigation**

The Board went into executive session with David Sparks and attorney Ken Miller (via/telephone conference) at approximately 10:05 a.m. for approximately 15 minutes to discuss pending litigation. Also present were Cami McKenzie, Loretta Smith Kelty, Bryan Perry, and

Melina Wenner. The Board came out at 10:21 a.m. Mr. Sparks said that no decisions were made.

### **Executive Session – Current/Pending Litigation**

The Board went into executive session with DPA Ryan Lukson at 10:22 a.m. for approximately 30 minutes to discuss current and pending litigation. Also present were David Sparks, Cami McKenzie, Bryan Perry, Ryan Brown, Loretta Smith Kelty, and Melina Wenner. Lt. Clay Vannoy was present via/video conference. The Board came out at 10:38 a.m. and Mr. Lukson stated the Board took no action.

### **Commissioner Assignment Update**

Commissioner Beaver said he would be attending a Health District finance meeting and YRBWEB (water) meeting in Yakima this week.

Commissioner Small said he attended the Greater Columbia Behavioral Health meeting and the State was looking at reducing the State's RSN's from 11 to 6 (looked like Benton County would be one of the 6).

Chairman Bowman presented the 2012 proposed supplemental budget highlights from the WSAC Legislative Steering Committee and said he also gave a copy to Ms. Smith Kelty, David Sparks, and Keith Mercer for their review. He said he would appreciate any comments by the Board and would forward those to WSAC.

### **Vouchers**

Check Date: 10/5/2011  
Taxes #: 10111102-10111104  
Warrant #: 42881-42906  
Total all funds: \$1,879,613.72

Check Date: 10/5/2011  
Warrant #: 233000-233120  
Direct Deposit #: 67712-68300  
Total all funds: \$2,086,771.40

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

### **Resolutions**

11-640: License Renewal for Columbia Generating Station  
11-641: Contract w/Superior Tree Service, Inc. for Tree Pruning Services  
11-642: First Lease Amendment w/Atomic City Rollergirls  
11-643: Line Item Transfer, Fund No. 0123-101, Dept. 000  
11-644: Purchase Authorization of an Arena Vator from Blueline Mfg Co.

- 11-645: Purchase Authorization of 12 Breezeway Doors from Barns Northwest
- 11-646: Agreement w/Nueva Esperanza for Substance Abuse Prevention Services
- 11-647: Payment Authorization to R Sabin for Pilot Services
- 11-648: Personal Services Contract w/Columbia Industries for Shredding Services
- 11-649: Vacation of Irrigation Easement – SPV 11-03

There being no further business before the Board, the meeting adjourned at approximately 10:46 a.m.

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Clerk of the Board

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Chairman

# RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON

IN THE MATTER OF COUNTY POLICY, RE: SURPLUS OF PERSONAL PROPERTY IN ACCORDANCE WITH RESOLUTION 07-752

WHEREAS, The Benton County Auditor is the Personal Property Manager and maintains an updated inventory listing of county Personal Property; and,

WHEREAS, the Personal Property Manager has determined that the personal property on the attached exhibit A is not desired by any other county department or office; and,

WHEREAS, all the items listed have an estimated value of less than \$50; and,

WHEREAS, it is the recommendation of the Personal Property Manager that this potential surplus property is not desired by any county agency and should be declared surplus; and,

WHEREAS, the Board finds it to be in the best interest of the citizens of Benton County to surplus antiquated and obsolete personal property; NOW, THEREFORE

BE IT RESOLVED, that, based on the recommendation of the Personal Property Manager, all items included on the attached exhibit are hereby surplused and may be disposed of at a public sale on October 29, 2011. Failing to be sold the equipment may be disposed of as scrap.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

Constituting the Board of County  
Commissioners of Benton County,  
Washington

Attest: \_\_\_\_\_  
Clerk of the Board



# RESOLUTION

**BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:**

**IN THE MATTER OF AWARDING ARCHITECTURAL AND ENGINEERING SERVICES TO DESIGN WEST ARCHITECTS, PA, KENNEWICK, WA**

**WHEREAS**, Benton County solicited qualifications for Architectural & Engineering (A&E) Firms to provide architectural and engineering services for Benton County to provide architectural services for routine projects; and

**WHEREAS**, sixteen (16) firms responded and the list was narrowed down to five (5) firms to continue into the interview phase, with those firms being the following:

Design West Architects, Kennewick, WA; Brockway\*Opfer\*Raab\*Architecture PLLC, Yakima, WA; Meier Architecture/Engineering, Kennewick, WA; ARES Corporation, Richland, WA; TCF Architecture, Tacoma, WA

**WHEREAS**, on September 27, 2011, Lisa Small, Executive Secretary with concurrence of Dean Docken, Facilities Supervisor; Loretta Smith Kelty, Deputy County Administrator; and Malcolm Bowie, County Engineer, composing of the interview board, posed a recommendation to the Board of Commissioners on the selection of Design West Architects, PA, Kennewick, WA as the most competent and qualified firm to provide (A&E) services for anticipated work for Benton County; and

**WHEREAS**, the team also recommended entering into an “as needed” contract with Design West Architects, PA for projects requiring (A&E) services within Benton County facilities; **NOW, THEREFORE**

**BE IT RESOLVED**, the Board of Benton County Commissioners, Benton County, Washington, hereby concurs with the recommendation and awards architectural and engineering services to Design West Architects, PA, Kennewick, WA for any anticipated (A&E) work for Benton County; and

**BE IT FURTHER RESOLVED**, the Board hereby authorizes the Chairman of the Board to sign the attached blanket contract between Benton County and Design West Architects, PA in an amount not to exceed \$200,000; and

**BE IT FURTHER RESOLVED**, said contract shall expire December 31, 2012.

Dated this ..... day of ....., 20 .....

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Chairman Pro-Tem

\_\_\_\_\_  
Member

Attest: .....  
Clerk of the Board

\_\_\_\_\_  
Constituting the Board of County  
Commissioners of Benton County,  
Washington

**PROFESSIONAL SERVICES CONTRACT  
TERMS AND CONDITIONS**

THIS CONTRACT is made and entered into by and between **BENTON COUNTY**, a political subdivision, with its principal offices at 620 Market Street, Prosser, WA 99350 (hereinafter "COUNTY"), and **DESIGN WEST ARCHITECTS**, a Washington professional corporation with its principal offices at 7513 W Kennewick Ave., Suite D, Kennewick, WA 99336 (hereinafter "CONTRACTOR").

In consideration of the mutual benefits and covenants contained herein, the parties agree as follows:

**1. CONTRACT DOCUMENTS**

This Contract includes the following additional document.

- a. Exhibit "A" - 2011 Standard Hourly Rate Schedule

**2. DURATION OF CONTRACT**

The term of this Contract shall begin upon signature of both parties and shall expire on December 31, 2012.

**3. SERVICES PROVIDED**

The COUNTY requires and the CONTRACTOR agrees to perform the following services:

- a. Provide Architectural and Engineering Services for capital improvements for Benton County Facilities after approved by means of resolution signed by the Board of Benton County Commissioners; subject to the following requirements and limitations:
  - i. The CONTRACTOR agrees to provide its own labor and materials as included costs in the fees payable consistent with Exhibit A and Section 5 below. Unless otherwise provided for in a work order, no materials, labor, or facilities will be furnished by the COUNTY.
  - ii. The COUNTY shall furnish the CONTRACTOR with a proposed work order for each project under this Contract, and the CONTRACTOR shall in return provide the COUNTY with a detailed breakdown proposal including the scope of work and fees consistent with the Exhibit A for services to be performed for each work order. ALL proposals from the Architect must be approved by the Board of Benton County Commissioners via resolution prior to commencement of any work.

<u>AGENDA ITEM</u>	<u>TYPE OF ACTION NEEDED</u>	
Meeting Date: <u>10/18/11</u>	Execute Contract _____	Consent Agenda <b>X</b>
Subject: _____	Pass Resolution <b>X</b>	Public Hearing _____
Prepared by: <u>C. McKenzie</u>	Pass Ordinance _____	1st Discussion _____
Reviewed by: <u>P. Powell</u>	Pass Motion _____	2nd Discussion _____
	Other _____	Other _____

### BACKGROUND INFORMATION

Facilities Dept. is responsible for items that are stored in the unfinished area of the New Courts Building on the 2<sup>nd</sup> floor at the Justice Center.

### SUMMARY

Facilities Dept. would like to surplus and dispose of discarded office furniture that is located in the unfinished area. All items are considered junk or have an estimated value of less than \$50.00. This office furniture is not desired by any county agency and should be declared surplus.

### RECOMMENDATION

Approve the resolution authorizing the surplus and disposal of office furniture.

### FISCAL IMPACT

### MOTION

Consent Agenda

# RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON

**IN THE MATTER OF COUNTY POLICY, RE: SURPLUS OF PERSONAL PROPERTY IN ACCORDANCE WITH RESOLUTION 07-752; OFFICE FURNITURE LOCATED IN UNFINISHED AREA AT THE JUSTICE CENTER**

**WHEREAS**, The Benton County Auditor is the Personal Property Manager and maintains an updated inventory listing of county Personal Property; and,

**WHEREAS**, the Personal Property Manager has determined that the personal property on Attachment A is not desired by any other county department or office; and

**WHEREAS**, all the items listed have an estimated value of less than \$50; and,

**WHEREAS**, it is the recommendation of the Personal Property Manager that this potential surplus property is not desired by any county agency and should be declared surplus; and,

**WHEREAS**, the Board finds it to be in the best interest of the citizens of Benton County to surplus antiquated and obsolete personal property; **NOW, THEREFORE**

**BE IT RESOLVED**, that based on the recommendation of the Personal Property Manager, all items included on the attachment are hereby surplus and to be disposed of as indicated in Attachment A.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
**Chairman of the Board**

\_\_\_\_\_  
**Member**

\_\_\_\_\_  
**Member**

**Constituting the Board of County  
Commissioners of Benton County,  
Washington**

**Attest:** \_\_\_\_\_  
**Clerk of the Board**

# ATTACHMENT A

## BENTON COUNTY FACILITIES DEPARTMENT OFFICE FURNITURE SURPLUS

All items are located in the unfinished area of the New Courts Building at the Justice Center

TAG #	DESCRIPTION	DISPOSAL METHOD
08724	4-ft wood desk	**
11631	Office chair	*
02933	4-ft metal table	*
05257	Metal bookcase	*
09057	Blue metal desk	*
08966	Emerson TV/VCR	*
02977	Credenza	*
05434	File cabinet	*
02043	4-drawer file cabinet	*
01974	4-drawer file cabinet	*

The following items are not tagged:

5 ft. metal desk	*
5 ft. wood desk	*
4 ft rolling table	*
3 ft round table	*
4 ft. metal table	*
26 chairs of various styles	*
4 ft. wood desk	*
Coffee table	*
Wood cabinet	*
Metal corner desk	*
End table	*
Red wood desk	*
6 ft. wood desk	*
5 ft. wood desk	*
4 ft. wood desk	*
3-drawer file cabinet	*
4-drawer file cabinet	*
2-drawer file cabinet	*
Various partitions	*

\* Scrap, not functional, no cost benefit in selling

\*\* Sell if possible, scrap after best effort to sell fails

<u>AGENDA ITEM</u>	<u>TYPE OF ACTION NEEDED</u>	
<p><b>Meeting Date:</b></p> <p><b>Subject:</b>  <u>County Designated Mental Health Professional Appointment for Hector Deleon</u></p> <p><b>Prepared by:</b>            Maria Loera, Sr. Secretary-DHS</p> <p><b>Reviewed by:</b>            Ed Thornbrugh, Administrator-DHS</p>	<p><b>Execute Addendum</b> _____</p> <p><b>Pass Resolution</b> <u>  X  </u></p> <p><b>Pass Ordinance</b> _____</p> <p><b>Pass Motion</b> _____</p> <p><b>Other</b> _____</p>	<p><b>Consent Agenda</b> <u>  X  </u></p> <p><b>Public Hearing</b> _____</p> <p><b>1st Discussion</b> _____</p> <p><b>2nd Discussion</b> _____</p> <p><b>Other</b> _____</p>

**BACKGROUND INFORMATION**

It is the Counties' responsibility to appoint County Designated Mental Health Professionals (CDMHP) as defined in WAC 388-865-0245 to perform the duties specified in Chapters 71.05, 71.34, and 70.96a RCW.

The Crisis Response Unit wishes to appoint Hector Deleon as a CDMHP as he meets all statutory requirements as outlined by RCW 71.05, RCW 71.34, RCW 70.96a and WAC 388-865-0245. Hector has 5 years experience as a CDMHP for Benton and Franklin Counties and worked for the Counties as recently as October 2010.

**RECOMMENDATION**

- Sign the resolution to accept the appointment of County Designated Mental Health Professional for Hector Deleon.

**FISCAL IMPACT**

**There is no impact on the current expense budget.**

**MOTION**

To approve and sign the resolution accepting the CDMHP appointment for Hector Deleon, and authorize the Chair to sign on behalf of the Board.

  
 \_\_\_\_\_  
 Signature

# JOINT RESOLUTION

BENTON COUNTY RESOLUTION NO. \_\_\_\_\_

FRANKLIN COUNTY RESOLUTION NO. \_\_\_\_\_

BEFORE THE BOARDS OF THE COMMISSIONERS OF BENTON COUNTY, WASHINGTON AND FRANKLIN COUNTY, WASHINGTON;

**RE: APPOINTING HECTOR DELEON AS A COUNTY-DESIGNATED MENTAL HEALTH PROFESSIONAL (CDMHP) AND LIMITING APPOINTMENTS OF CDMHPs TO THE PERIOD DURING WHICH THEY ARE EMPLOYED BY THE CRISIS RESPONSE UNIT OF BENTON AND FRANKLIN COUNTIES**

**WHEREAS**, it is the Counties' responsibility to appoint County-Designated Mental Health Professionals (CDMHPs) as defined in WAC 388-865-0245 to perform the duties specified in Chapters 71.05, 71.34 and 70.96a RCW; and

**WHEREAS**, individuals employed by Benton and Franklin Counties' Department of Human Services' Crisis Response Unit perform the CDMHP duties for Benton County and Franklin County; and

**WHEREAS**, the Crisis Response Unit wishes to appoint Hector Deleon as a CDMHP as he meets all statutory requirements as outlined by RCW 71.05, RCW 71.34, RCW 70.96a and WAC 388-865-0245; and

**WHEREAS**, Hector Deleon has 5 years of experience as a CDMHP for Benton and Franklin Counties and worked for the Counties as recently as October 2010; and

**WHEREAS**, the list of appointed County-Designated Mental Health Professionals, attached hereto as Exhibit A, is updated to include Hector Deleon; NOW THEREFORE,

**BE IT RESOLVED** that Hector Deleon is appointed as a County-Designated Mental Health Professional; and

**BE IT FURTHER RESOLVED** that appointments of County Designated Mental Health Professionals shall be limited to the period during which they are employed by the Crisis Response Unit of Benton and Franklin Counties.

Dated this ..... day of . . . . . , 2011

Dated this ..... day of . . . . . , 2011

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Chair Pro Tem

\_\_\_\_\_  
Chair Pro Tem

\_\_\_\_\_  
Member  
Constituting the Board of County Commissioners,  
Benton County, Washington

\_\_\_\_\_  
Member  
Constituting the Board of County Commissioners,  
Franklin County, Washington

Attest:

Attest:

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Clerk of the Board

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## EXHIBIT A

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### COUNTY-DESIGNATED MENTAL HEALTH PROFESSIONALS

Dated: October 5, 2011

<u>NAME</u>	<u>DATE APPOINTED</u>
James C. Laws .....	January, 1992
James Tutwiler.....	April, 1994
Randi Hankins .....	July, 1996
Kyle Sullivan .....	February, 1998
Kathleen Laws .....	September, 2000
Cristina Maldonado.....	February, 2004
Gordon Cable .....	June, 2004
Tony Larsen.....	January, 2007
Karin Cagle.....	July, 2008
Kellie Benson.....	January, 2009
Edward Thornbrugh .....	May, 2009
Kathy Mills-George .....	July, 2009
Robin Myers.....	July, 2010
Cameron Fordmeir.....	September, 2010
Hector Deleon.....	October, 2011

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF COUNTY ROADS RE: COMPREHENSIVE SIX-YEAR ROAD PROGRAM, 2012 -2017

WHEREAS, RCW 36.81.121 requires development of perpetual advanced six-year plans for coordinated transportation; and

WHEREAS, the updated six-year plan, describing the road maintenance and improvement program for the period of 2012 through 2017 shall be adopted prior to adoption of annual budget, after one or more public hearings; NOW, THEREFORE,

BE IT RESOLVED that the County Engineer is hereby directed to prepare a proposed Six-Year Road Program for the period of 2012 through 2017; and

BE IT FURTHER RESOLVED that a Public Hearing be held at 9:05 a.m., Tuesday, November 1, 2011 in the Meeting Room of the Board of County Commissioners, Benton County Courthouse, Prosser, Washington, to consider the proposed plan for adoption.

Dated this 18th day of October, 2011.

\_\_\_\_\_  
Chairman of the Board.

\_\_\_\_\_  
Chairman Pro-Tem.

\_\_\_\_\_  
Member.

Attest: \_\_\_\_\_  
Clerk of the Board

Constituting the Board of County  
Commissioners of Benton County,  
Washington.

M. Bowie

## RESOLUTION

**BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:**

**IN THE MATTER OF LOCAL GOVERNMENT REDISTRICTING AND ADOPTION OF A REDISTRICTING PLAN FOR COMMISSIONER DISTRICTS IN BENTON COUNTY, WASHINGTON**

**WHEREAS**, pursuant to RCW 29.70.100, it is the responsibility of each county comprised of commissioner districts to periodically redistrict its governmental unit based on population information from the most recent federal decennial census; and

**WHEREAS**, commissioner district boundaries were last adjusted in 2001, and substantial growth and redistribution has occurred since the last redistricting, creating an imbalance among commissioner districts in terms of population; and

**WHEREAS**, the Board of Benton County Commissioners determined it was necessary to redistrict pursuant to RCW 29.70.100 and RCW 36.32.020 in order to re-establish equal population among the three commissioner districts in Benton County, as much as it is possible; and

**WHEREAS**, a public hearing was held at 9:05 a.m. on Tuesday, October 11, 2011, and continued to 9:05 a.m. on Tuesday, October 18, 2011, for the purpose of providing notice to the public of the proposed redistricting plan and to provide the opportunity for the public to comment on said plan; and

**WHEREAS**, the continued public hearing was held at 9:05 a.m. on Tuesday, October 18, 2011; NOW, THEREFORE

**BE IT RESOLVED** that currently the Sage precinct, located in Commissioner District 3, but labeled and counted under Commissioner District 2, shall be labeled and counted under District 3; and

**BE IT FURTHER RESOLVED** the Board of Benton County Commissioners hereby adopts the proposed 2011 redistricting committee summary as set forth and attached hereto as Exhibit "A" as the final calculation for Benton County Commissioner Districts resulting in the following: District #1 - population of 58,392; District #2 - population of 58,392; and District #3 - population of 58,392.

Dated this ..... day of ....., 20 .....

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Chairman Pro Tem

\_\_\_\_\_  
Member

Attest: .....  
Clerk of the Board

Constituting the Board of County  
Commissioners of Benton County,  
Washington

# EXHIBIT A

## Benton County 2011 Redistricting Committee

### PROPOSAL

2010 Census for Benton County: 175,177  
 Goal: 58,392 in each District

District #1	District #2	District #3
At present time: 57,848 To reach goal: add 544 <u>58,392</u>	59,580 delete -1,188 <u>58,392</u>	57,749 add 643 <u>58,392</u>
At present time: 57,848	At present time: 59,580	At present time: 57,749
Delete precincts: 0 <u>57,848</u>	Delete precincts: 275 -541 610 -609 <u>58,430</u>	Delete precincts: none <u>0</u>
Add precincts: 275 (from #2) <u>541</u>	Add precincts: none <u>0</u>	Add precincts: 610 (from #2) <u>609</u>
Goal 58,392 With changes <b>58,389</b> Difference of: <u>3</u>	Goal 58,392 With changes <b>58,430</b> Difference of: <u>38</u>	Goal 58,392 With changes <b>58,358</b> Difference of: <u>34</u>

Difference between the largest District and the smallest would be 72, which is statistically insignificant.

Dale Heaston Regina Speer Derek Anderson Lisa Benegas Tom Moak  
 Susan Kreid, Co-Chair Judy Golberg, Chair Loretta Smith Kelty, County Liaison

<u>AGENDA ITEM</u>	<u>TYPE OF ACTION NEEDED</u>	
Meeting Date: <u>10/18/11</u>	Execute Contract _____	Consent Agenda _____
Subject: <u>Doxo Payment Solutions</u>	Pass Resolution _____	Public Hearing _____
Prepared by: <u>Nick Kooiker</u>	Pass Ordinance _____	1st Discussion <u>X</u>
Reviewed by: _____	Pass Motion _____	2nd Discussion _____
	Other <u>X</u>	Other _____

**BACKGROUND INFORMATION**

There are many new solutions constantly being created in the advancing digital paperless solutions market. One of those vendors is “Doxo” which is a new web based billing system where property tax statements would be replaced with digital images delivered to a taxpayers account at Doxo’s website. From this platform, the taxpayer can generate E-payments to pay their property taxes electronically. This would be a tremendous advantage to the County for multiple reasons. This would reduce the amount of mailed property tax statements, therefore saving charges for the applicable postage, supplies, and services. The other advantages would include the ability to provide taxpayers with another paperless option to pay their taxes, and also it would require less time to process these payments compared to traditional payment processing methods.

**SUMMARY**

Duane would like to discuss a new web based billing system named “Doxo” where paper property tax statements could be replaced with digital images.

**FISCAL IMPACT**

Using Doxo, there will be an overall reduction in costs to the County for processing tax payments.



Go paper-free.  
Deliver documents.  
Get paid.

doxo is the easiest way to connect with  
your customers and get them off paper.

No software. No professional services. No hassles.





## Eliminate the obstacles to going paperless—with doxo.

Paperless adoption should be far higher than the 15% US industry average. So what's preventing widespread adoption? Consumers cite issues such as too many logins, record-keeping concerns, lack of due date visibility, and the need to store more than just bills online.

doxo offers a solution. Using an award-winning, Web 2.0 model to connect businesses to customers, it delivers documents the way people want to receive them—in a consolidated, secure digital file cabinet that conveniently addresses each of the customer concerns.

Businesses benefit because paperless adoption reduces their operating expenses, with less paper to print and mail. Customers gain the convenience of being able to view, pay, manage, and file their documents online—forever.

And there is no software to install, no professional services to pay for, and no hassles. Your customers connect directly with you by sending you a doxo connect request. You approve each connect request on your doxo Control Panel—or automate approval with the doxo Connect API.

Whether you have fifty customers or fifty million, doxo will reduce the cost of billing and communicating with your customers. And the convenience it offers your customers will increase their loyalty to you.



Online Banking Report  
Best of the Web



OnDemand Top 100



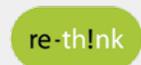
Red Herring Top 100  
North America



New Product of the Year - Financial Services



Hot Tech  
Companies to Watch



Top 10 Re-Thinking  
Ideas of 2011

## What can doxo do for you?



### Boost Paperless Adoption

When you connect with users on doxo, you always go paper-free, saving you money from day one.



### Reduce Costs with doxoPAY

By accepting payments with doxoPAY, you save money on both delivering bills and receiving payments—because you never pay credit card fees.



### Drive Web Traffic

doxo's tools let you deliver targeted content that drives traffic to your site, both by placing promotions on your profile page and by broadcasting directly to your customers. Your audience is always just one click away.



### Promote Self-Service

doxo empowers your customers to self-manage their accounts, reducing your customer care costs.



### Leverage Your Back-Office Investments

It's easy to add doxo to your existing paperless choices, leveraging the back-office investments you've already made.

**NO ADS**

### No Cross Promotions or Unsolicited Ads

With doxo, there are no unsolicited ads and no junk mail—so there's no message dilution. Customers receive correspondence only from the providers they select—you!



### Bank-Grade Security

doxo records are encrypted, redundant, and remotely stored. doxo also provides real-time access and monitoring, alerting customers to every move that happens on their account.



### Pay Only When You Save

Your only cost is a small transaction fee with each document. Typically, companies realize an 80% reduction on their existing costs of mailing documents and collecting payments.

## Join the doxo network in 3 easy steps.

1

### Enroll

Enrollment is easy! Answer a few questions that will be used to verify your association with your organization.

Start here: <http://www.doxo.com/for-providers/get-started/>

2

### Get Validated

doxo will validate your association with your organization, typically within three business days.

3

### Get Started

After receiving your credentials, just log in and put doxo to the test— you'll be up and running in minutes!

Once you join the doxo network, you can personalize your company profile, send updates to your customers, and gain insights into customer behavior with real-time data.

doxo is pioneering the way people and providers connect and go paper-free, breaking customer adoption barriers and generating large savings for businesses in printing, paper, and postage costs. Give us a try, for free! You can create and manage your profile, try out connections, and test-drive doxo today with doxo Quick Start.

Start here: <http://www.doxo.com/for-providers/get-started/>



doxo, inc.  
308 Occidental Ave S, Suite 200  
Seattle, Washington 98104  
206.319.0097

**BENTON COUNTY SIX-YEAR ROAD PROGRAM  
FINANCIAL PROJECTION 2012-2017**

**Public Works Six Year Road Program  
– Bowie**

**-REVENUES-**

<u>Item</u>		<u>Revenue</u>
Carryover (January 1, 2012)		\$1,000,000
Property Taxes (Prior to Diversion)		33,566,168
Motor Vehicle Fuel Tax:		
Road Fund #0101-101		19,675,722
CRID's		1,700,000
State Grants:		
UCP-TIB (formerly TPP; TIA)	1,400,000	
CAPP	2,362,346	
FMSIB	459,000	
RAP	6,674,000	\$10,895,346
Federal Grants:		
FHWA APP	0	
STP/R: Rural	1,037,000	
STP/U: Urban	0	
STP/H: Hazard Elimination	825,000	
STP/XP: Railroad	60,000	
STP/E: Enhancement	0	
STP/BRRP: Bridge	0	1,922,000
Public Works Trust Fund Loan		0
Other Funds		108,000
Operating Transfer-In		
County Road Improvement Matching Program Fund #0101-102		4,365,000
Paths & Trails Reserve Fund #0114-101		60,000
Interest on Road Fund		45,000
<b>TOTAL ANTICIPATED REVENUES</b>		<b>\$73,337,236</b>

**-EXPENSES-**

<u>Item</u>		<u>Expenditures</u>
Traffic Policing (Diverted Property Taxes)		\$2,928,233
Preservation (less CAPP)		12,798,409
Maintenance		24,618,000
Administration		7,085,234
Operations		4,552,762
Construction:		
Road Fund #0101-101 (less PWTF P&I Pymt)		2,750,000
County Road Improvement Matching Program Fund #0101-102		4,365,000
Paths & Trails Reserve Fund #0114-101		60,000
CRID's		1,700,000
State Grants:		
UCP-TIB (formerly TPP; TIA)	1,400,000	
CAPP	2,362,346	
FMSIB	459,000	
RAP	6,674,000	\$10,895,346
Federal Grants:		
FHWA APP	0	
STP/R: Rural	1,037,000	
STP/U: Urban	0	
STP/H: Hazard Elimination	825,000	
STP/XP: Railroad	60,000	
STP/E: Enhancement	0	
STP/BRRP: Bridge	0	1,922,000
Public Works Trust Fund Loan P & I Repayment		1,251,000
Other Funds		108,000
Unknown Funding Sources		29,370,000
<b>TOTAL ANTICIPATED EXPENDITURES</b>		<b>\$104,403,984</b>

**Under - (Over) - Expended** **(\$31,066,748)**

2012 - 2017 ROAD PROGRAM

PRIORITY	PROJECT	LENGTH (mi)	COST EST	COUNTY					STATE			FEDERAL			UNKNOWN FUNDING SOURCE	CONSTRUCTION			
				ROAD FUND			CONTRIBUTIONS		TIB	FMSIB	CRAB	BFCOG	WSDOT	FHWA		2012	2013	2014	2015 to 2017
				PT & MVFT	P&T R	CRIMP	AMT	SOURCE	UCP		RAP	STP/R&U	STP/E&H	HPP					
<b>POTENTIAL NEW ROADS</b>																			
1	PIERT RD: SR 397 to Bowles	1.8	2,900	141		900				1,400	459				0	2,900			
2	CRID: ANTINORI RD: Sunset to Col Solare Winery	0.9	1,700				1,700	Bond							0	1,700			
3	COFFIN RD: Nine Canyon to Meals	4.5	4,500												4,500				4,500
4	HILDEBRAND: Kennewick City Limits to 10th Avenue	0.3	419												419				419
	Subtotal		9,519	141	0	900	1,700			1,400	459	0	0	0	4,919	4,600	0	0	4,919
<b>RURAL ARTERIAL PROGRAM</b>																			
5	CLODFELTER RD: Bentley to C. Williams	2.8	1,805	565		320						920			0	1,805			
6	LOCUST GROVE RD: Clodfelter to Edwards	1.5	995	310		215						470			0	995			
7	NINE CANYON RD: Mills to SR 397	3.3	3,600	359		500						2,741			0	100	1845	1655	
8	NINE CANYON RD: Beck to Mills	2.6	3,200	307		350						2,543			0	100	1626	1474	
9	NINE CANYON RD: Coffin to Beck	3.0	3,500	100		300									3,100		50	50	3,400
10	MEALS RD: Beginning of Pavement to Ayers	2.5	2,717	50		300									2,367		25	25	2,667
11	FINLEY RD: End of Pavement to SR 397	2.5	2,718	50		300									2,368			50	2,668
12	KNOX RD: District Line to Truhlicka	2.3	2,500	50		300									2,150			50	2,450
13	KNOX RD: Truhlicka to OIEH	2.1	2,283	50		300									1,933			50	2,233
14	CASE RD: OIEH to Hanks	2.3	2,500	50		300									2,150			50	2,450
	Subtotal		25,818	1,891	0	3,185	0			0	0	6,674	0	0	14,068	3,000	3,546	3,404	15,868
<b>PAVED ROAD UPGRADES</b>																			
15	TRAVIS RD: Sellards to Henson	3.2	1,750	50		280							737		683	1,750			
16	SELLARDS RD: SR 221 to Travis	7.0	4,650	50									300		4,300		25	25	4,600
17	BERT JAMES RD: Sellards to SR 221	4.0	4,150	50											4,100			25	4,125
18	OLYMPIA STREET: SR-397 to Kennewick City Limits	0.5	118	118											0	118			
	Subtotal		10,668	268	0	280	0	0	0	0	0	0	1,037	0	9,083	1,868	25	50	8,725
<b>ENHANCEMENT &amp; SAFETY PROJECTS</b>																			
19	JOHNSON RD/GRIFFIN RD: Intersection Improvements	0.5	1,000												1,000				1,000
20	BADGER RD/WISER PARKWAY: Storage Lane	0.1	300												300				300
21	Benton County Run-Off-Road & Interesection Safety Project		1,125	300											0	400	725		
	Subtotal		2,425	300	0	0	0	0	0	0	0	0	0	825	1,300	400	725	0	1,300
<b>ANNUAL PROGRAMS &amp; MISCELLANEOUS PROJECTS</b>																			
22	PAVED ROAD UPGRADE PROJECTS		60	60											0	10	10	10	30
23	GRAVEL ROAD PAVING PROJECTS		60	60											0	10	10	10	30
24	PATHS & TRAILS		60		60										0	10	10	10	30
25	SAFETY PROGRAM		300	300											0	50	50	50	150
26	RAILROAD CROSSINGS		60	0									60		0	10	10	10	30
27	EMERGENT PROJECTS		1,200	1,200											0	200	200	200	600
28	PLAT ROADS		120	12			108	Dev Reimb							0	20	20	20	60
29	SR 397 (I-82 to SR 397 Intertie): PWTF Loan Repayment		1,251	1,251											0	211	210	209	621
	Subtotal		3,111	2,883	60	0	108	0	0	0	0	0	60	0	0	521	520	519	1,551
<b>TOTALS</b>			<b>51,541</b>	<b>5,483</b>	<b>60</b>	<b>4,365</b>	<b>1,808</b>	<b>0</b>	<b>1,400</b>	<b>459</b>	<b>6,674</b>	<b>1,037</b>	<b>885</b>	<b>0</b>	<b>29,370</b>	<b>10,389</b>	<b>4,816</b>	<b>3,973</b>	<b>32,363</b>

(All \$'s x 1000)

4/07/2010