

SUMMARY MINUTES

BENTON COUNTY PARK BOARD

November 13, 2007, 6:30 p.m.
Benton County Justice Center
7122 W. Okanogan Place, Kennewick

Board Members Present

Rick Kilgore, Chair
Bert Lake, Vice Chair
Kathye Kilgore, Secretary/Treasurer
Hank Sauer, Member
Skip Gest, Member
Donna Raines, Member

Benton County Employees

Adam Fyall
Cami McKenzie

Call to Order/Roll Call

Chair Rick Kilgore called the meeting to order at 6:30 p.m. and roll call was taken.

Approval of Minutes

The Minutes of October 9, 2007 were approved.

Review Agenda

The agenda was approved as corrected.

Committee Reports

Planning & Development

Bert Lake said the following issues were being discussed for Horn Rapids Park: hiring professional help to re-design the water system for new trees, water to the horse camps, water to the existing arena area, and installing turf in the arena that would meet everyone's needs. He said he would re-write the memo to present to the operating group.

Publicity

Kathye Kilgore said she would be meeting with Adam to discuss marketing the public meetings with Studio Cascade.

Adam said he received two more quotes for printing the brochure and the matter was moving along.

Coordinator's Report

Adam reviewed his monthly staff report for November 2007. Additionally, he said he talked with a representative from The Corps of Engineers during the Two Rivers nature path walkthrough about County policy in regards to vegetation maintenance. Also, regarding the boat dock upgrades, Mr. Fyall was told The Corps had sent a final report to the National Marine Fishery Service, who had 30 days to respond. If there were no issues, the Corps of Engineers would send a letter to proceed.

Kennewick Parks & Recreation

Hank Sauer reported on business for the City, including award of grants for the hotel/motel tax to ConAgra 4A Basketball Tournament, Delta Sigma Phi Convention, and Kennewick High School All Class Reunion. Additionally, he said they received a report from the Audubon Society that included history and a discussion of the wetlands and a report from the Carousel Foundation that included goals, objectives, plans and drawings.

Old Business

Two Rivers Boat Dock

The Board discussed different resolutions for the boat dock issue, including blocking access, hiring a consultant (possibly a retired Corps employee to help the issue), calling the state legislators, declaring an emergency to hire a contractor and bypass the bid process, and extending the deadline for the hydraulic permit.

The Board agreed to have Mr. Fyall call Yakima to ask why there was a February 28 deadline for the hydraulic permit and if it could be extended.

Parks Comprehensive Plan

Adam presented a draft plan outline and park vision statement and asked the Board to provide him with comments and suggestions.

New Business

Plymouth Community Park

Adam said Deputy Scott Belcher had approached him about interest from the Plymouth community to build a park. He said they were trying to form a non-profit group and had identified a one-acre parcel (purchase price \$20,000). They were in the process of gathering community support and asking for commitments to help build the park. Mr. Fyall said the group might be approaching the Park Board about owning the Park. Mr. Fyall said he made it clear that Benton County was not in a position to maintain another park, but they could approach the Board with their ideas.

Election of Officers - 2008/2009

CHAIR

Motion: It was moved and seconded to nominate Bert Lake as the Chair.

Secondary Motion: It was moved and seconded to close nominations. Upon vote, the motion carried.

Vote was taken by paper, and Bert Lake was unanimously appointed to the position of Chair.

VICE-CHAIR

Motion: It was moved and seconded to nominate Skip Gest to the position of Vice-Chair.

Secondary Motion: It was moved and seconded to close nominations. Upon vote, the motion carried.

Vote was taken by paper, and Skip Gest was unanimously appointed to the position of Vice-Chair.

SECRETARY/TREASURER

Motion: It was moved and seconded to appoint Donna Raines to the position of Secretary/Treasurer. It was moved and seconded to appoint Hank Sauer to the position of Secretary/Treasurer.

Secondary Motion: It was moved and seconded to close nominations. Upon vote, the motion carried.

After paper vote was counted, Hank Sauer was appointed to the position of Secretary/Treasurer by majority (Hank - 4) and (Donna - 2).

Adjournment

The guests and members gave closing comments and the meeting adjourned at approximately 8:45 p.m. The next regular meeting will be the second Tuesday in December.