

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
May 23, 2011, 8:30 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Commissioner Shon Small, Chairman Pro Tem
Commissioner James Beaver
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Absent: Commissioner Leo Bowman, Excused

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Community Development Coordinator; Finance Manager Keith Mercer; Personnel Manager Melina Wenner; Public Works Manager Steve Becken; Planning Manager Mike Shuttleworth; County Engineer Malcolm Bowie; Nick Kooiker, Treasurer's; Bryan Perry, Safety Coordinator; DPA Ryan Brown; DPA Steve Hallstrom; WSU Coordinator Marianne Ophardt; Judge Cameron Mitchell; Eric Lipp, Juvenile.

Workshop Agenda

Commissioner Beaver reported on his attendance at the following meetings: HAIEFIC, TRIDEC Executive Board, and 8 ½ hour Hanford Tour.

Mr. Sparks stated the paperless agendas would be implemented soon, along with the new I-pads.

Chairman Pro Tem Small commented on the following: Prosser Historical Main Street celebration (11th city in Washington State to be main street); emergency declaration for flooding in Benton County; Drug Court celebration; and his attendance at the Hanford tour.

Meeting Cancellation

The Board agreed to cancel the meeting of May 31, 2011 due to the holiday.

The Board briefly recessed, reconvening at 9:00 a.m. for the regular session.

Approval of Minutes

The Minutes of May 16, 2011 were approved.

Consent Agenda

Commissioner Beaver requested item “j” (Benton City agreement) be pulled for discussion during unscheduled visitors.

MOTION: Commissioner Beaver moved to approve the consent agenda items “a” through “i”, pulling “j” for discussion. Commissioner Small seconded and upon vote, the Board approved the following:

Commissioners

- a. Line Item Transfer, Fund No. 0000-101, Dept. 107

Coroner

- b. Interlocal Agreement w/Franklin County Coroner for Autopsy Facility Use

Fairgrounds

- c. Lease Amendment w/Sundowns Training Center

Human Services

- d. Line Item Transfer, Fund No. 0108-101, Dept. 560

Juvenile

- e. Personal Service Contract Amendment w/Jacqueline Van Wormer

Personnel

- f. 457 Trust Document w/Nationwide Retirement Solutions, Inc.

Public Works

- g. Certification Acceptance Qualification Agreement for Federally Funded Road Projects

Sheriff

- h. Authorization for Invitation to Bid for Replacement Sidearm Pistols
- i. Signature Authorization for Buffer Zone Protection Program w/WA State Military Dept.

The Board briefly recessed, reconvening at 9:05 a.m.

Bid Opening – Official County Newspaper

The Board opened the following bid for official county newspaper:

Tri-City Herald

Column-inch rate, first insertion, including online: \$17.21 (Mon-Fri); \$17.66 (Sat-Sun)

Column-inch rate, additional insertions: \$15.47 (Mon-Fri); \$15.81 (Sat-Sun)

Mr. Sparks said the Commissioners’ office would prepare the resolution approving the contract for the next available agenda.

The Board briefly recessed, reconvening at 9:10 a.m.

WSU Benton County Update

Marianne Ophardt introduced Don Llewellyn, the new Animal Sciences Area Educator. Mr. Llewellyn discussed the program and plans for the future and said he would be the new Commercial Livestock Industry liaison between Animal Sciences at WSU and the producers.

The Board briefly recessed, reconvening at 9:25 a.m.

Executive Session – Litigation Update

The Board went into executive session for approximately 15 minutes at 9:25 a.m. with DPA Steve Hallstrom for a litigation update. Also present were David Sparks, Cami McKenzie, Ryan Brown, Judge Mitchell, Eric Lipp, Melina Wenner, and Loretta Smith Kelty. The Board came out at 9:41 a.m. Mr. Hallstrom said the Board needed to go back into executive session for another five minutes. The Board came out at 9:47 a.m. Mr. Hallstrom said that no decisions were made.

Executive Session – Potential Litigation

The Board went into executive session with special counsel Sarah Perry at 9:47 a.m. for approximately 15 minutes to discuss potential litigation. Also present were Ryan Brown, David Sparks, Cami McKenzie, Melina Wenner, and Loretta Smith Kelty. The Board came out of executive session at 9:51 a.m. Ms. Perry stated that no action was taken.

The Board briefly recessed, reconvening at 9:55 a.m.

Unscheduled Visitors

Item “j” - Service Agreement w/Benton City Economic Development Council

Bea Baker, Benton City Economic Development Council (BCEDC) said they were asking the Board to approve a contract in the amount of \$5,000 to help them further their agenda. She discussed their accomplishments and goals and said they had not received any money from the County for the last three years.

Commissioner Beaver requested that any correspondence or requests for funding go through the County Administrator first. Additionally, he said he liked multi-year contracts. He said that BCEDC should meet with David Sparks’ team about the contract and then it could be put back on the agenda.

Commissioner Beaver requested a letter be written to the economic development partners reminding them to send their requests for funding through the County Administrator. Also, he suggested the Board send a different letter to them reminding them about the County’s obligations to pay for jail services.

Vouchers

Check Date: 05/16/2011
Warrant #: 232378-232399
Direct Deposit #: 64139-64341
Total all funds: \$114,359.87

Check Date: 05/16/2011
Taxes #: 10111054
Total all funds: \$32,111.07

Check Date: 05/20/2011
Warrant #: 34354-34884
Taxes #: 01160511, 05010511
Total all funds: \$741,078.55

Total amounts approved by fund can be reviewed in the Benton County Auditor’s Office.

Claim for Damages

CC 2011-13: Received on May 18, 2011 from Wanda Mercer

Resolutions

- 11-330: Line Item Transfer, Fund No. 0000-101, Dept. 107
- 11-331: Interlocal Agreement w/Franklin County Coroner for Autopsy Facility Use
- 11-332: Lease Amendment w/Sundowns Training Center
- 11-333: Line Item Transfer, Fund No. 0108-101, Dept. 560
- 11-334: Personal Service Contract Amendment w/Jacqueline Van Wormer
- 11-335: 457 Trust Document w/Nationwide Retirement Solutions, Inc.
- 11-336: Certification Acceptance Qualification Agreement for Federally Funded Road Projects
- 11-337: Authorization for Invitation to Bid for Replacement Sidearm Pistols
- 11-338: Signature Authorization for Buffer Zone Protection Program w/WA State Military Dept.

There being no further business before the Board, the meeting adjourned at approximately 10:07 a.m.

Clerk of the Board

Chairman