

## MINUTES

### BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting  
March 8, 2010, 8:30 a.m.  
Commissioners' Conference Room  
Benton County Courthouse, Prosser, WA

**Present:** Chairman James Beaver  
Commissioner Max E. Benitz, Jr.  
County Administrator David Sparks  
Clerk of the Board Cami McKenzie

**Absent:** Commissioner Leo Bowman (attending NACO Conference in D.C.)

**Benton County Employees Present During All or a Portion of the Meeting:** Deputy Administrator Loretta Smith Kelty; Adam Fyall, Community Development Coordinator; Finance Manager Keith Mercer; Personnel Manager Melina Wenner; Facilities Manager Roy Rogers; Mike Shuttleworth and Susan Walker; Planning; DPA Ryan Brown; DPA Sarah Perry; Steve Becken and Malcolm Bowie, Public Works.

#### Workshop

##### Thank You Letters

Chairman Beaver requested Mr. Fyall put together some thank you letters to the work groups that participated in the trail work at Badger Mountain.

##### Coroner's Office

Chairman Beaver asked about the request from the Coroner to supplement his budget. Mr. Sparks stated that supplements were done in September and it was way too early in the year to worry about running out of money. He said that line item transfers could be done at this time if he needed to move some money around and there were innovative ways he could work with his budget. The Board requested Mr. Sparks and Ms. Smith Kelty work with the Coroner in preparing a line item transfer and discussing some ideas to help with his budget.

##### 5-10 Year Plans

Chairman Beaver said he had received a report from the Sheriff and asked if any other departments had come forward. Commissioner Benitz suggested a good time to discuss the goals and objectives would be at the elected officials' meeting on Wednesday.

Mr. Sparks stated that Eric Hsu taught classes on creating strategic plans and would actually be teaching a class to his managers this week. Additionally, Mr. Hsu would be presenting his

strategic plan at next Monday's board meeting. Mr. Sparks added that the Elected Officials wanted some assurance that these reports would be reviewed and that it was not just a futile effort on their part.

### Animal Shelter Update

Roy Rogers stated the site drawings were submitted to the City of Kennewick and they were allocated 17 days to get approval. Additionally, he had been talking with Benton PUD regarding the easement for power and was working on an irrigation easement. He said that things were moving along fairly well and he anticipated going to bid on the 15<sup>th</sup>. He said they would need to pick the contractor first and he would have a certain number of days to pick a supplier of the prefab building and submit the engineered drawings before receiving their permit.

Commissioner Benitz asked about reviewing the ordinance and Mr. Sparks said his assumption was the last time it was reviewed it was good to go. However, over the next couple of weeks they would be working out the administrative issues and could bring back the ordinance for review.

### City of Benton City – Park District Request

Commissioner Benitz said he wanted to respond back to the Mayor of Benton City about a process and timeline for moving forward with their request. Additionally, he wanted to find out how it would impact the county residents and other taxing districts. Chairman Beaver agreed that some analysis should be done on the issue and agreed with sending a letter. Commissioner Benitz said he would sit down with Mr. Sparks to review putting together a letter to Benton City.

### Trip to Olympia

Chairman Beaver briefed the Board on his trip to Olympia regarding water issues with the Dept. of Ecology. He said the short version was that Dept. of Ecology stated it was their job to regulate the water and they did not accept the proposal from the Snake River Irrigators. He said there was some discussion about sitting down again with groups.

The Board briefly recessed, reconvening at 9:00 a.m.

### **Approval of Minutes**

The Minutes of March 1, 2010 were approved.

Item "f" (Compensation of Attorney R. Swinburnson) was pulled from the consent agenda.

### **Consent Agenda**

**MOTION:** Commissioner Benitz moved to approve the consent agenda items "a" through "h", pulling "f". Chairman Beaver seconded and upon vote, the Board approved the following:

Commissioners

- a. Metro Interlocal Agreement; Rescinding Resolution 09-809

Facilities

- b. Contract w/Industrial Equipment Solutions for Maintenance on Salle Port Doors
- c. Line Item Transfer, Fund No. 0000-101, Dept. 110

Fairgrounds

- d. Lease Agreement w/The Society for Creative Anachronism, Inc.

Juvenile

- e. Personal Services Contract w/Kennewick School District

Public Works

- g. Surplus of Personal Property
- h. Agreement w/City of Kennewick for the Bituminous Surface Treatment 2010

The Board briefly recessed, reconvening at 9:05 a.m.

**Executive Session - Union Negotiations**

The Board went into executive session at 9:05 a.m. with DPA Sarah Perry to discuss union negotiations for approximately 10 minutes. Also present were David Sparks, Cami McKenzie, Ryan Brown, Melina Wenner, and Loretta Smith Kelty. The Board came out at 9:17 a.m. and Ms. Perry stated the Board took no action.

**Vouchers**

Check Date: 03/05/2010  
Warrant #: 5044-5220  
Total all funds: \$1,374,979.84

Total amounts approved by fund can be reviewed in the Benton County Auditor’s Office.

**Resolutions**

- 10-142: Metro Interlocal Agreement; Rescinding Resolution 09-809
- 10-143: Contract w/Industrial Equipment Solutions for Maintenance on Salle Port Doors
- 10-144: Line Item Transfer, Fund No. 0000-101, Dept. 110
- 10-145: Lease Agreement w/The Society for Creative Anachronism, Inc.
- 10-146: Juvenile - Personal Services Contract w/Kennewick School District
- 10-147: Surplus of Personal Property
- 10-148: Agreement w/City of Kennewick for the Bituminous Surface Treatment 2010

There being no further business before the Board, the meeting adjourned at approximately 9:17 a.m.

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Clerk of the Board

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Chairman