

## MINUTES

### BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting  
March 29, 2010, 8:30 a.m.  
Commissioners' Conference Room  
Benton County Courthouse, Prosser, WA

**Present:** Chairman Pro Tem Leo Bowman  
Commissioner Max E. Benitz, Jr.  
County Administrator David Sparks  
Alternate Clerk of the Board Lisa Small  
Chairman James Beaver – on excused absence

**Benton County Employees Present During All or a Portion of the Meeting:** Deputy Administrator Loretta Smith Kelty; Adam Fyall, Community Development Coordinator; Finance Manager Keith Mercer; Personnel Manager Melina Wenner; Planning Manager, Mike Shuttleworth; Steve Becken & Malcolm Bowie, Public Works; Cami McKenzie (via/videoconference).

#### Workshop Agenda

##### County Showcase

Commissioner Bowman requested Adam Fyall to inform the Board about a “County Showcase” concept that was recently presented at the National Association of Counties event. Mr. Fyall indicated that NACo had partnered with CGI Communication, Inc. to create up to seven short (2 minute) videos on various topics. The topics would generally cover healthcare options, history and culture of the area, recreational activities within the community, and economic development opportunities. CGI would provide a link to the County website, which would be hosted by CGI. Mr. Fyall said there would not be any cost to the County for this service, however, there could be a minimal amount of staff time involved in providing information to them.

Commissioner Benitz indicated that Central Services Manager Randy Reid should be involved in the process and that he was agreeable if it would be beneficial for the County and economical development.

Commissioner Bowman questioned whether the service would interfere with the economic development contracts currently in place with TRIDEC & PEDDA. Mr. Fyall said the entities should be able to work together on the issue, and perhaps CGI would want to work directly with these entities.

The Board agreed that Mr. Fyall should pursue the issue further and bring it back before the Board once he had more information.

### Letter from Dept. of Interior – Lands Issue

Commissioner Bowman asked the Board how it should respond to a letter received from the Department of Interior about BLM land. Mr. Shuttleworth said they were completing a planning process for the property in their district and were asking for cooperation from the County. Mr. Shuttleworth said he would follow up with his contact from that department.

Commissioner Benitz expressed his concern about entering into an agreement with BLM and how it might affect the county. He suggested they also look at what other counties were doing.

### **Unscheduled Visitors**

Ms. Annette Pederson of West Richland discussed issues she was having with her property and people utilizing her driveway as a short cut. An adjacent landowner was constructing a home and his construction crew was utilizing Ms. Pederson's driveway, even though his access was on Road 38. Ms. Pederson stated that she has contacted the Cities, Benton County Planning and the Sheriff's Department and still did not have a way to resolve the issue.

Planning Manager Mike Shuttleworth said he would need to research the issue to determine if there was a public easement through this section of property.

Commissioner Benitz informed Ms. Pederson that the Planning Department and the Road Department would research this issue and someone would respond to her in writing within 10 days on what options were available to resolve this problem.

### **Approval of Minutes**

The Minutes of March 22, 2010 were approved as corrected.

### **Consent Agenda**

**MOTION:** Commissioner Benitz moved to approve the consent agenda items "a" through "n". Chairman Pro Tem Bowman seconded and upon vote, the Board approved the following:

#### **Commissioners**

- a. Port of Benton Support Letter – Vintner's Village Phase II
- b. Canvassing Board Appointment
- c. Letter to City of Richland on the Interlocal Cooperative Agreement
- d. Letters of Support for the USDA, Agricultural Research Service

#### **Facilities**

- e. Blanket Service Agreement w/Frontier Fence, Inc.

#### **Human Services**

- f. Appointment of C Eaton to the BF Counties Substance Abuse  
Administrative Board

#### **Public Works**

- g. Certification of Road Fund Expenditures for Fish Passage Barrier Removal 2009
- h. Certification of Road Fund Expenditures for Traffic Law Enforcement 2009
- i. Certification of the Annual Certification for 2009
- j. Establishing the County Road Improvement Matching Program Fund, Fund No. 0101-102
- k. Approval of 2010 Bituminous Surface Treatment Contract
- l. Property Segregation of County Roads Improvement District #15, Cottonwood Drive

**Superior Court**

- m. Line Item Transfer, Fund No. 0000-101, Dept. 123

**WSU Extension**

- n. Supplemental Nutrition Assistance Program Education Letter & Agreement

The Board briefly recessed, reconvening at 9:05 a.m.

**Vouchers**

Check Date: 3/26/2010  
 Warrant #: 6960-7053  
 Total all funds: \$1,713.64

Check Date: 3/26/2010  
 Warrant #: 6722-6959  
 Taxes # 01010310  
 Total all funds: \$773,248.41

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

**Resolutions**

- 10.184 Blanket Service Agreement w/Frontier Fence, Inc.
- 10.185 Appointment of C Eaton to the BF Counties Substance Abuse Administrative Board
- 10.186 Certification of Road Fund Expenditures for Fish Passage Barrier Removal 2009
- 10.187 Certification of Road Fund Expenditures for Traffic Law Enforcement 2009
- 10.188 Certification of the Annual Certification for 2009
- 10.189 Establishing the County Road Improvement Matching Program Fund, Fund No. 0101-102
- 10.190 Approval of 2010 Bituminous Surface Treatment Contract
- 10.191 Property Segregation of County Roads Improvement District #15, Cottonwood Drive
- 10.192 Line Item Transfer, Fund No. 0000-101, Dept. 123
- 10.193 Supplemental Nutrition Assistance Program Education Letter & Agreement

There being no further business before the Board, the meeting adjourned at approximately 9:06 am.

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Clerk of the Board

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Chairman