

Shon Small, Chairman  
Benton County Representative

Scott Hamilton  
Member at Large Representative

Don Smith  
Second Law Enforcement Representative

**BENTON COUNTY**  
Law Enforcement Officers'  
and Firefighters'  
Disability Board

Bob Elder, Pro-Tem  
Mayors' Representative

Bernie Freeman  
Law Enforcement Representative

Karlee Ainsworth  
Secretary

7122 W. Okanogan Place, Bldg A

Kennewick, WA 99336

(509) 737-2777

**MEETING MINUTES FOR THE February 4, 2015 LEOFF I MEETING**

The LEOFF 1 Disability Board met in regular session on Wednesday, February 4, 2015 at the Justice Center, Kennewick, Washington. Present was Chairman Shon Small, Benton County Representative, Pro-Tem Bob Elder, Mayors' Representative; Scott Hamilton, Member at Large Representative; Bernie Freeman, Law Enforcement Representative; Don Smith, Second Law Enforcement Representative; and Karlee Ainsworth, Board Secretary.

Chairman Shon Small called the meeting to order at 2:01 PM.

***Approval of Minutes***

**MOTION:** Don Smith moved to approve the meeting minutes for December 3, 2014. Bernie Freeman second and upon vote, the motion carried unanimously.

***Executive Session – Medical Claims***

The Board went into executive session to review medical claims submitted at 2:04 PM. At 3:00 PM, the Board came out of executive session.

**MOTION:** Don Smith moved to approve the claims as presented. Bob Elder seconded and upon vote, the motion carried unanimously.

***Hearings***

There were no hearings to discuss.

***Old Business***

**LEOFF Conference**

The board requests that the Secretary continue to look into the LEOFF Conference in Chelan and attempt to reserve 4 rooms

***New Business***

**Possible Conflict of Interest**

Bob Elder expressed concern that because he is now a Fire Commissioner, he might have a conflict of interest being a LEOFF Board member. Scott Hamilton indicated that only issue would be holding two elected positions and that no conflict of interest exists. Chairman Shon Small agreed.

**Board Member Terms Extension**

The board agreed to move the term expiration for all Board members. The new expiration for all Board member positions is December 31<sup>st</sup> for each 2 year term.

Meeting Schedule

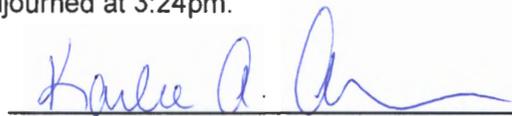
In hopes of complying with the LEOFF policy, the board agreed to change the wording of the policy to direct that the LEOFF Board will meet 6 times within a calendar year, to include the annual LEOFF Conference.

Eyeglass Allowance

The board agreed to add to the Eyeglass allowance section of the policy the wording "within a calendar year". Reasonable charges for eyeglasses shall not exceed \$300.00 in a calendar year.

With no further business to discuss the Board adjourned at 3:24pm.

  
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Chairman

  
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Clerk to the Board