

Shon Small, Chairman
Benton County Representative

Scott Hamilton
Member at Large Representative

Don Smith
Second Law Enforcement Representative

BENTON COUNTY
Law Enforcement Officers'
and Firefighters'
Disability Board

Bob Elder, Pro-Tem
Mayors' Representative

Bernie Freeman
Law Enforcement Representative

Karlee Ainsworth
Secretary

7122 W. Okanogan Place, Bldg A

Kennewick, WA 99336

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MEETING MINUTES FOR THE APRIL 1, 2015 LEOFF I MEETING

The LEOFF 1 Disability Board met in regular session on Wednesday, April 1, 2015 at the Justice Center, Kennewick, Washington. Present was Chairman Shon Small, Benton County Representative, Pro-Tem Bob Elder, Mayors' Representative; Scott Hamilton, Member at Large Representative; Bernie Freeman, Law Enforcement Representative; Don Smith, Second Law Enforcement Representative; and Karlee Ainsworth, Board Secretary.

Chairman Shon Small called the meeting to order at 2:16 PM.

Approval of Minutes

MOTION: Don Smith moved to approve the meeting minutes for February 4, 2015. Bernie Freeman second and upon vote, the motion carried unanimously.

Bob Elder clarified his statement from the last meeting indicating that any elected official can hold two offices but cannot be on the ballot twice.

Executive Session – Medical Claims

The Board went into executive session to review medical claims submitted at 2:21PM. At 2:48PM, the Board came out of executive session.

MOTION: Don Smith moved to approve the claims as presented. Bob Elder seconded and upon vote, the motion carried unanimously.

Hearings

There were no hearings to discuss.

Old Business

LEOFF Conference

The board Secretary indicated that she had booked the rooms needed for the LEOFF conference. Bob Elder requested that his room be located as close as possible to the meeting room. The board Secretary indicated that she had requested this accommodation.

New Business

Budget Concerns

Don Smith requested that a discussion be had at the next meeting regarding the LEOFF budget. Don Smith believes that given the language of the mandate, a budget is redundant. Chairman Shon Small clarified that a budget is used to project expenses, be efficient, and be prepared.

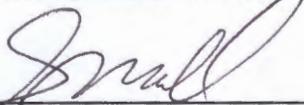
Vision and Dental Allowance

Don Smith requested that the Secretary look into whether or not LEOFF members may apply some or all of their vision allowance to their dental allowance. Chairman Shon Small expressed concern over the vision allowance being RCW mandated. The Secretary will look into the legality of the proposal.

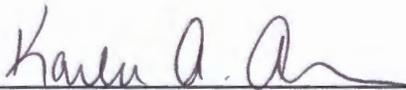
Policy Changes

Scott Hamilton requested that additional meetings be scheduled throughout the year as he is concerned with the amount of time it takes for medical reimbursements to be approved by the board. The Secretary explained that normal expenses submitted for reimbursement are paid out monthly and only abnormal requests must wait for board approval. The Board also discussed some additional policy changes and the process to have the LEOFF policy updated. Policy items requiring address are: Reappointment of Board Members and Board Elections being moved to the end of the year; rewording of the meeting requirements in the policy, to not specify months but simply state the number of meetings to be held per year; the addition of the wording "in a calendar year" to the vision allowance section, which was previously agreed upon at the February meeting; and the previously noted possible dental allowance change. The Secretary indicated that once all of the policy changes have been decided, she would present the new policy to the County Attorney for review and approval.

With no further business to discuss the Board adjourned at 3:32pm.



Chairman



Clerk to the Board