

Shon Small, Chairman  
Benton County Representative

Scott Hamilton  
Member at Large Representative

Don Smith  
Second Law Enforcement Representative

**BENTON COUNTY**  
Law Enforcement Officers'  
and Firefighters'  
Disability Board

Bob Elder  
Mayors' Representative

David Donovan, Pro Tem  
Law Enforcement Representative

Lisa Small  
Secretary

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## MEETING MINUTES FOR THE APRIL 4, 2012 LEOFF 1 MEETING

The LEOFF 1 Disability Board met in session on Wednesday, April 4, 2012 at the Benton County Courthouse, Prosser, Washington. Present was Chairman Shon Small, Benton County Representative; Don Smith, Second Law Enforcement Representative; Scott Hamilton, Member at Large Representative; Bob Elder, Mayors' Representative and Lisa Small, Board Secretary. Dave Donovan, Law Enforcement Representative was on excused absence.

Chairman Shon Small called the meeting to order at 2:00 PM.

### Approval of Minutes

**MOTION:** Don Smith moved to approve the meeting minutes for March 7, 2012. Scott Hamilton second and upon vote, the motion carried.

### Executive Session – Medical Claims

The Board went into executive session to review medical claims submitted at 2:01 PM. At 2:13 PM, the Board came out of executive session.

**MOTION:** Scott Hamilton moved to approve the claims as presented. Don Smith seconded and upon vote, the motion carried.

During the executive session Lisa informed the Board that a member had indicated that he was having health issues with his eyes. The member had submitted a claim for the eye exam and new glasses, but did not provide a letter from the optometrist indicating what the actual medical health issue was with his eyes. The Board agreed to pay up to the maximum amount for vision until a letter was provided from the member's optometrist indicating the health issue and the need for the additional expense.

Also during the executive session, the Board was informed that a member was accepted by Medicare in October 2011 for medical coverage due to his disability and just informed the County of this in April 2012. Lisa will work on getting him signed up with a secondary insurance and terminate his current insurance with WCIF.

### Unfinished Business:

#### LEOFF I Conference

History has not shown that the Member at Large Representative had not ever attended the LEOFF I Conference, so Lisa questioned the Board as to who was responsible for the travel expense for this Board Member. The Board concurred that the County would pick up the travel expense for the Member at Large Representative.

**MOTION:** Don Smith moved to approve payment made by the County for any travel expense for the Member at Large Representative for the LEOFF I Annual Conference. Bob Elder seconded and upon vote, Scott Hamilton abstained and the motion carried by the majority of the Board.

**New Business:**

Law Enforcement Representative Elections (Dave Donovan)

Lisa informed the Board that the term for Dave Donovan, Law Enforcement Representative, was expiring on April 30, 2012. . Nomination forms had gone out to all LEOFF I Members and Dave Donovan turned his in on April 3<sup>rd</sup>. A letter also went out to the Prosser Chief of Police, W. Richland Chief of Police, and Benton County Sheriff, asking them to canvas all eligible LEOFF I or LEOFF II members to see if anyone was interested in serving on the Board. Nomination forms are to be returned no later than Friday, April 13, 2012.

Regular Scheduled LEOFF I Meeting for May 2012

The Board concurred that they would cancel the regular scheduled meeting May 2, 2012 due to the upcoming conference and a few board members being out of town and authorized Lisa to move forward with payment of all regular medical claims. The Board will review and sign at the June 6<sup>th</sup> meeting.

With no further business to discuss, the Board adjourned at 2:32 PM.

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Chairman

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Clerk to the Board