

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
June 8, 2009, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman Max E. Benitz, Jr. Chairman
Commissioner Leo Bowman
Commissioner James Beaver
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Community Development Coordinator; Finance Manager Linda Ivey; Personnel Manager Melina Wenner; Facilities Manager Roy Rogers; Keith Mercer, Sheriff's Office; Pat Powell, Auditor's Office; DPA Ryan Brown; Steve Becken, Public Works; Steve Brown, Building Department; Mike Shuttleworth, Planning; Erhiza Rivera and Nick Kooiker, Treasurer's Office; DPA Kathleen Galieto.

Approval of Minutes

The Minutes of June 1, 2009 were approved as corrected.
The Minutes of May 27, 2009 were approved.

Review Agenda

Commissioner Bowman requested items "b" (Architectural Services for Jail Work Release Dormitory Addition), "c" (Architectural Services for Prosser Courthouse Remodel), and "d" pulled (Architectural Services for New Administration Office Building) be pulled for discussion.

Consent Agenda

MOTION: Commissioner Bowman moved to approve the consent agenda items "a" through "x", pulling "b", "c", and "d". Commissioner Beaver seconded and upon vote, the Board approved the following:

Clerk

- a. Invoice Voucher w/WA St Archives for Local Records Grant Program

Facilities

- e. Contract for Procurement of Furniture w/Brutzman's in Prosecuting Attorney's Office
- f. Contract for Procurement of Furniture w/Brutzman's in Office of Public Defense
- g. Awarding Purchase of Office Furniture to Brutzman's for Prosecuting Attorney's Office

Fairgrounds

- h. Lease Agreement Addendum w/B-F Mounted Sheriff's Posse

Human Services

- i. Travel Expense Reimbursement

Juvenile

- j. Contract Amendment w/Aramark Correctional Services
- k. Personal Services Contract w/Maria Vera for Interpreter Services

Office of Public Defense

- l. Copier Lease Agreement w/Xerox Corporation
- m. Payment Approval for T Harms for Professional Services

Parks

- n. Contract Award for Horn Rapids Park Storage Building

Public Works

- o. Local Agency Agreement Supplement w/WA St Dept of Transportation

Sheriff

- p. Interagency Agreement w/State of WA Dept of Ecology for Work Crew
- q. Purchase Authorization w/Crown Paper & Janitorial, Inc.

Workforce Development Council

- r. Reappointment of R Bertsch
- s. Reappointment of F Alexander
- t. Reappointment of V Cruz
- u. Reappointment of T Dixon
- v. Reappointment of J Egan
- w. Reappointment of R Kelly
- x. Reappointment of M Reavis

Consent Agenda Items "b", "c", and "d"

Commissioner Bowman said that approving these items would add another \$150,000 to the \$1.6 million deficit and wanted to know if it was imperative to complete them right now. He said he was not opposed to the projects, but believed it was appropriate to delay the projects and wait for the economy to improve.

Commissioner Beaver said he agreed and was in favor of delaying the projects.

The Board briefly recessed, reconvening at 9:05 a.m.

Finance Team Presentation

Linda Ivey, Pat Powell, Nick Kooiker, and Keith Mercer gave a Powerpoint Presentation and briefly discussed the following funds:

Veterans' Assistance Fund

Pat Powell said he would be proposing a supplement in the amount of \$50,000 to \$60,000 for the fund to increase the cash balance. He said in the alternative, the Board could change the amount of benefits the veterans would receive.

Park Development Fund

Ms. Ivey discussed the decrease in cash balance (due to the Board not funding from excess current Expense cash carry forward) and outlined the major projects completed 2007-2009.

Inmate Benevolence Fund

Keith Mercer said the Sheriff's office had been trying to increase the revenue (purchase of commissary goods at wholesale) but was steadily seeing a decline in the cash balance. Sheriff Taylor (via/videoconference) said the funding of two trustee officers and commissary clerks from the fund was decreasing the cash fund balance due to the steady increase in wages and benefits.

Mr. Sparks discussed the possibility of raising rates for outside jail contracts to help fund the inmate benevolence fund.

Protective Inspection Services Fund

Ms. Ivey said they were watching the cash flow of this fund very closely and were currently holding interfund payments. She said the new permits filed this year (new school in Cottonwood Springs) would help the cash flow.

Vit Impact Fund

Nick Kooiker said the project was 47% complete and engineering was 80% complete. He said the County could expect more revenue as the engineering phase finished and the construction increased. He said the County expected to complete the year 2009 at projected budget.

Distressed County Fund

Ms. Ivey updated the Board on the balance and said the fund was decreasing because Benton County was no longer eligible for funds as a "distressed county".

Executive Session

The Board went into executive session at 9:43 a.m. for approximately 25 minutes with DPA Ryan Brown to discuss potential litigation on CC 09-04 and DPA Kathleen Galioto to discuss potential litigation regarding the Piert Road issue. Also present were Melina Wenner, Steve Becken, Loretta Smith Kelty, David Sparks, and Cami McKenzie. The Board came out of executive session at 9:52 a.m. Mr. Brown announced that no decisions were made in executive session.

MOTION: Commissioner Bowman moved to approve Benton County to reimburse Columbia Energy in the amount of \$30,000. Commissioner Beaver seconded and upon vote, the motion carried.

Other Business

WSAC

Commissioner Bowman invited the Board to attend the WSAC Legislative Steering Committee meetings on Thursday in Kennewick.

Distinguished Budget Award

Commissioner Beaver congratulated the team on its effort in receiving the distinguished budget award.

Vouchers

Check Date: 05/29/2009
Warrant #: 925985-926219
Total all funds: \$1,564,943.22

Check Date: 06/05/2009
Warrant #: 926314-926507
Total all funds: \$271,697.56

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 9.354 Local Agency Agreement Supplement w/WA St Dept of Transportation
- 9.355 Invoice Voucher w/WA St Archives for Local Records Grant Program
- 9.356 Contract for Procurement of Furniture w/Brutzman's in Prosecuting Attorney's Office
- 9.357 Contract for Procurement of Furniture w/Brutzman's in Office of Public Defense
- 9.358 Awarding Purchase of Office Furniture to Brutzman's for Prosecuting Attorney's Office
- 9.359 Lease Agreement Addendum w/B-F Mounted Sheriff's Posse
- 9.360 Contract Amendment w/Aramark Correctional Services
- 9.361 Personal Services Contract w/Maria Vera for Interpreter Services
- 9.362 Copier Lease Agreement w/Xerox Corporation
- 9.363 Payment Approval for T Harms for Professional Services
- 9.364 Contract Award for Horn Rapids Park Storage Building
- 9.365 Interagency Agreement w/State of WA Dept of Ecology for Work Crew
- 9.366 Purchase Authorization w/Crown Paper & Janitorial, Inc.
- 9.367 Reappointment of R Bertsch

- 9.368 Reappointment of F Alexander
- 9.369 Reappointment of V Cruz
- 9.370 Reappointment of T Dixon
- 9.371 Reappointment of J Egan
- 9.372 Reappointment of R Kelly
- 9.373 Reappointment of M Reavis

There being no further business before the Board, the meeting adjourned at approximately 9:55 a.m.

Clerk of the Board

Chairman