

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
June 6, 2011, 8:30 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman Leo Bowman
Commissioner James Beaver (arrived during regular meeting – excused)
Commissioner Shon Small
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kely; Adam Fyall, Community Development Coordinator; Finance Manager Keith Mercer; Personnel Manager Melina Wenner; Public Works Manager Steve Becken; Planning Manager Mike Shuttleworth; Human Services Manager Ed Thornbrugh; County Engineer Malcolm Bowie; Erhiza Rivera and Nick Kooiker, Treasurer's Office; DPA Ryan Brown; Harriet Mercer, Assessor's Office; Jacki Lahtinen, District Court; Sheriff Steve Keane; Undersheriff Jerry Hatcher; Clerk Josie Delvin; Randy Reid, Central Services Manager; Van Pettey, Auditor's Office; Robert Heard, Bob Wood, Shan McPherson, and Teri Holmes, Central Services; Norm Childress, Public Works; Sam Schneider, Treasurer's Office.

Workshop Agenda

Commissioner Small reported on his attendance at the Lourdes Children's Day open house and executive governing board meeting for BCES. He said they were reviewing the electronics system for dispatch and possibly linking up the two systems between Benton County and Franklin County (this would provide a much-needed backup system for Benton County and reduce costs).

Chairman Bowman said he toured McWhorter Ranch with Senator Delvin and Carl Adrian (compliments of Max Benitz, Jr.) since there was a possible purchase of that property by Washington Fish & Wildlife. He asked Mr. Sparks if there was a signed contract for a health officer at the Health District with the hiring of the new administrator (so the County was not paying for two administrators). He provided a copy of the state's budget from WSAC for the Board's review and discussed the funding requests to Benton County. He asked the Board if it should have a special Wednesday meeting to discuss the funding requests. Mr. Sparks said July would be a good time to discuss the issue, along with the capital facilities plan and mid-year budget review.

Mr. Sparks said that he and Adam Fyall met with Benton City EDC to discuss their contract and they were now in agreement with the terms. He said a contract would be coming before the Board for its approval.

Ed Thornbrugh discussed item “h” (contract w/DSHS) and said there were concerns from Franklin County’s PA regarding some conflicts in the contract (insolvency issues covering the subcontractors) and that Franklin County had signed without his approval as to form. The Board asked Melina Wenner to review the exposure issue and the Board agreed to pull the contract until the issue was resolved.

The Board briefly recessed, reconvening at 9:00 a.m. for the regular session with Commissioner Beaver present.

Approval of Minutes

The Minutes of May 18, 2011 and May 23, 2011 were approved.

Review Agenda

Consent agenda items “e”, “h”, and “p” were pulled from the consent agenda.

Consent Agenda

MOTION: Commissioner Beaver moved to approve the consent agenda items “a” through “w”, pulling “e” (Notice of Completion, Benton County Animal Control Facility), “h” (Contract w/Dept of Social & Health Services, #1183-25352) and “p” (Award of Bid for Clodfelter Road and Locust Grove Road). Commissioner Small seconded and upon vote, the Board approved the following:

Central Services

- a. Equipment Purchase Contract w/Cross Match Technology, Inc.

Commissioners

- b. Line Item Transfer, Fund No. 0000-101, Dept. 115

Facilities

- c. Authorization for Purchase from Beaver Bark & Rock
- d. Notice of Completion – Benton County Health District Building Tenant Improvement
- f. Authorization to Pay Coffey Refrigeration for Prevailing Wage Fees

Human Services

- g. Professional Services Agreement, #PSA-2011/12/ITA, w/Custody Transport Services

Juvenile

- i. Line Item Transfer, Fund No. 0115-101, Dept. 174
- j. Personal Services Contract w/Ernie Chapin

Personnel

- k. Settlement Agreement w/Frontier Insurance Company
- l. Approval of Employee of the Month Guidelines
- m. Speaker Contract w/C Poulsen for Employee Training

Prosecuting Attorney

- n. Amendment to Crisis Response Collective Bargaining Agreement

Public Works

- o. Examination of Financial Activities for Drainage Improvement District No. 10

q. Public Hearing Authorization for Franchise Application of Olsen Brothers Ranches, Inc.
Sheriff

- r. Creation of Criminal Investigative Information Revolving Fund
- s. Contract Amendment w/Olympic Security
- t. Purchase of Dishwasher from Smith & Greene Company for Benton County Jail
- u. Contract w/Thurston County for Jail Usage

Sustainable Development

- v. Expansion of Klickitat Lead Entity
- w. Designation of Associate Development Organization

Chairman Bowman requested approval to attend NACO's annual meeting in Portland (and as Chairman of the Transportation Committee). Commissioner Small said he was okay with Commissioner Bowman attending that meeting and that it would need to come from the 2012 budget since the first half of the biennium travel money was gone. He also requested the Board discuss dividing up the remaining travel budget among the Commissioners. Commissioner Beaver said the Board passed a new travel policy in mid-season, but there were obligations that were approved prior to the new policy and the Board needed to honor the commitment of Commissioner Bowman as chairman of that committee until that assignment ended.

The Board approved Chairman Bowman to attend that meeting.

The Board also agreed it could discuss the travel budget during the July financial workshop meeting.

Public Hearing – Application for Franchise - Cascade Natural Gas

Sue Schuetze said that Cascade Natural Gas had filed a petition to continue a nonexclusive franchise for natural gas distribution system. She recommended approval of the application, subject to the listed conditions.

There was no one present to testify so public testimony was closed.

MOTION: Commissioner Small moved to approve the application for franchise filed by Cascade Natural Gas Corporation with the recommended conditions. Commissioner Beaver seconded and upon vote, the motion carried unanimously.

The Board briefly recessed, reconvening at 9:10 a.m.

Public Hearing – Application for Franchise - Col Solare LLP

Sue Schuetze reviewed the application for franchise filed by Col Solare LLP and said she recommended approval of the application, with the listed conditions.

As there was no one present to testify, public testimony was closed.

MOTION: Commissioner Beaver moved to approve the application for franchise filed by Col Solare LLP with the recommended conditions. Commissioner Small seconded and upon vote, the motion carried unanimously.

The Board briefly recessed, reconvening at 9:15 a.m.

Public Hearing – Application for Franchise - Antonio Hermosillo

Sue Schuetze reviewed the application for franchise filed by Antonio Hermosillo and said her office recommended approval, subject to conditions.

As there was no one present to testify, the public hearing was closed.

MOTION: Commissioner Small moved to approve the application for franchise filed by Antonio Hermosillo. Commissioner Beaver seconded and upon vote, the motion carried unanimously.

The Board briefly recessed, reconvening at 9:20 a.m.

Public Hearing – Supplemental Appropriation – Sheriff’s Office - Gang Task Force

David Sparks presented the supplemental appropriation for the creation of the Gang Task Force in the amount of \$764,427.

Sheriff Keane said they been talking since January about the ongoing gang problem and working with the Commissioners and staff. He said they were able to identify an 18-month strategic plan and he believed it would make a difference in terms of safety and overall cost to the County in the long run.

Jerry Hatcher thanked the Board and David Sparks to help identify funding sources for this task force. Commissioner Small said he was excited about being proactive not reactive and had talked to easily over 100 people and all were excited about this new program. He said he had received only one negative comment and this individual wanted to see a more regional program, not just Benton County.

As there was no one present to testify, public comment was closed.

Chairman Bowman said he echoed Commissioner Small’s comments and said he learned from his conversations on a national level, pro-activity and education were the key components to curbing gang activity.

Commissioner Beaver also thanked everyone for their work in finding a solution and the money to fund the program.

MOTION: Commissioner Small moved to approve the supplemental appropriation to the 2011-2012 Current Expense Fund for the creation of the gang task force. Commissioner Beaver seconded and upon vote, the motion carried unanimously.

Washington State Auditor Entrance Conference

Lisa Noland and Tim Anderson reviewed the Benton County Entrance Conference report dated June 6, 2011 for calendar year 2010. The report outlined the following areas: audit scope, accountability for public resources and legal compliance, financial statements, federal grant compliance audit, reporting levels, and audit costs. Ms. Noland stated the cost was a \$3,000 reduction from the previous year.

Van Pettey, Auditor's Chief Financial Accountant, was named as the audit liaison for the State Auditor to communicate with throughout the audit.

The Board briefly recessed, reconvening at 10:00 a.m. with Commissioner Beaver absent.

Pacific Technologies, Inc. – Strategic Plan Presentation

Mike Silverman and Tim Morrow gave a Powerpoint presentation on the Information Technology Strategic Plan. The presentation included their history with the public sector in providing strategic plans and addressed the following:

- Project Objectives and Approach
- Business Context
- Key Findings (Areas of Strength/Opportunities for Improvement)
- Strategic Direction (IT Vision and Goals)
 - Accessibility and Accountability
 - Informed IT Decision Making
 - Necessary Software and Training
 - Professional IT Service Delivery
 - Robust Technical Infrastructure
- Cost Estimates (One Time/Annualized)
- Implementation Plan
- Major Benefits

Mr. Sparks said he would include this discussion in the July financial meeting with the Board.

Claim for Damages

CC 2011-14: Received on May 27, 2011 from Winco Foods, #002

CC 2011-16: Received on June 3, 2011 from Vincent Brothers LLC

CC 2011-17: Received on June 6, 2011 from Frontier

Vouchers

Check Date: 05/27/2011
Warrant #: 35108-35337
Taxes #: 010105112
Total all funds: \$719,312.22

Check Date: 06/03/2011
Warrant #: 35383-35515
Total all funds: \$3,318.42

Check Date: 06/03/2011
Warrant #: 35524-35658
Total all funds: \$2,234,327.75

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 11.339 Equipment Purchase Contract w/Cross Match Technology, Inc.
- 11.340 Line Item Transfer, Fund No. 0000-101, Dept. 115
- 11.341 Authorization for Purchase from Beaver Bark & Rock
- 11.342 Notice of Completion – Benton County Health District Building Tenant Improvement
- 11.343 Authorization to Pay Coffey Refrigeration for Prevailing Wage Fees
- 11.344 Professional Services Agreement, #PSA-2011/12/ITA, w/Custody Transport Services
- 11.345 Line Item Transfer, Fund No. 0115-101, Dept. 174
- 11.346 Personal Services Contract w/Ernie Chapin
- 11.347 Settlement Agreement w/Frontier Insurance Company
- 11.348 Approval of Employee of the Month Guidelines
- 11.349 Speaker Contract w/C Poulsen for Employee Training
- 11.350 Amendment to Crisis Response Collective Bargaining Agreement
- 11.351 Examination of Financial Activities for Drainage Improvement District No. 10
- 11.352 Public Hearing Authorization for Franchise Application of Olsen Brothers Ranches, Inc.
- 11.353 Creation of Criminal Investigative Information Revolving Fund
- 11.354 Contract Amendment w/Olympic Security
- 11.355 Purchase of Dishwasher from Smith & Greene Company for Benton County Jail
- 11.356 Contract w/Thurston County for Jail Usage
- 11.357 Expansion of Klickitat Lead Entity
- 11.358 Designation of Associate Development Organization
- 11.359 Supplemental Appropriation – Current Expense – Gang Task Force

There being no further business before the Board, the meeting adjourned at approximately 11:02

Clerk of the Board

Chairman