

**MINUTES**

**BOARD OF BENTON COUNTY COMMISSIONERS**

Regular Board Meeting  
June 22, 2009, 9:00 a.m.  
Commissioners' Conference Room  
Benton County Courthouse, Prosser, WA

**Present:** Chairman Max E. Benitz, Jr. Chairman  
Commissioner Leo Bowman  
Commissioner James Beaver  
County Administrator David Sparks  
Clerk of the Board Cami McKenzie

**Benton County Employees Present During All or a Portion of the Meeting:** Deputy Administrator Loretta Smith Kelty; Finance Manager Linda Ivey; Eric Hsu, OPD; Marianne Ophardt, WSU; DPA Ryan Brown; Treasurer Duane Davidson; Steve Becken, Norm Childress, and Larry Moser, Public Works.

**Approval of Minutes**

The Minutes of June 15, 2009 were approved as corrected.

**Consent Agenda**

**MOTION:** Commissioner Bowman moved to approve the consent agenda items “a” through “cc”. Commissioner Beaver seconded and upon vote, the Board approved the following:

Auditor

- a. Letter to Washington State Auditor

Commissioners

- b. Letter of Appreciation to the Human Society of the United States

Facilities

- c. Notice of Completion w/Apollo – Heat Pump

Fairgrounds

- d. Contract w/Benton Franklin Mounted Sheriff's Posse
- e. Notice of Completion – Construction & Installation of Main Irrigation Line

Human Services

- f. Services Agreement, #PSA-09/12, w/Ednetics, Inc. for Information Technology Services

Juvenile Justice

- g. Personal Services Contract w/Elmenhurst Counseling, LLC.
- h. Personal Services Contract w/G Larson for Interpreter Services
- i. Personal Services Contract w/M Rudeen for Interpreter Services
- j. Professional Service Agreement w/D Anderson to Include Truancy Provision

- k. Professional Service Agreement w/D Campbell to Include Truancy Provision
- l. Professional Service Agreement w/S Henwood to Include Truancy Provision
- m. Professional Service Agreement w/K Hilde to Include Truancy Provision
- n. Professional Service Agreement w/L Magan to Include Truancy Provision
- o. Professional Service Agreement w/D Mannion to Include Truancy Provision
- p. Professional Service Agreement w/K Moreno to Include Truancy Provision
- q. Professional Service Agreement w/K Oldfield to Include Truancy Provision
- r. Professional Service Agreement w/J Ovens to Include Truancy Provision
- s. Professional Service Agreement w/J Paulsen to Include Truancy Provision
- t. Professional Service Agreement w/M Poland to Include Truancy Provision
- u. Professional Service Agreement w/D Stovern to Include Truancy Provision

Office of Public Defense

- v. Line Item Transfer, Fund No. 0000-101, Dept. 136

Parks

- w. Notice of Completion – Construction of Restroom Addition to Concession Building

Roads/Engineer

- x. Local Agency Agreement Supplement #2 w/DOT – Horse Heaven Vista
- y. Authorization to Proceed to Bid – Pavement Marking 2009
- z. Amendment w/WA State Military Department re Emergency Disaster Assistance Grant
- aa. Award of Card Lock Service for Fuel to Wondrack Distributing, Inc.

Sheriff

- bb. Agreement w/Efficiency, Inc. for Technical Support
- cc. Purchase Authorization w/Norix Group Inc. for Tables & Chairs

The Board briefly recessed, reconvening at 9:05 a.m.

**WSU**

Lauri Sherfey, Director at Franklin County Extension gave an update to the Board on the Franklin County Extension and invited them to attend the 4-H night at a Dust Devils Baseball game.

**2009 JAG Grant Update**

Captain Keane (via/videoconference) said that Benton County and the cities of Kennewick and Richland were applying for a grant to provide technology upgrades and Benton County's share would be \$8,832.00. Captain Keane said they planned to purchase a laptop for a detective, and five additional tasers.

**MOTION:** Commissioner Beaver moved to support the 2009 grant application. Commissioner Bowman seconded.

## Discussion

Commissioner Bowman asked whether the laptop would be included in the computer replacement program. Mr. Sparks stated that grant related purchases were not usually put into the replacement program,

Upon vote, the motion carried.

The Board briefly recessed, reconvening at 9:20 a.m.

## **Case Management Services Contract**

Eric Hsu requested the Board authorize the Office of Public Defense to purchase a subscription to a software system that would track case assignments, run statistics, court times, etc. for the attorneys. He said this was a “pay as you go” contract for three years. He said it was currently very affordable with a \$750 startup fee and \$2 per case, which could be paid out of his current budget.

**MOTION:** Commissioner Bowman moved to approve the resolution authorizing the case management software subscription with Justice Works, LLC. Commissioner Beaver seconded and upon vote, the motion carried.

## **Benton County Indigent Defense Ordinance**

Eric Hsu presented a draft ordinance for Benton County Indigent Defense. He said the ordinance would govern how Benton County provided indigent services. He indicated he had also asked for input from attorneys, judges, and the department directors dealing with indigent defense matters.

The Board made suggested changes to the ordinance and approved it to go to public hearing.

## **Roza Traffic Update**

Norm Childress and Steve Becken said the Citizen Advisory Committee had selected HDR Engineering as the preferred consultant. Mr. Childress said that HDR presented a draft scope of work and they were asking the Board for concurrence to move forward.

Both Commissioner Beaver and Bowman said they were in support of moving forward with an agreement. Chairman Benitz indicated he was also in support, but would like to include an ending date of October 1 for the project. The Board agreed.

The Board briefly recessed, reconvening at 9:50 a.m.

## **Vouchers**

Check Date: 05/22/2009  
Warrant #: 925472-925724  
Total all funds: \$969,473.52

Check Date: 06/15/2009  
Taxes #: 10109064-10109065  
Total all funds: \$35,357.87

Check Date: 06/15/2009  
Warrant #: 223953-224192  
Total all funds: \$112,224.54

Check Date: 06/19/2009  
Warrant #: 927170-927384  
Total all funds: \$2,091,792.36

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

## **Resolutions**

- 9.392 Notice of Completion w/Apollo – Heat Pump
- 9.393 Contract w/Benton Franklin Mounted Sheriff's Posse
- 9.394 Notice of Completion – Construction & Installation of Main Irrigation Line
- 9.395 Services Agreement, #PSA-09/12, w/Ednetics, Inc. for Information Technology Services
- 9.396 Personal Services Contract w/Elmenhurst Counseling, LLC.
- 9.397 Personal Services Contract w/G Larson for Interpreter Services
- 9.398 Personal Services Contract w/M Rudeen for Interpreter Services
- 9.399 Professional Service Agreement w/D Anderson to Include Truancy Provision
- 9.400 Professional Service Agreement w/D Campbell to Include Truancy Provision
- 9.401 Professional Service Agreement w/S Henwood to Include Truancy Provision
- 9.402 Professional Service Agreement w/K Hilde to Include Truancy Provision
- 9.403 Professional Service Agreement w/L Magan to Include Truancy Provision
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- 9.407 Professional Service Agreement w/J Ovens to Include Truancy Provision
- 9.408 Professional Service Agreement w/J Paulsen to Include Truancy Provision
- 9.409 Professional Service Agreement w/M Poland to Include Truancy Provision
- 9.410 Professional Service Agreement w/D Stovern to Include Truancy Provision
- 9.411 Line Item Transfer, Fund No. 0000-101, Dept. 136
- 9.412 Notice of Completion – Construction of Restroom Addition to Concession Building
- 9.413 Local Agency Agreement Supplement #2 w/DOT – Horse Heaven Vista

- 9.414 Authorization to Proceed to Bid – Pavement Marking 2009
- 9.415 Amendment w/WA State Military Department re Emergency Disaster Assistance Grant
- 9.416 Award of Card Lock Service for Fuel to Wondrack Distributing, Inc.
- 9.417 Agreement w/Efficiency, Inc. for Technical Support
- 9.418 Purchase Authorization w/Norix Group Inc. for Tables & Chairs
- 9.419 Approving Case Management Software Subscription with Justice Works, LLC

There being no further business before the Board, the meeting adjourned at approximately 9:50 a.m.

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Clerk of the Board

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Chairman