

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Special Board Meeting
July 13, 2011, 9:00 a.m.
Commissioners' Conference Room
Benton County Justice Center, Kennewick, WA

Present: Chairman Leo Bowman
Commissioner James Beaver
Commissioner Shon Small
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; Finance Manager Keith Mercer; Planning Manager Mike Shuttleworth; DPA Ryan Brown; Dave Pettey, Sheriff's Office; Dean Docken, Facilities; Public Works Manager Steve Becken; County Engineer Malcolm Bowie; Undersheriff Jerry Hatcher; Susan Walker, Planning; Central Services Manager Randy Reid; Clerk Josie Delvin; Eric Hsu, Public Defense Coordinator.

Capital Improvement Plan (CIP) & Funding Requests

Capital Improvement Plan

Mr. Sparks said this would be the first of probably three discussions regarding the Capital Improvement Plan. He said it was limited to county infrastructure issues and other funding requests were not included.

The Board then reviewed the department projects and briefly discussed the following as outlined in the CIP:

- Capital Fund
 - Demolition of Engineering Building
 - Annex/Juvenile Justice Parking Lot
 - Benton County Courthouse Renovation
 - District Court Jury Room Remodel
 - Central Services Projects
 - Storage Area Network (SAN) Expansion
 - Voice System Transition
 - Network Switches
 - Wireless Overlay Expansion
 - Computer Asset Management System

- Video Conferencing Upgrade & Infrastructure
 - Microsoft Enterprise Agreement
 - Server Virtualization
 - Voice System Upgrade
 - Expand Paging Phone System
- ER&R
 - Maintenance Shop – Kennewick Road Department
- Fairgrounds Improvement FUnd
 - Irrigation Infrastructure
- Jail Depreciation Reserve Fund
 - Kitchen Equipment Upgrade
 - OPTO22 Control System Upgrade
 - Master Control Operation Station Replacement
 - Digital Video Recorder Replacement
 - Video Visitation Upgrade
 - Jail Bunk Bed Ladders
 - Uninterruptible Power Supply Replacement
 - Maxxess Card Reader System Upgrade
 - Nortel Companion Wireless Phone System
- Park Development Projects
 - Badger Mountain – Orchard Trail
 - Horse Heaven Vista – Boundary Control and Signage
 - Horn Rapids Park – Compound Improvements; Road and Access; Parking Area; Water Trial; Online Campground Registration; Master Plan
 - Higgins Field – Road Access; Protection Measures; Groundwork
 - Two Rivers Park – Playground assessment; Restroom; Natural Trail Extension; Boat Launch – Parking; Boat Docks; Harbor
 - Vista Park – Removal and installation of new playground equipment
- REET Fund
 - Fairgrounds - HVAC Infrastructure; Electrical/Lighting; Buildings 3 & 4 – Remodeling; Building 5 – New Commercial Hearing & Air Conditioning
- REET Technology
 - Migration to Microsoft SQL Server
- Unfunded Source
 - Bert James Road
 - Coffin Road
 - Sellards Road
 - Travis Road
 - Pert Road

The Board requested that any safety items be identified, along with the different phases for the projects that were recommended by the IT Strategic Plan Report.

Funding Requests

The Board briefly reviewed the list and the following comments were made:

Commissioner Beaver said the need of the County was to spend the money internally and he did not want to include these funding requests or unfunded projects in the CIP.

Commissioner Small said he agreed but commented that the Board still needed to review the requests further so the Board could make a decision.

Chairman Bowman said he also generally agreed. However, he felt that in order to deal with the ongoing future maintenance of the county, it needed to be proactive with economic development. He discussed money already spent on some of these projects (Clare Center, Red Mountain, Railroad Crossing for Kennewick to name a few) because these things allowed economic development. He said to stop doing that would be detrimental.

Commissioner Beaver said he had always been a proponent of economic development but not a big fan of requests from individuals for money. He said he wanted a different process in place so he and the Board were not put in the hot seat and approached at board meetings for funding.

The Board discussed drafting a letter or resolution that outlined the process in Benton County for funding requests. Chairman Bowman said it wouldn't be a problem to eliminate requests at board meetings since the County Administrator and/or the Chairman set the agenda.

Red Mountain Request

Chairman Bowman said this was his request and was based on a discussion he had with Mike Shuttleworth on the best way to get the zoning ordinance on Red Mountain moving forward. He said the money was estimated to hire a consultant to complete the zoning process.

There was a discussion with the Planning Department on its ability to assist with this project. Ms. Walker said she had talked recently with the group and they were beginning to regroup and once they reached a consensus, the Planning Department would be able to help.

Mr. Shuttleworth added they had started the Planning Commission meetings to include the sub-areas into the Comprehensive Plan and Red Mountain would be a sub-area.

Commissioner Small said he was in favor of meetings between the groups to assess the situation before moving forward with a consultant. Commissioner Beaver said he agreed and wanted everyone to be ready before moving forward with a consultant.

Chairman Bowman recommended the Planning Department respond to Mr. Shaw at the Red Mountain AVA and state the County wanted to help in any way possible, but they needed to get a consensus of their group and let them be the focal point before the County stepped in to help.

The Board agreed to send a letter.

The meeting adjourned at approximately 11:45 am.

Clerk of the Board

Chairman