

SUMMARY MINUTES

BENTON COUNTY PARK BOARD

January 9, 2007, 6:30 p.m.
Benton County Justice Center
Kennewick, Washington

Board Members Present

Rick Kilgore, Chair
Kathye Kilgore, Secretary/Treasurer
Donna Raines, Member
Skip Gest, Member
Hank Sauer, Member

Benton County Employees

Adam Fyall
Cami McKenzie
Commissioner Claude Oliver

Board Members Absent

Bert Lake, Vice Chair (Excused)
Glynn Wheeler, Member (Excused)

Call to Order/Roll Call

Chair Rick Kilgore called the meeting to order at 6:30 p.m. and roll call was taken.

Approval of Minutes

The Minutes of December 12, 2006 were approved.

Review Agenda

The agenda was approved as modified.

Report on Glynn Wheeler

Kathye Kilgore reported that Glynn Wheeler had just under went surgery for colon cancer and was doing well and encouraged everyone to visit him in the hospital.

Staff Report

Adam Fyall reviewed his monthly staff report for January 2007.

Committee Reports

Programs, Policy, and Finance

The Board discussed a recent meeting to "brainstorm" ways to help Adam or help things along by giving attention to smaller projects.

Publicity

Kathye said she continued to meet with the Tri-Cities Visitor & Convention Bureau and a tentative date of April 28 had been set for the park tour. She also discussed creating a brochure and website for the county parks.

Kennewick Parks and Recreation Liaison

Hank said their last meeting was cancelled due to lack of agenda.

Linda Smith discussed an article in the Herald regarding trail development along irrigation canals and stated her desire to keep one of the trails open for equestrian use.

Old Business

Park System Comprehensive Plan RFP

Adam presented the final comprehensive plan for the request for proposal and stated there may be more involved in the work scope than was originally budgeted, but would review that issue after the proposals were submitted.

MOTION: Donna moved to approve the request for proposal as submitted. Kathye seconded and upon vote, the motion carried unanimously.

Commissioner Report

Commissioner Oliver commented on the comprehensive plan work scope and encouraged the master plan to go forward. Additionally, he discussed "fleshing out" the Crow Butte plan so grant proposals could be pursued, the importance of the master plan, and projects going forward so the Commissioners could continue to supplement the park development fund.

Thornton Property

Adam requested the Board respond to Mr. Thornton regarding his proposal for the donation of his property. Hank Sauer said he took the proposal to Cindy at the City of Kennewick and recommended the County respond that it was not interested, but the City of Kennewick might be interested since it would eventually become city property.

MOTION: Hank moved to authorize Adam to write a letter to Mr. Thornton stating the County was not interested in the property but to contact the City of Kennewick. Skip seconded and upon vote, the motion carried unanimously.

Adjournment

The guests and board members gave closing comments and the meeting adjourned at approximately 7:45 p.m.

The next regular meeting will be the second Tuesday in February.