

**MINUTES**

**BOARD OF BENTON COUNTY COMMISSIONERS**

Regular Board Meeting  
February 9, 2009, 9:00 am.  
Commissioners' Conference Room  
Benton County Courthouse, Prosser, WA

**Present:** Chairman Max E. Benitz, Jr. Chairman  
Commissioner Leo Bowman  
Commissioner James Beaver  
County Administrator David Sparks  
Clerk of the Board Cami McKenzie

**Benton County Employees Present During All or a Portion of the Meeting:** Deputy Administrator Loretta Smith Kelty; Adam Fyall, Community Development Coordinator; Finance Manager Linda Ivey; Personnel Manager Melina Wenner; Facilities Manager Roy Rogers; Central Services Manager Randy Reid; Public Works Director Ross Dunfee; DPA Ryan Brown, Coroner Rick Corson; DPA Jonathan Young; and Treasurer Duane Davidson.

**Approval of Minutes**

The Minutes of January 29, 2009 and February 2, 2009 were approved.

**Consent Agenda**

**MOTION:** Commissioner Bowman moved to approve the consent agenda items “b” through “o”. Commissioner Beaver seconded and upon vote, the Board approved the following:

Commissioners

- b. Adoption of Budget Policies and Procedures
- c. Recruitment and Selection Process for Non Partisan Elective Office Vacancies

Coroner

- d. Line Item Transfer, Fund No. 0000-101, Dept. 109

Facilities

- e. Contract Amendment w/Yoder, Inc. for As Needed Kitchen Equipment Repair Services
- f. Contract w/Fowler General Construction for Concrete Work
- g. Contract w/Hart's Backflow Testing, LLC

Fairgrounds

- h. Lease Agreement w/Columbia Basin Dog Training Club

Human Services

- i. Agreement w/Spokane Co. Community Srvcs., Housing & Community Development Department

Road/Engineer

- j. Authorization to Schedule and Advertise a Bid Date for Bituminous Surface Treatment 2009
- k. Contract w/Tapani Underground, Inc. for Webber Canyon Road
- l. County Road Improvement District #16 Property Consolidation
- m. Authorization to Purchase Poly Storage Tank

Sheriff

- n. Salary Request Statement

Treasurer

- o. Deadline Extension for Commencing Assessment Foreclosure Proceedings

Consent Agenda Item “a”(Amendment of Bylaws and Rules of Procedure for Commissioners)

Commissioner Bowman requested section 7.5 of the Bylaws be changed to reflect the RCW regarding “tie votes”.

**MOTION:** Commissioner Bowman moved to approve consent agenda item “a”, clarifying the procedure on a tie vote. Commissioner Beaver seconded and upon vote, the motion carried.

Cancellation of Meeting

The meeting of February 17, 2009 was cancelled.

The Board briefly recessed, reconvening at 9:05 a.m.

**Proposal for Plymouth Water District**

Adam Fyall said that Benton County had been asked to act as the grant receiving “pass-through” agency on behalf of the Plymouth Water District for work on their water system plan.

Mr. Fyall asked for concurrence to endorse the project and work on the grant, and the Plymouth Water District would complete an income survey that would ultimately determine if they were eligible for a grant.

**MOTION:** Commissioner Bowman move to approve staff work with Plymouth and RCAC to complete research for the Plymouth Water system. Commissioner Beaver seconded and upon vote, the motion carried.

**Other Business**

WSAC - LSC Meeting – Report

Commissioner Bowman provided a report on the LSC meeting and discussed his time spent on the Hill in Olympia.

Commissioner Beaver also reported on the trip and said he had made connections and felt that Benton County was well represented.

### Blackberries

Commissioner Bowman discussed his concern and frustration with the current process and his inability to communicate through his computer when he was traveling. He said he had requested staff to research the cost of Blackberries.

Loretta Smith Kelty and Randy Reid provided a report outlining the function, costs, and issues of Blackberries.

Chairman Benitz said it was one of the priority items for workshop and requested it be discussed at that time.

Commissioner Bowman stated he had several trips scheduled and hoped to get it moving as quickly as possible.

Commissioner Beaver requested a policy to review during the workshop and said he was in favor of moving forward.

The Board discussed whether it was necessary to have a workshop on the issue and instructed staff to move forward with a policy for the Board to approve.

### Introduction of DPA

DPA Ryan Brown introduced Jonathan Young to the Board as the new DPA in the civil division.

### Vouchers

Check Date: 02/05/2009  
Taxes # 10109021-10109023  
Warrant #: 917243-917281  
Total all funds: \$1,927,180.37

Check Date: 02/05/2009  
Warrant #: 222065-222243  
Direct Deposit #: 42606-43164  
Total all funds: \$1,989,035.03

Check Date: 02/06/2009  
Warrant #: 917037-917242  
Total all funds: \$6,574,767.51

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

**Resolutions**

- 9.101 Agreement w/Spokane Co. Community Svcs., Housing & Community Development Department
- 9.102 Adoption of Budget Policies and Procedures
- 9.103 Recruitment and Selection Process for Non Partisan Elective Office Vacancies
- 9.104 Line Item Transfer, Fund No. 0000-101, Dept. 109
- 9.105 Contract Amendment w/Yoder, Inc. for As Needed Kitchen Equipment Repair Services
- 9.106 Contract w/Fowler General Construction for Concrete Work
- 9.107 Contract w/Hart's Backflow Testing, LLC
- 9.108 Lease Agreement w/Columbia Basin Dog Training Club
- 9.109 Authorization to Schedule and Advertise a Bid Date for Bituminous Surface Treatment 2009
- 9.110 Contract w/Tapani Underground, Inc. for Webber Canyon Road
- 9.111 County Road Improvement District #16 Property Consolidation
- 9.112 Authorization to Purchase Poly Storage Tank
- 9.113 Deadline Extension for Commencing Assessment Foreclosure Proceedings
- 9.114 Amendment of Bylaws and Rules of Procedure for Commissioners

There being no further business before the Board, the meeting adjourned at approximately 9:22 a.m.

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Clerk of the Board

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Chairman