

Leo Bowman
District 1
Shon Small
District 2
James Beaver
District 3

Board of County Commissioners BENTON COUNTY

David Sparks
County Administrator

Loretta Smith Kelty
Deputy County Administrator



to view items in detail, please
click on highlighted area

AGENDA BOARD OF BENTON COUNTY COMMISSIONERS Regular Board Meeting Tuesday, November 6, 2012 Benton County Courthouse, Prosser, WA

9:00 AM

Call to Order

Approval of Minutes

❖ October 30, 2012

Review Agenda

Consent Agenda

Auditor

a. Line Item Transfer, Fund No. 0000-101, Dept. 102

b. Line Item Transfer, Fund No. 0111-101, Dept. 000

Board of Equalization

c. Line Item Transfer, Fund No. 0000-101, Dept. 103

Central Services

d. Surplus of Personal Property

Commissioners

e. Appointment of D Liikala to the Benton County Public Facilities District

District Court

f. Line Item Transfer, Fund No. 0000-101, Dept. 111

Facilities

g. Line Item Transfer, Fund No. 0000-101, Dept. 110

h. Line Item Transfer, Fund No. 0000-101, Dept. 110

GIS

i. Line Item Transfer, Fund No. 0000-101, Dept. 131

Human Services

j. Agreement w/Comprehensive/Dependency Health Services for Substance Abuse Treatment Services

Juvenile

k. Line Item Transfer, Fund No. 0115-101, Dept. 171

l. Line Item Transfer, Fund No. 0115-101, Dept. 173

m. Line Item Transfer, Fund No. 0115-101, Dept. 174

n. Line Item Transfer, Fund No. 0115-101, Dept. 173/174

Office of Public Defense

o. Indigent District Court Defense Agreement w/J Briggs dba Preszler & Associates

Planning

p. Line Item Transfer, Fund No. 0000-101, Dept. 116

Prosecuting Attorney

q. Line Item Transfer, Fund No. 0000-101, Dept. 117

r. Line Item Transfer, Fund No. 0120-101, Dept. 000

Public Works

s. Authorization to Purchase Grader Blade Cutting Edges from Western States Equipment Co.

Sheriff

t. Line Item Transfer, Fund No. 0000-101, Dept. 120

Sustainable Development

u. Line Item Transfer, Fund No. 0135-101, Dept. 000

Treasurer

v. Line Item Transfer, Fund No. 0000-101, Dept. 124

w. Agreement w/Manatron, Inc. for Purchase of Ascend Checkbook Module

WSU – Cooperative

x. Line Item Transfer, Fund No. 0000-101, Dept. 108

Public Hearing

Ordinance Amendment to BCC 16.14 ~ Shuttleworth

Scheduled Business:

Budget Workshop ~ D Sparks

Unscheduled Visitors

Board Assignment Update

Executive Session

Labor Negotiations ~ D Sparks & S Hallstrom

Draft

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, October 30, 2012, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman James Beaver
Commissioner Shon Small
Commissioner Leo Bowman
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; Finance Manager Keith Mercer; Personnel Manager Melina Wenner; Human Services Manager Ed Thornbrugh; Public Works Manager Steve Becken; Planning Manager Mike Shuttleworth; DPA Ryan Brown; Central Services Manager Randy Reid; Norm Childress, Public Works; DPA Reid Hay; Clerk Josie Delvin; Jacki Lahtinen, District Court; Nick Kooiker, Treasurer's Office; Bryan Perry, Safety Coordinator; Aileen Coverdell; Clay Vannoy, Sheriff's Office; Auditor Brenda Chilton.

Approval of Minutes

The Minutes of October 23, 2012 were approved.

Consent Agenda

MOTION: Commissioner Bowman moved to approve the consent agenda items "a" through "z". Commissioner Small seconded and requested to pull item "o" for discussion. Upon vote, the Board approved the following:

Animal Control

- a. Line Item Transfer, Fund No. 0000-101, Dept. 137

Auditor

- b. Surplus of Personal Property

Commissioners

- c. Amending the Alternate Dates for Budget Hearings ~ 2013-2014 Biennium Budgets
- d. Adoption of County Budgets at Line Item Level; Amending Resolution 11-784
- e. Line Item Transfers, Fund No. 0000-101, Dept. 107
- f. Line Item Transfer, Fund No. 0133-101, Dept. 000
- g. Amending Resolution 2012-442 for A/E Services for the Fairgrounds Building Improvements

Facilities

- h. Contract Amendment w/Apollo Sheet Metal, Inc for HVAC Maintenance & Repair Services

Human Services

- i. Amended State Mental Health Agreement w/Greater Columbia Behavioral Health
- j. Amended Prepaid Inpatient Health Plan Agreement w/Greater Columbia Behavioral Health

Juvenile

- k. Truancy Contract w/Pasco School District

Parks

- l. Line Item Transfer, Fund No. 0000-101, Dept. 126

Personnel

- m. Employee of the Month Appointment

Public Works

- n. Authorization to Pay Arrow Construction Supply, Inc. for Paver Rental

Sheriff

- p. Line Item Transfer, Fund No. 0000-101, Dept. 121

Superior Court

- q. Line Item Transfer, Fund No. 0000-101, Dept. 123
- r. Line Item Transfer, Fund No. 0000-101, Dept. 123
- s. Line Item Transfer, Fund No. 0000-101, Dept. 138

Sustainable Development

- t. Letter to US Dept of Energy re Proposed Conveyance of Land @ the Hanford Site

Treasurer

- u. Line Item Transfer, Fund No. 0000-101, Dept. 124

Workforce Development Council

- v. Reappointment of M Reavis to the Benton-Franklin Workforce Development Council
- w. Reappointment of R Kelly to the Benton-Franklin Workforce Development Council
- x. Reappointment of R Bertsch to the Benton-Franklin Workforce Development Council
- y. Reappointment of P Villarreal to the Benton-Franklin Workforce Development Council

WSU – Cooperative

- z. Line Item Transfer, Fund No. 0000-101, Dept. 108

Consent Agenda Item “o” - Authorization to Pay A&B Asphalt, Inc. for Purchase of Asphalt for the Overlay of Hinzerling Road

Commissioner Small asked about the resolution to pay A & B Asphalt. Mr. Becken said the County purchased asphalt for the overlay of Hinzerling Road from A & B Asphalt, the work was complete, and the Auditor was requiring a resolution to pay the bill.

MOTION: Commissioner Small moved to approve the resolution authorizing payment to A & B Asphalt, Inc. Commissioner Bowman seconded and upon vote, the motion carried unanimously.

Public Hearing – Short Plat – SPV 12-05

Mike Shuttleworth presented the Short Plat application by David and Janet Swanberg requesting a 50-foot radius turnaround easement be vacated and replaced with an “L” shaped easement on Short Plat 1925. He said the Planning Department recommended approval subject to the new easement showing the “L” shaped design as approved by the Fire Marshal.

As there was no one present to testify, public testimony was closed.

MOTION: Commissioner Bowman moved to approve the request for short plat vacation of the easement located on Short Plat 1925, conditioned upon the applicant recording a private road easement matching the proposed “L shape design as approved by the Fire Marshal. Commissioner Small seconded and upon vote, the motion carried unanimously.

Commissioner Bowman said the Board adopted the policy requiring a turnaround on these types of requests that required a lot of land, but apparently the “L” shape worked as well. Mr. Shuttleworth said a turnaround was required by the Fire Marshal, but the County didn’t require a specific shape, only a turnaround as approved by the Fire Marshal.

Chairman Beaver requested an additional executive session to discuss pending litigation.

Gang Taskforce Update

Clay Vannoy updated the Board on the Gang Taskforce activities, including working with the FBI Crimes Task Force in making arrests of cartel gang members; new gang forms filled out; gang related calls; school anti-gang presentations; suppression efforts including search warrants and executed arrest warrants; incarcerated gang members and confiscated items; training - proactive counter narcotics; home visits; and stolen and recovered vehicles.

Progress Report on Roza Safety Study

Norm Childress updated the Board on the Roza Safety Study. He said the traffic study was completed in 2009 and some of the recommended safety improvements have been in place for three years. The accident data was very preliminary but was trending downward and it showed they had been making an impact. He said they were still waiting for funding for some other safety improvements to be implemented.

Final Plat of the Ridge @ Reata West – SUB 12-01

Mike Shuttleworth presented the final plat of the Ridge @ Reata West and said that all conditions of approval were satisfied and the recommendation was approval of the final plat.

MOTION: Commissioner Bowman moved to approve the Final Plat of the Ridge at Reata West, Phase I, SUB 12-01. Commissioner Small seconded and upon vote, the motion carried unanimously.

Commissioner Assignment Update

Commissioner Small said he attended the Benton County Farm Bureau meeting, the BCES meeting, and Drug Court. Additionally, he continued his budget review and talked with some elected officials about the budget. He mentioned a quote in the paper that said the County may lose people due to the budget and he said he wanted to do everything possible to not lose people.

Commissioner Bowman said he also spent some time reviewing the budget. Additionally, attended the STP surface transportation meeting for the three-county area and they were continuing to plan how to move ahead on these projects that were funded so the money didn't go away; he said there would be another meeting in November on this issue.

Chairman Beaver said he also worked on the budget and sat on a District Court jury the previous week. Additionally, attended a meeting for Visitor & Convention Bureau and TRIDEC and they were sending the same message about keeping the money in our community. He said he attended a meeting with Police Chiefs and the Sheriff to talk about the bed day rate and there was also a discussion about getting that number out to the cities sooner.

Executive Session – County Claims

The Board went into executive session at 9:35 a.m. with Bryan Perry for approximately 10 minutes to discuss pending claims. Also present were DPA Ryan Lukson via/videoconference, Ryan Brown, Clay Vannoy, Reid Hay, Loretta Smith Kelty, Melina Wenner, David Sparks, and Cami McKenzie. The Board came out at 9:40 a.m. Mr. Brown said that no decisions were made.

The Board briefly recessed, reconvening at 9:46 a.m.

Executive Session – Pending Litigation

The Board went into executive session with DPA Reid Hay at 9:46 a.m. for approximately 15 minutes to discuss pending litigation. Also present were Ryan Brown, Melina Wenner, Bryan Perry, David Sparks, and Cami McKenzie. The Board came out at 10:00 a.m. Mr. Hay said the Board discussed pending litigation but took no action.

Vouchers

Check Date: 10/26/2012
Warrant #: 68302-68534
Taxes #: 010110127
Total all funds: \$692,278.31

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2012-619: Line Item Transfer, Fund No. 0000-101, Dept. 137
2012-620: Surplus of Personal Property
2012-621: Amending the Alternate Dates for Budget Hearings ~ 2013-2014 Biennium Budgets
2012-622: Adoption of County Budgets at Line Item Level; Amending Resolution 11-784
2012-623: Line Item Transfers, Fund No. 0000-101, Dept. 107
2012-624: Line Item Transfer, Fund No. 0133-101, Dept. 000
2012-625: Amending Resolution 2012-442 for A/E Services for the Fairgrounds Building Improvements
2012-626: Contract Amendment w/Apollo Sheet Metal, Inc for HVAC Maintenance & Repair Services
2012-627: Amended State Mental Health Agreement w/Greater Columbia Behavioral Health
2012-628: Amended Prepaid Inpatient Health Plan Agreement w/Greater Columbia Behavioral Health
2012-629: Truancy Contract w/Pasco School District
2012-630: Line Item Transfer, Fund No. 0000-101, Dept. 126
2012-631: Authorization to Pay Arrow Construction Supply, Inc. for Paver Rental
2012-632: Line Item Transfer, Fund No. 0000-101, Dept. 121
2012-633: Line Item Transfer, Fund No. 0000-101, Dept. 123
2012-634: Line Item Transfer, Fund No. 0000-101, Dept. 123
2012-635: Line Item Transfer, Fund No. 0000-101, Dept. 138
2012-636: Line Item Transfer, Fund No. 0000-101, Dept. 124
2012-637: Reappointment of M Reavis to the Benton-Franklin Workforce Development Council
2012-638: Reappointment of R Kelly to the Benton-Franklin Workforce Development Council
2012-639: Reappointment of R Bertsch to the Benton-Franklin Workforce Development Council
2012-640: Reappointment of P Villarreal to the Benton-Franklin Workforce Development Council
2012-641: Line Item Transfer, Fund No. 0000-101, Dept. 108
2012-642: Authorization to Pay A&B Asphalt, Inc. for Purchase of Asphalt for the Overlay of Hinzerling Road
2012-643: Final Plat of The Ridge at Reata West Phase I SUB 12-01

There being no further business before the Board, the meeting adjourned at approximately 10:00 a.m.

Clerk of the Board

Chairman

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN
CURRENT EXPENSE FUND NUMBER 0000-101, DEPARTMENT NUMBER 102

BE IT RESOLVED, by the Board of Benton County Commissioners, that
funds shall be transferred as outlined in Exhibit "A", attached hereto.

Dated this _____ day of _____, _____ 2012

Chairman of the Board

Member

Member

Constituting the Board of County Commissioners
of Benton County, Washington.

Attest: _____
Clerk of the Board

cc: B. Chilton; Auditor; File

CHILTON

BENTON COUNTY LINE ITEM TRANSFER

Dept Name: Auditor Dept Nbr: 102
 Fund Name: Current Expense Fund Nbr: 0000-101

TRANSFER FROM: Dept.

TRANSFER TO: Dept.

BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
514.300	1201	Overtime	\$550	514.300	1162	Ofc. Asst. III	\$6,300
514.810	1164	Ofc. Asst. III	\$7,400	514.810	1160	Ofc. Asst. IV	\$1,400
					1559	Ofc. Asst. III	\$250
TOTAL			\$7,950	TOTAL			\$7,950

Explanation:

Employees were moved within the budget during the biennium to reflect the actual department in which they worked. Further, the OAV (1160) received a one time make-up payment due to underpayment. PAF's were completed but funds were not moved at that time to offset differences in the employees' wages. There is no overall increase in salaries.

Prepared by: B. Chilton Date: 10/25/12

Approved Denied Date: _____

Chairman

Member

Member

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN
ELECTION RESERVE FUND NUMBER 0111101, DEPARTMENT NUMBER N/A

BE IT RESOLVED, by the Board of Benton County Commissioners, that funds shall be transferred as outlined in Exhibit "A", attached hereto.

Dated this _____ day of _____, 2012

Chairman of the Board

Member

Member

Constituting the Board of County Commissioners
of Benton County, Washington.

Attest: _____
Clerk of the Board

cc: B. Chilton; Auditor; File

CHILTON

BENTON COUNTY LINE ITEM TRANSFER

Dept Name: Election Reserve Dept Nbr: N/A
 Fund Name: Election Reserve Fund Nbr: 0111101

TRANSFER FROM: Dept. _____
 TRANSFER TO: Dept. _____

BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
511.800	1585	Elec. Spec.	\$3,800	511.700	1151	Auditor	\$1
	1587	Ofc. Asst. III	\$10,361		1588	Temp. Help	\$13,078
	2102	Social Security	\$1,405		1730	Elec. Sup.	\$860
					2102	Social Security	\$1,405
				511.800	1730	Elec. Sup.	\$222
TOTAL			\$15,566	TOTAL			\$15,566

Explanation:

To clean up diminimus current and expected negative balances in budget and to cover expected temporary help costs associated with the President Election.

Prepared by: B. chilton Date: 10/25/12

Approved Denied Date: _____

Chairman

Member

Member

<u>AGENDA ITEM</u>	<u>TYPE OF ACTION NEEDED</u>		
Meeting Date: _____	Execute Contract	_____	Consent Agenda <u> X </u>
Subject: <u>Line item</u>	Pass Resolution	<u> X </u>	Public Hearing _____
	Pass Ordinance	_____	1st Discussion _____
Prepared by: <u>Peggy Brown</u>	Pass Motion	_____	2nd Discussion _____
Reviewed by: _____	Other	_____	Other _____

BACKGROUND INFORMATION

Transferring of funds

SUMMARY

Transfer of funds due to a high volume of appeals.

RECOMMENDATION

Transfer needed funds to/from the line item transfer request.

FISCAL IMPACT



MOTION

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN CURRENT
EXPENSE FUND NUMBER 0000-101, DEPARTMENT NUMBER 103

BE IT RESOLVED, by the Board of Benton County Commissioners, that funds shall be transferred
as outlined in Exhibit "A", attached hereto.

Dated this.....day of....., 20.....

Chairman of the Board

Member

Member

Attest:
Clerk of the Board

Constituting the Board of County
Commissioners of Benton County,
Washington

EXHIBIT A

BENTON COUNTY
LINE ITEM TRANSFERS

RESOLUTION NO. _____

DEPARTMENT: Board of Equalization

DEPARTMENT NO. 103

FUND NAME: Current Expense

FUND NO. 0000-101

TRANSFER FROM:

TRANSFER TO:

BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
514.240	1190	Secretary	\$1,040.00	514.240	1188	Director	\$1,040.00
514.240	1190	Secretary	\$1,015.00	514.240	4301	Travel	\$1,015.00

EXPLANATION: Funds need to be transferred due to a high volume of appeals.

Prepared by: Peggy Brown

Date: 10/30/12

Approved ()

Denied ()

Date: _____

Chairman

Member

Member

AGENDA/WORKSHOP ITEM		TYPE OF ACTION NEEDED	
Meeting Date:	6-November-2012	Execute Contract	___
Subject:	Surplus of Personal Property in Accordance to Res. 07-752.	Pass Resolution	<u>x</u>
By:	Robert F. Heard	Pass Ordinance	___
Reviewed By:	Loretta SmithKelty	Pass Motion	___
		Other	___
		Consent Agenda	<u>x</u>
		Public Hearing	___
		1st Discussion	___
		2nd Discussion	___
		Other	___

BACKGROUND INFORMATION

As outlined in Resolution 07-752, Central Services has provided the Benton County Auditor Personal Property Manager a list of personal property that has been declared undesirable. Thus, County personal property that has no value to any county agency should be declared surplus and available to public sale. The estimated value of each item is less than \$50. Any property not sold during the public sale will either be recycled or disposed of as scrap.

SUMMARY

The attached resolution authorizes Central Services to surplus personal property as determined by the Personal Property Manager, and authorizes Central Services to conduct a public surplus sale on November 28, 2012.

RECOMMENDATION

1ST Pass resolution. Sign agreement.

2ND

FISCAL IMPACT

All moneys collected during the public surplus sale will be put into the Benton County General Fund. Last year's surplus sale collected more than \$7,000 for the general fund.

MOTION

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF COUNTY POLICY, RE: SURPLUS OF PERSONAL PROPERTY IN ACCORDANCE WITH RESOLUTION 07-752

WHEREAS, the Benton County Auditor is the Personal Property Manager and maintains an updated inventory listing of all county department or office personal property; and,

WHEREAS, the Personal Property Manager has determined that the personal property on the attached exhibit A is not desired by any other county department or office; and,

WHEREAS, all the items listed have an estimated value of less than \$50; and,

WHEREAS, it is the recommendation of the Personal Property Manager that this potential personal surplus property is not desired by any county agency and should be declared surplus; and,

WHEREAS, the Board finds it to be in the best interest of the citizens of Benton County to surplus antiquated and obsolete personal property; **NOW, THEREFORE**

BE IT FURTHER RESOLVED, that based on the recommendation of the Personal Property Manager, all items included on the attached exhibit A are hereby surplused and may be disposed of at a public sale on November 28, 2012. Failing to be sold, equipment may be disposed of as scrap.

Dated this _____ day of _____, _____

Chairman of the Board

Member

Member
Constituting the Board of County Commissioners
of Benton County, Washington

Attest: _____

Clerk of the Board

RHeard

Exhibit A

Tag	Serial Number	Type	Make	Description
619	2WFRZ91	pc	Dell	OptiPlex GX620DT PentD/2800
642	CN-OCC352-64180-62S-6QYC	monitor	Dell	1707FP 17" LCD
653	CN-OCC352-64180-62S-6P3C	monitor	Dell	1707FP 17" LCD
657	CN-OCC280-71618-62M-CMXT	monitor	Dell	1707FP 17" LCD
667	300BOB1	pc	Dell	OptiPlex GX620DT PentD/2800
670	H5N70B1	pc	Dell	OptiPlex GX620DT PentD/2800
674	G5N70B1	pc	Dell	OptiPlex GX620DT PentD/2800
721	BQX72B1	pc	Dell	OptiPlex GX620DT PentD/2800
730	6YX72B1	pc	Dell	OptiPlex GX620DT PentD/2800
734	CN-OCC352-64180-63B-2H4C	monitor	Dell	1707FP 17" LCD
743	CN-OCC280-71618-645-AC3N	monitor	Dell	1707FP 17" LCD
745	GGHR5B1	laptop	Dell	Latitude D620 T2500/2000
747	7GHR5B1	laptop	Dell	Latitude D620 T2500/2000
749	538H3B1	pc	Dell	OptiPlex GX620DT PentD/2800
753	CN-OCC352-64180-639-1EFC	monitor	Dell	1707FP 17" LCD
755	2L7H3B1	pc	Dell	OptiPlex GX620DT PentD/2800
763	64NJ3B1	pc	Dell	OptiPlex GX620DT PentD/2800
764	44NJ3B1	pc	Dell	OptiPlex GX620DT PentD/2800
765	94NJ3B1	pc	Dell	OptiPlex GX620DT PentD/2800
766	24NJ3B1	pc	Dell	OptiPlex GX620DT PentD/2800
767	54NJ3B1	pc	Dell	OptiPlex GX620DT PentD/2800
768	14NJ3B1	pc	Dell	OptiPlex GX620DT PentD/2800
769	CN-OCC352-64180-63D-0DBS	monitor	Dell	1707FP 17" LCD
771	25QD2B1	pc	Dell	OptiPlex GX620DT PentD/2800
774	15QD2B1	pc	Dell	OptiPlex GX620DT PentD/2800
775	75QD2B1	pc	Dell	OptiPlex GX620DT PentD/2800
776	F4QD2B1	pc	Dell	OptiPlex GX620DT PentD/2800
778	G4QD2B1	pc	Dell	OptiPlex GX620DT PentD/2800
779	C4QD2B1	pc	Dell	OptiPlex GX620DT PentD/2800
780	H4QD2B1	pc	Dell	OptiPlex GX620DT PentD/2800
781	J4QD2B1	pc	Dell	OptiPlex GX620DT PentD/2800
782	55QD2B1	pc	Dell	OptiPlex GX620DT PentD/2800
783	95QD2B1	pc	Dell	OptiPlex GX620DT PentD/2800
785	CN-OCC352-64180-63T-ORAC	monitor	Dell	1707FP 17" LCD
786	CN-OCC352-64180-63T-OR9C	monitor	Dell	1707FP 17" LCD
789	CN-OCC352-64180-63T-OR3C	monitor	Dell	1707FP 17" LCD
790	CN-OCC352-64180-63T-OR6C	monitor	Dell	1707FP 17" LCD
791	CN-OCC352-64180-63T-OREC	monitor	Dell	1707FP 17" LCD
792	CN-OCC352-64180-63T-ORDC	monitor	Dell	1707FP 17" LCD
793	CN-OCC352-64180-63T-ORBC	monitor	Dell	1707FP 17" LCD
797	CN-OCC352-64180-63T-OR5C	monitor	Dell	1707FP 17" LCD
798	CN-OCC352-64180-63T-OROC	monitor	Dell	1707FP 17" LCD
800	C4GH3B1	pc	Dell	OptiPlex GX620DT PentD/2800
803	34GH3B1	pc	Dell	OptiPlex GX620DT PentD/2800
822	HDYH3B1	pc	Dell	OptiPlex GX620DT PentD/2800
829	G7RRBB1	pc	Dell	OptiPlex GX620DT PentD/3600
830	28RRBB1	pc	Dell	OptiPlex GX620DT PentD/3600
831	78RRBB1	pc	Dell	OptiPlex GX620DT PentD/3600
832	MX-OC9536-46634-66Q-2PCL	monitor	Dell	2007FP 20" LCD
833	MX-OC9536-46634-66Q-2PAL	monitor	Dell	2007FP 20" LCD
834	MX-OC9536-46634-66Q-2PPL	monitor	Dell	2007FP 20" LCD
835	74TSBB1	pc	Dell	OptiPlex GX620DT PentD/3600
859	801495	scanner	Fujitsu	fi-4340C
1640	26T033603864	monitor	ViewSonic	17"

Exhibit A

Tag	Serial Number	Type	Make	Description
1656	A1W044200472	monitor	ViewSonic	VP191B 19" LCD
1729	8RDTV61	pc	Dell	OptiPlex GX280 P4/3400
1792	42FQGD1	pc	Dell	Precision 390 MT Duo/2660
2307	2420V73808	terminal	HP	2623A
11138	JPFK014340	printer	HP	LaserJet 4+
11550	US63755655	pc	HP	Vectra VL4 5/150
11656	SG93102324	net	HP	ProCurve Switch 4000M
11965	SG64707436	net	HP	Advance Stack 10 Base
11985	TW73000535	laptop	HP	OmniBook 2000
12105	SG01460517	net	HP	ProCurve 4000M Switch
12106		printer	HP	DJ6122
12107		printer	HP	DJ6122
12142	SG71260732	net	HP	Advance Stack 10Base-T Hub
12143	JPHL044231	printer	HP	LaserJet 6Lxi
12302	3216A02297	pc	HP	6000 670 SE mini tower
12306	N-45-10585	scanner	Intermec	1463C
12344	US81621455	pc	HP	Vectra VL7 PII/333
12374	USNC133259	printer	HP	LaserJet 4000T
12398	US83208125	pc	HP	Vectra VE8 6/266
12412	SG80761171	net	HP	Advance Stack 10Base-T
13192	USBG025056	printer	HP	LaserJet 1100xi
13207	US83906204	pc	HP	Vectra VE8 6/333
13277	SG84502438	net	HP	ProCurve 4000M Switch
13278	SG84502470	net	HP	ProCurve 4000M Switch
13301	SG83200193	net	HP	ProCurve 212M switch
13410	USEF025575	printer	HP	LaserJet 4000T
13481	USEB051920	printer	HP	LaserJet 4000
13501	SG92300145	net	HP	ProCurve 4000M Switch
13502	SG92300148	net	HP	ProCurve 4000M Switch
13503	SG92300149	net	HP	ProCurve 4000M Switch
13508	ESA9105597	plotter	HP	DesignJet 1050C
13576	SG92561317	net	HP	ProCurve 4000M Switch
13577	SG92403051	net	HP	ProCurve 4000M Switch
13588	SSG93460334	net	HP	ProCurve 2424M Switch
13641	JY94578294	monitor	ViewSonic	GS771 17"
13700	USCC112024	printer	HP	LaserJet 4050T
13853	00408C44EA85	printer	Okidata	MicroLine 320T
14071	6Y33-LGFZ-7027	pc	HP	xw 4000
14073	6Y33-LGFZ-7024	pc	HP	xw 4000
14105		pda		
14151	US10826545	server	HP	NetServer LH 3000r P3/866
14399	SG11860701	net	HP	ProCurve 4000, 40 port
14400	SG11860703	net	HP	ProCurve 4000, 40 port
14450	USBNK42906	printer	HP	LaserJet 4100TN
14452	USGNJ06373	printer	HP	LaserJet 4100TN
14559	JGJW511	laptop	Dell	Inspiron 8100 P3/1200
14569	90F014301630	monitor	ViewSonic	VE150m 15" LCD
14589	90F014301614	monitor	ViewSonic	VE150m 15" LCD
14599	US14402245	pc	HP	Vectra VL420 P4/1700
14640	US20605698	pc	HP	Vectra VL420 P4/1700
14770	A05020910092	monitor	ViewSonic	VG181 18" LCD
14778	A0V021110931	monitor	ViewSonic	VG181b 18" LCD
14788	MY23M1C34H	printer	HP	DeskJet 990cxi
14789	JPBKC12198	printer	HP	Color LaserJet 4600DN

Exhibit A

Tag	Serial Number	Type	Make	Description
14881	650Z921	pc	Dell	Precision P4/340
14894	7YPZD21	pc	Dell	Precision 350 P4/2400
15015	9.17025E+11	monitor	ViewSonic	VE155b 15" LCD
15037	CNBJ165494	printer	HP	LaserJet 1000
15043	23T431100531	monitor	Planar	PL150 15" LCD
15087	A598317F0211K0272	monitor	Planar	PX191 19" LCD
15150	GMS2231	pc	Dell	Precision 340 P4/2800
15164	BMS2231	pc	Dell	Precision 340 P4/2800
15176	SG13201688	net	HP	ProCurve Switch 4000M
15186	CN-056642-71618-5CN-AMCR	monitor	Dell	1704FPV 17" LCD
15194	PMT287226G	printer	Xerox	Phaser 4500DT (FBI approved)
15212	G9QZG31	pc	Dell	Precision 340/2800
15214	23T431500259	monitor	Planar	PL150 15" LCD
15228	23T232901542	monitor	Planar	PL150 15" LCD
15234	77PZK31	pc	Dell	Precision 340/2800
15239	DKM0L31	laptop	Dell	Latitude D500/1300
15241	FKM0L31	laptop	Dell	Latitude D500/1300
15242	GKM0L31	laptop	Dell	Latitude D500/1300
15244	847TM31	laptop	Dell	Latitude D800/1600
15254	23T234000274	monitor	Planar	PL150 15" LCD
15255	G0SQW31	pc	Dell	OptiPlex GX270D P4/3000
15340	MX02Y311-47605-418-D9JO	monitor	Dell	1703FP 17" LCD
15345	MX02Y311-47605-417-D7YQ	monitor	Dell	1703FP 17" LCD
15351	1V1Z441	pc	Dell	OptiPlex GX270D P4/3000
15355	8S1Z441	pc	Dell	OptiPlex GX270D P4/3000
15362	MX02Y311-47605-418-D939	monitor	Dell	1703FP 17" LCD
15368	80YY441	pc	Dell	OptiPlex GX270D P4/3000
15369	MX02Y311-47605-418-D9HD	monitor	Dell	1703FP 17" LCD
15395	MX02Y311-47605-417-D83D	monitor	Dell	1703FP 17" LCD
15400	CNF4031D9X	laptop	HP	NX9010 P4/2800 NoteBook
15411	CN3CS130KT	printer	HP	InkJet 2300dtn
15501	GN5MN41	laptop	Dell	Latitude D600 PM/1600
15504	5M5MN41	laptop	Dell	Latitude D600 PM/1600
15508	7P5MN41	laptop	Dell	Latitude D600 PM/1600
15511	41MQN41	laptop	Dell	Latitude D600 PM/1600
15521	9CMQN41	laptop	Dell	Latitude D600 PM/1600
15526	5LMQN41	laptop	Dell	Latitude D600 PM/1600
15543	C4X0R41	pc	Dell	OptiPlex GX270 P4/3000
15548	MX02Y31147605441ACQD	monitor	Dell	1703FP 17" LCD
15564	MX02Y3114760544DDW9A	monitor	Dell	1703FP 17" LCD
15565	MX02Y3114760544DDX6Z	monitor	Dell	1703FP 17" LCD
15582	MX02Y31147605441AD1L	monitor	Dell	1703FP 17" LCD
15586	8JZ0R41	pc	Dell	OptiPlex GX270 P4/3000
15587	6JZ0R41	pc	Dell	OptiPlex GX270 P4/3000
15591	MX02Y3114760544DDXGP	monitor	Dell	1703FP 17" LCD
15602	2DL6R41	pc	Dell	OptiPlex GX270 P4/3000
15627	4XZ0351	laptop	Dell	Latitude D600 P4m/1600
15629	6BMR251	laptop	Dell	Latitude D800 P4m/1600
15636	CN02Y31571618459AJAP	monitor	Dell	1703FP 17" LCD
15637	667F351	pc	Dell	OptiPlex GX270 P4/3000
15647	5DWG351	laptop	Dell	Latitude D600 Pm/1400
15648	FDWG351	laptop	Dell	Latitude D600 Pm/1400
15661	877WC51	laptop	Dell	Latitude D800 P4m/1400
15683	CNDJB11890	printer	HP	2430dtn

Exhibit A

Tag	Serial Number	Type	Make	Description
15722	CN47ET60CJ	scanner	HP	ScanJet 5550c
15725	MX-OH6304-47605-4CG-AV3T	monitor	Dell	1704FPV 17" LCD
15727	9D6BG61	pc	Dell	OptiPlex GX280
15728	MX-OH6304-47605-4CG-AURM	monitor	Dell	1704FPV 17" LCD
15729	MX-OH6304-47605-4CG-AVFF	monitor	Dell	1704FPV 17" LCD
15752	MY-OH6304-47603-4CV-AS7W	monitor	Dell	1704FPV 17" LCD
15775	DPOQT61	pc	Dell	OptiPlex GX280 P4/3400
15783	7NOQT61	pc	Dell	OptiPlex GX280 P4/3400
15811	2WCPX61	pc	Dell	OptiPlex GX280 P4/3400
15817	JVCPX61	pc	Dell	OptiPlex GX280 P4/3400
15820	CN-OJ6642-71618-517-AFCA	monitor	Dell	1704FPV 17" LCD
15833	22WGZ61	pc	Dell	OptiPlex GX280 P4/3400
15853	MY-OH6304-47603-52F-AMQQ	monitor	Dell	1704FPV 17" LCD
15888	1LB2P71	laptop	Dell	Latitude D810 Pm/2000
15889	9MB2P71	laptop	Dell	Latitude D810 Pm/2000
15893	BPB2P71	laptop	Dell	Latitude D810 Pm/2000
15894	2NB2P71	laptop	Dell	Latitude D810 Pm/2000
15897	GMJ9S71	laptop	Dell	Latitude 810 Pm/2000
15901	HQGZZ71	pc	Dell	OptiPlex GX280 P4/3400
15905	DQGZZ71	pc	Dell	OptiPlex GX280 P4/3400
15913	6QGZZ71	pc	Dell	OptiPlex GX280 P4/3400
15918	4K3J081	pc	Dell	OptiPlex GX280 P4/3400
15925	MY-OH6304-47603-56G-A7MU	monitor	Dell	1704FPV 17" LCD
15929	MY-OH6304-47603-56G-A86T	monitor	Dell	1704FPV 17" LCD
15930	MY-OH6304-47603-56G-A90P	monitor	Dell	1704FPV 17" LCD
15933	MY-OH6304-47603-56G-A905	monitor	Dell	1704FPV 17" LCD
15936	5YDZZ71	pc	Dell	OptiPlex GX280 P4/3400
15991	MY-OH6304-47603-56F-A22Y	monitor	Dell	1704FPV 17" LCD
15996	9VKYZ71	pc	Dell	OptiPlex GX280 P4/3400
16000	CNLBX01106	printer	HP	Color LaserJet 3700dtn
16004	CNGKC07213	printer	HP	2430dtn
16006	CNDXJ03974	printer	HP	LaserJet 4250dtn
16009	DS6F981	pc	Dell	OptiPlex GX620 P4/3400
16014	CN-OJ6642-71618-55V-ATIIY	monitor	Dell	1704FPV 17" LCD
16015	1PWD981	pc	Dell	OptiPlex GX620 P4/3400
16024	37YPJ81	pc	Dell	OptiPlex GX620 P4/2800
16030	D5YPJ81	pc	Dell	OptiPlex GX620 P4/2800
16033	76YPJ81	pc	Dell	OptiPlex GX620 P4/2800
16064	G8YPJ81	pc	Dell	OptiPlex GX620 P4/2800
16081	C6E525000873	monitor	Planar	PE1700-BK 17" LCD
16083	C6E525000892	monitor	Planar	PE1700-BK 17" LCD
16086	C6E525000895	monitor	Planar	PE1700-BK 17" LCD
16090	C6E525000898	monitor	Planar	PE1700-BK 17" LCD
16172	C6E525000906	monitor	Planar	PE1700-BK 17" LCD
16178	CN-OT6116-71618-59F-B685	monitor	Dell	1905FP 19" LCD
16179	6424T81	pc	Dell	OptiPlex GX620 MT P4/3800
16249	4KDT191	laptop	Dell	Latitude X1 P M733/1100
16262	65Q2891	pc	Dell	OptiPlex GX620 P4/3400
16263	15Q2891	pc	Dell	OptiPlex GX620 P4/3400
16268	B5Q2891	pc	Dell	OptiPlex GX620 P4/3400
16270	J5Q2891	pc	Dell	OptiPlex GX620 P4/3400
16272	76Q2891	pc	Dell	OptiPlex GX620 P4/3400
16273	D6Q2891	pc	Dell	OptiPlex GX620 P4/3400
16275	47Q2891	pc	Dell	OptiPlex GX620 P4/3400

Exhibit A

Tag	Serial Number	Type	Make	Description
16282	CN-OT6116-71618-5C9-BDFU	monitor	Dell	1905FP 19" LCD
16286	8YQCF91	pc	Dell	OptiPlex GX620 P4/3400
16287	CYQCF91	pc	Dell	OptiPlex GX620 P4/3400
16288	FYQCF91	pc	Dell	OptiPlex GX620 P4/3400
16289	HYQCF91	pc	Dell	OptiPlex GX620 P4/3400
16294	FVKGH91	laptop	Dell	Latitude X1 PM/1100
16295	JPDLR80414	printer	HP	LaserJet 8150n
16296	JPDLR80662	printer	HP	LaserJet 8150n
16297	JPDLR80413	printer	HP	LaserJet 8150n
16299	879DM91	server	Dell	PowerEdge 2850 Xeon/3000
16343	CNRXL15680	printer	HP	LaserJet 4250dtn
16399	5Q57JC1	pc	Dell	OptiPlex 745 DT PentD/1860
16405	48HKKC1	laptop	Dell	Latitude D820 T5500/1660
16411	CN-OCC352-64180-6CC-085S	monitor	Dell	1707FP 17" LCD
16414	CN-OCC352-64180-6CC-082S	monitor	Dell	1707FP 17" LCD
16425	CN-OCC352-64180-6CM-OLYS	monitor	Dell	1707FP 17" LCD
16427	CN-OCC352-64180-6CM-OLQS	monitor	Dell	1707FP 17" LCD
16430	CN-OCC352-64180-6CJ-5HXS	monitor	Dell	1707FP 17" LCD
16437	CN-OCC352-64180-6CJ-5GUS	monitor	Dell	1707FP 17" LCD
16441	885HLC1	pc	Dell	OptiPlex 745 DT PentD/1860
16445	C75HLC1	pc	Dell	OptiPlex 745 DT PentD/1860
16466	CN-OCC280-71618-6CM-A814	monitor	Dell	1707FP 17" LCD
16472	CN-OCC280-71618-6CJ-AA3E	monitor	Dell	1707FP 17" LCD
16477	DJCVMC1	pc	Dell	OptiPlex 745 DT PentD/1860
16478	2JCVMC1	pc	Dell	OptiPlex 745 DT PentD/1860
16485	CN-OCC352-64180-6CJ-5YVS	monitor	Dell	1707FP 17" LCD
16486	H0SMMC1	pc	Dell	OptiPlex 745 DT PentD/1860
16489	CN-OCC280-71618-6CL-ACSZ	monitor	Dell	1707FP 17" LCD
16494	B8FVMC1	pc	Dell	OptiPlex 745 DT PentD/1860
16499	5NFVMC1	pc	Dell	OptiPlex 745 DT PentD/1860
16671	CN-OCC352-64180-6CJ-3VOS	monitor	Dell	1707FP 17" LCD
16673	3QCLPC1	laptop	Dell	Latitude D620 T5500/1660
16674	1SCLPC1	laptop	Dell	Latitude D620 T5500/1660
16675	1XCLPC1	laptop	Dell	Latitude D620 T5500/1660
16676	1WCLPC1	laptop	Dell	Latitude D620 T5500/1660
16678	2TCLPC1	laptop	Dell	Latitude D620 T5500/1660
16679	BVCLPC1	laptop	Dell	Latitude D620 T5500/1660
16680	5RCLPC1	laptop	Dell	Latitude D620 T5500/1660
16681	5XCLPC1	laptop	Dell	Latitude D620 T5500/1660
16682	4SCLPC1	laptop	Dell	Latitude D620 T5500/1660
16686	8Q07RC1	pc	Dell	OptiPlex 745 MT PentD/3400
16687	MX-OC9536-46634-73D-3P6S	monitor	Dell	2007FP 20" LCD
16688	MX-OC9536-46634-73D-3P4S	monitor	Dell	2007FP 20" LCD
16692	MY72Q140TH	printer	HP	DeskJet 5650
16706	CNHC72V03W	printer	HP	LaserJet 2840 Color All-in-One
16714	8WSH3D1	pc	Dell	OptiPlex 745 SFF PentD/1860
16794	CN77CGN1W7	printer	HP	1250 Fax
16809	CN-ODY840-74261-7AN-06DA	monitor	Dell	1908FP 19" LCD
16822	CN-OCC388-71618-7BF-AHDO	monitor	Dell	1907FPV 19" LCD
16846	CN-OCC388-71618-7BF-AKWB	monitor	Dell	1907FPV 19" LCD
16849	CN-OCC388-71618-7BF-AKZW	monitor	Dell	1907FPV 19" LCD
16856	FFCKJF1	pc	Dell	OptiPlex 740 SFF AthlonX2/2800
16857	7FCKJF1	pc	Dell	OptiPlex 740 SFF AthlonX2/2800
16874	2W51KF1	pc	Dell	OptiPlex 740 SFF AthlonX2/2800

Exhibit A

Tag	Serial Number	Type	Make	Description
16916	CN-OCC388-71618-7BF-AH8R	monitor	Dell	1907FPV 19" LCD
16918	3V4DKF1	pc	Dell	OptiPlex 740 SFF AthlonX2/2800
16935	CN-OCC388-71618-7BF-AHCU	monitor	Dell	1907FPV 19" LCD
16937	1M6KJF1	pc	Dell	OptiPlex 740 SFF AthlonX2/2800
16938	97CKJF1	pc	Dell	OptiPlex 740 SFF AthlonX2/2800
16960	FPPZMF1	laptop	Dell	Latitude D830 Duo/2000
16980	CN-OCC388-71618-7C2-AG43	monitor	Dell	1907FPV 19" LCD
17002	CN-OCC388-71618-7C2-AG2A	monitor	Dell	1907FPV 19" LCD
17006	CN-OCC388-71618-7C2-AG2D	monitor	Dell	1907FPV 19" LCD
17025	CN-OCC388-71618-7C2-AHJ1	monitor	Dell	1907FPV 19" LCD
17026	CN-OCC388-71618-7C2-AHJ2	monitor	Dell	1907FPV 19" LCD
17029	9Y96RF1	pc	Dell	OptiPlex 740 SFF AthlonX2/2800
17034	CN-OCC388-71618-7CG-A051	monitor	Dell	1907FPV 19" LCD
17069	CN-OCC388-71618-7C2-AHJ7	monitor	Dell	1907FPV 19" LCD
17095	I16QTF1	pc	Dell	OptiPlex 740 SFF AthlonX2/2800
17098	CN-OCC388-71618-7CF-AA2X	monitor	Dell	1907FPV 19" LCD
17170	CNJ2R07180	printer	HP	LaserJet P3005x
17171	CNWHH26768	printer	HP	Color LaserJet 3600dtn
17340	MY86U1R1QP	printer	HP	DeskJet 5650
17369	CNB884V8D1	printer	HP	Color LaserJet CM1312nfi
17651	OD548H-74443-8BC-E222	monitor	Dell	1708FP LCD 17"
17775	CNR1N18340	printer	HP	LaserJet P3005x
17805	MX-OD325J-74262-963-2RTL	monitor	Dell	1908FP 19" LCD
NONE-22		pc		JJ HVAC PC
PW-001541	US03506426	pc	HP	Vectra VL600 P3/800 MT
PW-001642	3WMZR31	pda	Dell	Axim X3/400
'W-E00151:	SUS92909873	pc	HP	Vectra VEI8 PIII/500
'W-E00161:	GWGGJ21	pc	Dell	Precision P4/2400
'W-E00161:	HWGGJ21	pc	Dell	Precision P4/2400

<u>AGENDA ITEM</u>		<u>TYPE OF ACTION N</u>	
Meeting Date:	11/06/12	Execute Contract	_____
Subject:	<u>Appointment to Public Facilities District</u>	Pass Resolution	XXX _____
Prepared by:	Marilu Flores	Pass Ordinance	_____
Reviewed by:	LSK	Pass Motion	_____
		Other	_____
		Consent Agenda	XXX _____
		Public Hearing	_____
		1st Discussion	_____
		2nd Discussion	_____
		Other	_____

BACKGROUND INFORMATION

The Commissioners' Office was notified that there is a vacancy in the Public Facilities District due to the resignation of Troy Berglund. The District met with and interviewed Dorri Liikala and recommends to the Board of County Commissioners Ms. Liikala's appointment.

SUMMARY

There exists a vacancy in the Public Facilities District due to a resignation of a board member.

RECOMMENDATION

That the Commissioners consider appointing Dorri Liikala to fill the unexpired four-year term, said term expiring July 31, 2014.

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF AN APPOINTMENT TO THE BENTON COUNTY PUBLIC FACILITIES DISTRICT

WHEREAS, there exists a vacancy on the Benton County Public Facilities District due to the resignation of Troy Berglund; and

WHEREAS, the Benton County Public Facilities District recommends to the Board of Benton County Commissioners that Dorri Liikala would be an excellent addition to the board; and

WHEREAS, the Board of Benton County Commissioners desires to appoint Dorri Liikala to fill the unexpired four-year term; **NOW, THEREFORE**,

BE IT RESOLVED that the Board of Benton County Commissioners hereby appoints Dorri Liikala to the Benton County Public Facilities District to serve the unexpired term, said term expiring July 31, 2014.

Dated this day of, 20

Chairman of the Board

Chairman Pro Tem

Member

Attest:
Clerk of the Board

Constituting the Board of County
Commissioners of Benton County,
Washington

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN
CURRENT EXPENSE FUND NUMBER 0000-101, DEPARTMENT NUMBER 111.

BE IT RESOLVED, by the Board of Benton County Commissioners, that funds
shall be transferred as outlined in Exhibit "A", attached hereto.

Dated this _____ day of _____, _____

Chairman of the Board

Member

Member

Constituting the Board of County Commissioners
of Benton County, Washington.

Attest: _____
Clerk of the Board

cc: Dept; Auditor; File, LSK

BENTON COUNTY LINE ITEM TRANSFER

Dept Name: District Court

Dept Nbr: 111

Fund Name: Current Expense

Fund Nbr: 0000-101

TRANSFER FROM:

TRANSFER TO:

BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
512.400	1296	Clerk	\$5,000	512.400	1922	Judge Pro Tem	\$5,000
512.400	1301	Clerk Assistant	\$5,000	512.400	1922	Judge Pro Tem	\$5,000
512.400	1310	Court Recorder	\$5,000	512.400	1922	Judge Pro Tem	\$5,000
512.400				512.400			
512.400				512.400			
512.400				512.400			
512.400				512.400			
512.400				512.400			
TOTAL			\$15,000.00	TOTAL			\$15,000.00

Due to position changes we have 3 line items that are over funded we would like to move funds to Judge Pro tem which is under funded at this time.

Prepared by: _____

(signature)

Date: 29-Oct-2012

RETURN TO: Auditor's Office, Accounting Department

AUDITOR'S USE ONLY:

Keyed _____
Date _____

<u>AGENDA ITEM</u>		<u>TYPE OF ACTION NEEDED</u>	
Meeting Date:	<u>11/06/12</u>	Execute Contract	_____
Subject:	<u>Line Item</u>	Pass Resolution	<u>X</u>
	<u>Transfer –</u>	Pass Ordinance	_____
	<u>Facilities</u>	Pass Motion	_____
Prepared by:	<u>C. McKenzie</u>	Other	_____
Reviewed by:	<u>Keith Mercer</u>		
		Consent Agenda	<u>X</u>
		Public Hearing	_____
		1st Discussion	_____
		2nd Discussion	_____
		Other	_____

BACKGROUND INFORMATION

The Board approved a motion to go to “line item budgeting” effective November 1, 2012.

SUMMARY

A line item transfer in the amount of \$58,145 is needed to bring line items current in accordance with Board policy.

RECOMMENDATION

Approve the resolution authorizing the line item transfer.

FISCAL IMPACT

Fund – Current Expense, Dept. 110
 No supplement needed.

MOTION

Consent Agenda

BENTON COUNTY LINE ITEM TRANSFER

Dept Name:

Dept Nbr:

Fund Name:

Fund Nbr:

TRANSFER FROM:

TRANSFER TO:

BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
539-500	3120	Groundskeeping Supplies	\$10,000	539-500	1905	Temporary Help	\$1,832
539-500	3121	Construction Materials	\$2,000	539-500	1931	Pager Pay	\$250
539-500	3135	Maint./Repair Supplies	\$2,000	539-500	2105	Uniforms	\$700
539-500	4125	Janitorial Services	\$44,145	539-500	3101	Office Supplies	\$300
				539-500	3103	Oil & Lubricants	\$5,200
				539-500	3111	Publications	\$10
				539-500	4102	Contract Services	\$21,000
				539-500	4202	Telephone	\$2,100
				539-500	4301	Travel	\$253
				539-500	4503	Rentals-Office Equipment	\$4,500
				539-500	4701	Utilities	\$22,000
TOTAL			\$58,145	TOTAL			\$58,145

Explanation:

A line item transfer is needed bring the current budget in compliance with the Board policy that 2011-2012 budget be amended to "line item budgeting".

Prepared by:

Date:

Approved

Denied

Date: _____

_____ Chairman

_____ Member

_____ Member

<u>AGENDA ITEM</u>		<u>TYPE OF ACTION NEEDED</u>	
Meeting Date:	<u>11/6/2012</u>	Execute Contract	_____
Subject:	<u>Line Item</u>	Pass Resolution	<u>X</u>
	<u>Transfer –</u>	Pass Ordinance	_____
	<u>Facilities</u>	Pass Motion	_____
Prepared by:	<u>C. McKenzie</u>	Other	_____
Reviewed by:	<u>Keith Mercer</u>		
		Consent Agenda	<u>X</u>
		Public Hearing	_____
		1st Discussion	_____
		2nd Discussion	_____
		Other	_____

BACKGROUND INFORMATION

SUMMARY

A line item transfer in the amount of \$11,227 is needed to transfer money to pay for an Ipad (small equipment) and for installation of new concrete walkways, dog runs and fence installed at the Animal Control Facilities (Capital – previously approved by Resolution 2012-421).

RECOMMENDATION

Approve the resolution authorizing the line item transfer.

FISCAL IMPACT

Fund – Current Expense 0000-101, Dept. 110
No supplement needed.

MOTION

Consent Agenda

BENTON COUNTY LINE ITEM TRANSFER

Dept Name:

Dept Nbr:

Fund Name:

Fund Nbr:

TRANSFER FROM:

TRANSFER TO:

BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
539-500	4125	Janitorial Services	\$11,227	539-500	3501	Small Item Equipment	\$479
				594-190	6401	Capital	\$10,748
TOTAL			\$11,227	TOTAL			\$11,227

Explanation:

A line item transfer if necessary to pay for an lpad (small equipment) and installation of new concrete walkways, dog runs and fence installed at the Animal Control Facility (capital expenditure approved by Resolution 2012-421).

Prepared by:

Date:

Approved

Denied

Date: _____

Chairman

Member

Member

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN CURRENT EXPENSE FUND NUMBER 0000-101, DEPARTMENT NUMBER 131.

BE IT RESOLVED, by the Board of Benton County Commissioners, that funds shall be transferred as outlined in Exhibit "A", attached hereto.

Dated this _____ day of _____, _____

Chairman of the Board

Member

Member

Constituting the Board of County Commissioners
of Benton County, Washington.

Attest: _____
Clerk of the Board

cc: GIS Mary Phillips; Auditor; File

Mary Phillips

<u>AGENDA ITEM</u>	<u>TYPE OF ACTION NEEDED</u>		
<p>Meeting Date:</p> <p>Subject: <u>Agreement #11/13-SA-CDHS-00 with Comprehensive/Dependency Health Services</u></p> <p>Prepared by: Maria Loera, Sr. Secretary-DHS</p> <p>Reviewed by: Ed Thornbrugh, Administrator-DHS</p>	<p>Execute Agreement ___X___</p> <p>Pass Resolution ___X___</p> <p>Pass Ordinance _____</p> <p>Pass Motion _____</p> <p>Other _____</p>		<p>Consent Agenda ___X___</p> <p>Public Hearing _____</p> <p>1st Discussion _____</p> <p>2nd Discussion _____</p> <p>Other _____</p>

BACKGROUND INFORMATION

Benton and Franklin Counties Department of Human Services would like to enter into an Agreement with Comprehensive/Dependency Health Services to provide substance abuse treatment services to low income and Title 19 clients for the remainder of the 2011-2013 Biennium.

The Agreement process was initiated on September 5, 2012; the delay in execution is a result of the legal review process.

SUMMARY

Award: Consideration shall be Fee-For-Service
Period: October 1, 2012 through June 30, 2013
Funding Source: Division of Behavioral Health and Recovery

RECOMMENDATION

- Sign the Resolution to accept the proposed Agreement
- Approve the proposed Agreement by signing all the copies where indicated

FISCAL IMPACT

Funding for the services described in this Agreement is provided by the Department of Social and Health Services, Division of Behavioral Health and Recovery. **There is no impact on the current expense budget.** All revenues and expenditures are from the Fund 0108-101 Human Services Budget.

MOTION

To approve signing Agreement #11/13-SA-CDHS-00 with Comprehensive/Dependency Health Services, and to authorize the Chair to sign on behalf of the Board.



 Signature

JOINT RESOLUTION

BENTON COUNTY RESOLUTION NO. _____

FRANKLIN COUNTY RESOLUTION NO. _____

BEFORE THE BOARD OF THE COMMISSIONERS OF BENTON COUNTY, WASHINGTON AND FRANKLIN COUNTY, WASHINGTON;

RE: IN THE MATTER OF EXECUTING AGREEMENT #11/13-SA-CDHS-00 TO PROVIDE SUBSTANCE ABUSE TREATMENT SERVICES FOR THE REMAINDER OF THE 2011-2013 BIENNIUM BETWEEN BENTON AND FRANKLIN COUNTIES DEPARTMENT OF HUMAN SERVICES AND COMPREHENSIVE/DEPENDENCY HEALTH SERVICES

WHEREAS, the Benton and Franklin Counties Department of Human Services would like to enter into an Agreement with Comprehensive/Dependency Health Services to provide substance abuse treatment services to low income and Title 19 clients; and

WHEREAS, the Agreement process was initiated on September 5, 2012; the delay in execution is a result of the legal review process; NOW THEREFORE,

BE IT RESOLVED, that the Boards of Benton and Franklin County Commissioners hereby accept the proposed Agreement; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Benton County Commissioners and the Chairman of the Board of Franklin County Commissioners be, and they hereby are, authorized to sign, on behalf of their respective county, Agreement #11/13-SA-CDHS-00 with Comprehensive/Dependency Health Services to provide substance abuse treatment services for the remainder of the 2011-2013 biennium for an Agreement amount set at Fee For-Service; and

BE IT FURTHER RESOLVED, the term of the attached Agreement commences on October 1, 2012 and shall expire on June 30, 2013.

Dated this day of 2012.

Dated this day of2012.

Chair, Benton County Commissioners

Chair, Franklin County Commissioners

Member

Member

Member
Constituting the Board of County Commissioners,
Benton County, Washington

Member
Constituting the Board of County Commissioners,
Franklin County, Washington

Attest:

Attest:

Clerk of the Board

Clerk of the Board

**Benton and Franklin Counties
DEPARTMENT OF HUMAN SERVICES
Agreement #11/13-SA-CDHS-00**

This Agreement is made and entered into by and between Benton County, a political subdivision, with its principal offices at 620 Market Street, Prosser, WA 99350, and Franklin County, a political subdivision with its principal offices at 1016 North 4th Avenue, Pasco, WA 99301, by and for the **Benton and Franklin Counties' Department of Human Services**, a bi-county department, with its principal offices at 7102 W. Okanogan Place, Suite 201, Kennewick, WA 99336 (hereinafter referred to as "Counties") and **Comprehensive/Dependency Health Services**, a not-for-profit health care provider, with its principal offices at 402 South 4th Avenue, Yakima, WA 98902 (hereinafter "Contractor").

Counties Contact Information:
Ed Thornbrugh, Administrator
Department of Human Services
7102 W. Okanogan Pl., Suite 201
Kennewick, WA 99336
Phone: 509.783.5284 / Fax 509.783.5981
E-Mail: edt@gov.wa.co.benton-franklin.us

Contractor Contact Information:
Rick Weaver, CEO
Comprehensive/Dependency Health Services
402 South 4th Avenue
Yakima, WA 98902
Phone: 509-248-1200
E-Mail: rweaver@cwcmh.org

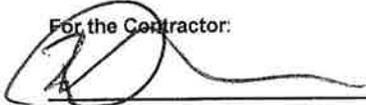
Is the Contractor a subrecipient for purposes of this Agreement Yes
CFDA Number (Federal Block Grant Funding) #93.959

Agreement Start Date..... October 1, 2012
Agreement End Date (unless terminated sooner as set forth herein this Agreement) June 30, 2013

Consideration..... Fee For-Service

Attachments incorporated into this Agreement
HRSA/DBHR Service Rates Plan 11-13 Attachment A
Counties Sliding Fee Schedule..... Attachment B

By their signatures below, the parties agree to the terms and conditions of this Agreement and all documents attached or incorporated by reference. No other understandings or representations, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or bind the parties. The parties signing below certify that they are authorized to sign this Agreement.

For the Contractor:
 _____

Title: CEO Date 10/30/2012

For Benton County:

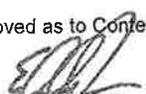
Benton County Commissioners Date

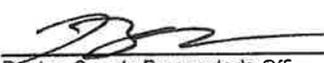
Attest: Clerk of the Board

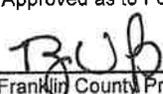
For Franklin County:

Franklin County Commissioners Date

Attest: Clerk of the Board

Approved as to Content:
 _____
Department of Human Services

Approved as to Form:
 _____
Benton County Prosecutor's Office

Approved as to Form:
 _____
Franklin County Prosecutor's Office

k. Line Item Transfer, Fund No. 0115-101,
Dept. 171

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN
JUVENILE FUND NUMBER 0115-101, DEPARTMENT NUMBER 171 -
"JUVENILE OPERATIONS", AND

BE IT RESOLVED, by the Board of Benton County Commissioners, that funds
shall be transferred as outlined in Exhibit "A", attached hereto.

Dated this _____ day of _____, _____

Chairman of the Board

Member

Member

Constituting the Board of County Commissioners
of Benton County, Washington.

Attest: _____
Clerk of the Board

cc: Dept., Auditor, File,

Prepared by: J. Bowe

**EXHIBIT A
LINE ITEM TRANSFER**

Department: Operations

Department No: 171

Fund Name: Juvenile Justice Center

Fund: 0115-101

TRANSFER FROM:

TRANSFER TO:

BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
527-100	1597	Senior Secretary	\$10,000	527-100	1136	Legal Process Assistant IV	\$171
527-100	1609	Legal Process Assist. IV	\$10,720	527-100	1140	Counselor II	\$7,492
527-100	1611	Counselor III	\$5,960	527-100	1596	Accounting Assistant III	\$1,775
527-100	1615	Detention Officer	\$15,000	527-100	1600	Legal Process Assis. II	\$900
527-100	1623	Detention Officer	\$23,200	527-100	1605	Counselor II	\$550
527-100	1629	Detention Officer	\$1,550	527-100	1608	Legal Secretary IV	\$4,400
527-100	1649	Detention Supervisor	\$8,100	527-100	1612	Detention Officer	\$3,800
527-100	1651	Legal Process Assistant II	\$2,800	527-100	1613	Accounting Assist. II	\$1,000
527-100	1922	Judge Pro Tem	\$14,000	527-100	1616	Detention Officer	\$3,775
527-100	1935	Holiday	\$33,000	527-100	1617	Detention Officer	\$3,700
527-100	2104	Retirement	\$97,000	527-100	1618	Detention Officer	\$4,050
527-100	4103	Professional Services	\$40,871	527-100	1619	Detention Officer	\$3,650
527-100	4131	Security	\$5,000	527-100	1620	Detention Officer	\$3,800
527-109	4140	Interpreter Costs	\$3,000	527-100	1621	Detention Officer	\$3,800
				527-100	1622	Detention Supervisor	\$1,175
				527-100	1624	Detention Officer	\$2,350
				527-100	1627	Detention Supervisor	\$1,600
				527-100	1628	Counselor II	\$1,070
				527-100	1630	Detention Officer	\$3,760
				527-100	1635	Detention Officer	\$3,760
				527-100	1636	Detention Officer	\$3,775
				527-100	1644	Counselor II	\$19,700
				527-100	1647	Counselor II	\$1,000
				527-100	1648	Detention Supervisor	\$1,205
				527-100	1653	Counselor II	\$3,088
				527-100	1655	Counselor III	\$1,320
				527-100	1660	Detention Officer	\$3,700
				527-100	1661	Detention Officer	\$3,760
				527-100	1662	Detention Officer	\$17,600
				527-100	1665	Legal Secretary II	\$830
				527-100	1672	Secretary IV	\$900
				527-100	1673	Counselor III	\$1,320
				527-100	1675	Legal Process Assist. IV	\$950
				527-100	1676	Counselor II	\$1,150
				527-100	1678	Detention Officer	\$3,705
				527-100	1680	Counselor II	\$1,210
				527-100	1720	Counselor II	\$610
				527-100	1905	Temporary Help	\$57,000
				527-100	1915	Shift Differential	\$800
				527-100	1925	Overtime	\$42,000
				527-100	2103	Medical Insurance	\$45,000
				527-109	3110	Medical Supplies	\$3,000
Totals			\$270,201	Total			\$270,201

EXPLANATION:

Line item transfer needed to comply with Commissioner line item budgeting request.

Prepared by Jennifer Bowe

Date 10/29/2012

Approved Denied

Date _____

Chairman

Member

Member

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN
JUVENILE FUND NUMBER 0115-101, DEPARTMENT NUMBER 173 -
"CONTRACT - FEE FOR SERVICE", AND

BE IT RESOLVED, by the Board of Benton County Commissioners, that funds
shall be transferred as outlined in Exhibit "A", attached hereto.

Dated this _____ day of _____, _____

Chairman of the Board

Member

Member

Constituting the Board of County Commissioners
of Benton County, Washington.

Attest: _____
Clerk of the Board

cc: Dept., Auditor, File,

Prepared by: J. Bowe

**EXHIBIT A
LINE ITEM TRANSFER**

Department: **CONTRACT - FEE FOR SERVICE**

Department No: **173**

Fund Name: **Juvenile Justice Center**

Fund: **0115-101**

TRANSFER FROM:

TRANSFER TO:

BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
527-400	1710	Counselor II	\$89,445	527-400	1570	Legal Process Assist. III	\$900
				527-400	1601	Legal Process Assist. III	\$900
				527-400	1607	Counselor II	\$1,210
				527-400	1613	Accounting Assist. II	\$800
				527-400	1644	Counselor II	\$4,604
				527-400	1647	Counselor II	\$3,460
				527-400	1653	Counselor II	\$28,100
				527-400	1658	Accounting Assistant II	\$940
				527-400	1662	Detention Officer	\$7,506
				527-400	1668	Counselor III	\$1,165
				527-400	1711	Counselor II	\$12,900
				527-400	1713	Counselor II	\$4,000
				527-400	1714	Counselor II	\$2,905
				527-400	1719	Accounting Assistant II	\$2,300
				527-400	1720	Counselor II	\$610
				527-400	1721	Detention Shift Manager	\$6,385
				527-400	1723	Detention Officer	\$3,760
				527-400	1911	Temporary Help - Clerical	\$7,000
Totals			\$89,445	Total			\$89,445

EXPLANATION:

Line item transfer needed to comply with Commissioner line item budgeting request.

Prepared by Jennifer Bowe

Date 10/29/2012

Approved Denied

Date _____

Chairman

Member

Member

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN
JUVENILE FUND NUMBER 0115-101, DEPARTMENT NUMBER 174 - "GRANT -
REIMBURSEMENT", AND

BE IT RESOLVED, by the Board of Benton County Commissioners, that funds
shall be transferred as outlined in Exhibit "A", attached hereto.

Dated this _____ day of _____, _____

Chairman of the Board

Member

Member

Constituting the Board of County Commissioners
of Benton County, Washington.

Attest: _____
Clerk of the Board

cc: Dept., Auditor, File,

Prepared by: J. Bowe

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN JUVENILE FUND NUMBER 0115-101, DEPARTMENT NUMBER 173 - "CONTRACT - FEE FOR SERVICE" AND DEPARTMENT NUMBER 174 - "GRANT - REIMBURSEMENT"; AND

BE IT RESOLVED, by the Board of Benton County Commissioners, that funds shall be transferred as outlined in Exhibit "A", attached hereto.

Dated this _____ day of _____, _____

Chairman of the Board

Member

Member

Constituting the Board of County Commissioners
of Benton County, Washington.

Attest: _____
Clerk of the Board

cc: Dept., Auditor, File,

Prepared by: J. Bowe

BENTON COUNTY
BOARD OF COUNTY COMMISSIONERS

Agenda Request Summary

<u>Type of Action Requested</u>	<u>Classification</u>
<input type="checkbox"/> Execute contract	<input checked="" type="checkbox"/> Consent agenda
<input checked="" type="checkbox"/> Pass resolution	<input type="checkbox"/> Public hearing
<input type="checkbox"/> Pass ordinance	<input type="checkbox"/> 1 st discussion
<input type="checkbox"/> Pass motion	<input type="checkbox"/> 2 nd discussion
<input type="checkbox"/> Other (describe)	<input type="checkbox"/> Other

Requested meeting date: **November 6, 2012**
Presentation length:
Presenting elected office/department: **OPD**
Prepared by: **Eric Hsu**
Reviewed by: **Loretta Smith-Kelty**

BACKGROUND INFORMATION

Anticipated total appointment caseloads in Benton County District Court for 2012 and future years is beyond the cumulative capacity of existing "monthly compensation" contractors. As such, it is necessary to either procure additional monthly compensation contracts or contract with attorneys to provide services on a "per case" basis. The latter was chosen for its flexibility and cost effectiveness. Attorney Jeff Briggs is qualified, available and willing to provide representation on a "per case" basis.

SUMMARY

The presented contract is for public defense services in Benton County District Court on a "per case" basis, with attorney Jeff Briggs. This is necessary to meet the caseload needs for the year 2012 and beyond.

RECOMMENDATION

Request execution of contract for public defense services with attorney Jeff Briggs for "per case" public defense representation in Benton County District Court.

ANTICIPATED FISCAL IMPACT

No fiscal impact anticipated beyond budgeted funds.

RESOLUTION
BENTON COUNTY RESOLUTION NO. _____

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON

IN THE MATTER OF EXECUTING A PROFESSIONAL SERVICES AGREEMENT WITH ATTORNEY JEFF BRIGGS TO PROVIDE INDIGENT DEFENSE SERVICES IN BENTON COUNTY DISTRICT COURT ON CONFLICT AND OVERFLOW CASES

WHEREAS, per Benton County resolution 2012-508, "...The County need not advertise or follow a formal competitive bidding procedure for professional service contracts (except for architectural, engineering, or design services), but rather the County may instead evaluate and utilize the procedures it deems best under the individual circumstances in order to obtain services of the highest quality at the lowest cost...."; and

WHEREAS, Benton County is obligated by law to provide indigent defense services in Benton County District Court; and

WHEREAS, the number of contract indigent defense attorneys in Benton County is, by design, one less than would be necessary to cover the anticipated caseload in 2012; and

WHEREAS, the purpose for this contract staffing strategy is to ensure that all attorneys reach their contractual caps and to provide for the ability to better fine-tune caseloads; and

WHEREAS, attorney Jeff Briggs is ready, willing and qualified to provide indigent defense services on some of these anticipated overage cases as well as any conflict cases that may arise; and

NOW THEREFORE, BE IT RESOLVED THAT the proposed professional services agreement, designated BCDC1214JLB001L with attorney Jeff Briggs whereby he will be available to provide indigent defense services in Benton County District Court on a per-case, as-needed basis (with no minimum periodic compensation), at the rate of \$164 per case plus trial per diems and other expenses as applicable, as set forth in section 12 of the presented agreement, for a maximum of 250 cases per year. **BE IT FURTHER RESOLVED** that the presented agreement commence effective October 15, 2012 and expire on December 31, 2014, as set forth in the agreement.

Dated this day of, 20

Chairman of the Board

Chairman Pro-Tem

**Member
Constituting the Board of County
Commissioners, Benton County
Washington**

Attest:
Clerk of the Board

**PROFESSIONAL SERVICES AGREEMENT TO PROVIDE LEGAL
REPRESENTATION TO INDIGENT PERSONS IN
BENTON COUNTY DISTRICT COURT
CONTRACT # BCDC1214JLB001L**

THIS AGREEMENT is entered into by and between **Jeff Lamont Briggs**, attorney at law, dba **Preszler & Associates, PLLC**, Washington State Bar Association #44071 ("Attorney"); and **BENTON COUNTY**, a State of Washington political subdivision ("County"), for and on behalf of the Benton County District Court.

THIS AGREEMENT IS ENTERED INTO BASED UPON THE FOLLOWING FACTS AND CIRCUMSTANCES:

- A. The County has the legal responsibility to provide legal defense services to indigent persons charged with misdemeanor criminal offenses alleged to have been committed within the County's jurisdictional boundaries.
- B. Attorney is engaged in the private practice of law, has direct experience in litigating cases involving persons charged with criminal offenses, and desires to contract with the County to provide legal services to indigent persons subject to misdemeanor criminal charges in the Benton County District Court.

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements contained herein, the County and Attorney hereby agree as follows:

1. **AGREEMENT TERM.** This Agreement shall be deemed effective for all purposes as of **October 15, 2012**, and shall continue thereafter through and including the **31st day of December 2014**, unless earlier terminated pursuant to the applicable terms and provisions of this Agreement.

2. **ATTORNEY'S OFFICE LOCATION.**

a. Attorney presently and regularly maintains an office adequate and appropriate for the practice of law at **8797 W Gage Blvd, Kennewick, WA 99336**. Attorney's current local office telephone and fax numbers are **(509) 783-9635** and **(509) 783-7269** respectively; and Attorney's current office/work e-mail address is **briggsj2@gmail.com**.

b. Throughout the entire term of this Agreement, Attorney shall continue to maintain such an office, such telephone and fax numbers, and such e-mail address; provided that, however, Attorney may relocate Attorney's office to another location within the greater Tri-Cities, Washington, and/or Attorney may change Attorney's telephone/fax number to another greater Tri-Cities local telephone/fax number, and/or Attorney may change Attorney's e-mail address, provided that Attorney must provide immediate written notice of such change(s)

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON

IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN CURRENT EXPENSE FUND NO. 0000-101, DEPARTMENT 116, BENTON COUNTY PLANNING DEPARTMENT OF \$3000.00 FROM RETIREMENT LINE ITEM TO MEDICAL INSURANCE LINE ITEM

BE IT RESOLVED by the Board of Benton County Commissioners, that \$3000 shall be transferred as more clearly defined in Exhibit A attached hereto.

Dated this _____ day of _____ 2012

Chairman of the Board

Member

Member

Constituting the Board of County Commissioners of Benton County Washington.

Attest.....
Clerk of the Board

MBS/ch

CC: Planning/Auditor/Line Item File/LSK

BENTON COUNTY
LINE ITEM TRANSFERS

EXHIBIT "A"

DEPARTMENT: PLANNING DEPARTMENT

DEPARTMENT NO.: 116

FUND NAME: CURRENT EXPENSE

FUND NO.: 0000-101

TRANSFER FROM:

TRANSFER TO:

BASE SUB (6 DIGIT)	LINE ITEM (4 DIGIT)	LINE ITEM NAME	AMOUNT	BASE SUB (6 DIGIT)	LINE ITEM (4 DIGIT)	LINE ITEM NAME	AMOUNT
558.600	2104	Retirement	3000.00	558.600	2103	Medical Insurance	3000.00

EXPLANATION: Transfer of monies from the Retirement Line Item to Medical Insurance Line Item in order to pay Medical Insurance for the remaining three months of 2012.

PREPARED BY: CAREL HIATT

DATE: October 29, 2012

APPROVED

DENIED

CHAIRMAN

MEMBER

MEMBER

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN
CURRENT EXPENSE FUND NUMBER 0000-101, DEPARTMENT NUMBER 117

BE IT RESOLVED, by the Board of Benton County Commissioners, that
funds shall be transferred as outlined in Exhibit "A", attached hereto.

Dated this _____ day of _____, _____

Chairman of the Board

Member

Member

Constituting the Board of County Commissioners
of Benton County, Washington.

Attest: _____
Clerk of the Board

cc: Dept., Auditor, File, LSK

BENTON COUNTY LINE ITEM TRANSFER

Dept Name:

Dept Nbr:

Fund Name:

Fund Nbr:

TRANSFER FROM:

TRANSFER TO:

BASE SUB	LINE ITEM	LINE ITEM NAME	AMOUNT	BASE SUB	LINE ITEM	LINE ITEM NAME	AMOUNT
515.200	1345	Deputy Prosecuting Attorney	\$27,475	515.200	1174	Temporary Help	\$27,475
515.200	1799	Deputy Prosecuting Attorney	\$49,503	515.200	1335	Deputy Prosecuting Attorney	\$10,370
				515.200	1338	Chief Criminal Deputy	\$1,765
				515.200	1340	Legal Secretary Supervisor	\$175
				515.200	1563	Deputy Prosecuting Attorney	\$18,122
				515.200	1705	Deputy Prosecuting Attorney II	\$15,571
				515.200	1925	Overtime	\$3,500
TOTAL			\$76,978	TOTAL			\$76,978

Explanation:

Due to staffing changes, we would like to transfer from line-items that are over budget to line-items that are under funded. This will comply with line-item budgeting effective November 1, 2012.

Prepared by:

Date: 29-Oct-12

Approved

Denied

Date: _____

Chairman

Member

Member

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN
CRIME VICTIM FUND NUMBER 0120-101, DEPARTMENT NUMBER 000

BE IT RESOLVED, by the Board of Benton County Commissioners, that
funds shall be transferred as outlined in Exhibit "A", attached hereto.

Dated this _____ day of _____, _____

Chairman of the Board

Member

Member

Constituting the Board of County Commissioners
of Benton County, Washington.

Attest: _____
Clerk of the Board

cc: Dept., Auditor, File, LSK

BENTON COUNTY LINE ITEM TRANSFER

Dept Name:

Dept Nbr:

Fund Name:

Fund Nbr:

TRANSFER FROM:

TRANSFER TO:

BASE SUB	LINE ITEM	LINE ITEM NAME	AMOUNT	BASE SUB	LINE ITEM	LINE ITEM NAME	AMOUNT
515.700	1175	Temp. Help	\$1,200	515.700	1925	Overtime	\$1,200
515.700	1684	Legal Secretary II	\$548	515.700	1348	Victim/Witness Coordinator	\$277
				515.700	1683	V/W Coordinator	\$271
TOTAL			\$1,748	TOTAL			\$1,748

Explanation:

Due to staffing issues (FMLA leave), we would like to transfer from line-items that are over budget to line-items that are under funded. This will comply with line-item budgeting effective November 1, 2012.

Prepared by:

Date: 10/30/2012

Approved

Denied

Date: _____

Chairman

Member

Member

RESOLUTION

s. Authorization to Purchase Grader Blade Cutting Edges from Western States Equipment Co.

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON

IN THE MATTER OF COUNTY ROADS RE: EQUIPMENT RENTAL & REVOLVING FUND PURCHASE OF 180 GRADER BLADE CUTTING EDGES FROM WESTERN STATES EQUIPMENT COMPANY, PASCO, WA

WHEREAS, Resolution 2012-508 and RCW 36.32.245 authorize contracts for the purchase of materials, equipment and supplies valued between \$5,000.00 and \$24,999.99 without advertisement and formal sealed bidding; and

WHEREAS, written quotations for 180 grader blade cutting edges were received from three vendors on the Benton County Vendor List; as follows:

Western States Equipment Company, Pasco, WA	\$15,973.20
Rowand Machinery Company, Pasco, WA	\$18,837.00
Rebuilding & Hardfacing, Colville, WA	\$19,148.40

and

WHEREAS, the Public Works Manager recommends award of the business to Western States Equipment Company, Pasco, Washington; NOW, THEREFORE,

BE IT RESOLVED that the business of supplying Benton County Road with 180 Grader Blade Cutting Edges be awarded to Western States Equipment Company, Pasco, Washington, in the amount of \$15,973.20, and Washington State Sales Tax in the amount of \$1,373.70; and

BE IT FURTHER RESOLVED that the Public Works Manager is hereby authorized to proceed with the purchase.

Dated this 6th day of November 2012.

Chairman

Chairman Pro-Tem

Member

Attest: _____
Clerk of the Board

Constituting the Board of County
Commissioners of Benton County,
Washington

Orig.: Public Works
cc: Auditor

L. Moser

<u>AGENDA ITEM</u>		<u>TYPE OF ACTION NEEDED</u>	
Meeting Date:	<u>11/06/12</u>	Execute Contract	_____
Subject:	<u>Line Item</u>	Pass Resolution	<u>X</u>
	<u>Transfer – Jail</u>	Pass Ordinance	_____
	<u>(Facilities)</u>	Pass Motion	_____
Prepared by:	<u>C. McKenzie</u>	Other	_____
Reviewed by:	<u>Keith Mercer</u>		
		Consent Agenda	<u>X</u>
		Public Hearing	_____
		1st Discussion	_____
		2nd Discussion	_____
		Other	_____

BACKGROUND INFORMATION

The Board approved a motion to go to “line item budgeting” effective November 1, 2012.

SUMMARY

A line item transfer in the amount of \$53,000 is needed to bring line items current in accordance with Board policy.

RECOMMENDATION

Approve the resolution authorizing the line item transfer.

FISCAL IMPACT

Fund – Current Expense 0000-101, Dept. 120 (Jail - Facilities Section)
No supplement needed.

MOTION

Consent Agenda

BENTON COUNTY LINE ITEM TRANSFER

Dept Name:

Dept Nbr:

Fund Name:

Fund Nbr:

TRANSFER FROM:

TRANSFER TO:

BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
539-500	4701	Utilities	\$30,000	539-500	1925	Overtime	\$1,550
539-500	4804	Repair/Maintenance - Other	\$23,000	539-500	1931	Pager Pay	\$875
				539-500	2105	Uniforms	\$300
				539-500	3135	Maint./Repair Supplies	\$50,275
TOTAL			\$53,000	TOTAL			\$53,000

Explanation:

A line item transfer is needed bring the current budget in compliance with the Board policy that 2011-2012 budget be amended to "line item budgeting".

Prepared by:

Date:

Approved

Denied

Date: _____

Chairman

Member

Member

<u>AGENDA ITEM</u>		<u>TYPE OF ACTION NEEDED</u>	
Meeting Date:	<u>11/06/12</u>	Execute Contract	_____
Subject:	<u>Line Item</u>	Pass Resolution	<u>X</u>
	<u>Transfer –</u>	Pass Ordinance	_____
	<u>Sustainable</u>	Pass Motion	_____
	<u>Development</u>	Other	_____
Prepared by:	<u>C. McKenzie</u>		
Reviewed by:	<u>Keith Mercer</u>		
		Consent Agenda	<u>X</u>
		Public Hearing	_____
		1st Discussion	_____
		2nd Discussion	_____
		Other	_____

BACKGROUND INFORMATION

The Board approved a motion to go to “line item budgeting” effective November 1, 2012.

SUMMARY

A line item transfer in the amount of \$7,301 is needed to bring line items current in accordance with Board policy.

RECOMMENDATION

Approve the resolution authorizing the line item transfer.

FISCAL IMPACT

Fund – Sustainable Development 0135-101
No supplement needed.

MOTION

Consent Agenda

BENTON COUNTY LINE ITEM TRANSFER

Dept Name:

Dept Nbr:

Fund Name:

Fund Nbr:

TRANSFER FROM:

TRANSFER TO:

BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
558.610	4102	Contract Services	\$7,301	558.610	1731	Sus. Dev. Coordinator	\$341
				558.610	3103	Oil & Lubricants	\$1,150
				558.610	4112	Economic Development	\$2,500
				558.610	4304	Registration Fees	\$100
				558.610	4503	Rentals-Office Equipment	\$210
				558.610	4901	Association Dues	\$3,000
TOTAL			\$7,301	TOTAL			\$7,301

Explanation:

A line item transfer is needed bring the current budget in compliance with the Board policy that 2011-2012 budget be amended to "line item budgeting".

Prepared by:

Date:

Approved

Denied

Date: _____

Chairman

Member

Member

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON

IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN CURRENT
EXPENSE FUND NUMBER 0000-101, DEPARTMENT NUMBER 124.

BE IT RESOLVED, by the Board of Benton County Commissioners, that funds shall be transferred as outlined in Exhibit "A", attached hereto.

Dated this _____ day of _____, 2012.

Chairman of the Board

Member

Member

**Constituting the Board of Commissioners
of Benton County, Washington.**

Attest:
Clerk of the Board

<u>AGENDA ITEM</u>		<u>TYPE OF ACTION NEEDED</u>			
Meeting Date:	<u>11/6/12</u>	Execute Contract	<u> </u>	Consent Agenda	<u> X </u>
Subject:	<u>Line Item</u>	Pass Resolution	<u> X </u>	Public Hearing	<u> </u>
	<u>Transfer</u>	Pass Ordinance	<u> </u>	1st Discussion	<u> </u>
Prepared by:	<u>Nick Kooiker</u>	Pass Motion	<u> </u>	2nd Discussion	<u> </u>
Reviewed by:	<u> </u>	Other	<u> </u>	Other	<u> </u>

BACKGROUND INFORMATION

This transfer is needed in order to comply with the new line item budgeting policy passed by the Board of County Commissioners on October 23rd, 2012. This transfer will cover any negative line items, banking analysis charges for 2011/12, increases in medical coverage amounts, and also some required repairs on vehicles owned by the Treasurer's Office.

SUMMARY

The Benton County Treasurer is requesting a line item transfer in order to cover anticipated costs for the remainder of the year in compliance with line item budgeting policies.

RECOMMENDATION

It is recommended that the board pass the resolution and approve the line item transfer in the amount of \$25,200.

FISCAL IMPACT

Absorbed within department 124's budget.

MOTION

On consent agenda.

BENTON COUNTY LINE ITEM TRANSFER

Dept Name: Dept Nbr:
 Fund Name: Fund Nbr:

TRANSFER FROM:

BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
514.220	1504	Accounting Assistant II	\$8,000	514.220	2103	Medical Insurance	\$3,800
514.220	1507	Office Assistant III	\$2,400	514.229	4102	Contract Services	\$19,600
514.220	1508	Office Assistant III	\$4,500	514.220	9802	Repair & Maintenance	\$1,800
514.220	1509	Accounting Assistant III	\$8,500				
514.220	9501	Computer Equip Lease	\$1,800				
TOTAL			\$25,200	TOTAL			\$25,200

Explanation:

Amount needed in order to cover banking analysis charges, increase in medical coverage amounts, required maintenance to county vehicles owned by the Treasurer's Office, and adjustments in order to comply with line item budgeting requirements.

Prepared by: Date:

Approved Denied Date: _____

Chairman

Member

Member

<u>AGENDA ITEM</u>		<u>TYPE OF ACTION NEEDED</u>		
Meeting Date:	<u>11/6/12</u>	Execute Contract	<u> </u>	Consent Agenda
Subject:	<u>Ascend Check</u>	Pass Resolution	<u> X </u>	Public Hearing
	<u>Module</u>	Pass Ordinance	<u> </u>	1st Discussion
Prepared by:	<u>Nick Kooiker</u>	Pass Motion	<u> </u>	2nd Discussion
Reviewed by:	<u> </u>	Other	<u> </u>	Other

BACKGROUND INFORMATION

The County’s current provider for tax administration software “Manatron Inc.” has offered its check writing module for a price significantly better than the market price. The check writing module will help make the process of generating refund checks and the calculation of the administrative refund levy more efficient. This new software will work with the current software, so it is defined as “single source” and is exempt from any competitive bidding requirements per RCW 39.04.280. Pursuant to section 4 the Benton County Purchasing Policy (Res 12-508), the Treasurer has determined that the purchase of this module from this vendor is in the best interest of the County and is the highest quality for the lowest cost. This contract is entered into in concurrence with our current contracts with Manatron, Inc. (Benton County resolutions 98-186, 08-815, 11-547).

SUMMARY

The Benton County Treasurer would like to implement Manatron’s “Ascend Checkbook” module, which will greatly streamline the process of writing refund checks to taxpayers and help calculate the administrative refund levy. This module will enhance efficiencies within the Treasurer’s Office.

RECOMMENDATION

To pass resolution allowing the Treasurer to sign contract with Manatron, Inc. for the Ascend Checkbook Module.

FISCAL IMPACT

All costs will be paid out of department 124’s current expense budget, in an amount not to exceed \$2,000 plus Washington State Sales Tax.

MOTION

Authorize Treasurer to execute contract with Manatron, Inc. in order to implement Ascend Checkbook Module.

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON

IN THE MATTER OF APPROVAL OF AGREEMENT WITH MANATRON, INC FOR THE PURCHASE OF THE ASCEND CHECKBOOK MODULE.

WHEREAS, the Benton County Treasurer desires to purchase the checkbook writing module from its current tax administration software vendor "Manatron, Inc" in order to streamline processes within their department; and,

WHEREAS, Pursuant to the Benton County Purchasing Policy (res. 12-508) section 4.0, the Treasurer has determined that the purchase of this module from Manatron, Inc is in the best interest of the County and provides the greatest quality product at the lowest cost; and,

WHEREAS, our departmental assigned Deputy Prosecuting Attorney from the Civil Division has reviewed this resolution and approved it as to form; and,

WHEREAS, the initial term of the attached agreement commences on the date the Agreement is last signed by either party and shall continue for thirty six (36) months. After thirty six (36) months, the Agreement shall renew automatically for additional terms of twelve (12) months; and,

WHEREAS, the total cost of the module shall not exceed \$2,000 plus Washington State Sales Tax; and,

BE IT RESOLVED, the Board of Benton County Commissioners authorizes the Treasurer to sign the attached agreement (Exhibit "A") with Manatron, Inc. for the purchase of the Ascend Checkbook module.

Dated this _____ day of _____, 2012.

Chairman of the Board

Member

Member

**Constituting the Board of Commissioners
of Benton County, Washington.**

Attest:
Clerk of the Board

<u>AGENDA ITEM</u>		<u>TYPE OF ACTION NEEDED</u>			
Meeting Date:	11/6/2012	Execute Contract	_____	Consent Agenda	X
Subject:	Budget Line Item Transfer	Pass Resolution	X	Public Hearing	_____
Prepared by:	Marianne	Pass Ordinance	_____	1st Discussion	_____
Reviewed by:	Ophardt	Pass Motion	_____	2nd Discussion	_____
				Other Business	_____

BACKGROUND INFORMATION

Department 108 request to transfer funds from Temporary Help (571-210-1905) to Operating Supplies (571-210-3106) to pay for document scanners and task chair.

SUMMARY

Request to transfer funds from Temporary Help to Operating Supplies.

MOTION

This is a request to transfer funds. No additional funds are being requested.

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN
CURRENT EXPENSE FUND NUMBER 0000-101, DEPARTMENT NUMBER 108.

BE IT RESOLVED, by the Board of Benton County Commissioners, that funds
shall be transferred as outlined in Exhibit "A", attached hereto.

Dated this _____ day of _____, 2012

Chairman of the Board

Member

Member

Constituting the Board of County Commissioners
of Benton County, Washington.

Attest: _____
Clerk of the Board

cc: Dept., Auditor, File, LSK

Prepared by: Marianne Ophardt

BENTON COUNTY LINE ITEM TRANSFER

Dept Name: WSU Extension

Dept Nbr: 108

Fund Name: Current Expense

Fund Nbr: 0000-101

TRANSFER FROM:

TRANSFER TO:

BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
571-210	1905	Temporary Help	\$2,000	571-210	3106	Operating Supplies	\$2,000
TOTAL				TOTAL			
\$2,000				\$2,000			

Explanation:

Funds needed to pay for document scanners for the Prosser and Kennewick offices and a task chair for the Kennewick office.

Prepared by: Marianne Ophardt *Marianne O. Ophardt* Date: 24-Oct-2012

Approved Denied Date: _____

Chairman

Member

Member

**EXHIBIT LIST FOR BCC 16.14
Ordinance Amendment**

Planning Commission Staff Memo Exhibit List			DATED
PCM 1 Includes:	PCM 1.1	Staff Report	September 4, 2012
	PCM 1.2	Draft Ordinance amending BCC 16.14	
	PCM 1.3	Environmental Checklist	August 3, 2012
	PCM 1.4	Determination of Non Significance	August 8, 2012
	PCM 1.5	Public Hearing Notice	August 16, 2012
	PCM 1.6	SHB 5995	June 7, 2012
	PCM 1.7	Comments from the Benton Co. Building Dept.	August 8, 2012
	PCM 1.8	Comments from Kennewick Irrig. District	August 15, 2012
	PCM 1.9	Comments from the Public Works Dept.	August 16, 2012
Board of County Commissioners Staff Memo Exhibit List			
CCM 1 Includes:	CCM 1.1	Board of County Commissioners Agenda Sheet	October 18, 2012
	CCM 1.2	Draft Ordinance amending BCC 16.14	October 15, 2012
	CCM 1.3	Planning Commission Recommendation, Findings of Fact & Conclusions	September 21, 2012
	CCM 1.4	Public Hearing Notice	October 18, 2012
Board of County Commissioners Hearing Exhibit List February 28, 2012			
CCH 1 Includes:	CCH 1.1		
	CCH 1.2		
	CCH 1.3		

The Exhibit Numbers are found in the Top Right Hand Corner of each document.

PCR = Planning Commission Record Exhibits

**PCM = Planning Commission Memo Exhibits
PCH = Exhibits submitted during Hearing**

CCR = County Commissioner Record Exhibits

**CCM = County Commissioner Memo Exhibits
CCH = Exhibits submitted during Hearing**

<p>AGENDA ITEM MTG. DATE: November 6, 2012 SUBJECT: Amending BCC Section 11.16.14.050 and 11.16.060 MEMO DATE: October 18, 2012 Prepared By: Michael Shuttleworth</p>	<p><u>TYPE OF ACTION NEEDED</u> Execute Contract Pass Resolution X Pass Ordinance Pass Motion X Other</p>	<p>Consent Agenda Public Hearing X Public Meeting 1st Discussion 2nd Discussion Other</p>
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BACKGROUND INFORMATION

During the 2012 State Legislative Session, SSB 5995 was approved and signed into law. SSB 5995 made changes to the comprehensive plan amendment process for Benton County. The attached draft ordinance will amend the Benton County Code to comply with SSB 5995. The proposed ordinance will amend BCC Section 16.14.050 and 16.14.060 and allow cities within Benton County to submit Urban Growth Area boundary amendments for industrial uses every year. The applications must include a development proposal and an adopted phased master plan. The amount of land in the request cannot exceed 7% of the land within the city's existing limits and the city must show that the additional land is needed to meet the City's 20 year population projections.

The Planning Commission conducted a public hearing on the proposed ordinance on September 11, 2012. After considering the public input and discussion by the members, the Planning Commission voted to recommend approval of the proposed ordinance to the Board of County Commissioners.

SUMMARY

This action is to review and discuss the attached draft ordinances and conduct a public hearing on the proposed ordinances.

RECOMMENDATION

After closing the public hearing and discussing the issue, the Planning Commission voted to recommend approval of the proposed ordinance. After reviewing the information presented at the public meeting, the Planning staff recommends that the Board adopt the Planning Commission's recommendation, Findings and Conclusions (Exhibit CCM 1.3) and approve the proposed ordinance amending Sections 16.14.050 and 16.14.060 of the Benton County Code. .

FISCAL IMPACT

None.

MOTION

If the Board agrees with the Planning Commission and Planning Department, the Board can adopt the Planning Commission recommendation, Findings and Conclusions as their own and approve the proposed ordinance amending Sections 16.14.050 and 16.14.060 of the Benton County Code.

ORDINANCE NO. _____

AN ORDINANCE relating to amendments to the Benton County Comprehensive Plan; amending Ordinance 465, Section 5 and BCC 16.14.050; and amending Ordinance 465, Section 6 and BCC 16.14.060.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

SECTION 1. Ordinance 465, Section 5 and BCC 16.14.050 are hereby amended to read as follows:

COMPREHENSIVE PLAN--AMENDMENTS--APPLICATION PERIOD. (a) Subject to the exceptions found in RCW 36.70A.130(2)(a) and 36.70A.130(2)(b), applications to amend the Comprehensive Plan shall only be accepted between October 1st and December 1st of any year, and all applications will be considered concurrently by the Board of County Commissioners in the calendar year that follows the year in which the application is submitted.

(b) Except as provided in subsection (c), ((Applications)) applications to amend Urban Growth Area boundaries shall only be accepted every five (5) years to be acted upon by the Board of County Commissioners every fifth year counting from the year 2009 (i.e., 2014, 2019, etc.). Complete applications for the five-year review cycle must be received by December 1st of the preceding year (i.e., December 1, 2008 for the 2009 UGA review process).

(c) Applications to amend Urban Growth Area boundaries may be submitted annually concurrently with all other applications to amend the Comprehensive Plan submitted in accordance with subsection (a) above; provided, such applications may be considered in years other than those specified in subsection (b) above only if:

(1) The application submitted under this subsection shall not increase the area within the city's amended Urban Growth Area by an amount exceeding seven (7) percent of the total area within the city's limits prior to the application.

(2) The area proposed to be added to an Urban Growth Area by an application under this subsection must be identified in the city's adopted comprehensive plan as an area designated to be used for industrial use and such area must be so zoned by the city upon annexation of such area.

(3) Prior to the submission of its application, the city shall have received a completed development proposal from an applicant that satisfies the criteria set forth in BCC 16.14.060(d)(1).

(4) Prior to the submission of its application, the city shall have adopted a phased master plan for the area to which the amendment applies containing at least the elements set forth in BCC 16.14.060(d)(2).

Ordinance No. _____
Continued
Page 2

(5) The application shall be submitted only during the application period set forth above under BCC 16.14.050(a), and no application may be submitted after December 1, 2015.

~~((e))~~ (d) Notwithstanding the designated application period set forth above under BCC 16.14.050(a), the Board of County Commissioners may, after appropriate public participation, adopt amendments or revisions to the Comprehensive Plan whenever an emergency exists or to resolve an appeal of the Comprehensive Plan filed with a growth management hearings board or a court. For purposes of this subsection, an emergency exists when the Board of County Commissioners determines that there exists an imminent threat to life, property, public health or safety, air or water resources.

SECTION 2. Ordinance 465, Section 6 and BCC 16.14.060 are hereby amended to read as follows:

COMPREHENSIVE PLAN--AMENDMENTS--DOCUMENTATION REQUIRED FOR A COMPLETE APPLICATION. (a) Within fourteen (14) days after receiving an application for amendment to the Comprehensive Plan, the County Planning Department shall review the application and place in the mail or personally deliver a written determination addressed to the applicant stating that the application is complete or that the application is incomplete and identifying what is necessary to make the application complete.

(b) All applications for amendment to the Comprehensive Plan must provide all information requested on the application form and include the following documentation:

- (1) a completed environmental checklist in accordance with the State Environmental Policy Act (SEPA);
- (2) an application fee as set by resolution of the Board of County Commissioners;
- (3) a textual and graphic description of the requested Comprehensive Plan amendment which shall identify the specific portions of the Plan proposed for amendment;
- (4) an explanation of why the amendment is being proposed; and
- (5) the signature of the person or persons eligible to make the application as set forth in BCC 16.14.030.

(c) All applications for an amendment to an Urban Growth Area must also include the following:

- (1) a copy of the city's State Environmental Policy Act (SEPA) determination and Environmental Impact Statement (EIS), if required by the SEPA determination;
- (2) a map(s) and an aerial photograph(s) depicting the specific land area(s) proposed for inclusion within the UGA boundary, the relationship of such area(s) to the existing UGA, the current corporate boundaries and the general location and acreage of planned open spaces and greenbelts that will

Ordinance No. _____
Continued
Page 3

remain as open space within the area(s) proposed for inclusion within a UGA, as per RCW 36.70A.110(2);

(3) a map and aerial photograph(s) showing the total acreage involved in the proposed UGA addition, the proposed pattern and acreages of urban land uses and densities for the area proposed for inclusion, with any residential areas requiring a minimum average density of six (6) dwelling units per acre;

(4) a spreadsheet, in the form provided by the County, completed to contain the information necessary to demonstrate and allow confirmation that the proposal is consistent with Benton County County-wide Planning Policies, including but not limited to policies 3, 4, and 5;

(5) a copy of the city council resolution or ordinance authorizing submittal of the application to the County and approving the capital facilities plan referenced below with a finding that the capital facilities plan complies with RCW 36.70A.070(3); and

(6) a capital facilities plan for the area proposed to be added to the UGA that has been approved by resolution of the city council that contains the following:

- (i) An inventory of the existing public facilities, as that term is defined by RCW 36.70A.030, that are within the current UGA (inclusive of incorporated areas) and the area proposed to be added to the UGA, showing the locations and capacities of the public facilities;
- (ii) A forecast of the needs for the next twenty (20) years of such public facilities at identified levels of service that are needed within the current UGA (inclusive of incorporated areas) and the proposed area to be added to the UGA;
- (iii) The necessary locations and capacities of expanded or new public facilities within the current UGA (inclusive of incorporated areas) and the proposed area to be added to the UGA;
- (iv) For the proposed area to be added to the UGA, at least a six-year plan to finance such public facilities within projected funding capacities that clearly identifies sources of public money for such purposes; and
- (v) Identification of revisions to the city's land use element if probable funding falls short of meeting existing needs and to ensure that the city's land use element and

Ordinance No. _____
Continued
Page 4

capital facilities plan element (and financing plan therein) are coordinated and consistent.

(d) Applications for an amendment to an Urban Growth Area submitted pursuant to BCC 16.14.050(c) shall also include the following:

(1) A completed development proposal submitted to the city that consists of:

- (i) boundaries of the site;
- (ii) acreage;
- (iii) general topography of the site;
- (iv) identification and location of any critical areas on the site;
- (v) location of proposed lot lines, rights of way, easements and tracts within the site;
- (vi) location and type of planned improvements for vehicular and pedestrian transportation system within and abutting the site;
- (vii) general location of planned buildings, structures, parking and other planned improvements on the site;
- (viii) location of proposed landscaped areas, recreation/open areas, and areas to be left undisturbed; and
- (ix) conceptual utilities plan.

(2) A phased master plan for the area approved by the city that contains at least the following:

- (i) narrative describing planned improvements, including maximum site coverage, anticipated gross floor area by occupancy or use, proposed building heights, and the nature and intent of off-site improvements;
- (ii) proposed phasing plan that identifies the extension of services and utilities to serve that phase of the development;
- (iii) transit-oriented site plan and traffic demand management programs;
- (iv) location of buffers between the major industrial development and adjacent nonurban areas;
- (v) list of the environmental protection including air and water quality that will be addressed and provided for;

Ordinance No. _____
Continued
Page 5

- (vi) list of development regulations that are established to ensure that urban growth will not occur in adjacent nonurban areas; and
- (vii) list of provisions to mitigate adverse impacts on zoned agricultural lands or designated mineral resource lands located in the area.

SECTION 3. SEVERABILITY. If any provision of this ordinance is declared unconstitutional, or the applicability thereof to any person or circumstance is held invalid, the constitutionality of the remainder of the ordinance and the applicability thereof to other persons and circumstances shall not be affected thereby.

SECTION 4. EFFECTIVE DATE. This ordinance shall take effect and be in full force upon its passage and adoption.

ADOPTED AND PASSED this _____ day of _____, 2012.

Chairman of the Board.

Chairman Pro-Tem.

Member.

Approved as to Form:



Deputy Prosecuting Attorney

Constituting the Board of
County Commissioners of
Benton County, Washington

Attest: _____
Clerk of the Board