

Jerome Delvin  
District 1  
Shon Small  
District 2  
James Beaver  
District 3

# Board of County Commissioners BENTON COUNTY

David Sparks  
County Administrator

Loretta Smith Kelty  
Deputy County Administrator

To view items in detail, please  
click on the highlighted area.

## AGENDA BOARD OF BENTON COUNTY COMMISSIONERS Regular Board Meeting Tuesday, June 9, 2015 Benton County Courthouse, Prosser, WA

9:00 AM

Call to Order

Approval of Minutes

❖ June 2, 2015

Review Agenda

Consent Agenda

### Commissioners

- a. Contract w/Tri City Herald for Official County Newspaper
- b. Letter to Franklin County re Office of Public Defense
- c. Line Item Transfer, Fund No. 0000-101, Dept. 115

### Fairgrounds

- d. Contract w/Ray Poland & Sons, Inc for Demolition of Old Main Restrooms

### Juvenile

- e. Amended Contract w/Aramark for Detention Food Services
- f. Contract w/Crest Counseling Services for Treatment of First Time Sex Offenders
- g. Contract w/M Henry for Treatment of First Time Sex Offenders
- h. Contract w/Somerset Counseling Center for Chemical Dependency Treatment Services

### Public Works

- i. Purchase Authorization of Ford Escape From Legacy Ford
- j. Change Order w/Fowler General Construction for Kennewick Maintenance Facility
- k. Local Agency Federal Aid Project Prospectus for Sellards Road

### Sheriff

- l. Purchase Agreement From Office Depot for Office Supplies and Paper

### Public Hearing

Supplemental Appropriation Requests ~ L Smith Kelty

### Scheduled Business

Community Gardens ~ M Ophardt

Juvenile Center Renovation Final Study Presentation ~ D Banks

Capital Projects Update ~ D Ford / P Schut

### Unscheduled Visitors

**Other Business**

**Executive Session**

Review Performance of a Public Employee ~ D Sparks

**11:00 AM**      Radiation Training by Emergency Services ~ J Beck

**Draft**

**MINUTES**

**BOARD OF BENTON COUNTY COMMISSIONERS**

Regular Board Meeting  
Tuesday, June 2, 2015, 9:00 a.m.  
Commissioners' Conference Room  
Benton County Courthouse, Prosser, WA

**Present:** Chairman Jerome Delvin  
Commissioner Shon Small  
County Administrator David Sparks  
Clerk of the Board Cami McKenzie

**Absent:** Commissioner James Beaver (Medical Issue)

**Benton County Employees Present During All or a Portion of the Meeting:** Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; Planning Manager Mike Shuttleworth; DPA Ryan Brown; Clerk Josie Delvin; District Court Administrator Jacki Lahtinen; Assessor Bill Spencer; Donna Hutchinson, Planning; Nikki Morgan, Assessor's Office.

**Approval of Minutes**

The Minutes of May 15, 2015 and May 19, 2015 were approved.

**Consent Agenda**

**MOTION:** Commissioner Small moved to approve the consent agenda items "a" through "z", pulling "y" (Public Works - Purchase of Ford Escape). Commissioner Delvin seconded and upon vote, the Board approved the following:

**Commissioners**

- a. Extending Expiration Date of Grant Agreement w/Department of Archaeology & Historic Preservation
- b. Changing Location of Commissioners' Board Meetings, Rescinding Resolution 2015-005

**Facilities**

- c. Payment Authorization to Kone, Inc. for Elevator Corrections Per 2014 Inspection Reports
- d. Payment Authorization to Kone, Inc. for Repair to Jail Kitchen Service Elevator
- e. Payment Authorization to Schindler Elevator for Software Updates at Health District
- f. Payment to Roto Rooter Service for Emergency Services at District Court
- g. Contract w/River City Environmental, Inc. to Pump & Clean Grease Interceptor @ Jail
- h. Line Item Transfer, Fund No. 0000-101, Dept. 110

**Fairgrounds**

- i. Contract w/Ray Poland and Sons, Inc. for Construction of New Camping Area

**Information Technologies**

j. Amended Election Management System w/DFM Associates

**Juvenile**

k. Amended Contract w/Apollo Sheet Metal for Preventive Maintenance & Repair Services

l. Contract w/Fire Systems West, Inc. for Fire Alarm Inspection, Extinguisher Testing & Sprinkler Inspection

**Office of Public Defense**

m. District Court Public Defense Services Agreement w/J Andrews

n. Superior Court Public Defense Services Agreement w/E Scott

o. Termination of Superior Court Public Defense Contract w/M Dowding

p. Superior Court Public Defense Services Agreement w/M Trombley

q. Agreement w/A Sheridan for Consulting, Training & Legal Research & Writing Services

**Parks**

r. Line Item Transfer, Fund No. 0110-102, Dept. 000

**Personnel**

s. Contract w/Pacific Microrem, Inc. for X-Ray and Metal Detector Machines

t. Authorizing Payment to Pacific Microrem, Inc. for Security Screening Maintenance

u. Classification Descriptions and Salary Grades for Assessor's Office

**Public Works**

v. Request for Proposals Authorization for Traffic Control Services

w. Local Agency Federal Aid Project Prospectus for Prosser to Grandview Pedestrian Pathway Improvements

x. Amended Agreement w/State of WA Department of Ecology for Coordinated Prevention Grant

**Sheriff**

z. Agreement w/Franklin County for Mutual Use of Jail Facilities

**Public Hearing - Determination on Ordinance 561 Regarding Continuation of Interim Zoning Regulations**

Chairman Delvin stated this was a public hearing to hear comments on the emergency moratorium to prohibit the production of marijuana on Rural Lands 5 and they would still need to have the Planning Commission public hearings. He requested the public, if it had other issues not related to Rural Lands 5, to come to another meeting to talk about the other issues.

Mike Shuttleworth submitted the following exhibits into the record:

BCCM 1.1 through BCCM 1.6

BCCH 1.1 through BCCH 1.39

Additionally, he requested those testifying that wanted to submit documents to hand them to Donna Hutchinson so it could be entered into the record.

## Testimony

Justin Schneider, Selah, said he owned property on Johnson Road and they were finishing their marijuana grow that was zoned Rural Lands 5. He said that after checking on the laws they found land that met the requirements. He said they have spent a lot of money, including purchasing land, drilling a well, and construction costs. He did not yet have an address but the only thing pending was receiving a permit to receive an address. He requested to be grandfathered in under the previous ordinance.

Louise Schneider, Selah, said she had a trust that owned the property (she was the grandmother of Justin Schneider). She indicated they had multiple stumbling blocks but at no time did they receive any notification this was being considered. She said the adjoining property was industrial and vacant land and they were just on the verge of being inspected by the liquor board and asked that it be allowed.

Linda Bauer, Kennewick, said the new grow on Clodfelter Road was literally in her front yard. She said the State said the counties have the authority and she asked them to stop worrying about the lawsuits and keep the marijuana out of this area. She expressed concern about safety and security with this farm as their neighbor and the stench from ripening marijuana; she said they hold benefits for local non-profits at their property and she asked the County to move it further out in the country and requested they enforce the ban on the RL5.

John Fisler, Kennewick, said he was opposed to marijuana, and spoke in favor of banning RL 5 permanently. He requested the County to please protect the families and that drugs hurt families.

Paul Hedgpeth, Kennewick, implored the Board to extend the moratorium and as they went through the process if they were going to allow individuals to grow marijuana in Benton County that they look at appropriate places to do it. Additionally, he requested the Board consider expanding the moratorium.

Pam Henderson, Kennewick, thanked the Board for the emergency amendment in RL5. She said she thought they made a bad decision; these folks had to find a county that would allow this because the other counties were imposing restrictions and bans. She didn't want to be the County that had people coming from across the state to grow in Benton County and asked that they continue the moratorium.

Sheryll Robinson, Prosser, said she was representing 22 signatures from her neighborhood that wanted the County to make permanent the ban in RL5. She said they also recommend that in any zoning there be a minimum setback of 1000 feet or that it would occur entirely indoors. She read into the record a statement expressing her concern about safety and crime and said the time was now to take action on behalf of all residents.

Newell Crary, Kennewick, said he was on record as supporting the moratorium and he asked that the Board make it permanent.

Rodney Lechelt, Kennewick, said he was a long-time resident and was opposed to the ban. He said there were currently farms up and running and this was changing horses in the middle of the stream. He said it was endorsed by the State and the voters and this was like selective law enforcement.

Steve Lee, Pasco, said he opposed any further restrictions other than what was already in place. He said since it was legalized, there had not been one incident for selling underage. He said he felt this would solidify the black market and there was no way one store in Prosser could support the recreational use of marijuana. He said that every time we put up a barrier, it was creating a space for the black market and this was no different from wine or hops.

Kenneth Way, Kennewick, expressed support for the moratorium and to make it permanent. He said a large majority of small properties were residential and the regulations put in place were inconsistent with a safe community. He said right across from this particular grow there were residents and a bus stop and it was unreasonable to allow this in neighborhoods and have it affect their quality of life.

James Stevens, Kennewick, said he heard a lot of concern about the quality of life being threatened and security. He said if anything was going to be robbed it would be the farm and to continue this ban was a step backward. He indicated that we voted and we said this is what we wanted and we needed to educate the youth instead of scare them. He said he felt it was old school thinking and we needed to move forward.

Frank VerMulm, Prosser, said he was in support of extending the moratorium and wanted to remind the Board that the vote numbers were 56 to 44 against in Benton County; it didn't matter what the State wanted but what the local community wanted. He said he spent a lot of money cleaning up his farm and property that had drugs and wanted to know why this other farm was not held to the same standard.

Donna Robillard, Prosser, said she was opposed to increasing marijuana production and there were plenty of marijuana farms already. She said she was not notified there was a change in her neighborhood; their covenants stated it was residential, not farming and this was an identified security issue. She indicated the other counties were not allowing it so they were coming to Benton County and it was not okay and it was not appreciated.

Jeremy Jecola, Edmonds, WA, said he was trying to grow marijuana here where it was more conducive to growing. He talked about potential benefits including tax revenue and increased jobs, and that overall crime was down in Colorado. He said his grow was already approved and moved to final inspection which was cleared and he did not want animosity from the public but wanted to grow jobs, community and taxes and partner with the City of Prosser.

James Bauer, Kennewick, said he was a neighbor on Clodfelter and in favor of the ban on RL5. He said they bought their land 10 years ago and at that time it was residential and it should stay residential and it was not consistent with other agricultural uses. He said he wanted to make the ban permanent and if it was allowed in residential areas he expected to see his property taxes lowered.

Jessica Lee, Pasco, said she was in support of allowing recreational and medical marijuana businesses at least in the industrial lands. She provided some statistics on sales and revenue in Benton County.

Rich Dorsett, Prosser, said he was in support of the action and wanted to encourage them to eliminate all marijuana activity in Benton County.

Natasha Esparza, Grandview, said she was representing the young generation and was requesting the Board release the moratorium. She talked about the concern regarding odors and referenced the odor that came from a dairy farm and said there were steps they could take to reduce the smells. She said they wanted to make it safe and secure and legal for the medical patients and users.

Richard Esparza, Grandview, said he was a landowner for 40 years and an educator and this new industry was legal. He said he owned the land and rented to the growers and with 32 security cameras there was security on the land. He discussed using the money for revenue to increase law enforcement and wanted the County to look at approval on a case by case basis.

Richard J. Esparza, Grandview, said he was a sergeant in the US Army and wanted to address the security issues and a blanket moratorium that would affect his father's property. He talked about jobs and revenue from production and agreed a case by case basis was more appropriate. He said his father would work with like professionals and it would have the security needed.

Brenden Kent, Kennewick, said he was in favor of the moratorium and that dairy, mint and others crops were important for our agriculture but marijuana was not necessary. He said the requirements showed that security was an issue and it did not belong in our County. He requested they extend the moratorium and encouraged an entire ban on marijuana in Benton County.

Charlotte Schlotfeldt, Kennewick, said she supported the moratorium and would encourage a total ban on RL 5 and other zones. She said that recreational growers were required to disclose their location so there was an insurance risk due to exposure and that only 200 banks were accepting marijuana dollars so the money could not be banked, which created further risk. She asked them to be responsible and regulate it and protect the children. Ms. Schlotfeldt said she was told at the last meeting that she could talk about the industrial zone and was now being told that she could not at this meeting. Chairman Delvin apologized and said he just found out it was not appropriate to talk about anything except the RL5 at this hearing.

Jim Hopwood, Prosser, said he was in favor of the moratorium and asked them for a complete ban. He also reminded them it was not voted for in this area and that like spirits attract like spirits and it would bring more to this area.

Connie Dearing, Kennewick, said she knew the law was in place but she worked with high school students and her biggest concern was the location on Clodfelter. She asked them to compromise to get it away from the neighborhoods and also said she was concerned about property values.

Paul Rossner, Grandview, discussed employment, tax revenue, equal opportunity and the fact it was okay to have a school bus stop next to a vineyard. He said the security cameras were a benefit and he asked them to consider what it looked like before prohibition. He said that times were changing and they should get on board.

Jennifer Goulet, Pasco, said she worked in the medical marijuana industry and gave some statistics saying that since this was approved, people who say they supported it had increased and that property values in Colorado had increased, not decreased. She indicated there were several thousand medical marijuana patients and if they closed all the medical marijuana stores, people would be forced into the black market or the one store in Prosser.

Lloyd Becker, Richland, said he was against the moratorium because it was legal and if the County didn't want it, they should have immediately put in a moratorium. He discussed issues including business risk, underage sales and kids getting marijuana (they would get it anyway). He said he understood it was not voted for in this County but he supported the law and supported the guy who had the business.

Angie Schwartz, Kennewick, said she wanted to have the moratorium made permanent. She indicated she spent a lot of time trying to get the bond approved for the Kennewick School District new middle school and she was opposed to this particular grow. Additionally, if there was a break-in they would have to go directly in front of the new middle school.

Jackie Zakrajsek, Kennewick, said she opposed the moratorium and believed they should look at it on a case by case basis and that many businesses have started based on what was in place. She indicated they wanted to have a grow operation indoors and those that have put in a lot of money to get their business off the ground and done so legally are now being told this late in the game they can't do it. She said she was excited by the tax revenue and doing anything permanent against this type of revenue was not a good thing.

Jennifer Dorsett, Prosser, said she ran the Community Coalition in Prosser (for substance abuse and behavioral problems) and expressed her concern. She said that for now, based on their survey, kids' use has stayed the same but their perception of harm has changed; they are expecting to see the use go up because when risk of harm goes down, use goes up.

Michael Hansen, West Richland, said he was trying to start his 502 business and before he started he made sure he got all the permits and did it legally. He said the solution was to make sure it was zoned properly and he was not sure how this other property was allowed in a residential area. He said he had 50 cameras on his grow and felt his neighbor was more secure because of it. He requested they lift the moratorium and allow 502 growers to proceed with what they were doing.

Jennilyn Kent, Kennewick, said she was a lifelong resident and encouraged them to extend the moratorium and ban it permanently. She did not feel it was safe for their children to get off and on the bus near the grow. She said they lived on 2 ½ acres and had animals and were very opposed to this and that it would affect property values.

Paul Cordelli, Kennewick, said he supported the decision on banning in Benton County. He said they had covenants in their neighborhood they were not following and they would have to take them to Court to enforce the covenants. He said that Benton County didn't need to be the tester of the law in this area.

Kevin Cochrane, Kennewick, said he lived near the new grow and built his home 2 ½ years ago and if that were today, he would not have built his home there. He discussed concern if the area were annexed into the City and the potential problems since it was banned in the City of Kennewick. He said he worked in agriculture and they were not allowed to sell products to these farms. Additionally, grapes and hops were not finished products and they had different uses. He said he worked with many farmers and not one of them was in favor of this.

Hayley Christian, Kennewick, said the RL5 was a very big mistake and she thinks there should be acknowledgement that it was a mistake. She said she speaks as a mother and the last thing any parent wants is their school to be next to a marijuana grow. She said she was pleading that we stop this; just because it was passed as a law, doesn't mean we have to stop fighting.

Kristen Gourley, Kennewick, said she has children that will be attending the new middle school on Clodfelter and disagreed with this being there and didn't feel it was safe. She said the best we can do is educate our children.

Careina Brooks, Kennewick, said she used to work at Kennewick High and was in support of a moratorium in RL5. She said there was concern about where the revenue goes and it goes to the State. Additionally, if the County put in a ban, it wouldn't have to worry about regulating.

Paul Hanson, Kennewick, said he supported the ban and felt the perception for children was now that it was legal that use was increasing in the schools. He said our children were worth more than any revenue that could be brought into the State.

Chairman Delvin stated that Representative Brad Klippert called and said he was in support of the ban.

There being no further testimony, public testimony was concluded.

Mike Shuttleworth said it was their recommendation to keep the public hearing open and have a commissioner work with the Planning staff to prepare an ordinance that incorporated the findings of fact developed by the Board.

**MOTION:** Commissioner Small moved to continue the immediate emergency interim zoning regulations to prohibit the production of marijuana in the Rural Lands Five District (RL5) and have Planning staff work with Commissioners to prepare an ordinance that incorporates findings of fact of the Board and continue the public hearing until June 16, 2015 at which time the Board will consider the ordinance. Chairman Delvin seconded.

## Discussion

Mr. Shuttleworth clarified that Planning staff wanted to have one commissioner on point. Chairman Delvin volunteered to be the point commissioner.

Commissioner Small said the commissioners were on record they did not vote in favor the initiative. Additionally, they attended meetings where they were told by prosecutors across the State, including their own, there was nothing they could do. He said that Colorado had it right where it was allowed to be banned. He apologized but said they wanted to wait and see what happened so they didn't get sued and have to pay money to the entrepreneurs.

Chairman Delvin said that spending time in the legislature he understood the initiative process was a very sacred process and that our county tended to be more conservative. He stated that Snohomish County was also doing a moratorium on RL 5 (even though it passed in that county). He said they tried to respect the initiative and when asked if they did the right thing, he would say probably not; maybe it was not the right way to go. However, one person decided to do something and didn't consider their neighbors, which brought the issue to light and he was glad they all responded. However, they still had a process to go through with the Planning Commission and he encouraged folks to work with the Planning Commission. He said it was never about money for the County and they would respond to what the citizens wanted. He said it was changing and other states were passing it and they needed to adapt.

Mr. Sparks added that Commissioner Beaver emailed him to say he was in favor of continuing the ban.

Upon vote, motion carried.

Mr. Shuttleworth said the next step was to develop an ordinance for the Board to sign that implemented their decision today. They will look at a permanent ordinance and the Planning Commission process will take 4-6 months and the public could send in comments regarding a permanent ban.

Chairman Delvin said the State responded to the letter the Board sent and said they would not issue any further licenses until they made a decision.

## **Benton City Economic Development Council Quarterly Update**

This item was rescheduled to another date.

## Unscheduled Visitors

Nikki Morgan asked about an item on the agenda for reclassifying positions in the Assessor's office and whether it had already been approved.

It was determined it was approved on the consent agenda.

Ms. Morgan said she wanted to go on record to request that the union be given the 15 days' advance notice and the full information since they were just notified on Wednesday and were not given all the information needed to make the reclassification.

Mr. Sparks said it was put in by the Assessor and so he recommended she work with him. He said all they did was approve a classification and there was not anything budgetary approved.

Jennifer Dorsett, Prosser Community Coalition, said she wanted to invite the Commissioners to the annual key leader luncheon recognizing local youth and gave them an invitation.

### **Other Business**

Chairman Delvin discussed a letter from Allan Korvola requesting the County advertise the agenda in the newspaper. It was suggested the Commissioners' office get a quote regarding the cost for that.

Chairman Delvin said he received an email from the City of Richland's attorney regarding the MATRICS issue and requested Mr. Brown to review it and get back to the Board.

### **Claim for Damages**

CC 2015-06: Received May 27, 2015 from Ean Holdings, LLC

### **Vouchers**

Check Date: 05/22/2015

Warrant #: 121971-122141  
Total all funds: \$1,928,793.91

Transfers #: 5221501-5221509  
Total all funds: \$73,079.93

Warrants #: 122142-122351  
Total all funds: \$6,112.35

Check Date: 05/29/2015

Warrant #: 122563-122714  
Total all funds: \$49,500.65

Transfers #: 05291501-05291506  
Total all funds: \$177,886.66

Warrant #: 122715-122814  
Total all funds: \$442,318.21

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

**Resolutions**

- 2015-384: Extending Expiration Date of Grant Agreement w/Department of Archaeology & Historic Preservation
- 2015-385: Changing Location of Commissioners' Board Meetings, Rescinding Resolution 2015-005
- 2015-386: Payment Authorization to Kone, Inc. for Elevator Corrections Per 2014 Inspection Reports
- 2015-387: Payment Authorization to Kone, Inc. for Repair to Jail Kitchen Service Elevator
- 2015-388: Payment Authorization to Schindler Elevator for Software Updates at Health District
- 2015-389: Payment to Roto Rooter Service for Emergency Services at District Court
- 2015-390: Contract w/River City Environmental, Inc. to Pump & Clean Grease Interceptor @ Jail
- 2015-391: Line Item Transfer, Fund No. 0000-101, Dept. 110
- 2015-392: Contract w/Ray Poland and Sons, Inc. for Construction of New Camping Area
- 2015-393: Amended Election Management System w/DFM Associates
- 2015-394: Amended Contract w/Apollo Sheet Metal for Preventive Maintenance & Repair Services
- 2015-395: Contract w/Fire Systems West, Inc. for Fire Alarm Inspection, Extinguisher Testing & Sprinkler Inspection
- 2015-396: District Court Public Defense Services Agreement w/J Andrews
- 2015-397: Superior Court Public Defense Services Agreement w/E Scott
- 2015-398: Termination of Superior Court Public Defense Contract w/M Dowding
- 2015-399: Superior Court Public Defense Services Agreement w/M Trombley
- 2015-400: Agreement w/A Sheridan for Consulting, Training & Legal Research & Writing Services
- 2015-401: Line Item Transfer, Fund No. 0110-102, Dept. 000
- 2015-402: Contract w/Pacific Microrem, Inc. for X-Ray and Metal Detector Machines
- 2015-403: Authorizing Payment to Pacific Microrem, Inc. for Security Screening Maintenance
- 2015-404: Classification Descriptions and Salary Grades for Assessor's Office
- 2015-405: Request for Proposals Authorization for Traffic Control Services
- 2015-406: Local Agency Federal Aid Project Prospectus for Prosser to Grandview Pedestrian Pathway Improvements
- 2015-407: Amended Agreement w/State of WA Department of Ecology for Coordinated Prevention Grant
- 2015-408: Agreement w/Franklin County for Mutual Use of Jail Facilities

There being no further business before the Board, the meeting adjourned at approximately 11:15 a.m.

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Clerk of the Board

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Chairman

# RESOLUTION

**BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:**

**IN THE MATTER OF AWARDING THE CONTRACT FOR OFFICIAL COUNTY NEWSPAPER FOR THE YEAR JULY 1, 2015 THROUGH JUNE 30, 2016 TO MCCLATCHY NEWSPAPERS INC. DBA TRI-CITY HERALD**

**WHEREAS**, on April 7, 2015 bids were received and opened by the Board of Benton County Commissioners for the contract for official county newspaper commencing July 1, 2015 and ending June 30, 2016; and

**WHEREAS**, one bid was received as follows:

Tri City Herald, Kennewick, WA

Column-inch rate, first insertion:		
including online:	\$17.25 (Mon – Fri),	\$17.70 (Sat. & Sun)
Column-inch rate, subsequent		
insertions:	\$15.50 (Mon. – Fri),	\$15.85 (Sat. & Sun)

**NOW, THEREFORE, BE IT RESOLVED** the Board of Benton County Commissioners hereby awards the contract for official county newspaper for July 1, 2015 through June 30, 2016, to McClatchy Newspapers Inc. dba Tri-City Herald, Kennewick, WA, in accordance with the provisions of RCW 36.72, for the bid amount identified above and authorizes the Chairman to sign the attached contract.

Dated this . . . . . day of . . . . ., 2015.

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Chairman Pro Tem

\_\_\_\_\_  
Member

Attest: .....  
Clerk of the Board

Constituting the Board of County  
Commissioners of Benton County,  
Washington

**CONTRACT FOR  
OFFICIAL COUNTY NEWSPAPER**

This Agreement is made by and between Benton County, a political subdivision of the State of Washington (hereafter "County"), and McClatchy Newspapers, Inc. doing business as Tri City Herald, a Delaware for profit corporation registered to do business in the State of Washington with its principal offices at 333 W. Canal Dr., Kennewick, Washington (hereafter "Herald").

**WITNESSETH:**

WHEREAS, pursuant to the provisions of RCW 36.72.075, the County advertised for bid proposals from interested qualified legal newspapers to serve as the official county newspaper for the term of one year; and

WHEREAS, the Herald is a legal newspaper published in Kennewick, Benton County, Washington, by McClatchy Newspapers, Inc. which submitted a bid proposal; and

NOW, THEREFORE, in consideration of the terms and conditions set forth below, the parties agree as follows:

1. The Herald shall serve as the official newspaper of Benton County for the term of one year, beginning on July 1, 2015, and ending on June 30, 2016.

2. All county officers shall cause all legal notices and delinquent tax lists to be advertised in the Herald.

3. The Herald shall set all legal notices submitted in single column 6-point solid type unless otherwise indicated.

4. The County shall pay the Herald \$17.25 per column inch for the first insertion, including online, and \$15.50 per column inch for additional insertions for the days Monday through Friday and shall pay \$17.70 per column inch for the first insertion, including online and \$15.85 per column inch for subsequent insertions for the days Saturday through Sunday.

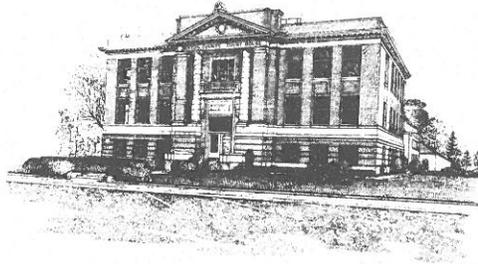
5. The Herald shall furnish, without further cost, the required number of Affidavits of Publication, not to exceed six, to all county officers submitting legal notices and delinquent tax lists for publication. The affidavits shall be furnished to the officer before the date of hearing set within the legal notice.

Jerome Delvin  
District 1  
Shon Small  
District 2  
James Beaver  
District 3

**Board of County Commissioners  
BENTON COUNTY**

David Sparks  
County Administrator

Loretta Smith Kelty  
Deputy County Administrator



b. Letter to Franklin County re  
Office of Public Defense

June 9, 2015

Franklin County Board of Commissioners  
1016 N. 4<sup>th</sup> Avenue  
Pasco, WA 99301-3706

RE: Terminating the Interlocal Agreement Establishing a Joint Office of Public Defense

Dear Chairman Brad Peck:

As you know, by and through Benton County Resolution 07 689 and Franklin County Resolution 2007 523, the counties authorized the execution of an Interlocal Agreement to establish a joint Office of Public Defense for Benton and Franklin Counties, effective June 20, 2007 ("Agreement").

Section IIA. ("DURATION") of the Agreement states that it "shall remain in effect until terminated by mutual agreement or until one county notifies the other in writing of its intent to terminate as provided in the Termination Notice section" of the Agreement. Section IIB. ("TERMINATION NOTICE") further states that for one party to terminate the Agreement, written notification of intent to terminate must be provided "no later than September 1<sup>st</sup> of a given year, with an effective termination date no sooner than the following December 31<sup>st</sup>"

It has become apparent to us that the Office of Public Defense Manager will need to devote all his time starting in 2016 to Benton County matters to focus on hiring and managing additional employees and contract attorneys to address increasing caseloads and new criminal justice programs due at least in large part to the current passing of Benton County's Public Safety Tax. For this reason, Benton County no longer believes that the current Agreement will meet the needs of both Counties as originally intended.

For the reasons stated, and pursuant to Sections IIA. and IIB. Of the Interlocal Agreement referenced above, please accept this letter as the required written notice of Benton County's intent to terminate the Agreement with an effective date of December 31, 2015.

Sincerely,

Benton County Board of Commissioners

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Jerome Delvin  
Chairman

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Shon Small  
Commissioner

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James Beaver  
Commissioner

# RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF TRANSFER OF FUNDS FROM CURRENT EXPENSE FUND  
0000101, NON-DEPARTMENTAL DEPT. 115 TO CURRENT EXPENSE FUND  
0000101, COMMISSIONERS DEPT. 107

BE IT RESOLVED, by the Board of Benton County Commissioners, that funds  
shall be transferred as outlined in Exhibit "A", attached hereto.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

Constituting the Board of County Commissioners  
of Benton County, Washington.

Attest: \_\_\_\_\_  
Clerk of the Board

cc: Dept., Auditor, File,

Prepared by:

BENTON COUNTY LINE ITEM TRANSFER

Dept Name: Non-Dept

Dept Nbr: 115

Fund Name: Current Expense

Fund Nbr: 0000-101

TRANSFER FROM: 115

TRANSFER TO: 107

BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
511.600	4894	ER & R Repair & Maintenance	\$2,500	511.600	4894	ER & R Repair & Maintenance	\$2,500
TOTAL			\$2,500	TOTAL			\$2,500

Explanation:

Transfer needed to pay for vehicle repairs and maintenance for commissioner vehicles.

Prepared by: Marilu Flores

Date: 09-Jun-2015

Approved

Denied

Date: \_\_\_\_\_

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

<u>AGENDA ITEM</u>	<u>TYPE OF ACTION NEEDED</u>	
Meeting Date: <u>06-09-15</u>	Execute Contract	<u>  X  </u>
Subject: <u>Contract with</u>	Pass Resolution	<u>  X  </u>
<u>Ray Poland</u>	Pass Ordinance	<u>      </u>
Prepared by: <u>J. Donley</u>	Pass Motion	<u>      </u>
Reviewed by <u>P.Schut</u>	Other	<u>      </u>
	Consent Agenda	<u>  X  </u>
	Public Hearing	<u>      </u>
	1st Discussion	<u>      </u>
	2nd Discussion	<u>      </u>
	Other	<u>      </u>

**BACKGROUND / SUMMARY INFORMATION**

A new restroom was built at the Benton County Fairgrounds last year to replace the aging and outdated old main restroom. The old restroom was scheduled to be demolished after completion of the new restroom.

**RECOMMENDATION**

Approve the attached Resolution and Contract between Benton County and Ray Poland and Sons for the demolition of the old main restrooms at the Benton County Fairgrounds.

**FISCAL IMPACT**

Amount not to exceed \$18,936.58 including w.s.s.t

**MOTION**

Pass Resolution and execute Contract.

# RESOLUTION

**BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:**

**IN THE MATTER OF AWARDING A PUBLIC WORKS CONTRACT BETWEEN BENTON COUNTY AND RAY POLAND & SONS, INC. TO PROVIDE THE DEMOLITION OF THE OLD MAIN RESTROOMS AT THE BENTON COUNTY FAIRGROUNDS:**

**WHEREAS**, Per Resolution 2012-677, any public works services or materials involving less than \$40,000 may be entered into after direct negotiation and authorization from the Board of Benton County Commissioners; and

**WHEREAS**, Benton County solicited and received the following proposals to provide demolition of the old main restrooms at the Benton County Fairgrounds:

- **Ray Poland & Sons, Inc.** – \$18,936.58
- **Allstar Construction** – Did not submit bid
- **Banlin Construction** – \$32,000.00

And;

**WHEREAS**, the Benton County Fairgrounds Office Manager reviewed the proposals and recommends awarding the demolition of the old main restrooms at the Benton County Fairgrounds to Ray Poland & Sons, Inc. as the lowest qualified bidder; **NOW, THEREFORE**

**BE IT RESOLVED**, the Board of Benton County Commissioners, Benton County, Washington hereby agrees with the recommendation and awards demolition of the old main restrooms at the Benton County Fairgrounds to Ray Poland & Sons, Inc. for a contract amount not to exceed \$18,936.58 including W.S.S.T.; and

**BE IT FURTHER RESOLVED**, the contract shall begin upon execution of both parties and shall expire on July 17, 2015.; and

**BE IT FURTHER RESOLVED**, the Board hereby authorizes the Chairman to sign the service agreement attached hereto.

Dated this ..... day of ....., 20 .....

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Chairman Pro-Tem

\_\_\_\_\_  
Member

Constituting the Board of County  
Commissioners of Benton County,  
Washington

Attest: .....  
Clerk of the Board

**PUBLIC WORKS CONTRACT  
TERMS AND CONDITIONS**

THIS CONTRACT is made and entered into by and between BENTON COUNTY, a political subdivision, with its principal offices at 620 Market Street, Prosser, WA 99350 (hereinafter "COUNTY"), Ray Poland & Sons, Inc., (hereinafter "CONTRACTOR").

In consideration of the mutual benefits and covenants contained herein, the parties agree as follows:

**1. CONTRACT DOCUMENTS**

This Contract consists of these terms and conditions and the following documents:

- a. Exhibit A- Ray Poland and Sons, Inc. Proposal
- b. Exhibit B - Washington State Prevailing Wage Rates for Public Works Contracts
- c. Exhibit C - Hazardous Material Report

**2. DURATION OF CONTRACT**

The term of this Contract shall begin immediately upon execution by both parties and shall expire on July 17, 2015. The CONTRACTOR shall complete all work by the time(s) specified herein, or if no such time is otherwise specified, no later than the expiration date.

**3. SERVICES PROVIDED**

The CONTRACTOR shall perform the following services:

- a. The CONTRACTOR agrees to provide demolition of the old main restroom at the Benton County Fairgrounds including the removal of asbestos per the Hazardous Materials Report (Exhibit C), the removal of two trees, leaving the existing electrical, water and sewer hookups for future use and re-grading and paving the area. In the event that the requested work encompasses work that is legally required to be completed by another type of contractor, CONTRACTOR shall inform COUNTY of that fact and shall coordinate with COUNTY to complete the work in conjunction with the other

<b>AGENDA ITEM:</b> Consent	<b>TYPE OF ACTION</b>	
<b>MEETING DATE:</b> BC 06/09/15 FC 05/27/15	<b>NEEDED</b>	CONSENT AGENDA <u>xx</u>
<b>SUBJECT:</b> Signature on Contract Amendment # 11 with ARAMARK Correctional Services	Executive Contract <u>xx</u>	PUBLIC HEARING <u>—</u>
<b>Prepared By:</b> Toni Lehman	Pass Resolution <u>xx</u>	1ST DISCUSSION <u>—</u>
<b>Reviewed By:</b> Darryl Banks	Pass Ordinance <u>—</u>	2ND DISCUSSION <u>—</u>
	Pass Motion <u>—</u>	OTHER <u>—</u>
	Other <u>—</u>	

**BACKGROUND INFORMATION**

ARAMARK Correctional Services currently provides detention food services for the Benton-Franklin Counties Juvenile Justice Center. This Contract Amendment # 11 amends the Contract and replaces contract Amendment # 10 in its entirety.

**SUMMARY**

ARAMARK continues to provide food services to the Benton-Franklin Counties Juvenile Justice Center Detention Unit and agrees to this Contract Amendment # 11. The Amendment is to expand the duration of the contract to June 30, 2015 in order to allow time for the new contract to be initiated. Attachment A replaces Attachment A of the Contract and Contract Amendment # 10. Originals with signature from Aramark will be provided prior to the Franklin County Board of Commissioner meeting set for May 27, 2015.

**RECOMMENDATION**

We recommend that the Boards of County Commissioners approve the Food Services Contract Amendment # 11 between the Benton-Franklin Counties Juvenile Justice Center and ARAMARK Correctional Services, as written.

**COORDINATION**

Coordination of the contract occurred as follows: Toni Lehman, Senior Administrative Secretary who compiled the contract amendment; Stephen Hallstrom, Benton County Deputy Prosecuting Attorney who reviewed the contract amendment as to form; Mark Adams, Vice President of Aramark Food Services and Darryl Banks, Administrator for the Benton-Franklin Counties Juvenile Justice Center.

**FISCAL IMPACT**

The food service expenditures are to be paid out of the current Juvenile Operations Department # 171 budget. No supplement required. The amount is not to exceed \$350,000.00 for the period of July 1, 2013 through June 30, 2015.

**MOTION**

I move that the Chairman of the Board of Benton County Commissioners and the Chairman of the Board of Franklin County Commissioners be hereby are authorized to sign, on behalf of their respective county, the Food Services Contract Amendment # 11 between ARAMARK Correctional Services and the Benton-Franklin Counties Juvenile Justice Center.

**HANDLING/ROUTING**

Following signature from Franklin County, route to Benton County for signature. Following signature from Benton County three originals are to be returned to Toni Lehman to disperse.

I certify the above information is accurate and complete.

  
Toni Lehman

**JOINT RESOLUTION**

**BENTON COUNTY RESOLUTION NO. \_\_\_\_\_**

**FRANKLIN COUNTY RESOLUTION NO. \_\_\_\_\_**

**BEFORE THE BOARDS OF THE COMMISSIONERS OF BENTON AND FRANKLIN COUNTIES, WASHINGTON;**

**IN THE MATTER OF APPROVING CONTRACT AMENDMENT #11 WITH ARAMARK CORRECTIONAL SERVICES, LLC FOR FOOD SERVICES OF THE BENTON-FRANKLIN COUNTIES JUVENILE JUSTICE DETENTION CENTER**

**WHEREAS**, the current contract with Aramark Correctional Services, LLC is expiring on May 31, 2015. Attachment A of this Contract Amendment # 11 replaces Attachment A of the Contract and Contract Amendment # 10.

**WHEREAS**, The Benton-Franklin Counties Juvenile Justice Center Administrator recommends extending the current contract with Aramark to allow time for the new contract to be created; **NOW, THEREFORE**

**BE IT RESOLVED**, by the board of Benton County Commissioners, Benton County, Washington and by the board of Franklin County Commissioners, Franklin County, Washington, the board concurs with the Administrator's recommendation and hereby awards Contract Amendment # 11 to Aramark Correctional Services, LLC in amount not to exceed \$350,000.00 for the period of July 1, 2013 through June 30, 2015; and

**BE IT FURTHER RESOLVED**, the term of the attached Contract Amendment # 11 commences on July 1, 2013 and expires on June 30, 2015; and

**BE IT FURTHER RESOLVED**, that the Chairman of the boards is authorized to sign the attached Contract Amendment # 11.

**DATED** this 9<sup>th</sup> day of June 2015  
**BENTON COUNTY BOARD OF COMMISSIONERS**

**DATED** this 27<sup>th</sup> day of May 2015  
**FRANKLIN COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Member

\_\_\_\_\_  
Chairman Pro Tem

\_\_\_\_\_  
Member

Constituting the Board of  
County Commissioners,  
Benton County, Washington

\_\_\_\_\_  
Member

Constituting the Board of  
County Commissioners,  
Franklin County, Washington

Attest:

Attest:

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Clerk of the Board

**JUDGES**  
Hon. Vic L. VanderSchoor  
Hon. Robert G. Swisher  
Hon. Carrie Runge  
Hon. Cameron Mitchell  
Hon. Bruce Spanner  
Hon. Alexander C. Ekstrom

# BENTON-FRANKLIN COUNTIES JUVENILE JUSTICE CENTER



**DARRYL BANKS, Administrator**  
Juvenile Court Services

**SUPERIOR COURT OF THE STATE OF WASHINGTON**

5606 W CANAL PLACE, SUITE 106 • KENNEWICK, WASHINGTON 99336-1388  
PHONE (509) 783-2151 • FAX (509) 736-2728

**JOSEPH R. SCHNEIDER**  
**JERRI G. POTTS**  
**JACQUELINE STAM**  
Court Commissioners

## **FOOD SERVICE CONTRACT AMENDMENT # 11**

This Contract Amendment is made and entered into by and between Benton County, a political subdivision, with its principal offices at 620 Market Street, Prosser, WA 99350 and Franklin County, a political subdivision, with its principal offices at 1016 North Fourth Avenue, Pasco, WA 99301, by and for the Benton-Franklin Counties Juvenile Justice Center, a bi-county agency located at 5606 W. Canal Place STE 106, Kennewick, WA 99336 (hereinafter collectively referred to as "Counties"), and ARAMARK Correctional Services, LLC., with its principal offices located at the ARAMARK Tower, 1101 Market Street, Philadelphia, PA 19107 (hereinafter referred to as "Contractor").

In consideration of the mutual benefits and covenants contained herein and in the parties' contract, numbered as Benton County Resolution No. 10 154 and executed on March 15, 2010, and Franklin County Resolution No. 2010 085 and executed on March 17, 2010 (the "Contract"), and the parties' Contract Amendment # 10 numbered Benton County Resolution No. 2015 245 and executed on March 31, 2015 and Franklin County Resolution No. 2015-148 and executed on April 08, 2015 the parties agree to amend the Contract and replace Contract Amendment # 10 in its entirety.

1. In accordance with Section 2 of the contract ("Duration of Contract") and Section 1 of Contract Amendment # 10, the parties agree to extend the Contract from July 1, 2013 to June 30, 2015.
2. Attachment A of this Contract Amendment # 11 replaces Attachment A of the Contract and Contract Amendment # 10 and is incorporated herein by reference.
3. In accordance with paragraph 5.H of the contract, the parties agree to the meal price charged to the Counties by the Contractor as set forth in Attachment A to this Contract Amendment and is incorporated herein by reference. These prices shall be effective July 1, 2013 and shall remain firm thru June 30, 2014. Beginning July 1, 2014 there will be a \$.056 per meal increase due to the NSLP menu revisions. The new prices are also reflected on Attachment A and shall remain firm thru June 30, 2015.

f. Contract w/Crest Counseling Services  
for Treatment of First Time Sex Offenders

<b>AGENDA ITEM:</b> Consent	<b>TYPE OF ACTION NEEDED</b>	CONSENT AGENDA <u>XX</u>
<b>MEETING DATE:</b> B/C 06-09-15 F/C 05-27-15	Executive Contract XX	PUBLIC HEARING
<b>SUBJECT:</b> Personal Services Contract with Crest Counseling Services, P.S.	Pass Ordinance XX	1 <sup>st</sup> DISCUSSION
<b>Prepared By:</b> Toni Lehman	Pass Motion	2 <sup>nd</sup> DISCUSSION
<b>Reviewed By:</b> Darryl Banks	Other	OTHER

**BACKGROUND INFORMATION**

Julie Crest of Crest Counseling Services, P.S. provided treatment for first time adjudicated sex offenders from July 1, 2013 through June 30, 2015.

**SUMMARY**

The attached Personal Services Contract commences on July 1, 2015 and expires on June 30, 2017.

**RECOMMENDATION**

We recommend that the Board of Commissioners of Benton County and the Board of Commissioners of Franklin County sign the Personal Services Contract between Julie Crest of Crest Counseling Services, P.S. and Benton-Franklin Counties Juvenile Justice Center for services.

**COORDINATION**

Coordination of the contract occurred as follows: Toni Lehman, Senior Administrative Secretary who compiled the contract; Stephen Hallstrom, Benton County Deputy Prosecuting Attorney who reviewed the contract as to form; Julie Crest, Owner of Crest Counseling Services, P.S. and Darryl Banks, Administrator for the Benton-Franklin Counties Juvenile Justice Center.

**FISCAL IMPACT**

The Amount not to exceed \$65,000.00. These services are paid from state funds under the SSODA treatment program. There is no fiscal impact to the county budgets.

**MOTION**

I move that the Chairman of the Board of Benton County Commissioners and the Chairman of the Board of Franklin County Commissioners be hereby authorized to sign the Personal Services Contract with Crest Counseling Services, P.S.

**HANDLING/ROUTING**

Following signature from Franklin County, route to Benton County for signature. Following signature from Benton County three originals are to be returned to Toni Lehman to disperse.

I certify the above information is accurate and complete.

  
Toni Lehman

**JOINT RESOLUTION**

**BENTON COUNTY RESOLUTION NO. \_\_\_\_\_**

**FRANKLIN COUNTY RESOLUTION NO. \_\_\_\_\_**

**BEFORE THE BOARDS OF THE COMMISSIONERS OF BENTON AND FRANKLIN COUNTIES, WASHINGTON;**

**IN THE MATTER OF AWARDING CREST COUNSELING SERVICES, P.S. A PERSONAL SERVICES CONTRACT TO PROVIDE SERVICES AND TREATMENT TO FIRST-TIME ADJUDICATED SEX OFFENDERS**

**WHEREAS**, per resolution 2012-677, "...for all contracts for non-public works services the county need not advertise or follow a formal competitive bidding procedure, but may instead evaluate and utilize the procedures it deems best under the individual circumstances in order to obtain services of the highest quality at the lowest cost"; and

**WHEREAS**, Benton and Franklin Counties had a contract with Julie Crest of Crest Counseling Services, P.S. to provide services and treatment to first time adjudicated sex offenders from July 1, 2013 through June 30, 2015 via Benton County Resolution numbered 2013-413 and Franklin County Resolution numbered 2013-205;

**WHEREAS**, the Juvenile Administrator recommends entering into a new Personal Services Contract **NOW, THEREFORE**

**BE IT RESOLVED**, by the Board of Benton County Commissioners, Benton County Washington and by the Board of Franklin County Commissioners, Franklin County Washington the Boards concur with the Juvenile Administrator's recommendation and hereby awards the Personal Service Contract to Julie D. Crest in an amount not to exceed \$65,000.00; and

**BE IT FURTHER RESOLVED**, that the Chairman is authorized to sign the attached Personal Service Contract; and

**BE IT FURTHER RESOLVED**, the term of the attached contract commences July 1, 2015 and expires on June 30, 2017.

**DATED** this 9<sup>th</sup> day of June 2015  
**BENTON COUNTY BOARD OF COMMISSIONERS**

**DATED** this 27<sup>th</sup> day of May 2015  
**FRANKLIN COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Member

\_\_\_\_\_  
Chairman Pro Tem

\_\_\_\_\_  
Member

Constituting the Board of  
County Commissioners,  
Benton County, Washington

\_\_\_\_\_  
Member

Constituting the Board of  
County Commissioners,  
Franklin County, Washington

Attest:

Attest:

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Clerk of the Board

**BENTON-FRANKLIN COUNTIES  
PERSONAL SERVICES CONTRACT  
TERMS AND CONDITIONS**

THIS CONTRACT is made and entered into by and between BENTON COUNTY, a political subdivision, with its principal offices at 620 Market Street, Prosser, WA 99350 and Franklin County, a political subdivision of the State of Washington, with its principal offices at 1016 North Fourth Avenue, Pasco, WA 99301, by and for the Benton/Franklin Counties Juvenile Justice Center, a bi-county agency located at 5606 W. Canal Place STE 106, Kennewick, WA 99336 (hereinafter collectively referred to as "COUNTIES"), and Julie Crest of Crest Counseling Services, P.S., with her principal office at 1430 Summitview Avenue, Yakima, Washington 98902 (hereinafter "CONTRACTOR").

In consideration of the mutual benefits and covenants contained herein, the parties agree as follows:

**1. DURATION OF CONTRACT**

The term of this Contract shall begin on July 1, 2015 and shall expire on **June 30, 2017**, unless terminated sooner. The CONTRACTOR shall complete all work by the time(s) specified herein, or if no such time is otherwise specified, no later than the expiration date.

**2. SERVICES PROVIDED**

- a. Pursuant to RCW 13.40.160, the Contractor shall provide the following services for selected first-time, adjudicated sex offenders:
1. Assess offenders prior to disposition of a sex offense to determine amenability to treatment and risk to the community. The assessment shall be completed by the Washington State certified sex offender treatment provider and shall include:
    - a. Respondent's version of the facts;
    - b. Official version of the facts;
    - c. Respondent's offense history;
    - d. Assessment of problems in addition to the alleged deviant behaviors;
    - e. Respondent's, social, educational, and employment situation;
    - f. Other evaluation measures used; and
    - g. Amenability to treatment and risk to the community.

<b>AGENDA ITEM:</b> Consent <b>MEETING DATE:</b> B/C 06-09-15 F/C 05-27-15 <b>SUBJECT:</b> Personal Services Contract with Michael Henry, MS, ABS <b>Prepared By:</b> Toni Lehman <b>Reviewed By:</b> Darryl Banks	<b>TYPE OF ACTION NEEDED</b>  Executive Contract <b>XX</b>  Pass Ordinance <b>XX</b>  Pass Motion  Other	CONSENT AGENDA <u>XX</u>  PUBLIC HEARING  1 <sup>st</sup> DISCUSSION  2 <sup>nd</sup> DISCUSSION  OTHER
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**BACKGROUND INFORMATION**

Michael Henry MS, ABS, provided treatment for first time adjudicated sex offenders from July 1, 2013 through June 30, 2015.

**SUMMARY**

The attached Personal Services Contract commences on July 1, 2015 and expires on June 30, 2017.

**RECOMMENDATION**

We recommend that the Board of Commissioners of Benton County and the Board of Commissioners of Franklin County sign the Personal Services Contract between Michael Henry MS, ABS, and Benton-Franklin Counties Juvenile Justice Center for services.

**COORDINATION**

Coordination of the contract occurred as follows: Toni Lehman, Senior Administrative Secretary who compiled the contract; Stephen Halstrom, Benton County Deputy Prosecuting Attorney who reviewed the contract as to form; Michael Henry, SSODA Provider and Darryl Banks, Administrator for the Benton-Franklin Counties Juvenile Justice Center.

**FISCAL IMPACT**

The Amount not to exceed \$75,000.00. These services are paid from state funds under the SSODA treatment program. There is no fiscal impact to the county budgets.

**MOTION**

I move that the Chairman of the Board of Benton County Commissioners and the Chairman of the Board of Franklin County Commissioners be hereby authorized to sign the Personal Services Contract with Michael Henry MS, ABS.

**HANDLING/ROUTING**

Following signature from Franklin County, route to Benton County for signature. Following signature from Benton County three originals are to be returned to Toni Lehman to disperse.

**I certify the above information is accurate and complete.**

Toni Lehman

**JOINT RESOLUTION**

**BENTON COUNTY RESOLUTION NO. \_\_\_\_\_**

**FRANKLIN COUNTY RESOLUTION NO. \_\_\_\_\_**

**BEFORE THE BOARDS OF THE COMMISSIONERS OF BENTON AND FRANKLIN COUNTIES, WASHINGTON;**

**IN THE MATTER OF AWARDING MICHAEL HENRY, MS, ABS, A PERSONAL SERVICES CONTRACT TO PROVIDE SERVICES AND TREATMENT TO FIRST-TIME ADJUDICATED SEX OFFENDERS**

**WHEREAS**, per resolution 2012-677, "...for all contracts for non-public works services the county need not advertise or follow a formal competitive bidding procedure, but may instead evaluate and utilize the procedures it deems best under the individual circumstances in order to obtain services of the highest quality at the lowest cost"; and

**WHEREAS**, Benton and Franklin Counties had a contract with Michael Henry, MS, ABS, to provide services and treatment to first time adjudicated sex offenders from July 1, 2013 through June 30, 2015 via Benton County Resolution numbered 2013-440 and Franklin County Resolution numbered 2013-215;

**WHEREAS**, the Juvenile Administrator recommends entering into a new Personal Services Contract **NOW, THEREFORE**

**BE IT RESOLVED**, by the Board of Benton County Commissioners, Benton County Washington and by the Board of Franklin County Commissioners, Franklin County Washington the Boards concur with the Juvenile Administrator's recommendation and hereby awards the Personal Service Contract to Michael Henry in an amount not to exceed \$75,000.00.

**BE IT FURTHER RESOLVED**, that the Chairman is authorized to sign the attached Personal Service Contract; and

**BE IT FURTHER RESOLVED**, the term of the attached contract commences July 1, 2015 and expires on June 30, 2017.

**DATED** this 9<sup>th</sup> day of June 2015  
**BENTON COUNTY BOARD OF COMMISSIONERS**

**DATED** this 27<sup>th</sup> day of May 2015  
**FRANKLIN COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Member

\_\_\_\_\_  
Chairman Pro Tem

\_\_\_\_\_  
Member

Constituting the Board of  
County Commissioners,  
Benton County, Washington

\_\_\_\_\_  
Member

Constituting the Board of  
County Commissioners,  
Franklin County, Washington

Attest:

Attest:

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Clerk of the Board

**BENTON-FRANKLIN COUNTIES  
PERSONAL SERVICES CONTRACT  
TERMS AND CONDITIONS**

THIS CONTRACT is made and entered into by and between BENTON COUNTY, a political subdivision, with its principal offices at 620 Market Street, Prosser, WA 99350 and Franklin County, a political subdivision of the State of Washington, with its principal offices at 1016 North Fourth Avenue, Pasco, WA 99301, by and for the Benton/Franklin Counties Juvenile Justice Center, a bi-county agency located at 5606 W. Canal Place STE 106, Kennewick, WA 99336 (hereinafter collectively referred to as "COUNTIES"), and Michael Henry MS, ABS, with his principal office at PO Box 429, Richland, Washington 99352-0429 (hereinafter "CONTRACTOR").

In consideration of the mutual benefits and covenants contained herein, the parties agree as follows:

**1. DURATION OF CONTRACT**

The term of this Contract shall begin on July 1, 2015 and shall expire on **June 30, 2017**, unless terminated sooner. The CONTRACTOR shall complete all work by the time(s) specified herein, or if no such time is otherwise specified, no later than the expiration date.

**2. SERVICES PROVIDED**

- a. Pursuant to RCW 13.40.160, the Contractor shall provide the following services for selected first-time, adjudicated sex offenders:
1. Assess offenders prior to disposition of a sex offense to determine amenability to treatment and risk to the community. The assessment shall be completed by the Washington State certified sex offender treatment provider and shall include:
    - a. Respondent's version of the facts;
    - b. Official version of the facts;
    - c. Respondent's offense history;
    - d. Assessment of problems in addition to the alleged deviant behaviors;
    - e. Respondent's, social, educational, and employment situation;
    - f. Other evaluation measures used; and
    - g. Amenability to treatment and risk to the community.

h. Contract w/Somerset Counseling Center for  
Chemical Dependency Treatment Services

<b>AGENDA ITEM:</b> Consent	<b>TYPE OF ACTION NEEDED</b>	CONSENT AGENDA    xx	
<b>MEETING DATE:</b> B/C 06-09-15 F/C 05-27-15		Executive Contract    XX	PUBLIC HEARING
<b>SUBJECT:</b> Personal Services Contract with Somerset Counseling Center		Pass Ordinance    XX	1 <sup>st</sup> DISCUSSION
<b>Prepared By:</b> Toni Lehman		Pass Motion	2 <sup>nd</sup> DISCUSSION
<b>Reviewed By:</b> Darryl Banks		Other	OTHER

**BACKGROUND INFORMATION**

The Benton-Franklin Counties Juvenile Justice Center has contracted with Somerset Counseling Center for several years to provide chemical dependency assessment and treatment to youth as ordered by the Court. The attached personal services contract with Somerset Counseling Center has been written to provide for the services as outlined in the CDDA (Chemical Dependency Disposition Alternative) portion of the Consolidated Juvenile Services contract between the Juvenile Court and the State of Washington.

**SUMMARY**

The attached Personal Services Contract commences on July 1, 2015 and expires on June 30, 2017.

**RECOMMENDATION**

We recommend that the Board of Commissioners of Benton County and the Board of Commissioners of Franklin County sign the Personal Services Contract between Somerset Counseling Center and Benton-Franklin Counties Juvenile Justice Center for services.

**COORDINATION**

Coordination of the contract occurred as follows: Toni Lehman, Senior Administrative Secretary who compiled the contract; Stephen Hallstrom, Benton County Deputy Prosecuting Attorney who reviewed the contract as to form; Gary Sordahl, Somerset Counseling Center and Darryl Banks, Administrator for the Benton-Franklin Counties Juvenile Justice Center.

**FISCAL IMPACT**

The Amount not to exceed \$32,000.00. These services are paid from state funds. There is no fiscal impact to the county budgets.

**MOTION**

I move that the Chairman of the Board of Benton County Commissioners and the Chairman of the Board of Franklin County Commissioners be hereby authorized to sign the Personal Services Contract with Somerset Counseling Center.

**HANDLING/ROUTING**

Following signature from Franklin County, route to Benton County for signature. Following signature from Benton County three originals are to be returned to Toni Lehman to disperse.

I certify the above information is accurate and complete.

Toni Lehman



**JOINT RESOLUTION**

**BENTON COUNTY RESOLUTION NO. \_\_\_\_\_**

**FRANKLIN COUNTY RESOLUTION NO. \_\_\_\_\_**

**BEFORE THE BOARDS OF THE COMMISSIONERS OF BENTON AND FRANKLIN COUNTIES,  
WASHINGTON;**

**IN THE MATTER OF AWARDING SOMERSET COUNSELING CENTER A PERSONAL SERVICES  
CONTRACT TO PROVIDE YOUTH OUTPATIENT CHEMICAL DEPENDENCY TREATMENT SERVICES**

**WHEREAS**, per resolution 2012-677, "...for all contracts for non-public works services the county need not advertise or follow a formal competitive bidding procedure, but may instead evaluate and utilize the procedures it deems best under the individual circumstances in order to obtain services of the highest quality at the lowest cost"; and

**WHEREAS**, Benton and Franklin Counties had a contract with Somerset Counseling Center to provide outpatient treatment services through the Chemical Dependency Disposition Alternative (CDDA) from July 1, 2013 through June 30, 2015 via Benton County Resolution numbered 2013-489 and Franklin County Resolution numbered 2013-244;

**WHEREAS**, the Juvenile Administrator recommends entering into a new Personal Services Contract **NOW, THEREFORE**

**BE IT RESOLVED**, by the Board of Benton County Commissioners, Benton County Washington and by the Board of Franklin County Commissioners, Franklin County Washington the Boards concur with the Juvenile Administrator's recommendation and hereby awards the Personal Service Contract to Somerset Counseling Center in an amount not to exceed \$32,000.00; and

**BE IT FURTHER RESOLVED**, that the Chairman is authorized to sign the attached Personal Service Contract; and

**BE IT FURTHER RESOLVED**, the term of the attached contract commences July 1, 2015 and expires on June 30, 2017.

**DATED** this 9<sup>th</sup> day of June 2015  
**BENTON COUNTY BOARD OF COMMISSIONERS**

**DATED** this 27<sup>th</sup> day of May 2015  
**FRANKLIN COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Member

\_\_\_\_\_  
Chairman Pro Tem

\_\_\_\_\_  
Member

Constituting the Board of  
County Commissioners,  
Benton County, Washington

\_\_\_\_\_  
Member

Constituting the Board of  
County Commissioners,  
Franklin County, Washington

Attest:

Attest:

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Clerk of the Board

**JUDGES**

Hon. Vic L. VanderSchoor  
Hon. Robert G. Swisher  
Hon. Carrie Runge  
Hon. Cameron Mitchell  
Hon. Bruce Spanner  
Hon. Alexander C. Ekstrom

# BENTON-FRANKLIN COUNTIES JUVENILE JUSTICE CENTER



**Darryl Banks, Administrator Juvenile  
Court Services**

## SUPERIOR COURT OF THE STATE OF WASHINGTON

5606 W CANAL PLACE, SUITE 106 • KENNEWICK, WASHINGTON 99336-1388  
PHONE (509) 783-2151 • FAX (509) 736-2728

**JOSEPH R. SCHNEIDER  
JERRI G. POTTS  
JACQUELINE STAM  
Court Commissioners**

### **BENTON-FRANKLIN COUNTIES PERSONAL SERVICES CONTRACT TERMS AND CONDITIONS**

THIS CONTRACT is made and entered into by and between BENTON COUNTY, a political subdivision, with its principal offices at 620 Market Street, Prosser, WA 99350 and Franklin County, a political subdivision of the State of Washington, with its principal offices at 1016 North Fourth Avenue, Pasco, WA 99301, by and for the Benton/Franklin Counties Juvenile Justice Center, a bi-county agency located at 5606 W. Canal Place STE 106, Kennewick, WA 99336 (hereinafter collectively referred to as "COUNTIES"), and Somerset Counseling Center, with its principal office at 1305 Mansfield Street, Suite 5, Richland, Washington 99352 (hereinafter "CONTRACTOR").

In consideration of the mutual benefits and covenants contained herein, the parties agree as follows:

**1. CONTRACT DOCUMENTS**

This Contract consists of the following documents:

- a. Exhibit A, Specific Terms and Conditions;
- b. Exhibit B, Scope of Services;
- c. Exhibit C, CDDA Services Reimbursement Rates;
- d. Exhibit D, CDDA/Drug Court Referral Response Form;
- e. Exhibit E, CDDA Evaluation Report and Treatment Plan; and
- f. Exhibit F, Treatment Progress Report.

**2. DURATION OF CONTRACT**

The term of this Contract shall begin on July 1, 2015 and shall expire on **June 30, 2017**, unless terminated sooner. The CONTRACTOR shall complete all work by the time(s) specified herein, or if no such time is otherwise specified, no later than

## RESOLUTION

**BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON**

**IN THE MATTER OF AUTHORIZING THE PURCHASE OF ONE FORD ESCAPE FROM LEGACY FORD, PASCO, WASHINGTON BY BENTON COUNTY EQUIPMENT RENTAL & REVOLVING (ER&R) FUND**

**WHEREAS**, an ER&R 2006 Chevrolet Impala (Equip. No. 1073) being rented by the Commissioner's Office has reached over 100,000 miles, and in accordance with the *Guideline Policy for Equipment and Vehicles Owned by the Equipment Rental and Revolving Fund* is in need of replacement; and

**WHEREAS**, per the *County-Wide Procurement, Leasing, and Contract Policy*, Resolution 2012-677, Section 7 allows the County to enter into a written Intergovernmental Cooperative Purchasing Agreement with the State of Washington, signed on June 11, 2013 per Resolution 2013-431; and

**WHEREAS**, Washington State Contract No. 03613 allows for the purchase of a Ford Escape from Columbia Ford, Longview, WA; and

**WHEREAS**, the 2015 models are no longer available and the 2016 models have a delivery time of 10 weeks or more; and

**WHEREAS**, the Equipment Maintenance Manager per direction from the Deputy County Administrator, made calls to local dealers to see if any 2015 Ford Escapes were available; and

**WHEREAS**, Legacy Ford, Pasco, Washington, has a 2015 Ford Escape with all required options in stock for \$24,848.00 plus Washington State Sales Tax; and

**WHEREAS**, per the *County-Wide Procurement, Leasing, and Contract Policy*, Section 2.2.3 purchases or leases of \$25,000 or more shall follow the "Formal Competitive Bid" requirements as established in RCW 36.32.245, unless otherwise exempt under RCW 39.04.280; and

**WHEREAS**, due to the market condition that 2015 models are no longer available per Washington State Contract No. 03613; and

**WHEREAS**, the Equipment Maintenance Manager and the Deputy County Administrator recommends the purchase of the Ford Escape from Legacy Ford to replace the vehicle that is past the 100,000 mileage mark;  
**NOW, THEREFORE**

**BE IT RESOLVED**, the Board of Benton County Commissioners, Benton County, Washington, hereby concurs with the recommendation and approves the purchase of one 2015 Ford Escape from Legacy Ford, Pasco, Washington in the amount of \$24,848.00 plus WSST.

Dated this 9th day of June, 2015.

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Chairman ProTem

\_\_\_\_\_  
Member

Constituting the Board of Commissioners  
of Benton County, Washington

Attest, \_\_\_\_\_  
Clerk of the Board

<u>AGENDA ITEM</u>	<u>TYPE OF ACTION NEEDED</u>	
Meeting Date: <u>June 9, 2015</u>	Execute Agreement <u>X</u>	Consent Agenda <u>X</u>
Subject: <u>PW Maint. Facility</u>	Pass Resolution <u>X</u>	Public Hearing _____
Prepared by: <u>DSF</u>	Pass Ordinance _____	1st Discussion _____
Reviewed by: <u>DSF</u>	Pass Motion _____	2nd Discussion _____
	Other _____	Other _____

**BACKGROUND INFORMATION**

On November 18, 2014 the Board of County Commissioners entered into a contract with Fowler General Construction, Inc. for the construction of a new Public Works maintenance facility in the amount of \$2,917,257.00 plus WSST.

On April 14, 2015 the Board of County Commissioners approved Change Orders No. One (1) and No. Three (3) for a total of \$100,505.43 plus WSST, increasing the contract amount to \$3,017,762.43 plus WSST.

On May 19, 2015 the Board of County Commissioners approved Change Orders No. Two (2) and No. Four (4) for a total of \$40,576.48 plus WSST.

Change Order No. Five (5) covers revisions to wash bay hose and water service and radiant heat manifold cabinets at an increase of \$10,254.27 plus WSST.

The total contract amount including Change Order No. Five (5) is \$3,093,080.50 plus WSST.

**SUMMARY**

Change Order No. Five (5) has been prepared for construction of the new Public Works maintenance facility.

**RECOMMENDATION**

Approve the Chairman to sign Change Order No. Five (5).

**FISCAL IMPACT**

The total contract amount will increase \$10,254.27 plus WSST for a new contract amount not to exceed \$3,093,080.50 plus WSST.

**MOTION**

Approve as part of the consent agenda.

**RESOLUTION**

**BEFORE THE BOARD OF COUNTY COMMISSIONERS OF BENTON COUNTY WASHINGTON:**

**IN THE MATTER OF APPROVING A CONTRACT CHANGE ORDER WITH FOWLER GENERAL CONSTRUCTION FOR THE PUBLIC WORKS KENNEWICK MAINTENANCE FACILITY**

**WHEREAS**, on November 18, 2014 the Board of County Commissioners approved a contract with Fowler General Construction, Inc. for the construction of a new Public Works maintenance facility via Resolution 2014-896 in the amount of \$2,917,257.00 plus WSST, and

**WHEREAS**, unforeseen items have arisen that require changes in the work in order to complete the facility, and

**WHEREAS**, the Public Works Director/County Engineer in conjunction with the project architect have negotiated a fair and reasonable price for the Change Order No. Five (5) in the amount of \$10,254.27 plus WSST; and

**WHEREAS**, the Benton County Procurement, Leasing and Contracting Policy (Resolution 2012-677) requires Board of County Commissioners approval for changes orders on public works projects other than road construction , and

**WHEREAS**, the Public Works Director/County Engineer recommends that these changes be approved;

**NOW THEREFORE BE IT RESOLVED**, The Board of Benton County Commissioners hereby approves Change Order No. Five (5) in the amount of \$10,254.27 plus WSST, and authorizes the Chairman of the Board to sign Change Order No. Five (5) Attached hereto; and

**BE IT FURTHER RESOLVED**, the total contract amount will increase \$10,254.27 plus WSST, for a new contract amount not to exceed \$3,093,080.50 plus WSST.

Dated this 9th day of June 2015

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Chairman Pro-Tem

\_\_\_\_\_  
Member

Attest: \_\_\_\_\_  
Clerk of the Board

Constituting the Board of County Commissioners  
of Benton County, Washington



## RESOLUTION

**BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:**

**IN THE MATTER OF COUNTY ROADS RE: AUTHORIZING THE CHAIRMAN TO SIGN A LOCAL AGENCY FEDERAL AID PROJECT PROSPECTUS FOR FEDERAL SURFACE TRANSPORTATION PROJECT FUNDS FOR SELLARDS ROAD, CE 1775 CRP**

**WHEREAS**, it is the intention of the Board of County Commissioners to have Sellards Road reconstructed from SR221 to 2 Miles East of SR221 as listed in the Six Year Road Program; and

**WHEREAS**, Benton County, in the past, has received Surface Transportation Program (STP) funds in the amount of \$368,897, with Benton County matching funds in the amount of \$57,574; and

**WHEREAS**, Benton County has received additional STP funds for construction bringing the total STP funds to \$1,145,522, with Benton County matching funds in the amount of \$597,106; and

**WHEREAS**, a new Local Agency Federal Aid Project Prospectus has been prepared for this project stating the new dollar amounts; **NOW THEREFORE**,

**BE IT RESOLVED** that the Chairman is hereby authorized to sign the Local Agency Federal Aid Project Prospectus for Sellards Road Project, CE 1775 CRP.

Dated this 9<sup>th</sup> day of June, 2015.

\_\_\_\_\_  
Chairman.

\_\_\_\_\_  
Chairman Pro-Tem.

Attest: \_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Member.  
Constituting the Board of County Commissioners  
of Benton County, Washington.

<u>AGENDA ITEM</u>	<u>TYPE OF ACTION NEEDED</u>	
Meeting Date: <u>June 9, 2015</u>	Execute Contract	<u>X</u>
Subject: <u>Purchase Agreement w/ Office Depot</u>	Pass Resolution	<u>X</u>
Prepared by: <u>L. Small</u>	Pass Ordinance	_____
Reviewed by: <u>Ryan Lukson</u>	Pass Motion	_____
	Other	_____
	Consent Agenda	<u>X</u>
	Public Hearing	_____
	1st Discussion	_____
	2nd Discussion	_____
	Other	_____

**BACKGROUND INFORMATION/ SUMMARY**

As per Resolution 2013-382 the Board of Benton County Commissioners approved the purchase of office supplies and paper for the Benton County Sheriff’s Office from Office Depot off Washington State Contract No. 04411 for the period of May 7, 2013 through May 7, 2015.

The BCSO recommends entering into another Purchase Agreement with Office Depot utilizing Washington State Contract No. 04411 to purchase as needed office supplies and paper with a term expiring April 30, 2016.

**RECOMMENDATION**

Approve the attached Resolution and Purchase Agreement between Benton County and Office Depot a wide variety of office supplies and paper for the Benton County Sheriff’s Office for an amount not to exceed \$30,000.

**APPROVED AS TO FORM**

Ryan Lukson, DPA

**FISCAL IMPACT**

An amount up to \$30,000 to be paid from all appropriate department budgets within the BCSO, with no budget adjustment needed.

**MOTION**

Consent Agenda

# RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON

**IN THE MATTER OF AUTHORIZING THE PURCHASE OF A WIDE VARIETY OF OFFICE SUPPLIES AND PAPER FROM OFFICE DEPOT OFF WASHINGTON STATE CONTRACT NO. 04411 FOR THE BENTON COUNTY SHERIFF'S OFFICE, KENNEWICK, WA**

**WHEREAS**, Washington State Contract No. 04411 allows for the purchase of a wide variety of office supplies and paper from Office Depot; and

**WHEREAS**, per Resolution 2013-382 the Board of Benton County Commissioners approved the purchase of office supplies and paper from Office Depot off Washington State Contract No. 04411 for the period of May 7, 2013 through May 7, 2015; and

**WHEREAS**, the Benton County Sheriff's Office recommends entering into another Purchase Agreement with Office Depot utilizing Washington State Contract No. 04411 to purchase as needed office supplies and paper; **NOW, THEREFORE**

**BE IT RESOLVED**, the Board of Benton County Commissioners, Benton County, Washington hereby concurs with the recommendation and approves the purchase of a wide variety of office supplies and paper for the Benton County Sheriff's Office from Office Depot off Washington State Contract No. 04411 with a total amount not to exceed \$30,000 including WSST, for a period of June 9, 2015 through April 30, 2016; and

**BE IT FURTHER RESOLVED**, the Board hereby authorizes the Chairman of the Board to sign the attached Purchase Agreement between Benton County and Office Depot, and

**BE IT FURTHER RESOLVED**, the State Contract price rates outlined in Exhibit B are subject to change and purchase price shall be in accordance with Washington State price rate sheet at the time of order and written quote.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

Constituting the Board of Commissioners  
of Benton County, Washington.

Attest.....  
Clerk of the Board

Orig: Sheriff's Office  
cc: Auditor, Purchase file; Office Depot

Prepared by: L. Small

# PURCHASE AGREEMENT Benton County, Washington

Benton County is a political subdivision, with its principal offices located at 620 Market Street, Prosser, WA 99350

RESOLUTION No: \_\_\_\_\_  
This resolution number must appear on all invoices, packing slips, packages, correspondence, etc.

Vendor: Office Depot  
Vendor Code: 701187  
Vendor Contact: Michele Grasch  
Vendor Contact Phone: (253) 872-1649  
Vendor Address: 6600 N Military Trail, Boca Raton, FL 33496-2434  
Ship To: Benton County Sheriff's Office  
7122 W. Okanogan Pl. Bldg. A  
Kennewick, WA 99336  
Bill To: Benton County Sheriff's Office  
7122 W. Okanogan Pl. Bldg. A  
Kennewick, WA 99336

**AGREEMENT:**  
In exchange for the consideration identified herein, the Vendor agrees to sell the following goods to Benton County under the terms described herein.

Line	Description	Est Qty	Unit Price	Total Price
	Office Supplies and Paper as provided in State of Washington Contract #04411	Variable	See Exhibit B	-
				-
				-
				-
				-
				-
				-
				-
				-
				-

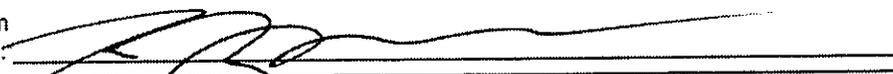
The term of the Purchase Agreement shall commence upon signature of both parties and shall expire April 30, 2016.

This Purchase Agreement incorporates by reference all terms and conditions issued off the State of Washington Contract No. 04411 for the purchase of Office Supplies and Paper (list attached hereto as Exhibit A), with complete copy of terms and conditions located at <https://fortress.wa.gov/ga/apps/ContractSearch/ContractSummary.aspx?c=04411>, including the Pricing & Ordering Information as currently provided in Exhibit B, or as hereafter rightfully amended by said Contract.

Vendor's signature on this Purchase Order certifies acceptance of this agreement and all terms and conditions, and supersedes any conflicting terms.

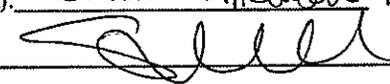
In case of conflict, the order of precedence is:  
1. Exhibit A - The State of Washington Contract No. 04411  
2. Exhibit B - Pricing & Ordering Information  
3. This Purchase Agreement

Questions and Clarifications should be Addressed to Buyer Contact:  
**Contact:** Lisa Small  
**Title:** Procurement/Contract Coordinator  
**Address:** 7122 W. Okanogan Pl # A  
Kennewick, WA 99336  
**Phone:** 509-735-6555 ext. 3880  
**Fax:** 509-736-3895  
**Email:** [Lisa.Small@co.benton.wa.us](mailto:Lisa.Small@co.benton.wa.us)

Approved as to Form  
(Deputy Prosecutor): 

By signing in the space provided, the parties hereby acknowledge the following:

- 1) The person executing this Agreement is authorized to enter into and undertake contractual financial obligations on behalf of his/her party;
- 2) The person executing this Agreement is authorized to do so by his/her party;
- 3) The parties agree that they shall be bound by facsimile or electronic copies of Agreements (including purchase orders) and further agree that such copies shall constitute the original agreement(s) for all purposes.

Vendor Name (Print): Stewart Christensen Title: District Safety Mgr Date: 6-2-2015  
Vendor Signature:   
County Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Jerome Delvin, Chairman  
Benton County Commissioner

# RESOLUTION

**BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON**

**IN THE MATTER OF COUNTY BUDGETS RE: BUDGET ADJUSTMENTS TO THE 2015-2016 PUBLIC SAFETY TAX FUND NO. 0148-101, DEPARTMENT 106, BUDGET IN THE AMOUNT OF \$82,937**

**WHEREAS**, the Deputy County Administrator has requested a budget adjustment to the Public Safety Tax Budget (Fund No. 0148-101, Department No. 106) in the amount of \$82,937 for expenditures associated with creation of the 2015-2016 Public Safety Tax Budget; and

**WHEREAS**, a public hearing was held on Tuesday June 9, 2015, at 9:00am at which time the public was given an opportunity to speak in favor or in opposition to the proposed adjustments; and

**WHEREAS**, the Board finds said adjustments to be in the best interest of the citizens of Benton County; **NOW THEREFORE**

**BE IT RESOLVED**, by the Board of Benton County Commissioners, Benton County, Washington, that the budget adjustments to the 2015-2016 Public Safety Tax Budget (Fund No. 0148-101, Department No. 106), in the amount of \$82,937, be approved per the attached request.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

Constituting the Board of Commissioners  
of Benton County, Washington.

Attest.....  
Clerk of the Board

# TRANSMITTAL

## REQUEST FOR BUDGET ADJUSTMENT

Fund Name: <b>Public Safety Tax (3/10 of 1%)</b>	Fund Number: <b>0148-101</b>
Dept Name: <b>Clerk</b>	Dept Number: <b>106</b>

### Request Summary

Expenditure		Additional	Revised
BARS Number	Item Name	Amount	Budget
512.300.1XXX	Legal Process Assistant II	49,536	49,536
512.300.2101	Social Security (FICA)	3,789	3,789
512.300.2103	Medical Insurance	20,279	20,279
512.300.2104	Retirement	5,449	5,449
512.300.4595	Central Services - Equipment Lease	1,800	1,800
512.300.4696	Worker's Compensation	484	484
512.300.4697	Insurance Management	733	733
512.300.4699	Accumulated Leave	867	867
<b>Total Adjustment</b>		<b>\$82,937</b>	

### Revenue

BARS Number	Item Name	Amount
313.15.0001	Public Safety Tax (3/10 of 1%)	82,937
<b>Total Revenue</b>		<b>\$82,937</b>

### Basis for Budget Adjustment (Attach Documentation as Appropriate):

Per Resolutions 2014-259 Placement on the Ballot the Proposition for an Increase in Sales and Use Tax for Funding Public Safety Needs and 2014-677 Establishing the 3/10 of 1% Public Safety Tax Fund 0148101 with Ordinance 535 and the April 14, 2015 Public Safety Tax presentation requesting positions outlined.

### Commissioners

- Approved for Hearing  
 Denied

\_\_\_\_\_  
CHAIRMAN

Review Notes: \_\_\_\_\_

\_\_\_\_\_  
COMMISSIONER

\_\_\_\_\_  
COMMISSIONER

# RESOLUTION

**BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON**

**IN THE MATTER OF COUNTY BUDGETS RE: BUDGET ADJUSTMENTS TO THE 2015-2016 PUBLIC SAFETY TAX FUND NO. 0148-101, DEPARTMENT 117, BUDGET IN THE AMOUNT OF \$287,612**

**WHEREAS**, the Deputy County Administrator has requested a budget adjustment to the Public Safety Tax Budget (Fund No. 0148-101, Department No. 117) in the amount of \$287,612 for expenditures associated with creation of the 2015-2016 Public Safety Tax Budget; and

**WHEREAS**, a public hearing was held on Tuesday June 9, 2015, at 9:00am at which time the public was given an opportunity to speak in favor or in opposition to the proposed adjustments; and

**WHEREAS**, the Board finds said adjustments to be in the best interest of the citizens of Benton County; **NOW THEREFORE**

**BE IT RESOLVED**, by the Board of Benton County Commissioners, Benton County, Washington, that the budget adjustments to the 2015-2016 Public Safety Tax Budget (Fund No. 0148-101, Department No. 117), in the amount of \$287,612, be approved per the attached request.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

Constituting the Board of Commissioners  
of Benton County, Washington.

Attest.....  
Clerk of the Board

# TRANSMITTAL

## REQUEST FOR BUDGET ADJUSTMENT

Fund Name: <b>Public Safety Tax (3/10 of 1%)</b>	Fund Number: <b>0148-101</b>
Dept Name: <b>Prosecuting Attorney</b>	Dept Number: <b>117</b>

### Request Summary

Expenditure		Additional	Revised
BARS Number	Item Name	Amount	Budget
515.200.1XXX	Deputy Prosecuting Attorney	133,669	133,669
515.200.1XXX	Legal Secretary	59,040	59,040
515.200.2101	Social Security (FICA)	14,742	14,742
515.200.2103	Medical Insurance	49,557	49,557
515.200.2104	Retirement	21,198	21,198
515.200.4595	Central Services - Equipment Lease	3,600	3,600
515.200.4696	Worker's Compensation	968	968
515.200.4697	Insurance Management	1,466	1,466
515.200.4699	Accumulated Leave	3,372	3,372
	<b>Total Adjustment</b>	<b>\$287,612</b>	

### Revenue

BARS Number	Item Name	Amount
313.15.0001	Public Safety Tax (3/10 of 1%)	287,612
	<b>Total Revenue</b>	<b>\$287,612</b>

### Basis for Budget Adjustment (Attach Documentation as Appropriate):

Per Resolutions 2014-259 Placement on the Ballot the Proposition for an Increase in Sales and Use Tax for Funding Public Safety Needs and 2014-677 Establishing the 3/10 of 1% Public Safety Tax Fund 0148101 with Ordinance 535 and the April 14, 2015 Public Safety Tax presentation requesting positions outlined.

### Commissioners

- Approved for Hearing  
 Denied

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
COMMISSIONER

\_\_\_\_\_  
COMMISSIONER

Review Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# RESOLUTION

**BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON**

**IN THE MATTER OF COUNTY BUDGETS RE: BUDGET ADJUSTMENTS TO THE 2015-2016 PUBLIC SAFETY TAX FUND NO. 0148-101, DEPARTMENT 120, BUDGET IN THE AMOUNT OF \$212,867**

**WHEREAS**, the Deputy County Administrator has requested a budget adjustment to the Public Safety Tax Budget (Fund No. 0148-101, Department No. 120) in the amount of \$212,867 for expenditures associated with creation of the 2015-2016 Public Safety Tax Budget; and

**WHEREAS**, a public hearing was held on Tuesday June 9, 2015, at 9:00am at which time the public was given an opportunity to speak in favor or in opposition to the proposed adjustments; and

**WHEREAS**, the Board finds said adjustments to be in the best interest of the citizens of Benton County; **NOW THEREFORE**

**BE IT RESOLVED**, by the Board of Benton County Commissioners, Benton County, Washington, that the budget adjustments to the 2015-2016 Public Safety Tax Budget (Fund No. 0148-101, Department No. 120), in the amount of \$212,867, be approved per the attached request.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

Constituting the Board of Commissioners  
of Benton County, Washington.

Attest.....  
Clerk of the Board

# TRANSMITTAL

## REQUEST FOR BUDGET ADJUSTMENT

Fund Name: <b>Public Safety Tax (3/10 of 1%)</b>	Fund Number: <b>0148-101</b>
Dept Name: <b>Sheriff Custody</b>	Dept Number: <b>120</b>

### Request Summary

Expenditure		Additional	Revised
BARS Number	Item Name	Amount	Budget
523.620.1XXX	Booking Clerk	55,116	55,116
523.620.1XXX	Booking Clerk	56,736	56,736
523.620.1925	Overtime	5,629	5,629
523.620.1935	Holiday	11,064	11,064
523.620.2101	Social Security (FICA)	9,834	9,834
523.620.2103	Medical Insurance	40,557	40,557
523.620.2104	Retirement	14,140	14,140
523.620.2105	Uniforms & Accessories	4,329	4,329
523.620.2106	Uniform Laundry	864	864
523.620.4595	Central Services - Equipment Lease	3,600	3,600
523.620.4696	Worker's Compensation	968	968
523.620.4697	Insurance Management	7,780	7,780
523.620.4699	Accumulated Leave	2,250	2,250
<b>Total Adjustment</b>		<b>\$212,867</b>	

### Revenue

BARS Number	Item Name	Amount
313.15.0001	Public Safety Tax (3/10 of 1%)	212,867
<b>Total Revenue</b>		<b>\$212,867</b>

### Basis for Budget Adjustment (Attach Documentation as Appropriate):

Per Resolutions 2014-259 Placement on the Ballot the Proposition for an Increase in Sales and Use Tax for Funding Public Safety Needs and 2014-677 Establishing the 3/10 of 1% Public Safety Tax Fund 0148101 with Ordinance 535 and the April 14, 2015 Public Safety Tax presentation requesting positions outlined.

### Commissioners

- Approved for Hearing  
 Denied

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
COMMISSIONER

\_\_\_\_\_  
COMMISSIONER

Review Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# RESOLUTION

**BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON**

**IN THE MATTER OF COUNTY BUDGETS RE: BUDGET ADJUSTMENTS TO THE 2015-2016 PUBLIC SAFETY TAX FUND NO. 0148-101, DEPARTMENT 121, BUDGET IN THE AMOUNT OF \$193,707**

**WHEREAS**, the Deputy County Administrator has requested a budget adjustment to the Public Safety Tax Budget (Fund No. 0148-101, Department No. 121) in the amount of \$193,707 for expenditures associated with creation of the 2015-2016 Public Safety Tax Budget; and

**WHEREAS**, a public hearing was held on Tuesday June 9, 2015, at 9:00am at which time the public was given an opportunity to speak in favor or in opposition to the proposed adjustments; and

**WHEREAS**, the Board finds said adjustments to be in the best interest of the citizens of Benton County; **NOW THEREFORE**

**BE IT RESOLVED**, by the Board of Benton County Commissioners, Benton County, Washington, that the budget adjustments to the 2015-2016 Public Safety Tax Budget (Fund No. 0148-101, Department No. 121), in the amount of \$193,707, be approved per the attached request.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

Constituting the Board of Commissioners  
of Benton County, Washington.

Attest.....  
Clerk of the Board

# TRANSMITTAL

## REQUEST FOR BUDGET ADJUSTMENT

Fund Name: <b>Public Safety Tax (3/10 of 1%)</b>	Fund Number: <b>0148-101</b>
Dept Name: <b>Sheriff Patrol</b>	Dept Number: <b>121</b>

### Request Summary

Expenditure		Additional Amount	Revised Budget
BARS Number	Item Name		
521.210.1467	Deputy HP	127,556	127,556
521.210.1925	Overtime	2,814	2,814
521.210.1935	Holiday	5,531	5,531
521.210.2101	Social Security (FICA)	10,397	10,397
521.210.2103	Medical Insurance	19,388	19,388
521.210.2104	Retirement	14,949	14,949
521.210.2105	Uniforms & Accessories	1,745	1,745
521.210.2106	Uniform Laundry	336	336
523.620.4595	Central Services - Equipment Lease	0	0
523.620.4696	Worker's Compensation	2,474	2,474
523.620.4697	Insurance Management	6,138	6,138
523.620.4699	Accumulated Leave	2,379	2,379
<b>Total Adjustment</b>		<b>\$193,707</b>	

### Revenue

BARS Number	Item Name	Amount
313.15.0001	Public Safety Tax (3/10 of 1%)	193,707
<b>Total Revenue</b>		<b>\$193,707</b>

### Basis for Budget Adjustment (Attach Documentation as Appropriate):

Per Resolutions 2014-259 Placement on the Ballot the Proposition for an Increase in Sales and Use Tax for Funding Public Safety Needs and 2014-677 Establishing the 3/10 of 1% Public Safety Tax Fund 0148101 with Ordinance 535 and the April 14, 2015 Public Safety Tax presentation requesting positions outlined.

### Commissioners

- Approved for Hearing  
 Denied

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
COMMISSIONER

\_\_\_\_\_  
COMMISSIONER

Review Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# RESOLUTION

**BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON**

**IN THE MATTER OF COUNTY BUDGETS RE: BUDGET ADJUSTMENTS TO THE 2015-2016 PUBLIC SAFETY TAX FUND NO. 0148-101, DEPARTMENT 123, BUDGET IN THE AMOUNT OF \$119,072**

**WHEREAS**, the Deputy County Administrator has requested a budget adjustment to the Public Safety Tax Budget (Fund No. 0148-101, Department No. 123) in the amount of \$119,072 for expenditures associated with creation of the 2015-2016 Public Safety Tax Budget; and

**WHEREAS**, a public hearing was held on Tuesday June 9, 2015, at 9:00am at which time the public was given an opportunity to speak in favor or in opposition to the proposed adjustments; and

**WHEREAS**, the Board finds said adjustments to be in the best interest of the citizens of Benton County; **NOW THEREFORE**

**BE IT RESOLVED**, by the Board of Benton County Commissioners, Benton County, Washington, that the budget adjustments to the 2015-2016 Public Safety Tax Budget (Fund No. 0148-101, Department No. 123), in the amount of \$119,072, be approved per the attached request.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

Constituting the Board of Commissioners  
of Benton County, Washington.

Attest.....  
Clerk of the Board

# TRANSMITTAL

## REQUEST FOR BUDGET ADJUSTMENT

Fund Name: <b>Public Safety Tax (3/10 of 1%)</b>	Fund Number: <b>0148-101</b>
Dept Name: <b>Superior Court</b>	Dept Number: <b>123</b>

### Request Summary

Expenditure		Additional	Revised
BARS Number	Item Name	Amount	Budget
512.210.1473	Superior Court Judge	117,272	117,272
512.291.4595	Central Services - Equipment Lease	1,800	1,800
<b>Total Adjustment</b>		<b>\$119,072</b>	

Revenue		
BARS Number	Item Name	Amount
313.15.0001	Public Safety Tax (3/10 of 1%)	88,112
341.37.0004	Superior Court Services Franklin County	30,960
<b>Total Revenue</b>		<b>\$119,072</b>

**Basis for Budget Adjustment (Attach Documentation as Appropriate):**  
 Per Resolutions 2014-259 Placement on the Ballot the Proposition for an increase insales and use tax for funding public safety needs and 2014-677 Establishing the 3/10 of 1% Public safety Tax Fund 0148101 with Ordinance 535 and the April 14, 2015 Public Safety Tax presentation requesting positions outlined.

### Commissioners

- Approved for Hearing
- Denied

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
COMMISSIONER

\_\_\_\_\_  
COMMISSIONER

Review Notes: \_\_\_\_\_

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# RESOLUTION

**BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON**

**IN THE MATTER OF COUNTY BUDGETS RE: BUDGET ADJUSTMENTS TO THE 2015-2016 PUBLIC SAFETY TAX FUND NO. 0148-101, DEPARTMENT 136, BUDGET IN THE AMOUNT OF \$160,683**

**WHEREAS**, the Deputy County Administrator has requested a budget adjustment to the Public Safety Tax Budget (Fund No. 0148-101, Department No. 136) in the amount of \$160,683 for expenditures associated with creation of the 2015-2016 Public Safety Tax Budget; and

**WHEREAS**, a public hearing was held on Tuesday June 9, 2015, at 9:00am at which time the public was given an opportunity to speak in favor or in opposition to the proposed adjustments; and

**WHEREAS**, the Board finds said adjustments to be in the best interest of the citizens of Benton County; **NOW THEREFORE**

**BE IT RESOLVED**, by the Board of Benton County Commissioners, Benton County, Washington, that the budget adjustments to the 2015-2016 Public Safety Tax Budget (Fund No. 0148-101, Department No. 136), in the amount of \$160.683, be approved per the attached request.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

Constituting the Board of Commissioners  
of Benton County, Washington.

Attest.....  
Clerk of the Board

# TRANSMITTAL

## REQUEST FOR BUDGET ADJUSTMENT

Fund Name: <b>Public Safety Tax (3/10 of 1%)</b>	Fund Number: <b>0148-101</b>
Dept Name: <b>Office of Public Defense</b>	Dept Number: <b>136</b>

### Request Summary

Expenditure		Additional	Revised
BARS Number	Item Name	Amount	Budget
515.919.4163	Superior Court Indigent Defense	160,683	160,683
<b>Total Adjustment</b>		<b>\$160,683</b>	

### Revenue

BARS Number	Item Name	Amount
313.15.0001	Public Safety Tax (3/10 of 1%)	160,683
<b>Total Revenue</b>		<b>\$160,683</b>

### Basis for Budget Adjustment (Attach Documentation as Appropriate):

Per Resolutions 2014-259 Placement on the Ballot the Proposition for an Increase in Sales and Use Tax for Funding Public Safety Needs and 2014-677 Establishing the 3/10 of 1% Public Safety Tax Fund 0148101 with Ordinance 535 and the April 14, 2015 Public Safety Tax presentation requesting positions outlined.

### Commissioners

- Approved for Hearing
- Denied

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
COMMISSIONER

\_\_\_\_\_  
COMMISSIONER

Review Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# RESOLUTION

**BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON**

**IN THE MATTER OF COUNTY BUDGETS RE: BUDGET ADJUSTMENTS TO THE 2015-2016 PUBLIC SAFETY TAX FUND NO. 0148-101, DEPARTMENT 112, BUDGET IN THE AMOUNT OF \$133,830**

**WHEREAS**, the Deputy County Administrator has requested a budget adjustment to the Public Safety Tax Budget (Fund No. 0148-101, Department No. 112) in the amount of \$133,830 for expenditures associated with creation of the 2015-2016 Public Safety Tax Budget; and

**WHEREAS**, a public hearing was held on Tuesday June 9, 2015, at 9:00am at which time the public was given an opportunity to speak in favor or in opposition to the proposed adjustments; and

**WHEREAS**, the Board finds said adjustments to be in the best interest of the citizens of Benton County; **NOW THEREFORE**

**BE IT RESOLVED**, by the Board of Benton County Commissioners, Benton County, Washington, that the budget adjustments to the 2015-2016 Public Safety Tax Budget (Fund No. 0148-101, Department No. 112), in the amount of \$133,830, be approved per the attached request.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

Constituting the Board of Commissioners  
of Benton County, Washington.

Attest.....  
Clerk of the Board

# TRANSMITTAL

## REQUEST FOR BUDGET ADJUSTMENT

Fund Name: <b>Public Safety Tax (3/10 of 1%)</b>	Fund Number: <b>0148-101</b>
Dept Name: <b>Mental Health Court</b>	Dept Number: <b>112</b>

### Request Summary

Expenditure		Additional	Revised
BARS Number	Item Name	Amount	Budget
512.400.1XXX	Mental Health Program Manager	86,925	86,925
512.400.2101	Social Security (FICA)	6,650	6,650
512.400.2103	Medical Insurance	26,155	26,155
512.400.2104	Retirement	9,562	9,562
512.400.4595	Central Services - Equipment Lease	1,800	1,800
512.400.4696	Worker's Compensation	484	484
512.400.4697	Insurance Management	733	733
512.400.4699	Accumulated Leave	1,521	1,521
	<b>Total Adjustment</b>	<b>\$133,830</b>	

### Revenue

BARS Number	Item Name	Amount
313.15.0001	Public Safety Tax (3/10 of 1%)	133,830
	<b>Total Revenue</b>	<b>\$133,830</b>

### Basis for Budget Adjustment (Attach Documentation as Appropriate):

Per Resolutions 2014-259 Placement on the Ballot the Proposition for an Increase in Sales and Use Tax for Funding Public Safety Needs and 2014-677 Establishing the 3/10 of 1% Public Safety Tax Fund 0148101 with Ordinance 535 and the April 14, 2015 Public Safety Tax presentation requesting positions outlined.

### Commissioners

- Approved for Hearing  
 Denied

\_\_\_\_\_  
CHAIRMAN

Review Notes: \_\_\_\_\_

\_\_\_\_\_  
COMMISSIONER

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COMMISSIONER

\_\_\_\_\_

DYRON MURPHY ARCHITECTS, P.C.  
**BENTON-FRANKLIN COUNTIES  
JUVENILE JUSTICE CENTER**

ASSESSMENT AND RECOMMENDATIONS  
Kennewick, Washington



**DRAFT DATE: June 9, 2015**

# Table of Contents



## **PART 1 - Introduction**

Acknowledgements	5
Project Team	6
Executive Summary	7
Process	10
Site Considerations	12
Site Security & Circulation	13

## **PART 2 - Options & Analysis**

Program of Requirements	17
Proposed Options	19
Option One	19
Option Two	27
Option Three	35
Opinion of Probable Costs	41
Analysis	44
Architectural	44
Structural	49
Mechanical Electrical & Plumbing	73

## **PART 3 - Conclusions**

Recommended Option	85
Concluding Remarks	87

## **PART 4 - Appendix**

Supporting Documents	91
Other options considered	91
Massing Models	97
Demographics	98
Program of Requirements additional information	99

# PART 1 - Introduction

# Acknowledgements



The Dyron Murphy Architects planning team expresses heartfelt gratitude to the Benton-Franklin Juvenile Justice Center, the Benton County and Franklin County Boards of Commissioners as well as Justice Center management, Judicial leadership and personnel and staff members who participated in team meetings and provided our planning team with data, information, guidance, and feedback. Their help was invaluable in developing this assessment and recommendations report.

In particular, we would like to thank the following groups:

## **Benton-Franklin Juvenile Justice Center Administration and Staff**

**Benton County Board of Commissioners**

**Franklin County Board of Commissioners**

**Superior Court Bench**

**Benton Franklin County Prosecutors Office**

**Benton Franklin County Clerks**



# Project Team

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## Architectural and Project Coordination- Dyron Murphy Architects, P.C.

Dyron Murphy	President
Richard Frederkind	Project Manager
Nitish Suvarna	Project Architect
Emillio Hernandez	Project Coordinator
Daniel Feldbusch	BIM Technician
Alexis Gauthier	Intern Architect
Logan Piburn	Code Specialist

## Juvenile Justice Consultant

Don Dwore	Justice Facilities Architect
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## Structural Engineers- Chavez Grieves Consulting Engineers, Inc

Steve Vasquez	Structural Engineer
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## Mechanical and Electrical Engineering- Coffman Engineers

Don Iverson	Mechanical Engineer
Jay Jack	Electrical Engineer

# Executive Summary



The original Benton-Franklin Counties Juvenile Justice Center (BFJJC) was constructed in 1979 on its current six-acre site, and included an Administration Wing with one courtroom as well as a Detention Wing with a multi-purpose gymnasium, detention cells, visitation rooms, classrooms and associated support spaces. In 1996 a new, larger Detention Facility was constructed and attached to the west end of the existing facility. The facility is jointly operated by the two southern Washington counties of Benton and Franklin.

The Justice Center site is bounded by W. Canal Drive to the south and N. Grant Street to the east and is shared by two other buildings: 1. The Benton County Annex, housing Benton County Treasurer, Auditor, Building Department as well as the Washington State University Co-Operative Extension Office, and; 2. A Fire Station. Parking for these two buildings, as well as staff and visitors to the BFJJC, is shared and unrestricted. In addition, vehicular circulation around the Justice Center is unrestricted and the site currently has no security fencing or controlled access.

Dyron Murphy Architects, P.C. was selected in June, 2014 and contracted in January, 2015, to provide architectural services for a Feasibility/Needs Analysis/Study for the rehabilitation and/or expansion of the Administration Building at the Benton-Franklin Counties Juvenile Justice Center. At a minimum, the study was to provide the following:

1. Two new, state-of-the-art courtrooms with associated judicial chambers
2. Enhanced security and separation of circulation routes for inmates, judiciary and the public
3. Creation of a new entrance with space for appropriate screening of all visitors and staff
4. Additional improved space for current departments in the facility
5. Improved HVAC, electric, communication and information technology systems

The work of the architectural consultant team included:

- Facility Assessment of existing building
- Conducting a kick-off meeting with all stakeholders
- Facilitating workshops with judiciary, department leaders and facility administrators
- Developing a program of spaces required for the updated facility, totaling approximately 39,000 square feet of required space
- Development and presentation of three conceptual design options including preliminary construction cost estimates for each
- Production and presentation of a final report

Each of the conceptual design options was developed in response to the program of spaces and evolved through workshops and feedback from all of the stakeholder groups. Each option requires varying degrees of demolition, renovation and new construction.

Together with the stakeholders we have identified three options for the Benton Franklin Counties Juvenile Justice Center.

<u>AGENDA ITEM</u>	<u>TYPE OF ACTION NEEDED</u>	
Meeting Date: <u>06-09-15</u>	Execute Contract _____	Consent Agenda _____
Subject: <u>Capital Project</u>	Pass Resolution _____	Public Hearing _____
<u>Update</u>	Pass Ordinance _____	1st Discussion <u>X</u> _____
Prepared by: <u>P. Schut</u>	Pass Motion _____	2nd Discussion _____
Reviewed by _____	Other _____	Other _____

### BACKGROUND / SUMMARY INFORMATION

Capital Projects Update:

Opto/Security Upgrade- Justice Center

Mental Health Jail Expansion- Justice Center

Camping Facility- Fairgrounds

Courthouse Renovation- Prosser

### RECOMMENDATION

N/A

### FISCAL IMPACT

N/A

### MOTION

N/A