

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, December 13, 2011, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman Leo Bowman
Commissioner James Beaver
Commissioner Shon Small
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kely; Adam Fyall, Sustainable Development Manager; Finance Manager Keith Mercer; Personnel Manager Melina Wenner; Human Services Manager Ed Thornbrugh; Planning Manager Mike Shuttleworth; County Engineer Malcolm Bowie; DPA Ryan Brown; District Court Administrator Jacki Lahtinen, Stuart Holmes, Auditor's Office; Auditor Brenda Chilton; Superior Court Administrator Pat Austin; Central Services Manager Randy Reid; Nick Kooiker and Erhiza Rivera, Treasurer's Office; Susan Walker, Planning; Rosie Sparks, Auditor's Office.

Approval of Minutes

The Minutes of December 6, 2011 were approved.

Review Agenda

Chairman Bowman requested the City of Kennewick (Urban Growth Area) issue be added to the agenda.

Consent Agenda

MOTION: Commissioner Small moved to approve the consent agenda items "a" through "gg". Commissioner Beaver seconded and upon vote, the Board approved the following:

Animal Control

- a. Establishing Impound Fees

Auditor

- b. Lease Agreement w/Neopost for Mail Processing Equipment, Services and Supplies

Central Services

- c. Purchase Authorization from Extend Networks for Network Storage Expansion

Clerk

- d. Purchase Authorization from the Trial Court Improvement Fund

Commissioners

- e. Defining and Adopting All County Funds
- f. Adoption of New Budget Policy; Rescinding Resolution 11-664
- g. 2012 Commissioner Committee Assignments
- h. 2012 Non-Bargaining Contribution to Employee Benefits
- i. 2012 Non-Bargaining General Increase of Wages
- j. Process Services Contract w/Inter-City Legal Processing & Messenger Services, LLC

Facilities

- k. Contract w/Moon Security for As-Needed Repair Services
- l. Contract Amendment w/Apollo Sheet Metal for Preventative HVAC Services
- m. Blanket Services Contract w/Apollo Sheet Metal for As-Needed Services
- n. Personal Services Contract w/Schindler Elevator Corporation for Elevator Maintenance

Human Services

- o. Housing Services Agreement, #2011/2013-HEN-BFCAC, w/BF Community Action Committee; Rescinding Resolution 11-704

Juvenile

- p. Contract Amendment w/J Van Wormer for the MacArthur Foundation Grant
- q. Contract Amendment w/J&J Security & Transport, Inc. for Security Services
- r. Contract Amendment w/Kennewick School District for Educational Advocate Team

Office of Public Defense

- s. Indigent Defense Investigative Services Agreement w/M Torres dba Casey Investigations
- t. Indigent Defense Investigative Services Agreement w/J Porteous dba Working Investigations
- u. Indigent Defense Investigative Services Agreement w/M Almquist dba Columbia Private Investigation

Personnel

- v. January Employee of the Month Award
- w. Personal Service Contract w/J&J Security and Transport, Inc. for Court Security Services

Prosecuting Attorney

- x. Memorandum of Understanding w/Teamsters Local No. 839, Representing Sheriff's Office Clerical Employees
- y. Settlement Agreements w/Benitez & Robles

Public Works

- z. Purchase Cooperative Amended Intergovernmental Agreement w/Department of General Administration
- aa. Alternatives to Burning Grant Agreement, #G1200219, w/St of WA Department of Ecology
- bb. Coordinated Prevention Grant Agreement, #G1200229, w/St of WA Department of Ecology

Sheriff

- cc. Contract Amendment w/Olympic Security Services, Inc. for Security Guard Services
- dd. Contract Amendment w/Dr. Watson for Inmate Physician Services
- ee. Contract w/Tower Plaza Cleaners & Laundromat LLC for Uniform Cleaning Services
- ff. Contract Extension w/Tri-Cities Chaplaincy for Inmate Chaplain Services

Superior Court

- gg. Adoption of 2012 Percentage Rates for Salaries for Benton-Franklin Superior Court

The Board briefly recessed, reconvening at 9:05 a.m.

Human Services – Homeless Housing Assistance Program

Ed Thornbrugh said they had not been able to reach agreement with Community Action Committee on the homeless housing assistance program and it was unlikely they would have a new contract before the term expired. He suggested some options, including extending the current contract and/or delegating current Human Services staff to provide the services while the contract was being negotiated.

Chairman Bowman said he wanted the services to continue and that it seemed appropriate to offer an extension. Mr. Thornbrugh suggested they could extend for 30 days and if not able to negotiate, may want to look at opening up the contract with an RFP.

Commissioner Beaver expressed his concerns about the budget and state reductions and that he still wanted to see a footprint reduction. He said that even though Benton County was only “pass through” for the funds, there might be less to pass through and he suggested they might offer efficiencies and other ways to cut overhead rates, etc.

Commissioner Small said he was agreeable to extend the contract status quo until it was resolved, assuming CAC was agreeable to a short-term extension. He said if they were not, then Human Services could take on this activity in the short term, but should look for a long-term solution.

The Board said it was agreeable to having Mr. Thornbrugh meet with David Sparks and the legal team and bring back a recommendation.

City of Kennewick UGA Expansion

Mike Shuttleworth and Susan Walker reviewed the proposed legislation by the City of Kennewick and proposed concerns by Benton County. Mr. Shuttleworth said that Planning had met with the PA’s office and Mr. Fyall and they had concerns with the legislation. He said it provided a short time frame and left some things out. He said they would prefer to see it as part of the yearly process so it was included with normal updates to the urban growth area.

Chairman Bowman said that if the cities had great ideas, he felt the County should foster that if they could. He suggested that if the new legislation would require county staff time, maybe Kennewick would be willing to pay for it. Mr. Sparks commented that it was not their intent to stop Kennewick but outline the concerns to assist them.

Commissioner Beaver said that in an effort to be supportive, the concerns should be addressed and he suggested the Planning Dept. meet with the City of Kennewick and talk about alternatives to help them be successful.

Commissioner Small said he concurred with both Commissioners and wanted to be supportive of partners but go through the process correctly.

The Board agreed the Planning Department would meet with the City of Kennewick to address the concerns and report back to the Board.

Unscheduled Visitors

Judith Gidley, Community Action Connections, said her board took action to be renamed Community Action Connections. However, they were still a legal private non-profit entity as Benton-Franklin Community Action Committee dba Community Action Connections. She provided the Board with new brochures and gave an update on their newly remodeled, one-stop facility.

Commissioner Assignment Update

Commissioner Small said he received an email from a Tea Party member asking the County to consider everything before we opting in or out of the HB 1886 Critical Areas issue legislation. Mr. Shuttleworth confirmed they were continuing their research and the Planning Commission had scheduled its public hearing to take testimony on the issue. Additionally, he reported on his attendance on the Canvassing Board (now completed) and the bikes and tikes event at the Fairgrounds.

Commissioner Beaver reported on his attendance at the W. Richland Council of Government board meeting and his meeting with the Health District to discuss the upcoming budget meeting. Additionally, he said he also attended the bikes and tikes event at the Fairgrounds.

Chairman Bowman said he also attended the CBC Heritage College Social Policy Class and thanked Mr. Brown for questions to ask regarding the HB 1886 legislation.

Vouchers

Check Date: 12/9/2011
Warrant #: 47276-47498
Total all funds: \$755,074.27

Check Date: 12/9/2011
Warrant #: 47499
Total all funds: \$610.00

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 11-787 Adoption of 2012 Percentage Rates for Salaries for Benton-Franklin Superior Court
- 11-788 Establishing Impound Fees
- 11-789 Lease Agreement w/Neopost for Mail Processing Equipment, Services and Supplies

- 11-790 Purchase Authorization from Extend Networks for Network Storage Expansion
- 11-791 Purchase Authorization from the Trial Court Improvement Fund
- 11-792 Defining and Adopting All County Funds
- 11-793 Adoption of New Budget Policy; Rescinding Resolution 11-664
- 11-794 2012 Commissioner Committee Assignments
- 11-795 2012 Non-Bargaining Contribution to Employee Benefits
- 11-796 2012 Non-Bargaining General Increase of Wages
- 11-797 Process Services Contract w/Inter-City Legal Processing & Messenger Services, LLC
- 11-798 Contract w/Moon Security for As-Needed Repair Services
- 11-799 Contract Amendment w/Apollo Sheet Metal for Preventative HVAC Services
- 11-800 Blanket Services Contract w/Apollo Sheet Metal for As-Needed Services
- 11-801 Personal Services Contract w/Schindler Elevator Corporation for Elevator Maintenance
- 11-802 Housing Services Agreement, #2011/2013-HEN-BFCAC, w/BF Community Action Committee; Rescinding Resolution 11-704
- 11-803 Contract Amendment w/J Van Wormer for the MacArthur Foundation Grant
- 11-804 Contract Amendment w/J&J Security & Transport, Inc. for Security Services
- 11-805 Contract Amendment w/Kennewick School District for Educational Advocate Team
- 11-806 Indigent Defense Investigative Services Agreement w/M Torres dba Casey Investigations
- 11-807 Indigent Defense Investigative Services Agreement w/J Porteous dba Working Investigations
- 11-808 Indigent Defense Investigative Services Agreement w/M Almquist dba Columbia Private Investigation
- 11-809 Personal Service Contract w/J&J Security and Transport, Inc. for Court Security Services
- 11-810 Memorandum of Understanding w/Teamsters Local No. 839, Representing Sheriff's Office Clerical Employees
- 11-811 Settlement Agreements w/Benitez & Robles
- 11-812 Purchase Cooperative Amended Intergovernmental Agreement w/Department of General Administration
- 11-813 Alternatives to Burning Grant Agreement, #G1200219, w/St of WA Department of Ecology
- 11-814 Coordinated Prevention Grant Agreement, #G1200229, w/St of WA Department of Ecology
- 11-815 Contract Amendment w/Olympic Security Services, Inc. for Security Guard Services
- 11-816 Contract Amendment w/Dr. Watson for Inmate Physician Services
- 11-817 Contract w/Tower Plaza Cleaners & Laundromat LLC for Uniform Cleaning Services
- 11-818 Contract Extension w/Tri-Cities Chaplaincy for Inmate Chaplain Services

There being no further business before the Board, the meeting adjourned at approximately 9:42 a.m.

Clerk of the Board

Chairman