

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, June 24, 2014, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman James Beaver
Commissioner Shon Small
Commissioner Jerome Delvin
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; Public Works Manager Daniel Ford; Planning Manager Mike Shuttleworth; DPA Ryan Brown; RJ Lott, Planning; Coroner John Hansens; Clerk Josie Delvin; District Court Administrator Jacki Lahtinen; Bob Woody, IT Department; GIS Manager Mary Phillips; Michelle Simpson, Treasurer; Marianne Ophardt, WSU; Marty Groom, Public Works; Teri Holmes, IT; DPA Steve Hallstrom; Bryan Perry, Safety Coordinator.

Approval of Minutes

The Minutes of June 17, 2014 were approved.

Consent Agenda

MOTION: Commissioner Small moved to approve the consent agenda items "a" through "q". Commissioner Delvin seconded and upon vote, the Board approved the following:

Fairgrounds

- a. Line Item Transfer, Fund No. 0124-101, Dept. 000

Human Services

- b. Amended Agreement w/S Adolphsen for Parent Coalition Support
- c. One Time Payment to Domestic Violence Services for Housing Quality Standard Inspections
- d. Amended Agreement w/Service Alternatives for Developmental Disabilities Services
- e. Amended Agreement w/Netsmart Technologies, Inc for Computer Program Upgrades
- f. Amended Grant Agreement w/WA State Dept of Commerce, Housing Assistance Unit
- g. Amended Agreement w/Domestic Violence Services for Ten-Year Homeless Housing Plan

Office of Public Defense

- h. District Court Compensation Approval for D Purcell

Public Works

- i. Bid Award to Apollo, Inc. for Nine Canyon Road
- j. Public Hearing Authorization for Six-Year Road Program

Sheriff

- k. Contract Amendment w/Telmate, LLC for Inmate Phone Services @ Jail
- l. Contract w/D Anderson dba Sew Me Pretty for Uniform Alterations
- m. Line Item Transfer, Fund No. 118
- n. Line Item Transfer, Fund No. 119
- o. Line Item Transfer, Fund No. 120
- p. Line Item Transfer, Fund No. 121

Superior Court

- q. Line Item Transfer, Fund No. 0000-101, Dept. 123

Public Hearing - Short Plat Vacation– SPV 2014-006

R.J. Lott said the Planning Department received a request for vacation of two easements on Lot 1 of Short Plat 2974. All concerned agencies were notified and Public Works commented that the vacation of the access easement located over the South 30 feet of Lot 1 should remain due to the construction and use of 162 PR SE that provided the parcels in this area access to Cottonwood Drive.

Mr. Lott said that based upon the information received the Planning Department recommended approval of the proposed vacation of the two easements over the East 40 feet of Lot 1 of Short Plat 2974 except the South 30 feet as requested by Public Works.

Testimony

Gene Hiner, Walla Walla, spoke in favor and said the lots in that area were going to 2 ½ acres and there was the final easements that needed to be vacated.

As there was no one else present to testify, public testimony was closed.

MOTION: Commissioner Small moved to approve the vacation of the easements located over the East 40 feet on Lot 1 of Short Plat 2974 except the South 30 feet conditioned upon the applicant recording a document that relinquished the underlying easements over the East 40 feet except the South 30 feet thereof with the Benton County Auditor and the applicant provide the Planning Department with a copy of the recorded documents prior to the signing of the resolution by the Board of County Commissioners. Additionally, the document must be recorded within one year of the date of approval or the approval would be null and void. Commissioner Delvin seconded and upon vote, the motion carried.

Forages Programming in Benton County

Marianne Ophardt and Steve Norberg, regional forage specialist, talked about the Forages program in Benton County and briefly discussed the alfalfa variety trials, tests, research proposals funded, and impacts of the program.

Other Business

Coroner John Hansens requested the Board sign a contract with Dr. Daniel Selove, forensic pathologist. He said he had contracts with two other pathologists, however, they were unavailable and there was an immediate need for this contract. He indicated Dr. Selove had worked with the County for many years and this was the standard contract used before but there were new insurance requirements that needed to be verified. He said that Ryan Lukson had approved the contract with the understanding the insurance questions would be answered, however, due to the nature of the emergency (autopsy scheduled tomorrow) the contract needed to be signed.

Mr. Sparks stated he had the professional liability insurance but it was a matter of verifying whether this pathologist had the appropriate general liability insurance.

Mr. Hansens said the insurance issue would be answered and he might have to bring back an amended contract.

Ryan Lukson via/video conference, said that he sent out an email yesterday and declined to approve the contract with his signature with the insurance section not being addressed. He said he was not comfortable signing it without Risk Management signing off on the insurance. It was agreed that Mr. Lukson's signature would be removed from the contract.

MOTION: Commissioner Small moved to approve contract with the understanding it was being signed without the attorney signing as to form. He said the approval would be good for 30 days and the insurance issue would be addressed within that time period. Commissioner Delvin seconded and upon vote, the motion carried.

Metro Drug Task Force

Commissioner Small said the Metro Drug Task Force would be having a financial crisis of about \$20,000 until January and then it would go up from there. He wanted to know how the Board wanted to handle the Metro budget issue if the criminal justice sales tax issue was not approved. He said there was talk about the counties being responsible and also cutting the county functions and supporting the city functions. He suggested that maybe the Task Force had run its course with the implementation of the Gang Task Force and other programs and the Board should maybe consider dissolving it.

Matrics Issue

Commissioner Small said they were ready to present the next phase of the concept of merging Benton & Franklin Counties dispatch centers. He said that Brad Peck indicated his team was ready to go forward and didn't need a bi-county meeting, however, he felt they should have a meeting regarding the next phase.

The Board agreed to have a workshop on the issue. Mr. Sparks said they were looking at coming before the Board on August 5 with the consultant presentation.

Executive Session – Grievance Positions

Commissioner Small recused himself from this executive session.

The Board went into executive session at 9:36 a.m. with DPA Steve Hallstrom for up to 15 minutes to discuss two grievance positions. Also present were David Sparks, Cami McKenzie, Loretta Smith Kelty, Daniel Ford and Ryan Brown. The Board came out of executive session at 9:41 a.m. Mr. Hallstrom said the Board discussed two grievance positions but took no action.

MOTION: Commissioner Delvin move to approve the two letters for Employer’s Step 3 Responses to grievances by Taylor and Hamlin. Chairman Beaver seconded and upon vote, the motion carried.

Commissioner Small did not vote since he recused himself from the issue.

The Board recessed until 1:30 p.m. Present were Bryan Perry, DPA Ryan Brown, Adam Fyall and Cami McKenzie.

Risk Pool Annual Update

David Goldsmith presented the Board with a certificate as one of the founding members since 1988. He then gave a Powerpoint presentation and briefly discussed the following:

- Risk Pool’s Mission
- Formation & Operating Authority
- Membership Obligations
- Board Appointees and Responsibilities
- What Membership Provides
- Liability Program
- Insuring Agreement
- Organization & Operational Structure
- Claims Activities and Type
- Risk Management-Loss Control Resources
- Financial Highlights FY 2013
- WCRP Net Position
- Operating Philosophy

Vouchers

Check Date: 06/16/2014
Warrant #: 237350-237364
Direct Deposit #: 95238-95431
Total all funds: \$102,930.21

Check Date: 06/16/2014
Taxes #: 101140612
Total all funds: \$33,950.14

Check Date: 06/20/2014
Warrant #: 103850-104006
Total all funds: \$5,345.35

Check Date: 06/20/2014
Transfers #: 0614
Total all funds: \$93,272.75
Check Date: 06/20/2014
Warrant #: 104007-104182
Total all funds: \$344,297.77

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2014-483: Line Item Transfer, Fund No. 0124-101, Dept. 000
- 2014-484: Amended Agreement w/S Adolphsen for Parent Coalition Support
- 2014-485: One Time Payment to Domestic Violence Services for Housing Quality Standard Inspections
- 2014-486: Amended Agreement w/Service Alternatives for Developmental Disabilities Services
- 2014-487: Amended Agreement w/Netsmart Technologies, Inc for Computer Program Upgrades
- 2014-488: Amended Grant Agreement w/WA State Dept of Commerce, Housing Assistance Unit
- 2014-489: Amended Agreement w/Domestic Violence Services for Ten-Year Homeless Housing Plan
- 2014-490: District Court Compensation Approval for D Purcell
- 2014-491: Bid Award to Apollo, Inc. for Nine Canyon Road
- 2014-492: Public Hearing Authorization for Six-Year Road Program
- 2014-493: Contract Amendment w/Telmate, LLC for Inmate Phone Services @ Jail
- 2014-494: Contract w/D Anderson dba Sew Me Pretty for Uniform Alterations
- 2014-495: Line Item Transfer, Fund No. 118
- 2014-496: Line Item Transfer, Fund No. 119
- 2014-497: Line Item Transfer, Fund No. 120
- 2014-498: Line Item Transfer, Fund No. 121
- 2014-499: Line Item Transfer, Fund No. 0000-101, Dept. 123
- 2014-500: Service Agreement Between Benton County and Daniel Selove for Forensic Pathology

There being no further business before the Board, the meeting adjourned at approximately 2:10 p.m.

Clerk of the Board

Chairman