

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, August 16, 2016, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman Shon Small
Commissioner Jerome Delvin
Commissioner James Beaver
Clerk of the Board Cami McKenzie

Absent: County Administrator David Sparks (vacation)

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; County Engineer Matt Rasmussen; Assistant County Engineer Robert Blain; Planning Manager Mike Shuttleworth; DPA Ryan Brown; Clerk Josie Delvin; District Court Administrator Jacki Lahtinen; Treasurer Duane Davidson; Sheriff Keane and Undersheriff Hatcher; Shyanne Faulconer, Community Programs/PR Coordinator; Public Services Administrator Fred Bowen; Erhiza Rivera, Deputy Treasurer; Taylor Ranger, Auditor; Shela Berry and Kyle Sullivan, Human Services.

Approval of Minutes

The Minutes of August 9, 2016 were approved.

Consent Agenda

MOTION: Commissioner Delvin moved to approve the consent agenda items "a" through "m". Commissioner Beaver seconded and upon vote, the Board approved the following:

Commissioners

- a. Step Increase Request Authorization

Facilities

- b. Contract w/Superior Maintenance Solutions, LLC for Landscape and Maintenance

GIS

- c. Line Item Transfer, Fund No. 0000-101, Dept. 131

Human Services

- d. Amendment #2 w/DSHS for Developmental Disabilities Services

Juvenile

- e. Line Item Transfer, Fund No. 0115-101, Depts. 171, 173 & 174

Office of Public Defense

- f. Indigent Defense Compensation Services for A Rado

Public Works

- g. Authorization to Proceed With Bid Process for Pavement Marking 2016
- h. Contract Extension w/Coleman Oil Company for Card Lock Services for Gasoline & Diesel

Sheriff

- i. Line Item Transfer, Fund No. 0000-101, Dept. 120
- j. Agreement w/WA State Internet Crimes Against Children Task Force Through City of Seattle Police Department
- k. Amending Resolution 2014-959 for Procurement of Employee Uniforms From Gall's LLC
- l. Letter to Universal Protection Service for Unarmed Security Guard Services

Treasurer

- m. Issuance of a County Road Improvement District No. 21 Bond

Public Hearing - Budget Adjustment

Ms. Smith Kelty presented a budget adjustment to use money in Current Expense in the amount of \$4,300,000 to re-roof the buildings at the Justice Center campus.

As there was no one present to testify, public testimony was closed.

MOTION: Commissioner Beaver moved to approve the budget adjustment to the 2015-2016 Current Expense Fund No. 0000-101 Dept. 115 in the amount of \$4,300,000 to complete the re-roofing project at the Justice Center Campus. Commissioner Delvin seconded and upon vote, the motion carried.

Public Hearing – Budget Adjustment

Matt Rasmussen presented a budget adjustment to complete the transfer of the property on Ely Street from ER&R Fund to Solid Waste Fund. The budget adjustment request in the amount of \$450,000 would allow Solid Waste to receive ownership of the property and ultimately would be paid to Current Expense to pay down the loan for the new maintenance shop.

As there was no one present to testify, public testimony was closed.

MOTION: Commissioner Delvin moved to approve the budget adjustment to the 2015-2016 Solid Waste Collections Fund No. 0155-101 in the amount of \$450,000 to complete the transfer of the Ely Street property. Commissioner Beaver seconded and upon vote, the motion carried.

Social Media Strategy

Shyanne Faulconer gave a Powerpoint presentation outlining the development of the County's social media strategy and said it was mainly for her to use in implementing a county Facebook and Twitter page. The presentation included the following:

- Define the Audience
- Find the Right Platform

- Facebook, Twitter, LinkedIn
- Goals and Objectives
 - Develop & adopt a strategy and policy
 - Increase participation in social media and the public
 - Build the County brand and image
 - Maintain a consistent message between platforms and county offices
 - Be a good partner to local organizations and county entities
- Strategy and Implementation

Human Services 2163 Funds

Kyle Sullivan and Shela Berry requested the Board authorize use of 2163 Funds for the Kennewick Housing Authority Nueva Vista Phase 2 Project in the amount of \$170,000. The project is to provide funding for the addition of 28 units of affordable housing with 20% for persons with disabilities and 50% for persons coming straight out of homelessness. Kennewick Housing Authority would own the housing.

The Board agreed it was a good project and good use of the funds.

MOTION: Commissioner Beaver recommended approval to use the 2163 funds in the amount of \$170,000 to fund the Kennewick Housing Authority Nueva Vista Phase 2 project. Commissioner Delvin seconded and upon vote, the motion carried.

Mr. Sullivan said he would bring back an agreement for the Board's approval.

US Marshal Intergovernmental Agreement

Undersheriff Hatcher requested the Board authorize the modification to the agreement to clearly define where Benton County would actually transport the US Marshall's inmates.

MOTION: Commissioner Beaver moved to approve the resolution and intergovernmental agreement modification between Benton County and US Marshall's Service. Commissioner Delvin seconded and upon vote, the motion carried.

Mental Health Addition Discussion

Sheriff Keane said they were asked to come in to talk about the proposed mental health wing. He said it was a \$5.8 million project with 24-25 beds. He said they brought this up in 2013 when they identified a rise in mental health issues and brought in a full time mental health professional to the jail. After that, they started a discussion specifically dealing with inmate suicides and looking at a mental health wing and they were now 2.5 years into this discussion.

Undersheriff Hatcher identified all the meetings that took place since that time and that there were 11 presentations to the Board between March 2014 and Feb 2016. He discussed the contracts with the architectural firm and the study and findings that stated Benton County was running a mental health facility within the jail and it needed to be separate. The findings included two options:

remodeling the current facility or building out a separate wing and the option of building out over the remodel was preferred. He said they also attended at least 18 meetings with the design team, county staff, and/or Loretta Smith Kelty and David Sparks and have involved many of the local mental health individuals in the area. He said they had concerns about Snohomish County conducting the peer review because of situations currently going on in that facility.

Undersheriff Hatcher said that Mr. Sparks was very clear about three things including keeping the design cost to a minimum, the design build would be for the future, and Facilities would be in charge of the project and they agreed with Mr. Sparks.

It was stated they involved the mental health community to make sure it was built the correct way, they looked at 3-4 other facilities including Washington County and Spokane County to review the design and operations; they brought in a mental health professional that had experience in a prison and other local professionals including Barbara Meade and Gordon Bopp; they brought in others from Spokane County to review drawings and they felt comfortable with the drawings and operations.

Mr. Hatcher said they had currently spent \$338,000 with Integrus and were at 99% of design drawings. He commented that the peer review was not specified in the contract but it was specified the architects shall meet weekly and that was available if it was needed.

He also commented that the population was down but the mental health cases were up and they were very complex and the urgency of this matter had changed in the time since they started this process. He reiterated that Mr. Sparks was very clear it was to be run by Facilities and they were acting as a support role and not sure if a peer review was necessary; additionally, that every one of the facilities they visited were different and there was not a blueprint for this this type of facility.

Mr. Bowen said that Integrus looked into the peer review and they recommended Snohomish County.

Mr. Hatcher said there were problems that facility. It was stated that Spokane County had the only certified mental health wing in the state.

Sheriff Keane said this was a nationwide issue and it would continue to use staff time and was very labor intensive. He said they were 2.5 years into this and were going to end up with other issues because they hadn't tried to fix the problem.

Commissioner Delvin commented that he remembered remodeling was an issue because of the population and asked if they thought that had changed. Undersheriff Hatcher said the long term operational costs with multiple officers in the pod was one of the reasons they decided the build-out was better. Sheriff Keane said they were trying to capitalize on a design that would use a lot less staffing.

Commissioner Delvin asked if they would be increasing staff and Mr. Hatcher said it was designed to minimize the number of people but they would need one officer and this had the most minimal staffing impact. Commissioner Delvin also asked about maintenance costs and Sheriff Keane said

the alternative to not having a facility and costs associated with that would far exceed the operations costs. He said it was hard to get down to less than one officer.

Mr. Hatcher said the peer review would bring down a jail commander and mental health professional but no one to talk about maintenance and operation costs.

Commissioner Delvin said he was interested in touring the facility with the professionals. Commissioner Beaver said he didn't have a problem with the peer review and having one more set of eyes on this; he said he believed they were going to get it built but they needed to identify the maintenance and operation costs.

Ms. Smith Kelty said she would work with Integrus and Fred Bowen and send out some dates so everyone could attend.

Commissioner Delvin said he would be satisfied after the next peer review to make sure the design was going to work and the maintenance and operation costs were figured out.

Chairman Small said he had confirmation that mental health professionals assisted with this and Spokane County was an outstanding model. He said they needed to look at the future population increase and looked at a remodel versus a new wing. He said with reductions in LFO's the population was still up and Undersheriff Hatcher said they were at 500. There was a discussion regarding population and capacity if they remodeled versus building out. Sheriff Keane commented they could be at 500 but be full if he had officers watching 20 mental health inmates; he said he was disappointed the peer review was being brought up now and not before and felt a lot of the issues had been dealt with.

Other Business

Commissioner Delvin requested staff to review the travel policy and bring back a revised version with a per diem per day to make it easier for accounting purposes.

The Board agreed.

Claim for Damages

CC 2016-13: Received on August 15, 2016 from Jodi L. Fauver

CC 2013-01: New claim received on August 15, 2016 from Clemente and Dina Navejar (but combined with CC 2013-01)

Vouchers

Check Date: 08/10/2016

P-Cards: #1608

Total all funds: \$267,532.80

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2016-616: Contract w/Superior Maintenance Solutions, LLC for Landscape and Maintenance
- 2016-617: Line Item Transfer, Fund No. 0000-101, Dept. 131
- 2016-618: Amendment #2 w/DSHS for Developmental Disabilities Services
- 2016-619: Line Item Transfer, Fund No. 0115-101, Depts. 171, 173 & 174
- 2016-620: Indigent Defense Compensation Services for A Rado
- 2016-621: Authorization to Proceed With Bid Process for Pavement Marking 2016
- 2016-622: Contract Extension w/Coleman Oil Company for Card Lock Services for Gasoline & Diesel

- 2016-623: Line Item Transfer, Fund No. 0000-101, Dept. 120
- 2016-624: Agreement w/WA State Internet Crimes Against Children Task Force Through City of Seattle Police Department

- 2016-625: Amending Resolution 2014-959 for Procurement of Employee Uniforms From Gall's LLC

- 2016-626: Issuance of a County Road Improvement District No. 21 Bond
- 2016-627: Budget Adjustment – 2015-2016 Current Expense Fund, Dept. 115
- 2016-628: Budget Adjustment – 2015-2016 Solid Waste Collections Fund No. 0155-101
- 2016-629: Agreement Modification Between US Marshals Services and Benton County

There being no further business before the Board, the meeting adjourned at approximately 10:05 a.m.

Clerk of the Board

Chairman