

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, July 10, 2012, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman James Beaver
Commissioner Shon Small
Commissioner Leo Bowman
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kely; Adam Fyall, Sustainable Development Manager; Finance Manager Keith Mercer; Personnel Manager Melina Wenner; Human Services Manager Ed Thornbrugh; Public Works Manager Steve Becken; Planning Manager Mike Shuttleworth; County Engineer Malcolm Bowie; DPA Ryan Brown; DPA Steve Hallstrom; Clerk Josie Delvin; Jacki Lahtinen, District Court; Pat Powell, Auditor's Office; Erhiza Rivera and Nick Kooiker, Treasurer's Office; Susan Walker and Valerie Smith, Planning Department.

Approval of Minutes

The Minutes of June 26, 2012 were approved.

Consent Agenda

MOTION: Commissioner Bowman moved to approve the consent agenda items "a" through "bb", adding "cc" (Supplies for Jail). Commissioner Small seconded and upon vote, the Board approved the following:

Auditor

- a. Interlocal Agreement w/City of Kennewick for Ballot Drop Box at City Hall

Central Services

- b. Agreement w/MunicipalCMS LLC for Website Hosting
- c. Purchase Authorization from Efficiency, Inc. for Courtroom Audio Mixers

Commissioners

- d. Letter to R.W. Cox
- e. Payment Authorization to Design West Architects for Feasibility Study at Clerk's Lobby

Facilities

- f. Contract Award to ABM Janitorial, South Central, Inc. for Janitorial Services

Fairgrounds

- g. Contract w/Banlin Construction for Damaged Rooftops Repair
- h. Authorization for Bid Solicitation for John Deere Compact Excavator

- i. Authorization for Architectural & Engineering Services for Kitchen Improvements

Human Services

- j. Agreement w/Benton Franklin Community Action Committee
- k. Benton Franklin Housing Continuum of Care (BFHCC) By-Laws
- l. Agreement w/The Salvation Army

Juvenile

- m. Line Item Transfer, Fund 0115-101, Dept. 173 to 174

Parks

- n. Appointment of R Nordness to the Benton County Park Board

Personnel

- o. Service Contract w/GovernmentJobs.com, Inc., dba NeoGov, for Online Application System
- p. Contract w/The American Red Cross for Employee Life Safety Training

Public Works

- q. Authorization to Proceed w/Construction of Piert Road Extension
- r. Contract w/Inland Asphalt Company for Piert Road Extension
- s. Revision of 2012 Annual Road Program
- t. Authorization of the Mountain Ridge Court Drywell Installation

Sustainable Development

- u. Service Agreement w/Tri City Development Council

Workforce Development Council

- v. Appointment of M Anderson to the Benton-Franklin Workforce Development Council
- w. Appointment of M Black to the Benton-Franklin Workforce Development Council
- x. Appointment of J Hogue to the Benton-Franklin Workforce Development Council
- y. Appointment of E Jackson to the Benton-Franklin Workforce Development Council
- z. Appointment of P Ochoa to the Benton-Franklin Workforce Development Council
- aa. Appointment of M Olson to the Benton-Franklin Workforce Development Council
- bb. Appointment of R Wuthrich to the Benton-Franklin Workforce Development Council

Sheriff

- cc. Purchase of Toilet Paper from Crown Paper Janitorial

Public Hearing – CRID #22

Steve Becken read into the record the staff report dated July 10, 2012 stating in part as follows: that the petition no longer met the requirements of RCW 36.88.020 that an aggregate amount of the majority of the lineal front footage upon the contemplated improvement and of the area within the limits of the county road improvement district must sign the petition. Therefore, he recommended the Board not take any public testimony, close the public hearing, and deny the request to form CRID #22.

Chairman Beaver opened the public hearing and said the Board would not take any public testimony and then he closed the public hearing.

MOTION: Commissioner Bowman moved to deny the application for CRID #22 based upon the information submitted by the Public Works Department. Commissioner Small seconded and upon vote, the motion carried unanimously.

Benton Conservation District Update

Mark Neilson, Jack Clark, and Heather Wendt presented the Benton Conservation District update. Mr. Neilson said the assessment would expire at the end of the year and they were seeking to reauthorize the assessment for another five-year period. He said they met with Ryan Brown and Adam Fyall and additionally with Duane Davidson. He said his Board would be having a public hearing tonight, would finalize the system of assessment tomorrow to be submitted to the County Commissioners by August 1 and then have a public hearing with the Commissioners on August 21.

Commissioner Bowman said he would like a result or analysis of the process and what was accomplished with the assessment. Mr. Neilson said that information would be provided at the public hearing along with a summary.

Shoreline Public Participation Plan

Susan Walker and Valerie Smith presented the Shoreline Public Participation Plan and described the process and steps the County would take to involve the community in decisions regarding the Shoreline Master Plan update. Ms. Walker said the goal would be to provide the public with timely information, an understanding of the process, and opportunities to review and comment on update alternatives before final decisions were made.

Unscheduled Visitors

Pat Powell presented a Veteran's Request for Additional Assistance from Robert J. Burns seeking to increase his allowance by \$300.00.

MOTION: Commissioner Bowman moved approval of the request for additional assistance from Robert J. Burns. Commissioner Small seconded and upon vote, the motion carried unanimously.

Commissioner Assignment Update

Commissioner Small said he worked with PEDDA this last week on updating their bylaws and would be continuing that process.

Commissioner Bowman said that he reviewed the permit applications as submitted by the Planning Department and everything appeared to be down, and he was not sure how long before everything else was impacted, including sales tax revenue. Additionally, he discussed jail impacts and a statement about the potential loss of revenue in the amount of \$2 million to the City of Spokane from Spokane County for inmate revenue. He indicated it appeared there were more beds than needed across the State. He said that Benton County had paid the debt on the 3rd floor for new beds, but now they have been empty for the past 6 months.

Commissioner Bowman said he wanted to request staff to provide a report identifying existing costs related to a full-house in the jail and the option to eliminate the extra costs not needed

because the County was not going to have the money. Additionally, maybe they could provide options to reduce other county costs and identify savings. As an example, he asked to find out how much money it cost to have a board meeting every week.

Chairman Beaver said he agreed it needed to be looked at because in five years Benton County's footprint would be smaller, not bigger. He said he at Kennewick he looked for years at alternatives to incarceration. He agreed and said he wanted to instruct staff to come up with some alternatives.

Commissioner Small said he knew that Mr. Sparks had been working with the Treasurer on sales tax and revenue and agreed there were a lot of decisions to be made.

Mr. Sparks commented that he learned at the Administrator's Conference that Wahkiakum County was looking at closing their jail and sub-contracting out. He said that Benton County had paid off the 3rd floor bonds, but it was still paying \$20 million on the Justice Center. He said they needed to decide if it made sense to have a full staff with the jail only 2/3 full.

Executive Session – Labor Issues

The Board went into executive session at 9:32 a.m. with Steve Hallstrom for up to 15 minutes to discuss labor issues. Also present were David Sparks, Cami McKenzie, Ryan Brown, Loretta Smith Kelty, and Melina Wenner. The Board came out at 9:44 a.m. and Mr. Hallstrom said that no action was taken.

Vouchers

Check Date: 06/22/2012
Warrant #: 60164-60363
Taxes #: 01010612, 01160612, 05010612
Total all funds: \$746,724.19

Check Date: 07/5/2012
Warrant #: 60923-60948
Taxes #: 10112071-10112073
Total all funds: \$1,951,902.51

Check Date: 07/5/2012
Warrant #: 234262-234374
Direct Deposit #: 75322-75921
Total all funds: \$2,157,090.33

Check Date: 07/6/2012
Warrant #: 60578-60853
Taxes #: 010106122
Total all funds: \$1,173,131.89

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2012-368: Interlocal Agreement w/City of Kennewick for Ballot Drop Box at City Hall
- 2012-369: Agreement w/MunicipalCMS LLC for Website Hosting
- 2012-370: Purchase Authorization from Efficiency, Inc. for Courtroom Audio Mixers
- 2012-371: Payment Authorization to Design West Architects for Feasibility Study at Clerk's Lobby
- 2012-372: Contract Award to ABM Janitorial, South Central, Inc. for Janitorial Services
- 2012-373: Contract w/Banlin Construction for Damaged Rooftops Repair
- 2012-374: Authorization for Bid Solicitation for John Deere Compact Excavator
- 2012-375: Authorization for Architectural & Engineering Services for Kitchen Improvements
- 2012-376: Agreement w/Benton Franklin Community Action Committee
- 2012-377: Benton Franklin Housing Continuum of Care (BFHCC) By-Laws
- 2012-378: Agreement w/The Salvation Army
- 2012-379: Line Item Transfer, Fund 0115-101, Dept. 173 to 174
- 2012-380: Appointment of R Nordness to the Benton County Park Board
- 2012-381: Service Contract w/GovernmentJobs.com, Inc., dba NeoGov, for Online Application System
- 2012-382: Contract w/The American Red Cross for Employee Life Safety Training
- 2012-383: Authorization to Proceed w/Construction of Piert Road Extension
- 2012-384: Contract w/Inland Asphalt Company for Piert Road Extension
- 2012-385: Revision of 2012 Annual Road Program
- 2012-386: Authorization of the Mountain Ridge Court Drywell Installation
- 2012-387: Service Agreement w/Tri City Development Council
- 2012-388: Appointment of M Anderson to the Benton-Franklin Workforce Development Council
- 2012-389: Appointment of M Black to the Benton-Franklin Workforce Development Council
- 2012-390: Appointment of J Hogue to the Benton-Franklin Workforce Development Council
- 2012-391: Appointment of E Jackson to the Benton-Franklin Workforce Development Council
- 2012-392: Appointment of P Ochoa to the Benton-Franklin Workforce Development Council
- 2012-393: Appointment of M Olson to the Benton-Franklin Workforce Development Council
- 2012-394: Appointment of R Wuthrich to the Benton-Franklin Workforce Development Council
- 2012-395: Authorizing the Purchase of Toilet Paper from Crown Paper; Rescinding Resolution 2012-331

There being no further business before the Board, the meeting adjourned at approximately 9:45 a.m.

Clerk of the Board

Chairman