

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, December 8, 2015, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman Jerome Delvin
Commissioner Shon Small
Commissioner James Beaver
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; County Engineer Matt Rasmussen; Planning Manager Mike Shuttleworth; DPA Ryan Brown; Clerk Josie Delvin; District Court Administrator Jacki Lahtinen; GIS Manager Mary Phillips; Treasurer Duane Davidson; Yuliana Perez, Treasurer's Office; Robert Heard, IT; Sgt. Trevino, Sheriff's Dept.; Robert Blain, Road Dept.; Assessor Bill Spencer; Taylor Ranger, Auditor's Office; Auditor Brenda Chilton; Donna Hutchinson, RJ Lott, Carol Hiatt, Clark Posey, and Michelle Cooke, Planning.

Approval of Minutes

The Minutes of November 24, 2015 and December 2, 2015 were approved.

Review Agenda

Consent Agenda item "o" was pulled.

Consent Agenda

MOTION: Commissioner Beaver moved to approve the consent agenda items "a" through "t", pulling "o" (Purchase of 3 Ford Escape Vehicles from Columbia Ford). Commissioner Small seconded and upon vote, the Board approved the following:

Commissioners

- a. Line Item Transfer, Fund No. 0133-101, Dept. 000
- b. Adoption of All County Funds for Governmental Accounting Standards Board Statement Number 54; Rescinding Resolution 2013-855

Coroner

- c. Contract w/Dr. Menchel for Forensic Pathology Services

Facilities

- d. Contract w/Top Tree Service, LLC for Tree Trimming & Cleanup Services

Fairgrounds

- e. Line Item Transfer, Fund No. 0124-101, Dept. 000

Human Services

- f. Appointment of J Mazariegos as Mental Health Professional
- g. Appointment of T Atwood & J Bliss to Human Services Advisory Board
- h. Interlocal Agreement w/City of Benton City, Kennewick, Prosser, Richland and West Richland to Administer Funds Generated Through Affordable Housing

Parks

- i. Line Item Transfer, Fund No. 0110-102, Dept. 000

Personnel

- j. Interlocal Agreement w/WA State Transit Insurance Pool to Monitor Driver Records Monthly

Prosecuting Attorney

- k. Line Item Transfer, Fund No. 0148-101, Dept. 117

Public Works

- l. Line Item Transfer, Fund No. 0101-101, Dept. 500
- m. Contract w/Solid Structures LLC for 3 Storage Sheds
- n. Amending Resolution 2015-604 for Bucket Truck Rental from Hertz Equipment Rental
- p. Purchase of Ford F-350 Pickup from Corwin Ford
- q. Purchase of Auto Chain Systems from Woodpecker Truck

Sheriff

- r. Amended Contract w/Columbia Industries Company for Document Destruction
- s. Purchase Authorization of Two Vehicles from Chrysler Jeep Dodge

Treasurer

- t. Replacement of Bond Certificates

Gang Unit Update

Sergeant Trevino updated the Board on recent Gang Unit activities. He said they recognized there was a problem and had specifically targeted the Benton City area. They came up with a list of 31 names for individuals known in that area to be drug dealers and involved in property crimes, etc. and worked closely with confidential informants and heavy surveillance. He said the results from that work in the last year and ½ were they now had under 10 targeted individuals and had multiple arrests that lead to long-term prison time, including three federal cases. Additionally, they learned that some of the other individuals had stopped doing drugs and now had jobs and were trying to change their behavior; it was a very noticeable difference.

He mentioned that other gang activity remained steady and they continued to work on the graffiti since it was the most visually noticeable and were working to keep up with the current trends.

Fairgrounds Feasibility Study

Fred Bowen via/video conference requested the Board authorize him to conduct a feasibility study on the two existing buildings at the Fairgrounds. He said the capital improvement plan allocated \$900,000 to construct a new exhibit hall, but he felt a feasibility study would determine if the \$900,000 would be better spent upgrading the existing exhibit halls. He said they were lacking a

nice modern building and could double the size with the amount of money to upgrade the two existing buildings.

MOTION: Commissioner Small moved to approve a Request for Qualifications to conduct a study of the two existing Exhibit Halls at the Fairgrounds in an amount up \$20,000.00. Commissioner Beaver seconded and upon vote, the motion carried.

IT Department Update

Robert Heard updated the Board with a Powerpoint presentation and discussed the following:

- IT Support and total incidents per department
- Virtualization Services
- Office 365 Highlights and Demonstration

Change Order Request – Fowler General Construction

Matt Rasmussen presented Change Order No. 12 for the contract with Fowler General Construction. He said in order to get the contract closed out, it was determined more time was needed after converting working days to calendar days.

MOTION: Commissioner Small moved to approve Change Order No. 12 with Fowler General Construction for the Road Department Kennewick Maintenance Facility. Commissioner Beaver seconded and upon vote, the motion carried.

Community of New Ideas Book

Adam Fyall presented a letter to Mr. Halverson addressing the issues with the contract with Wyndham Publications and recommending they enter into a standard personal services agreement.

MOTION: Commissioner Beaver moved to approve the letter to Mr. Halverson as presented. Commissioner Small seconded and upon vote, the motion carried.

Other Business

Matt Rasmussen introduced his new Assistant County Engineer Robert Blain.

Commissioner Small said he discussed the communication problem in Benton City at the Emergency Services meeting and they were going to take another look at fixing the issue and reviewing the funding.

Commissioner Small requested the Board review the Board Assignments for 2016 and talk about them at the next board meeting.

Commissioner Small presented an award from the Governor to Benton County recognizing what the County Planning Department had been doing with the Growth Management Act for the past 25 years.

Chairman Delvin said they would have three finalists for the open District Court Judge position and would interview the candidates at 1:00 p.m. on the 15th.

Additionally, he said that Benton County was still being requested to join the COG and since it had been a year with no issues, he wanted to talk about that again.

Mr. Sparks said the County provided training for anti-discrimination and sexual harassment and his departments had a 92% turnout with only eight individuals not participating. However, it was 53% turnout countywide. He said they would be bringing back the training again in January and February.

Mr. Sparks also discussed the rural county capital (.09 money) that was being discussed and said it was a rebate and not a tax as reported in the paper. He said they were completing a series of budget supplements to move that money out to pay for the bonds and he wanted to make sure the bonds were fully reconciled before moving forward on allocating money. He said the law said the County must consult with the cities but it was not their money. He said Benton County may have uses for the money such as improving farm to market roads just as much as the cities for their issues and he wanted to look closely at uses in the County as well.

Claim for Damages

CC: 2015-13: Received on December 2, 2015 from Daniel Colon

Vouchers

Check Date: 11/25/2015

Transfers #: 11271501-11271507

Total all funds: \$21,222.00

Check Date: 11/27/2015

Checks #: 131229-131352

Total all funds: \$496,544.09

Check Date: 12/04/2015

Payroll Checks

Warrant #: 239168-239244

Direct Deposit #: 109489-110081

Total all Funds: \$2,621,680.78

Payroll Deductions Transfers
Taxes #: 10115121-101151214
Total all funds: \$2,029,533.38

Payroll Deductions Warrants
Warrant #: 131683-131695
Total all funds: \$385,894.20

Check Date: 12/04/2015

Transfers #: 12041501-12041505
Total all Funds: \$26,248.38

Checks #: 131378-131595
Total all funds: \$8,942.79

Checks #: 131601-131682
Total all funds: \$158,464.97

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2015-861: Line Item Transfer, Fund No. 0133-101, Dept. 000
- 2015-862: Adoption of All County Funds for Governmental Accounting Standards Board Statement Number 54; Rescinding Resolution 2013-855
- 2015-863: Contract w/Dr. Menchel for Forensic Pathology Services
- 2015-864: Contract w/Top Tree Service, LLC for Tree Trimming & Cleanup Services
- 2015-865: Line Item Transfer, Fund No. 0124-101, Dept. 000
- 2015-866: Appointment of J Mazariegos as Mental Health Professional
- 2015-867: Appointment of T Atwood & J Bliss to Human Services Advisory Board
- 2015-868: Interlocal Agreement w/City of Benton City, Kennewick, Prosser, Richland and West Richland to Administer Funds Generated Through Affordable Housing
- 2015-869: Interlocal Agreement w/WA State Transit Insurance Pool to Monitor Driver Records Monthly
- 2015-870: Line Item Transfer, Fund No. 0110-102, Dept. 000
- 2015-871: Line Item Transfer, Fund No. 0148-101, Dept. 117
- 2015-872: Line Item Transfer, Fund No. 0101-101, Dept. 500
- 2015-873: Contract w/Solid Structures LLC for 3 Storage Sheds
- 2015-874: Amending Resolution 2015-604 for Bucket Truck Rental from Hertz Equipment Rental
- 2015-875: Purchase of Ford F-350 Pickup from Corwin Ford
- 2015-876: Purchase of Auto Chain Systems from Woodpecker Truck
- 2015-877: Amended Contract w/Columbia Industries Company for Document Destruction
- 2015-878: Purchase Authorization of Two Vehicles from Chrysler Jeep Dodge
- 2015-879: Replacement of Bond Certificates

2015-880: Change Order No. 12 with Fowler General Construction

There being no further business before the Board, the meeting adjourned at approximately 9:54 a.m.

Clerk of the Board

Chairman