

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, August 23, 2016, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman Shon Small
Commissioner Jerome Delvin
Commissioner James Beaver
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kely; Adam Fyall, Sustainable Development Manager; County Engineer Matt Rasmussen; Assistant County Engineer Robert Blain; Planning Manager Mike Shuttleworth; DPA Ryan Brown; Auditor Brenda Chilton; Clerk Josie Delvin; District Court Administrator Jacki Lahtinen; Building Manager Steve Brown and Fire Marshal Ken Williams; Shyanne Faulconer, Community Programs/PR Coordinator; Public Services Administrator Fred Bowen; and Erhiza Rivera, Deputy Treasurer.

Approval of Minutes

The Minutes of August 16, 2016 were approved.

Consent Agenda

MOTION: Commissioner Delvin moved to approve the consent agenda items "a" through "k". Commissioner Beaver seconded and upon vote, the Board approved the following:

Commissioners

- a. Contract w/WA State Military Department for E911 Services
- b. Line Item Transfer, Fund No. 0000-101, Dept. 115

Human Services

- c. Agreement w/Housing Authority of Kennewick for Nueva Vista Development Housing

Parks

- d. Contract w/Environmental Assessment Services for Cultural Resources Assessment @ Horn Rapids Park

Personnel

- e. Settlement Agreement and Release Regarding Claim Number CC 2016-08

Public Safety Tax

- f. Amendment #1 to Agreement w/Boys & Girls Club for Prosser Teen Program Investment

Public Works

- g. Approval of Invoices from Dave Martin Family Auto for Detailing of Five Vehicles

- h. Agreement w/PBS Engineering & Environmental Inc for Geophysical/Geotechnical Services

Sheriff

- i. Salary Request Statement
- j. Salary Request Statement
- k. Line Item Transfer, Fund No. 0000-101, Dept. 119 & 120

Public Hearing – Budget Adjustment – Rural County Capital Fund

Adam Fyall presented the budget adjustment to the Rural County Capital Fund to create new codes for distribution to the other local governments per Resolution 2016-534 for allocation of the accumulated and future monies. He said this budget adjustment only dealt with the accumulated reserve as of March 31, 2016. Additionally, he was working on a new agreement with the Cities and Ports on how dollars would be distributed to them for qualified projects and he would bring that to the Board for approval shortly.

As there was no one present to testify, public testimony was closed.

MOTION: Commissioner Delvin moved to approve the budget adjustment to the Rural County Capital Fund No. 0144-101 in the amount of \$5,953,137. Commissioner Beaver seconded and upon vote, the motion carried.

Mr. Sparks commented that he met with the Port of Kennewick and they expressed their gratitude and were looking at partnering with the City of Kennewick to utilize the funds to develop around the Columbia Drive area for the new Urban Wine & Artisan Village.

Lease Agreement with Ricoh for (4) Copiers – Auditor’s Office

Brenda Chilton presented the lease agreement with Ricoh for four copiers. She indicated that DPA Reid Hay was not comfortable with some of the language in the state contract and not willing to approve the agreement as to form. She said they had used these contracts in the past and felt the risk was very low.

MOTION: Commissioner Delvin moved to approve the lease agreement for four copiers from Ricoh for the Benton County Auditor’ Office and authorize the Chairman to sign. Commissioner Beaver seconded and upon vote, the motion carried.

Local Task Force Agreement w/US Dept. of Justice DEA

Captain Vannoy via/video conference presented an agreement for the Sheriff’s office to continue participating in assisting the DEA through the Tri-Cities Metro Drug Task Force. The current agreement expired on September 30, 2016 and this would continue the agreement to assign one deputy to assist the DEA and they would provide, subject to available funds, necessary equipment, office space, and other support items.

The Prosecuting Attorney's office declined to approve the agreement in the past due to the lack of specific basic terms on the structure of the organization, as well as the reimbursement to the Sheriff's Office for the assigned officer and was again not approving the agreement as to form.

MOTION: Commissioner Delvin moved to approve the resolution and attached Agreement between Benton County Sheriff's Office and United States Department of Justice, Drug Enforcement Administration (DEA), and authorize the Benton County Sheriff to sign said agreement, along with the Certifications regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements attached to the Agreement. Commissioner Beaver seconded and upon vote, the motion carried.

Public Safety Tax Status Report Presentation

Shyanne Faulconer gave a Powerpoint presentation and briefly discussed the following:

- In 2016, the Benton County Public Safety Tax funded five program contracts under the Benton County Gang and Crime Prevention Initiative. Those five programs were:
 - Nurse Family Partnership Program (Benton-Franklin Health District)
 - Human Trafficking Survivor Services (Mirror Ministries)
 - Kiona-Benton Crime Prevention Program (Kiona-Benton City School District)
 - Overnight Emergency Youth Shelter (Safe Harbor Support Center)
 - Prosser Teen Program Investment (Boys & Girls Clubs of Benton and Franklin Counties)
 - Total 2016 Budget for all programs - \$259,027.50
- A new RFP for programs was anticipated to open in September and would allow for two year contracts if needed to match the 2017-2018 biennium.
- Washington State Public Safety Tax County Comparison - information on the other websites was difficult to find; she was ensuring Benton County's information was readily accessible to the public.

Building Department Codes Update

Steve Brown and Ken Williams presented the proposed ordinances to go to public hearing implementing the State's newly adopted International Building, Residential, Mechanical, Fire, Swimming Pool and Uniform Plumbing Code Plumbing Codes effective July 1, 2016.

Mr. Brown said they were adopting as is, with a few editorial changes and the changes previously made would continue. He commented that the State adopted a new swimming pool and spa code and Benton County was deleting the old code which previously incorporated that section into the other codes and adopting a new code.

The Board approved the ordinances to go to public hearing.

Other Business

Commissioner Beaver and Delvin commented on their participation in the Benton-Franklin Fair Parade.

Chairman Small said he attended the BCES meeting and discussed an email received from Franklin County Commissioner Peck regarding the PSAP consolidation proposal. He said in short, nothing was decided at the meeting and he asked the Board to read the information he provided and that BCES would be discussing this further on Thursday.

Commissioner Beaver reiterated his concern about Benton County being asked to subsidize Franklin County's tax base and that he continued to have reluctance to get involved. He said he was concerned about the inequity and using Benton County taxes to subsidize the neighboring county.

Commissioner Delvin said the concept was good that Franklin County and City of Pasco were willing to pay the consolidation cost and user cost but the BCES board needed to make a decision if they wanted them to come on board; then they could get the details worked out with a new Memorandum of Understanding.

Vouchers

Check Date: 08/15/2016

Payroll Draw Checks
Warrant #: 239883-239886
Direct Deposit #: 116753-116938
Total all funds: \$112,194.06

Taxes #: 101160816
Total all funds: \$37,005.81

Check Date: 08/19/2016

Account Payables
Warrant #: 143688-144108
Total all funds: \$10,985.72

Transfers #: 08191601-08191614
Total all funds: \$978,758.74

Warrant #: 144109-144293
Total all funds: \$431,226.25

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2016-630: Contract w/WA State Military Department for E911 Services
- 2016-631: Line Item Transfer, Fund No. 0000-101, Dept. 115
- 2016-632: Agreement w/Housing Authority of Kennewick for Nueva Vista Development Housing
- 2016-633: Contract w/Environmental Assessment Services for Cultural Resources Assessment @ Horn Rapids Park
- 2016-634: Settlement Agreement and Release Regarding Claim Number CC 2016-08
- 2016-635: Amendment #1 to Agreement w/Boys & Girls Club for Prosser Teen Program Investment
- 2016-636: Approval of Invoices from Dave Martin Family Auto for Detailing of Five Vehicles
- 2016-637: Agreement w/PBS Engineering & Environmental Inc for Geophysical Geotechnical Services
- 2016-638: Line Item Transfer, Fund No. 0000-101, Dept. 119 & 120
- 2016-639: Budget Adjustment – Rural County Capital Fund
- 2016-640: Lease Agreement for Auditor’s Office with Ricoh
- 2016-641: Agreement Between Benton County Sheriff’s Office and DEA

There being no further business before the Board, the meeting adjourned at approximately 9:35 a.m.

Clerk of the Board

Chairman