

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, July 22, 2014, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman James Beaver
Commissioner Shon Small
Commissioner Jerome Delvin
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; Public Works Manager Daniel Ford; Planning Manager Mike Shuttleworth; Auditor Brenda Chilton; GIS Manager Mary Phillips; Michelle Simpson, Treasurer's Office; Treasurer Duane Davidson; Marianne Ophardt, WSU; Marty Groom, Public Works.

Approval of Minutes

The Minutes of July 15, 2014 were approved.

Consent Agenda

MOTION: Commissioner Delvin moved to approve the consent agenda items "a" through "q". Commissioner Small seconded and upon vote, the Board approved the following:

Auditor

- a. Management Letter to State Auditor

Commissioners

- b. Letter to Port of Benton re Crow Butte Park
- c. Interlocal Agreement w/Port of Benton for Capital Improvements at Crow Butte Park
- d. Line Item Transfer, Fund No. 0000-101, Dept. 107

Fairgrounds

- e. Lease Agreement between Northwest Creation and Benton County Fairgrounds and Two Rivers Park

Human Services

- f. Line Item Transfer, Fund No. 0108-101, Dept. 560
- g. Line Item Transfer, Fund No. 0108-101, Dept. 504
- h. Contract w/WA St Department of Commerce for Community Development Block Grant
- i. Letter to US Dept of Housing and Urban Development (HUD) Re Contract Language Concerns w/Continuum of Care Program Grant Agreement

Juvenile

- j. Line Item Transfer, Fund No. 0115-101 Dept. 171 & 173

Parks

- k. Adoption of 2014 – 2020 Comprehensive Parks Plan
- l. Line Item Transfer, Fund No. 0110-102, Dept. 000

Personnel

- m. WCRP Related Appointments and Designations

Planning

- n. Updated Benton County Planning Department Organizational Chart
- o. Line Item Transfer, Fund No. 0000-101, Dept. 116

Public Works

- p. Authorizing Funds for Nine Canyon Road – C.E. 1709 CRP
- q. Contract w/Apollo for the Nine Canyon Road Project – C.E. 1709 CRP

PEDA Quarterly Update

Deb Heintz, PEDA updated the Board on the following issues:

- USDA job transfers – loss of potentially 6 jobs in Prosser; PEDA was working on this with Doc Hastings and they were working to eliminate future reductions at the Prosser Facility
- Business interest from a Yakima County business
- Membership Drive – July & August
- Grant writing program – \$940,000 in pending applications; 2nd quarter awarded \$36,000
- Working with the City on a business proposal for an additional retail business

Abby Cameron, Director of Walter Clore, updated the Board on the Walter Clore Center:

- Celebrated grand opening on May 30
- Actively featuring different AVA every month; seeing repeat visitors; traffic is slow but building
- Stocking retail wine from community colleges – very successful
- Gearing up programming – utilizing demonstration kitchen and tasting room
- Legends of Washington Gala Fundraiser

WSU - Fruit Research & Extension Update

Marianne Ophardt and Gwen Hoheisel updated the Board and briefly discussed the following:

- Blueberry Cold Hardiness Project
- Improved Application Technology Education & Practices
- Farm Bill Passed – Grants Available & Applied For
- WA Tree Fruit Association – Conference will be held in Tri-Cities
- Specialty Crop Money Available

2014 Historical Preservation Grant Award

Duane Davidson and Brenda Chilton said the Advisory Committee met and were making the following recommendations for grants for historical document and artifact preservation:

- Benton County Museum & Historical Society
 - Textile Preservation/Oral History: \$ 991
- Prosser Cemetery Association
 - Historical Headstone Restoration: \$10,000
- Washington State University Foundation
 - Hanford Oral History Digitization: \$10,000
- White Bluffs Quilt Museum
 - Heritage Quilt Index: \$ 6,000
- White Bluffs Quilt Museum
 - Native American Heritage: \$ 1,799
- White Bluffs Quilt Museum
 - Textile Preservation Training: \$ 1,991

Mr. Davidson said with approval of this recommendation, he would work with the PA to go forward with the agreements for the grant funding and would have the resolution on the following week's consent agenda.

The Board agreed.

Other Business

Commissioner Delvin asked if the Board wanted to respond to the letter from the FOP regarding the Matrics issue. Commissioner Small recommended they send a letter indicating they were still working on the issue. Chairman Beaver said the Commissioners got numerous opportunities from groups that tried to position the Commissioners. He suggested that if Franklin County wanted to use Benton County's system, they could contract with them to use it; why would Benton County give up what it already owned.

Chairman Beaver said he would be attending the ECA conference next week and would not be at the regular board meeting.

Additionally, he said that if he was requested to attend a meeting with the cities or other groups regarding financial issues, he thought it was important for the County Administrator to also attend and represent the County. The Board agreed.

Commissioner Delvin said the bottom line for him when he met with entities and other elected officials was to tell them they needed to talk to the other commissioners to find out their position. He said he believed it was beneficial to have the issues worked out before they were brought before the Board.

Vouchers

Check Date: 07/15/2014
Warrant #: 237461-237475
Direct Deposit #: 96072-96266
Total all funds: \$103,321.20

Check Date: 07/15/2014
Taxes #: 101140713
Total all funds: \$34,079.10

Total amounts approved by fund can be reviewed in the Benton County Auditor’s Office.

Resolutions

- 2014-547: Interlocal Agreement w/Port of Benton for Capital Improvements at Crow Butte Park
- 2014-548: Line Item Transfer, Fund No. 0000-101, Dept. 107
- 2014-549: Lease Agreement between Northwest Creation and Benton County Fairgrounds and Two Rivers Park
- 2014-550: Line Item Transfer, Fund No. 0108-101, Dept. 560
- 2014-551: Line Item Transfer, Fund No. 0108-101, Dept. 504
- 2014-552: Contract w/WA St Department of Commerce for Community Development Block Grant
- 2014-553: Line Item Transfer, Fund No. 0115-101 Dept. 171 & 173
- 2014-554: Adoption of 2014 – 2020 Comprehensive Parks Plan
- 2014-555: Line Item Transfer, Fund No. 0110-102, Dept. 000
- 2014-556: WCRP Related Appointments and Designations
- 2014-557: Updated Benton County Planning Department Organizational Chart
- 2014-558: Line Item Transfer, Fund No. 0000-101, Dept. 116
- 2014-559: Authorizing Funds for Nine Canyon Road – C.E. 1709 CRP
- 2014-560: Contract w/Apollo for the Nine Canyon Road Project – C.E. 1709 CRP

There being no further business before the Board, the meeting adjourned at approximately 10:00 a.m.

Clerk of the Board

Chairman