

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, April 22, 2014, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman James Beaver
Commissioner Shon Small
Commissioner Jerome Delvin
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; Finance Manager Keith Mercer; Public Works Manager Steve Becken; County Engineer Daniel Ford; Planning Manager Mike Shuttleworth; DPA Ryan Brown; Auditor Brenda Chilton; Clerk Josie Delvin; District Court Administrator Jacki Lahtinen; Bob Woody, IT Department; Michelle Simpson, Treasurer's Office.

Approval of Minutes

The Minutes of April 15, 2014 were approved.

Consent Agenda

MOTION: Commissioner Delvin moved to approve the consent agenda items "a" through "r". Commissioner Small seconded and upon vote, the Board approved the following:

GIS

- a. Agreement w/City of Prosser for Digital Orthophotography

Human Services

- b. Agreement w/Columbia Basin Veterans Coalition for Maintenance & Facility Operations
- c. Agreement w/Domestic Violence Services for Emergency Shelter Operations & Maintenance
- d. Line Item Transfer, Fund No. 0108-101, Dept. 506
- e. Line Item Transfer, Fund No. 0108-101, Dept. 504
- f. Line Item Transfer, Fund No. 0108-101, Dept. 560
- g. Agreement w/Benton Franklin Community Action Committee for Rental Assistance Program

Juvenile

- h. Line Item Transfer, Fund No. 0115-101, Dept. 171
- i. Line Item Transfer, Fund No. 0115-101, Dept. 173

- j. Line Item Transfer, Fund No. 0115-101, Dept. 173
- k. Contract w/Redwood Toxicology to Provide Urinalysis Testing
- l. Operations & Facilities Budget Flat Monthly Payment; Amending Resolution 2013-041

Office of Public Defense

- m. Termination of Public Defense Services Contract w/M Mendoza

Parks

- n. Contract w/Irrigation Specialists, Inc. for As Needed Irrigation Services & Repairs
- o. Contract w/Nelson Drilling, LLC for New Well @ Higgins Field, Horn Rapids Park

Personnel

- p. Voluntary Employee Beneficiary Association Policy for Non-Bargaining Employees & Elected Officials; Superior Court, Juvenile Justice, and Human Services Bi-County Employees
- q. Compensation & Benefit Levels for Full & Part Time Superior Court Commissioners; Rescinding Resolutions 90-173; 90-271 & 98-459

Public Works

- r. Payment Authorization to Tapani, Inc. for Intersection Safety Project

Benton City Economic Development Council Quarterly Update

Bea Baker gave an update on the Benton City EDA and briefly discussed the following:

- I-82 – making progress on this project
- One new business – western gear
- Roundabout coming – working on signage
- Revitalization committee – meetings attended by community, including EWU grad students – provided a report with new ideas
- Upcoming events - Car show, Memorial Day Service, 4th of July Flag Days, Benton City Days

Prosser Economic Development Association Quarterly Update

Deb Heintz and Bob Stevens (Board President) updated the Board on PEDAA and discussed the following:

- Moved the PEDAA office, now officially at The Clore Center
- Working with TRIDEC – food and beverage survey in the region (at least 20 businesses in Prosser)
- Business interest from Brazil – hosted the state recruitment folks
- Annual Meeting
- Housing Committee – looked at demand for housing in community
 - One of the other main issues seems to be water – they will be establishing new committee to look at getting more domestic use water for long term use
- Clore Center – tentative grand opening on May 30
- Large farming operation came to community – wanting succession information

Private Road Name Change – PR 2014-001

Mike Shuttleworth presented a proposed name change for a newly created private access easement. He said that notices were sent to all affected agencies and that based upon comments from SECOMM, the Public Works Department, and the applicant, it was recommended the Board approve the road name change to Haven View PR SE.

MOTION: Commissioner Delvin moved to adopt the assignment of a road name of Haven View PR SE to the newly constructed private road easement with the condition that Mr. Clark had 30 days to pay the required sign fee for the construction and placement of the private road sign(s) to the Benton County Public Works Dept. If the fee was not paid within thirty (30) days, the approval by the Board of County Commissioners would be declared null and void. Commissioner Small seconded and upon vote, the motion carried.

Planning Department Update

Mike Shuttleworth updated the Board with a Powerpoint presentation and discussed the following Planning Department issues:

- Current Planning
 - New Permit System
 - Hearings Examiner Process (hoping to start Jan. 1, 2015)
 - Permit Activities - Number of Applications
- Long Range Planning
 - West Richland Urban Growth Area
 - Shoreline Master Program Update
- Issues for 2014
 - Exempt Wells
 - Ground Water Nitrates
 - Critical Areas Ordinance
 - Red Mountain Agricultural Ordinance

Other Business

Commissioner Delvin said he talked with the Auditor regarding the request by Mr. Martin for a performance audit and thought there might be something they could give him to satisfy his request. He said he was working on a response and would keep the Board informed.

Additionally, he said he received a letter from Undersheriff Hatcher regarding a proposal for the jail addressing the issues of capacity and population.

Mr. Sparks said he did not get a copy of the letter so had not had a chance to review the proposal.

Chairman Beaver discussed the possibility of getting a jail administrator to get control of the costs and Commissioner Delvin said it was worth exploring. Chairman Beaver also said the cities were interested in discussing this issue and thought they should have a workshop with the

cities. Mr. Sparks asked if the Board members or Chairman wanted to meet with the cities individually before setting up a special meeting and the Board agreed it would like a workshop with the cities.

Mr. Sparks commented that the bed day rate didn't mean as much as the \$15 million cost did. He said the County did not share the same interests as the cities because they looked at it from a different perspective. He said he believed the County's challenge was to reduce the \$15 million, not reduce the bed day rate. He said he was having Keith and Loretta analyze the jail contracts to see if it was worth adding staff to keep the contracts or not.

The Board briefly recessed, reconvening at 10:05 a.m.

Executive Session

The Board went into executive session with DPA Ryan Brown at 10:05 a.m. for approximately 15 minutes to discuss the 1st quarter litigation update. Also present were David Sparks, Cami McKenzie, and Loretta Smith Kelty. The Board came out at 10:25 a.m. Mr. Brown said the Board discussed 1st quarter litigation but took no action.

Claim for Damages

CC 2014-08: Received on March 27, 2014 from Juan Carlos Lopez
CC 2014-09: Received on March 28, 2014 from William James Pierre
CC 2014-10: Received on April 18, 2014 from Robert Islas

Vouchers

Check Date: 04/15/2014

Payroll Draw Checks
Warrant #: 237128-237143
Direct Deposit #: 93567-93760
Total all funds: \$103,215.17

Payroll Draw Deductions
Taxes #: 101140410
Total all funds: \$34,044.10

Check Date: 04/18/2014

Warrants #: 100049-100216
Total all funds: \$3,948.70

Transfer #: 041801-041811
Total all funds: \$401,112.96

Warrants #: 100217-100489
Total all funds: \$1,117,807.59

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2014-335: Agreement w/City of Prosser for Digital Orthophotography
- 2014-336: Agreement w/Columbia Basin Veterans Coalition for Maintenance & Facility Operations
- 2014-337: Agreement w/Domestic Violence Services for Emergency Shelter Operations & Maintenance
- 2014-338: Line Item Transfer, Fund No. 0108-101, Dept. 506
- 2014-339: Line Item Transfer, Fund No. 0108-101, Dept. 504
- 2014-340: Line Item Transfer, Fund No. 0108-101, Dept. 560
- 2014-341: Agreement w/Benton Franklin Community Action Committee for Rental Assistance Program
- 2014-342: Line Item Transfer, Fund No. 0115-101, Dept. 171
- 2014-343: Line Item Transfer, Fund No. 0115-101, Dept. 173
- 2014-344: Line Item Transfer, Fund No. 0115-101, Dept. 173
- 2014-345: Contract w/Redwood Toxicology to Provide Urinalysis Testing
- 2014-346: Operations & Facilities Budget Flat Monthly Payment; Amending Resolution 2013-041
- 2014-347: Termination of Public Defense Services Contract w/M Mendoza
- 2014-348: Contract w/Irrigation Specialists, Inc. for As Needed Irrigation Services & Repairs
- 2014-349: Contract w/Nelson Drilling, LLC for New Well @ Higgins Field, Horn Rapids Park
- 2014-350: Voluntary Employee Beneficiary Association Policy for Non-Bargaining & Elected Officials; Non-Bargaining Superior Court & Juvenile Justice Bi-County Employees, and Non-Bargaining Bi-County Human Services
- 2014-351: Compensation & Benefit Levels for Full & Part Time Superior Court Commissioners; Rescinding Resolutions 90-173; 90-271 & 98-459
- 2014-352: Payment Authorization to Tapani, Inc. for Intersection Safety Project
- 2014-353: Naming of Private Road – File No. PR 2014-001

There being no further business before the Board, the meeting adjourned at approximately 10:25 a.m.

Clerk of the Board

Chairman