

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, October 7, 2014, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman James Beaver
Commissioner Shon Small
Commissioner Jerome Delvin
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; Public Works Manager Daniel Ford; Planning Manager Mike Shuttleworth; DPA Ryan Brown; Auditor Brenda Chilton; Clerk Josie Delvin; Bob Woody, IT Department; GIS Manager Mary Phillips; Lexi Winfield and Karlee Ainsworth, Personnel; Paul Schut, Commissioners' Office; Matt Rasmussen, Assistant County Engineer; Erhiza Rivera, Deputy Treasurer.

Approval of Minutes

The Minutes of September 30, 2014 were approved.

Consent Agenda

MOTION: Commissioner Small moved to approve the consent agenda items "a" through "n". Commissioner Delvin seconded and upon vote, the Board approved the following:

Facilities

- a. Line Item Transfer, Fund No. 0000-101, Dept. 110

Human Services

- b. Agreement w/Goodwill Industries of the Columbia, Inc. for Disabilities Services
- c. Agreement w/The Arc of Tri-Cities for Disabilities Services

Juvenile

- d. Truancy Contract w/Pasco School District

Office of Public Defense

- e. Agreement w/D Purcell for District Court Public Defense Services

Prosecuting Attorney

- f. Line Item Transfer, Fund No. 0000-101, Dept. 117

Public Works

- g. Amended Loan Repayment w/WA State Dept of Commerce for I-82 SR 397 Project
- h. Repair Authorization From Jack's Superior Auto Body for Assessor's Vehicle
- i. Interlocal Agreement w/County of Franklin for Engineering Services

- j. Approval of Antinori Road Extension-CRID #21 Project Construction Plans & Setting Bid Date

Sheriff

- k. Line Item Transfer, Fund No. 0000-101, Dept. 121
- l. Closing of Sheriff's Office Revolving Fund, Petty Cash & Advance Travel Funds
- m. Closing of Bureau of Corrections Revolving Funds

Sustainable Development

- n. Approval of Annual Report to Ecology for Development of Hanford Lands

Personnel Department Update

Lexi Wingfield and Karlee Ainsworth updated the Board on the following:

- 29 New Hires/Rehires
- Public Records Requests
- Creation of Insurance Committee
- Paperless HR files
- Benefits Fair
- WCIF Updates
- Wellness Committee Updates (including the challenge sponsored by Commissioner Beaver)

Commissioner Delvin asked about having a health fair (health checks on cholesterol, blood sugar, etc.) and Lexi indicated they were looking into that. Commissioner Small also suggested competitions with health/fitness trackers (i.e. Fitbit).

Other Business

David Sparks said they received the budget from the Auditor and were currently working on that and it would consume most of his time, as well as the current labor negotiations until the budget was adopted. He said they were scheduled to adopt the budget on November 25.

Chairman Beaver said he wanted to attend another ECA conference in New Orleans but wasn't sure if the travel budget had adequate money; however this conference was reimbursed by ECA. Mr. Sparks said he would work on finding the money without a supplement.

Commissioner Delvin reminded the Board he would be gone next week on his trade mission in Cambodia.

Additionally, he commented on an email from Judge Spanner regarding the community indicators project and asked if any of the commissioners wanted to participate. Chairman Beaver said he was already involved in that project and had attended 3 hours at CBC and would be attending another function.

Commissioner Small asked Dan Ford to explain the situation regarding Public Works requesting to be removed from the 800 mhz program. Mr. Ford said his office had been working on this

issue for at least a year; they were not using the radios and they currently sat on a shelf. Mr. Sparks said he agreed they had been dealing with Dispatch for at least 1 ½ years and the request from Public Works to be removed from the program should not have come as a surprise.

Commissioner Delvin said he sent out the proposed legislative priorities to elected officials and received two comments. He said he was still looking for additional comments and wanted to have it ready for approval at the end of October.

Commissioner Delvin discussed the issue regarding contracts signed by the Board or other elected officials. He said he read the email from Ryan Lukson regarding contracts signed by the Board and the opinion by Ryan Brown. He said it talked about financial agreements but it didn't really address cooperative agreements.

Ryan Brown said it was very hard to draw the line to make that distinction between an agreement that had a financial impact versus an agreement that identified a relationship because almost everything had some sort of liability or financial impact. He said he had seen a fair number of agreements through the years signed by other elected officials that did have financial impacts. He said they had worked very hard to encourage elected officials to run contracts through the Board and if an agreement came to the PA's office it would go through a process and they could help weed out certain adhesion contracts. If an elected official signed a contract without Board approval, technically they could personally be on the hook for these and it was in part the reason Sheriff Keane brought the agreement to the Board last week.

Commissioner Delvin said he was uncomfortable signing those contracts that were not approved by the PA but there would be times they would sign.

Mr. Brown said it was up to the Board if it wanted to have these discussions out in the open so everyone was aware of the issue or if the elected official didn't bring it to the Board, then there would not be a discussion on it.

Commissioner Small also discussed the problem with signing agreements with the State even though there were problems with the contract language just so the County could receive money from the State. Mr. Brown agreed there were instances where you would get these agreements and sign them anyway and sometimes they could work through the process and resolve the issues.

Claim for Damages

CC 2014-22: Received October 6, 2014 from Richard J Haynes

Vouchers

Check Date: 10/03/2014

Warrant #: 109693-109883

Total all funds: \$5,651.95

Transfers #: 100301-100306
Total all funds: \$15,682.27

Warrants #: 109892-110030
Total all funds: \$447,485.06

Payroll Checks
Warrant #: 237714-237798
Direct Deposit #: 97968-98561
Total all funds: \$2,094,456.34

Payroll Deductions
Warrant #: 110031-110046
Taxes #: 10114101-101141014
Total all funds: \$2,144,849.85

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2014-735: Line Item Transfer, Fund No. 0000-101, Dept. 110
- 2014-736: Agreement w/Goodwill Industries of the Columbia, Inc. for Disabilities Services
- 2014-737: Agreement w/The Arc of Tri-Cities for Disabilities Services
- 2014-738: Truancy Contract w/Pasco School District
- 2014-739: Agreement w/D Purcell for District Court Public Defense Services
- 2014-740: Line Item Transfer, Fund No. 0000-101, Dept. 117
- 2014-741: Amended Loan Repayment w/WA State Dept of Commerce for I-82 SR 397 Project
- 2014-742: Repair Authorization From Jack's Superior Auto Body for Assessor's Vehicle
- 2014-743: Interlocal Agreement w/County of Franklin for Engineering Services
- 2014-744: Approval of Antinori Road Extension-CRID #21 Project Construction Plans & Setting Bid Date
- 2014-745: Line Item Transfer, Fund No. 0000-101, Dept. 121
- 2014-746: Closing of Sheriff's Office Revolving Fund, Petty Cash & Advance Travel Funds
- 2014-747: Closing of Bureau of Corrections Revolving Funds
- 2014-748: Approval of Annual Report to Ecology for Development of Hanford Lands

There being no further business before the Board, the meeting adjourned at approximately 9:30 a.m.

Clerk of the Board

Chairman