

**MINUTES**

**BOARDS OF BENTON AND FRANKLIN COUNTY COMMISSIONERS**

Special Bi-County Board Meeting  
Wednesday, February 22, 2012, 3:30 p.m.  
Commissioners' Conference Room  
Benton County Justice Center, Kennewick, WA

**Benton County**

Present: Chairman Jim Beaver  
Commissioner Shon Small  
Commissioner Leo Bowman  
Clerk of the Board Cami McKenzie

Employees Present: Ed Thornbrugh, Keith Mercer, Linda Ivey, Ryan Brown

**Franklin County**

Present: Chairman Brad Peck  
Commissioner Rick Miller  
Commissioner Bob Koch  
County Administrator Fred Bowen

**Human Services - Community Development Block Grant – Public Services Grant**

Ed Thornbrugh presented information on the Community Development Block Grant. He said that Benton-Franklin counties were in the category for “non-entitlement counties” for public services and so were entitled to apply for the grant to extend services to these areas.

He indicated that Benton-Franklin Community Action Committee was already identified as the sub-recipient and the counties needed to agree which county would act as lead local government and then appoint a department to administer the grant.

Chairman Brad Peck asked why they should not split and apply for two grants and receive two administrative fees. Judith Gidley, Benton-Franklin CAC, gave background information on allocation of the money; originally Franklin County used to receive the money and Benton County did not participate. She said that \$25,000 was allocated to Benton-Franklin as base funding and the rest was based on unemployment and other criteria. She said they would not go back and divide the money again because it was final at that time and there would only be one administrative fee in the amount of \$3,000.

**MOTION:** Benton County Chairman James Beaver moved to go forward with the application process for the Community Development Block Grant for funding. The motion was seconded and upon vote carried unanimously.

Franklin County Chairman Brad Peck asked about the responsibility of the lead county as it applied to a subcontract with CAC, monitoring performance of the contract, conducting the public hearing, and the decision to reapply or not apply.

Mr. Thornbrugh indicated it would be the responsibility of lead department as appointed by the Boards.

**MOTION**: Franklin County Chairman Brad Peck moved to go forward with the application process for the Community Development Block Grant for funding. The motion was seconded and upon vote carried unanimously.

Commissioner Bob Koch suggested the funds should come to Benton County since revenue funds for Human Services were already in Benton County. Seeing no objection, the Franklin County Board agreed.

**MOTION**: Franklin County moved and seconded to request that Benton County fulfill the role as lead-county for the Community Development Block Grant. Upon vote, the motion carried unanimously.

**MOTION**: Benton County moved and seconded to accept responsibility as lead-county for the Community Development Block Grant. Upon vote, the motion carried unanimously.

Benton County and Franklin County Boards concurred to have Human Services be the lead department.

With no further business, the meeting adjourned at approximately 3:50 p.m.

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Clerk of the Board

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Chairman