

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, May 21, 2013, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman Shon Small
Commissioner James Beaver
Commissioner Jerome Delvin
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; Finance Manager Keith Mercer; Personnel Manager Melina Wenner; Public Works Manager Steve Becken; County Engineer Daniel Ford; Planning Manager Mike Shuttleworth; DPA Ryan Brown; Clerk Josie Delvin; Stuart Holmes, Auditor's Office; Treasurer Duane Davidson; Teri Holmes, Central Services; Safety/Training Coordinator Bryan Perry; Robert Heard and Bob Woody, Central Services; Rosie Sparks, Auditor's Office.

Approval of Minutes

The Minutes of May 14, 2013 and May 15, 2013 were approved.

Consent Agenda

MOTION: Commissioner Beaver moved to approve the consent agenda items "a" through "u". Commissioner Delvin seconded and upon vote, the Board approved the following:

Building

- a. Line Item Transfer, Fund No. 0149-101, Dept. 000

Central Services

- b. Contract w/Cerium Networks, Inc. for Purchase of Meraki Cloud Managed Access Points

Commissioners

- c. City of Richland Letter of Support for Duportail Bridge Project
- d. Award of Bid for Official County Newspaper to Tri City Herald

Facilities

- e. Bid Award for the District Court Remodel @ the Courthouse

Fairgrounds

- f. Contract w/Oxarc, Inc to Provide Fire Extinguisher & Suppression Services
- g. Contract w/Design West Architects, PA for Architectural Services for Fairgrounds Restroom

h. Amended Lease Agreement w/Benton-Franklin Fair Association

Human Services

i. Amended Agreement w/Comprehensive/Dependency Health Services for Substance Abuse Treatment

Juvenile

j. Amended Contract w/The Personal Touch Cleaning, Inc.

Office of Public Defense

k. Authorization for Payment to Attorney M Iaria for Public Defense Services

l. Contract w/T Orosco for Excess Contractual Case Cap

Personnel

m. Trainer Contract w/C Poulsen

Prosecuting Attorney

n. Settlement Agreement w/The Confederated Tribes and Bands of the Yakama Nation

Public Works

o. Funding Authorization for Nine Canyon Road, Phase 2

p. Funding Authorization for Nine Canyon Road, Phase 3

q. Drainage Improvement District Budget & Levy for 2013 & 2014

Sheriff

r. Amended Contract w/American Red Cross to Provide Employee Training

s. Swat Interlocal Agreement w/City of Prosser

t. Contract w/Densow's Pharmacy for Pharmaceutical Services

Sustainable Development

u. Agreement w/Tri-City Development Council for Economic Development

Central Services Department Update

Teri Holmes and Robert Heard updated the Board on projects in Central Services. Ms. Holmes said they had used the PTI study as their guide and roadmap and she briefly discussed the following accomplishments:

- Building Dept. – implement permit management system;
- Enhancement of the County's web presence;
- Implement court case management;
- Improvement of courtroom automation;
- Integrate GIS w/core business systems ;
- Conducted email/platform study;
- Enhanced County intranet – using to get out more information to employees;
- Asset management – allowing them to build standardized workstations;
- Stabilization and virtualization of server environment;
- Implement wireless connectivity for staff and increase bandwidth

David Sparks commented that he met with the IT Department once a month to talk and extended the invitation to elected officials to come to the meeting so they could find out what was happening and it would allow the Departments an opportunity for feedback and to find out what IT was doing. He said a few elected officials joined their last meeting and it was very helpful.

Geological Fault Line Mapping

County Engineer Daniel Ford said he was contacted by Brian Sherrod (U.S. Geological Survey Geologist) who requested permission to do some photographic mapping of a potentially active geological fault at the Finley quarry.

Mr. Sherrod said he wanted to take pictures to get a map so they had a permanent record of what was out there and to collect that basic data to aid the USGS Earthquake Science Center in ascertaining the condition of the Wallula Gap fault in an effort to be better informed of any seismic possibility in the region. He said the process would take approximately two weeks and then he could provide the County with an update.

MOTION: Commissioner Beaver moved to allow U.S. Geological Survey Geologist Brian Sherrod access to the Finley quarry for the purpose of conducting photographic mapping of the exposed strand of the Wallula Gap fault for determination of activity and for the purpose of ascertaining the potential seismic hazard to the region. Commissioner Delvin seconded and upon vote, the motion carried unanimously.

Proposed Kennewick Shop Update

Steve Becken said he spoke to Dave Bond, Superintendent of the Kennewick School District, who spoke with the transportation supervisor, school board and principal of Cottonwood Elementary School about the potential of Benton County building a shop on the Wiser property. He said they had no problem with the proposed construction and provided a letter in support of the project.

The Board agreed to move forward with hiring an architect to design a new shop on the Wiser property.

Commissioner Assignment Update

Commissioner Delvin said he attended a law enforcement memorial at Howard Amon Park and MAC training provided by Emergency Services. Additionally, he was asked to participate at the annual SARC pancake breakfast and would be leaving on Tuesday for the NACO conference in Flagstaff.

Commissioner Beaver said he participated in a conference call for an ECA subcommittee, attended a Council of Governments meeting and HAEIFIC loan meeting.

Chairman Small said he attended a Solid Waste Management meeting and Finance Committee meeting. He then read a thank you letter from the organizer of the Untapped Blues & Brews festival sent to the County thanking it for its great staff support at the Benton County Fairgrounds.

Mr. Sparks said he received an email from Mr. Curtis regarding the potential CRID that requested the County complete a traffic count in that area. He said it was a private road and the

County usually would not provide that service, however, wanted to know if the Board wanted the Road Department to provide that service.

Mr. Becken said they had the equipment to complete the study and they were asked to do it on the same day as the Hogs & Dawgs event. He said the County only owned 330 feet of Mt. Adams View Road. He said it might help the County if the road were someday approved as an arterial road, however, it was their recommendation not to complete the traffic count as it offered no benefit to the County.

Commissioner Beaver said he was uncomfortable getting involved in this since it was not County property. Commissioner Delvin suggested they reply to Mr. Curtis and at least offer suggestions where he could obtain this service.

The Board briefly recessed, reconvening at 9:50 a.m.

Executive Session – Potential and Pending Litigation

The Board went into executive session at 9:50 a.m. for approximately 15 minutes with DPA Ryan Brown to discuss potential and pending litigation. Also present were Bryan Perry, Loretta Smith Kelty, Melina Wenner, David Sparks, and Cami McKenzie. The Board came out at 9:55 a.m. Mr. Brown said the Board did not take any action.

MOTION: Commissioner Beaver moved to deny Claim CC 2013-05. Commissioner Delvin seconded and upon vote, the motion carried.

Vouchers

Check Date: 05/15/2013
Warrant #: 235670-235691
Direct Deposit #: 84359-84551
Total all funds: \$104,664.14

Check Date: 05/15/2013
Taxes #: 101130510
Total all funds: \$34,522.06

Check Date: 05/17/2013
Warrant #:80692-80809
Total all funds: \$6,441.57

Check Date: 05/17/2013
Warrant #:80810-80961
Total all funds: \$509,355.05

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2013-385: Line Item Transfer, Fund No. 0149-101, Dept. 000
- 2013-386: Contract w/Cerium Networks, Inc. for Purchase of Meraki Cloud Managed Access Points
- 2013-387: Award of Bid for Official County Newspaper to Tri City Herald
- 2013-388: Bid Award for the District Court Remodel @ the Courthouse
- 2013-389: Contract w/Oxarc, Inc to Provide Fire Extinguisher & Suppression Services
- 2013-390: Contract w/Design West Architects, PA for Architectural Services for Fairgrounds Restroom
- 2013-391: Amended Lease Agreement w/Benton-Franklin Fair Association
- 2013-392: Amended Agreement w/Comprehensive/Dependency Health Services for Substance Abuse Treatment
- 2013-393: Amended Contract w/The Personal Touch Cleaning, Inc.
- 2013-394: Authorization for Payment to Attorney M Iaria for Public Defense Services
- 2013-395: Contract w/T Orosco for Excess Contractual Case Cap
- 2013-396: Trainer Contract w/C Poulsen
- 2013-397: Settlement Agreement w/The Confederated Tribes and Bands of the Yakama Nation
- 2013-398: Funding Authorization for Nine Canyon Road, Phase 2
- 2013-399: Funding Authorization for Nine Canyon Road, Phase 3
- 2013-400: Drainage Improvement District Budget & Levy for 2013 & 2014
- 2013-401: Amended Contract w/American Red Cross to Provide Employee Training
- 2013-402: Swat Interlocal Agreement w/City of Prosser
- 2013-403: Contract w/Densow's Pharmacy for Pharmaceutical Services
- 2013-404: Agreement w/Tri-City Development Council for Economic Development

There being no further business before the Board, the meeting adjourned at approximately 9:55 a.m.

Clerk of the Board

Chairman