

## MINUTES

### BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting  
Tuesday, February 3, 2015, 9:00 a.m.  
Benton County Planning Annex  
1002 Dudley Avenue  
Prosser, WA

**Present:** Chairman Jerome Delvin  
Commissioner Shon Small  
Commissioner James Beaver  
County Administrator David Sparks  
Clerk of the Board Cami McKenzie

**Benton County Employees Present During All or a Portion of the Meeting:** Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; Public Works Manager Daniel Ford; Planning Manager Mike Shuttleworth; DPA Ryan Brown; Clerk Josie Delvin; District Court Administrator Jacki Lahtinen; Bob Woody, IT Department; GIS Manager Mary Phillips; Clark Posey, Planning; Donna Holmes, Solid Waste; Dan Mack, Public Works; Erhiza Rivera and Treasurer Duane Davidson; Bill Spencer, Assessor; Auditor Brenda Chilton.

#### Approval of Minutes

The Minutes of February 27, 2015 were approved.

#### Consent Agenda

**MOTION:** Commissioner Small moved to approve the consent agenda items “a” through “m”. Commissioner Beaver seconded and upon vote, the Board approved the following:

#### Auditor

- a. Line Item Transfer, Fund No. 0111-101, Dept. 000

#### Human Services

- b. Amended Contract w/WA State Dept of Commerce, Community Services & Housing Division for Consolidated Homeless Grant
- c. Appointment of A Perez as County Designated Mental Health Professional

#### Information Technologies

- d. Software Maintenance Renewal Licenses from Cerium Networks

#### Office of Public Defense

- e. Compensation Authorization for T Orosco for Additional Public Defense Services
- f. Superior Court Public Defense Agreement w/M Iaria
- g. Authorization to Terminate Juvenile Public Defense Agreement for J Paulson

### **Prosecuting Attorney**

h. Line Item Transfer, Fund No. 0000-101, Dept. 117

### **Public Works**

- i. Policy on Changing Name of County Roadways in Benton County
- j. Line Item Transfer, Fund No. 0101-101, Dept. 500
- k. Bid Authorization for Bituminous Surface Treatment 2015
- l. Interlocal Agreement w/City of Prosser to Seal Coat Roads
- m. Purchase Authorization from Pasco Tire Factory for Tires

### **Benton City Economic Development Council**

Bea Baker and Larry Howell gave the Board an update and briefly discussed the following:

- Working with clients to try and promote new businesses
- Economic analysis and visibility study w/WSU students; formed a revitalization committee; produced a fundraiser event “So you think you can dance” and raised \$5,000 toward revitalization
  - Will use the money to dress up a warehouse façade, Chamber of Commerce façade, dress up shady alcoves and add benches around town
- Car and bike show – last year provided \$7,800 toward youth activities
- Sponsored voter forums
- Now working on at risk youth program – applying for \$400,000 grant with focus being on Benton City; City will sponsor the grant and school will loan out their grant writer
- Two new businesses - Get a Rope (western tack shop) and Rustic Barrel (things crafted from empty wine and whisky barrels)
- Web page and Facebook page up and running
- April 25 – this year’s car and bike show

### **Benton County Solid Waste - 2014 – End of Year Report**

Donna Holmes reviewed the Powerpoint presentation and discussed the following:

- Education
  - Benton City Library
  - Mid-Columbia Earth Month
  - Benton-Franklin Fair Booth
  - Education on the Web
- Community
  - Waste Reduction & Recycling Regional Meeting
  - EWU Environmental Sustainability Task Force
- Recycling at Benton County Facilities and Benton County (county-wide)
- Diversion of Household Hazardous Waste from the Landfills
- Benton County Solid Waste Plan

- Funding; specifically the remaining \$200,000 from the grant (can be used to purchase property or do a new study); otherwise, it will be sent back as unobligated and they would apply for a new grant in July
- 2015 and Beyond
- New site acquisition discussions; money available if they decided to purchase property; still unknown who would take on responsibility, liability and maintenance

Commissioner Beaver said he felt the County was doing a pretty good job with the system they currently had and he did not share the same ideas as the other entities regarding a new facility.

Ms. Holmes said the events were expensive but she was perfectly happy with the way it was going. She indicated the other entities wanted the County to purchase property and build a building and/or have the County retrofit the Ely property and run a new facility.

Commissioner Small said the Solid Waste Committee was interested in the Ely facility and asked Commissioner Beaver his thoughts on that. Commissioner Beaver said he didn't think the Ely facility fit the vision of the City of Kennewick for a solid waste facility.

#### **Ordinance Amending Qualifications – Hearings Examiner (Ordinance 559)**

Mike Shuttleworth said that Ordinance 559 creating the office of the Benton County Hearings Examiner prohibited a hearings examiner from having a similar office within a city located in Benton County. He said during the RFP process the Planning Department found that hearings examiners normally worked for more than one jurisdiction. The Planning Department proposed amending the ordinance to allow a Benton County Hearings Examiner to hold a similar office with an adjacent jurisdiction. The Planning Commission conducted the public hearing on the draft ordinance and recommend the ordinance be adopted by the Benton County Commissioners.

Commissioner Small asked if this was practiced elsewhere and Mr. Shuttleworth indicated it was.

**MOTION:** Commissioner Beaver moved to approve the amendment to the Benton County Code as shown in the proposed ordinance and adopt the Planning Commission's findings of fact and conclusions. Commissioner Small seconded and upon vote, the motion carried.

#### **Amendment to Summit View – File No. R2014-002 – SUB 90-1**

Clark Posey said that Benton County received an application (R2014-002 SUB 90-1) from Candy Mountain LLC requesting a revision to the phasing plan of Summit View which was approved on August 20, 1990. The request was to reconfigure Phases 9, 10 & 11 of the remaining phases of Summit View. The final result would not increase the total approved allowable lots and all lots would still be of appropriate size as originally approved and the overall density would not be changed.

He said that comments were sent out to affected agencies and no requests or comments were received. The Planning Commission and Planning staff recommended approval.

**MOTION:** Commissioner Beaver moved to adopt the Planning Commission's finding of fact and conclusions and approve the request to reconfigure the lots within Phases 9, 10, and 11 and approve the change to the conditions of approval. Commissioner Small seconded and upon vote, the motion carried.

**Other Business**

Chairman Delvin said a Tri-City Advisory Committee for the Manhattan Project was formed to advise and give local perspective to DOE and the National Park Service regarding the new park to be formed. He said he sat in on the first meeting and would let the Board know how it progressed.

Chairman Delvin also referenced a letter received from Mr. Wenner regarding who would be auditing the 3/10 criminal justice sales tax and suggested establishing a citizens committee.

Commissioner Beaver also suggested the Board send a letter to the Law & Justice Council to make sure the requests coming in for using the funds were aligned with the original goals and missions of the group.

Commissioner Small said he would be attending a Law & Justice Committee meeting the next day and Benton County elected officials were aware they didn't have the funds yet and that implementation would take some time. Chairman Delvin said he would talk to the cities to see if they were interested in being involved with the citizen committee.

Mr. Sparks said that showing financial compliance would be ease with the way the fund and budget would be set up but showing whether the funds were being effectively utilized might be more difficult.

**Vouchers**

Check Date: 01/30/2015

Warrant #: 115883-116021  
Total all funds: \$50,134.20

Transfers #: 013006-013010  
Total all funds: \$512,406.96

Warrant #: 116022-116104  
Total all funds: \$786,949.62

Transfers #: 013011-013014  
Total all funds: \$49,104.63

Warrant #: 116105-116196  
Total all funds: \$456,817.58

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

**Resolutions**

- 2015-119: Line Item Transfer, Fund No. 0111-101, Dept. 000
- 2015-120: Amended Contract w/WA State Dept of Commerce, Community Services & Housing Division for Consolidated Homeless Grant
- 2015-121: Appointment of A Perez as County Designated Mental Health Professional
- 2015-122: Software Maintenance Renewal Licenses from Cerium Networks
- 2015-123: Compensation Authorization for T Orosco for Additional Public Defense Services
- 2015-124: Superior Court Public Defense Agreement w/M Iaria
- 2015-125: Authorization to Terminate Juvenile Public Defense Agreement for J Paulson
- 2015-126: Line Item Transfer, Fund No. 0000-101, Dept. 117
- 2015-127: Policy on Changing Name of County Roadways in Benton County
- 2015-128: Line Item Transfer, Fund No. 0101-101, Dept. 500
- 2015-129: Bid Authorization for Bituminous Surface Treatment 2015
- 2015-130: Interlocal Agreement w/City of Prosser to Seal Coat Roads
- 2015-131: Purchase Authorization from Pasco Tire Factory for Tires
- 2015-132: Adoption of Ordinance 560 Relating to the Office of the Hearing Examiner
- 2015-133: Regarding Revisions to the Approved Preliminary Plat of Summit View

There being no further business before the Board, the meeting adjourned at approximately 9:45 a.m.

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Clerk of the Board

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Chairman