

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, June 3, 2014, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman James Beaver
Commissioner Shon Small
Commissioner Jerome Delvin
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager, Public Works Manager Daniel Ford; Planning Manager Mike Shuttleworth; DPA Ryan Brown; Clerk Josie Delvin; District Court Administrator Jacki Lahtinen; Bob Woody, IT Department; Facilities Manager Dean Docken; Clark Posey, Planning; Michelle Simpson, Treasurer's Office; Lee Rawlings, Dan Mack, Donna Holmes, and Marty Groom, Public Works; GIS Manager Mary Phillips; Erhiza Rivera, Treasurer's Office.

Approval of Minutes

The Minutes of May 20, 2014 and May 21, 2014 (Bi-County) were approved.

Review Agenda

Personnel Department Update was pulled from the agenda.

Consent Agenda

MOTION: Commissioner Small moved to approve the consent agenda items a-u. Commissioner Delvin seconded and upon vote, the Board approved the following:

Auditor

- a. Line Item Transfer, Fund No. 0106-101, Dept. 000

Commissioners

- b. Line Item Transfer, Fund No. 0000-101, Dept. 107
- c. Letter to Counties on Aging & Long Term Care Interlocal Agreement
- d. Contract w/Leone & Keeble, Inc. for Limited License for Eastgate Elementary School Remodel

Human Services

- e. Surplus of Personal Property

- f. Establishment of a Veterans' Advisory Board
- g. Amended Agreement w/Domestic Violence Services for Ten-Year Homeless Housing Plan

Information Technology

- h. Finger Printing Software Upgrade w/CrossMatch Technologies, Inc. for Sheriff's Office
- i. Finger Printing Software Upgrade w/CrossMatch Technologies, Inc. for County Jail
- j. Purchase Agreement w/Hewlett-Packard for LaserJet

Prosecuting Attorney

- k. Agreement w/AFSCME Local 2658B, Representing Appraisers

Public Works

- l. Payment Authorization to Guardian Security Systems, Inc. for Alarm System Monitoring
- m. Purchase Authorization of Two Diesel Truck Cab & Chassis from Jim's Pacific Garages
- n. Rental Contract w/Rowand Machinery Company of John Deere Excavator
- o. Contract w/C & E Trenching, LLC for Crushed Surfacing for Horn Rapids Park

Sheriff

- p. Agreement w/City of Portland to Access the Regional Automated Property Information Database
- q. Agreement w/LeadsOnline, LLC for Reporting & Investigation System Subscription

Superior Court

- r. Purchase Authorization From Trial Court Improvement Fund

Sustainable Development

- s. Support Letters of Hanford Area Community Vision
- t. Renewed Interlocal Cooperative Agreement w/Cities of Kennewick, Pasco & Richland and Counties of Benton & Franklin for Hanford Communities Agreement

Treasurer

- u. E-Payment Services Agreement w/Point & Pay, LLC for Property Tax Collection

Public Hearing - Shoreline Master Program Update Plan

Mike Shuttleworth said the County entered into a grant contract with Department of Ecology to help fund the Shoreline Master Program Update Plan (SMP) which allowed completion by June 2014. The County's initial SMP was adopted by the Department of Ecology on April 25, 1974 and had not been updated since that time nor was it formally incorporated into Benton County Code. After the public hearing, the Board would decide whether to forward to the Department of Ecology and then it would address comments from the Department of Ecology.

Mr. Shuttleworth entered the Exhibit List for the Shoreline Master Program Update Plan into the record.

Amy Summe, Senior Environmental Planner for the Watershed Company, briefly updated the Board with a Powerpoint presentation:

- The Update Process
- Public Involvement
- Shoreline Advisory Committee
- Where the SMP Applied; Basic Principles

- Key Features of the County SMP
- Summary of Next Steps
 - Submittal to Dept. of Ecology (6 months)
 - Ecology Review & Public Hearing
 - County Responds to Ecology/Public Comments
 - Ecology approves, approves with conditions, or denies
 - SMP effective 14 days after Ecology approval

Testimony

Sam Heck, West Richland, said he lived in the neighborhood with the unofficial access point to the river. He said he had participated in the process and they still had concerns about the public accessing the river through their property. He said there was a public access draft document that would find an alternative to the Twin Bridges access and they were in favor of that. He said the area was now a no stopping or no parking area but about half of people did not obey and so it had become a law enforcement issue and requested they have regular patrol when the season was high.

Commissioner Delvin stated they had put together a group with Richland and West Richland and met three times since last summer. He said they were trying to solve that whole problem on the river and the Department of Ecology wanted to participate; maybe they could bring some money to assist with an alternative to put in the river and take the stress off the neighbors. He indicated they were still working on it and hoped to find a final solution.

As there was no one else present, public testimony was closed.

MOTION: Commissioner Small moved to adopt the proposed Shoreline Master Program and adopt the Planning Commission’s recommendations and findings of fact as their own. Commissioner Delvin seconded and upon vote, the motion carried unanimously.

JAG Grant Interlocal Agreement

Cpt. Vannoy via/video conference requested the Board approve the Interlocal Agreement with the City of Kennewick to participate in the 2014 Justice Assistance Grant (JAG) in the amount of \$25,505 (Benton County to receive \$10,202 and KPD to receive \$15,303). He said they planned to use the money for upgrades to the mobile command unit and purchase some secure storage for equipment in the Sheriff’s office.

MOTION: Commissioner Small moved to approve the 2014 JAG Agreement between Benton County and City of Kennewick and authorize the Chairman to sign the interlocal agreement. Commissioner Delvin seconded and upon vote, the motion carried.

Solid Waste Program - Discussion

Donna Holmes said the Board requested she talk to the cities regarding their concerns about the Solid Waste program. She said the major concern was the desire for senior management staff

participation and to have a permanent site for solid waste collection. She said that Dan Ford would be working with her on this issue, as well as involvement by Commissioner Small.

Regarding a permanent site for solid waste collection, there was a piece of property in Richland next to the landfill (not yet determined if they wanted to sell the land for that use) and the County road shop property on Ely Street. She said they didn't know if that property was suitable until review by the Department of Health and Department of Ecology.

Commissioner Small said he asked about the insurance funds from the last building but did not have an answer. Chairman Beaver said the insurance on the building was nowhere near the cost of the new building. He said he believed they were doing a good job with the funds that were available and he was not in a position to vote in favor of building a new facility. He stated there were a lot of construction projects going on but this was not a priority.

Ms. Holmes gave a Powerpoint presentation and briefed the Board on the household hazardous waste collection events held in Richland and Kennewick. She said she wanted to work on getting more events at another site to get more participation from Prosser and Benton City.

Dan Ford said they were collecting information and continuing forward and would continue to look at the possibility of a new facility.

Ms. Holmes said the Board held a public hearing in February to adopt the Solid Waste Management Plan and they were waiting for the City of Kennewick to approve so they could finalize the adoption and send it to Ecology for its review.

Jail Control Systems/Justice Center Camera System

Dean Docken said that in 2013 the jail security control system went through an upgrade, however, it ended with unfavorable results. He said he had met several times with the Sheriff's office, Facilities staff and Ms. Smith Kely to discuss the issue and hired a consultant. They felt the best way to move forward would be to replace the entire control system by replacing it with something that was used in other corrections facilities. He said they would replace the intercom system, upgrade the card reader system, install more cameras, replace the phone system and install the surveillance security camera system at the same time so they would all match and work together.

The current system was a specialized system and Benton County was the only one left with this system. The new jail security control system was estimated to cost \$1.4 million and if they included the security camera system, the total would be \$2.6 million.

Mr. Sparks stated this had been part of the Capital Facilities Plan for some time and basically starting over with new technology was determined to be the best method.

MOTION: Commissioner Small moved to approve the Facilities Manager to go forward with preparing a contract with Latta Technical Services, Inc. for the replacement of the jail security

control system and the design and installation of a surveillance camera system. Commissioner Delvin seconded and upon vote, the motion carried unanimously.

Primary Maintenance Facility Discussion – Road Shop

Dan Ford said they were not looking at eliminating the Prosser shop but were looking at having the new Kennewick shop as the primary maintenance facility.

Dan Mack said the Prosser facility would remain a full service maintenance shop to maintain vehicles and storage of equipment and materials for road maintenance. They also had agreements with the City of Grandview to maintain fire district vehicles as well as Fire Districts 5 and 6 and Prosser Fire District 3 (which brought in revenue to the shops). Mr. Ford commented that this would be a satellite facility and they would continue what they currently did, but would dispatch from the main facility.

Lee Rawlings said the new Kennewick facility would be the primary facility and services would remain the same and would dispatch from Kennewick and would be designed for the future growth. He said they could better utilize the employees by starting in Kennewick and everyone would be dispatched to where they needed to go and it would also be an opportunity to cross-train.

Marty Groom talked about the map of Benton County roads and travel time from the new shop could be up to 60 minutes, which might be more than from the Prosser shop and therefore, travel time could be impacted.

Mr. Ford said they were not suggesting they eliminate materials or equipment from Prosser but were talking about scheduling and transporting personnel from the primary facility or having personnel report to certain facilities. He said he wanted the Board to consider that other counties were following this same concept and it would allow management to better utilize personnel and focus crews as needed.

Additionally, they were moving forward with the design of the facility and going out to bid and would come to the Board with organizational ideas and ask for input.

Mr. Sparks said they would be suggesting a funding solution at the appropriate time.

Unscheduled Visitors

Margie Chrisler said she wanted to listen to the shoreline management plan and also wanted to discuss a property problem they had on Webb and North River Road. She said there was a wrecking yard in that area and wanted to know if the County still had a code enforcement department. Additionally, they were parking on the road and maybe they should be cited.

Commissioner Small said he was aware of the area and currently it was going through the court process but they were still working on that issue.

Other Business

Commissioner Small said the Metro Drug Task Force previously was looking at a funding shortage in the amount of \$35,000 but they had auctions and came up with the money and didn't need to do an adjustment for 2014. However the new budget started on July 31 and they might have to use some funds to keep the program running until January. He said the amount was \$20,000 and would be divided up between the cities and counties with \$3,000 to \$5,000 for Benton County. He said if the 3/10 of 1% sales tax issue passed, it would help but if it didn't pass, they would need to make a decision.

Chairman Beaver said he wanted to prioritize this during the regular biennium budget cycle. He said he was pretty adamant that they manage within the budget they had for this biennium. He stated the cities were looking at their best interests and not Benton County's so they needed to remain cognizant of that.

Commissioner Delvin said he attended the NACO Western conference and they talked a lot about federal government lands and what was happening. Additionally, he talked with the Commissioner from Yakima and he asked if Benton County was going to join the Long-Term Care group; he said they didn't think they were going non-profit because there was a possibility the FBI would not share finger print information on caregivers with a non-government agency. Commissioner Delvin said he would bring it up to the Board.

Commissioner Small said maybe the Board could subcontract with someone if needed. Commissioner Delvin said that money was allocated by population so the money was still there and they did have an advisory board.

Commissioner Delvin said that Benton County formed a working group to deal with the nitrate groundwater issues and the Conservation District was awarded a grant by the Dept. of Ecology to start its own process. He said they were still working on the contract for the grant money and they had a plan on how to spend the money; phase one would be to look at nitrate levels. He said they were looking at forming an advisory group and they needed a local match in the amount of \$15,000 to reach the \$300,000 and it could be "in-kind" services; they were looking at using GIS services. He said that Mr. Fyall had agreed to work on a memorandum of understanding.

Chairman Beaver said that he and the Sheriff met with the cities and they were requesting the Board have a workshop to talk about jail expenses. He said this workshop should occur during the budget cycle when the County was formulating its budget and with the Board's concurrence, he would send a letter to the cities from the Sheriff and the Chairman stating their willingness to meet at a later time during the budget. The Board agreed.

Vouchers

Check Date: 05/30/2014

Warrant #: 102659-102820

Total all funds: \$43,034.72

Warrant #: 102821-102941
Total all funds: \$2,178.22

Transfers#: 053001-053005
Total all funds: \$88,927.20

Warrant #: 103104-103242
Total all funds: \$991,884.20

Check Date: 05/23/2014

Transfers #: 052301-052311
Total all funds: \$196,161.60

Warrant #: 102503-102658
Total all funds: \$544,863.10

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2014-420: Line Item Transfer, Fund No. 0106-101, Dept. 000
- 2014-421: Line Item Transfer, Fund No. 0000-101, Dept. 107
- 2014-422: Contract w/Leone & Keeble, Inc. for Limited License for Eastgate Elementary School Remodel
- 2014-423: Surplus of Personal Property
- 2014-424: Establishment of a Veterans' Advisory Board
- 2014-425: Amended Agreement w/Domestic Violence Services for Ten-Year Homeless Housing Plan
- 2014-426: Finger Printing Software Upgrade w/CrossMatch Technologies, Inc. for Sheriff's Office
- 2014-427: Finger Printing Software Upgrade w/CrossMatch Technologies, Inc. for County Jail
- 2014-428: Purchase Agreement w/Hewlett-Packard for LaserJet
- 2014-429: Agreement w/AFSCME Local 2658B, Representing Appraisers
- 2014-430: Payment Authorization to Guardian Security Systems, Inc. for Alarm System Monitoring
- 2014-431: Purchase Authorization of Two Diesel Truck Cab & Chassis from Jim's Pacific Garages
- 2014-432: Rental Contract w/Rowand Machinery Company of John Deere Excavator
- 2014-433: Contract w/C & E Trenching, LLC for Crushed Surfacing for Horn Rapids Park
- 2014-434: Agreement w/City of Portland to Access the Regional Automated Property Information Database
- 2014-435: Agreement w/LeadsOnline, LLC for Reporting & Investigation System Subscription

- 2014-436: Purchase Authorization From Trial Court Improvement Fund
- 2014-437: Renewed Interlocal Cooperative Agreement w/Cities of Kennewick, Pasco & Richland and Counties of Benton & Franklin for Hanford Communities Agreement
- 2014-438: E-Payment Services Agreement w/Point & Pay, LLC for Property Tax Collection
- 2014-439: Interlocal Agreement Between the City of Kennewick and Benton County for the 2014 Byrne Justice Assistance Grant – JAG
- 2014-440: Shoreline Master Program Update – SMP Grant Agreement No. G1200022

There being no further business before the Board, the meeting adjourned at approximately 10:20 a.m.

Clerk of the Board

Chairman