

## MINUTES

### BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting  
Tuesday, July 29, 2014, 9:00 a.m.  
Commissioners' Conference Room  
Benton County Courthouse, Prosser, WA

**Present:** Chairman Pro Tem Jerome Delvin  
Commissioner Shon Small  
County Administrator David Sparks  
Clerk of the Board Cami McKenzie

**Absent:** Chairman James Beaver – ECA Conference

**Benton County Employees Present During All or a Portion of the Meeting:** Deputy Administrator Loretta Smith Kelty; Public Works Manager Daniel Ford; Planning Manager Mike Shuttleworth; DPA Ryan Brown; Clerk Josie Delvin; Bob Woody, IT Department; GIS Manager Mary Phillips; Michelle Simpson and Erhiza Rivera, Treasurer's Office; Marty Groom, Public Works.

#### Approval of Minutes

The Minutes of July 22, 2014 were approved.

#### Consent Agenda

**MOTION:** Commissioner Small moved to approve the consent agenda items "a" through "r". Commissioner Delvin seconded and upon vote, the Board approved the following:

#### Commissioners

- a. 2014 Organization of Benton County Commissioners; Rescinding Resolution 2013-882
- b. Line Item Transfer, Fund No. 0000-101, Dept. 107

#### Facilities

- c. Approval of Invitation to Bid for Janitorial Services @ Various Benton County Locations
- d. Amended Contract w/ABM Janitorial, Inc. for Janitorial Services
- e. Contract w/PBS Engineering & Environmental Inc. for Hazardous Materials Investigations

#### Human Services

- f. Line Item Transfer, Fund No. 0108-101, Dept. 560

#### Juvenile

- g. Amended Contract w/Kennewick School District for Truancy Services
- h. Amended Contract w/Pasco School District for Truancy Services

**Office of Public Defense**

- i. Terminating Contract w/J Briggs for District Court Indigent Defense

**Personnel**

- j. Contract w/C Poulsen for Training Services

**Public Works**

- k. Award of Card Lock Service for Fuel to Co-Energy

**Sheriff**

- l. Interlocal Agreement w/City of Connell for Swat Team Assistance
- m. Line Item Transfer, Fund No. 0000-101, Dept. 118
- n. Line Item Transfer, Fund No. 0000-101, Dept. 119
- o. Line Item Transfer, Fund No. 0000-101, Dept. 121

**Treasurer**

- p. Authorization for Disbursements from Historical Preservation Fund

**Workforce Development Council**

- q. Appointment of A Woodcock to the BF Workforce Development Council
- r. Appointment of G Campos to the BF Workforce Development Council

**Other Business**

**MATRICS/Dispatch Issue**

Commissioner Small said he talked to Emergency Dispatch about the letter from FOP and they would also be writing a letter to that group. He recapped that he talked to Sheriff Latham and the City of Pasco regarding those entities getting on Benton County's system until a merger happened and that Chief Skinner had offered to assist them so they could become a customer of dispatch until MATRICS, so it was originally offered to them.

David Sparks stated that the budget call letter would go out on Friday to all departments and they would then have four weeks to get their budget completed. The Board would then meet with the departments during budget workshop in October. He mentioned there was a new instruction sheet that Loretta Smith Kelty put together that would be included with the call letter to conform with the budget policy.

**Executive Session**

The Board went into executive session at 9:05 a.m. for approximately 10 minutes to discuss the status of a pending litigation with DPA Ryan Brown and DPA Reid Hay via/videoconference. Also present were David Sparks, Loretta Smith Kelty, and Cami McKenzie. The Board came out at 9:15 a.m. Mr. Brown said the Board discussed pending litigation and took no action.

**Vouchers**

**Check Date: 07/18/2014**

Warrant #: 105296-105477

Total all funds: \$5,895.01

Transfers#: 071801-071813  
Total all funds: \$1,182,645.83

Warrant #: 105529-105744  
Total all funds: \$1,905,702.03

**Check Date: 07/25/2014**

Warrant #: 105745-105887  
Total all funds: \$38,981.88

Warrant #: 072501-072511  
Total all funds: \$717,947.34

Warrant #: 106237-106402  
Total all funds: \$643,562.25

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

**Resolutions**

- 2014-561: 2014 Organization of Benton County Commissioners; Rescinding Resolution 2013-882
- 2014-562: Line Item Transfer, Fund No. 0000-101, Dept. 107
- 2014-563: Approval of Invitation to Bid for Janitorial Services @ Various Benton County Locations
- 2014-564: Amended Contract w/ABM Janitorial, Inc. for Janitorial Services
- 2014-565: Contract w/PBS Engineering & Environmental Inc. for Hazardous Materials Investigations
- 2014-566: Line Item Transfer, Fund No. 0108-101, Dept. 560
- 2014-567: Amended Contract w/Kennewick School District for Truancy Services
- 2014-568: Amended Contract w/Pasco School District for Truancy Services
- 2014-569: Terminating Contract w/J Briggs for District Court Indigent Defense
- 2014-570: Contract w/C Poulsen for Training Services
- 2014-571: Award of Card Lock Service for Fuel to Co-Energy
- 2014-572: Interlocal Agreement w/City of Connell for Swat Team Assistance
- 2014-573: Line Item Transfer, Fund No. 0000-101, Dept. 118
- 2014-574: Line Item Transfer, Fund No. 0000-101, Dept. 119
- 2014-575: Line Item Transfer, Fund No. 0000-101, Dept. 121
- 2014-576: Authorization for Disbursements from Historical Preservation Fund
- 2014-577: Appointment of A Woodcock to the BF Workforce Development Council
- 2014-578: Appointment of G Campos to the BF Workforce Development Council

There being no further business before the Board, the meeting adjourned at approximately 9:15 a.m.

---

Clerk of the Board

---

Chairman