

## MINUTES

### BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting  
Tuesday, November 8, 2016, 9:00 a.m.  
Commissioners' Conference Room  
Benton County Courthouse, Prosser, WA

**Present:** Chairman Shon Small  
Commissioner Jerome Delvin  
Commissioner James Beaver  
County Administrator David Sparks  
Clerk of the Board Cami McKenzie

**Benton County Employees Present During All or a Portion of the Meeting:** Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; County Engineer Matt Rasmussen; DPA Ryan Brown; Clerk Josie Delvin; District Court Administrator Jacki Lahtinen; Assessor Bill Spencer; Treasurer Duane Davidson; Judge Cameron Mitchell; Clark Posey, Planning; Public Services Administrator Fred Bowen; Shyanne Faulconer, Community Programs/PR Coordinator; Sheriff Steve Keane; Undersheriff Jerry Hatcher; IT Manager Teri Holmes; GIS Manager Mary Phillips; Deputy Treasurer Erhiza Rivera; Robert Heard and Bob Woody, IT; Rosie Sparks, Auditor's office.

#### Approval of Minutes

The Board approved the following minutes:

- October 25, 2016 Budget Workshop
- October 26, 2016 Budget Workshop
- November 1, 2016 Board Meeting

#### Consent Agenda

**MOTION:** Commissioner Delvin moved to approve the consent agenda items "a" through "v". Commissioner Beaver seconded and upon vote, the Board approved the following:

#### Animal Control

- a. Contract w/Vista Veterinary Hospital for Spay & Neutering Services
- b. Contract w/Vista Veterinary Hospital for Veterinarian Medical Services
- c. Contract w/S Morris Co. for Pet Cremation Services

#### Commissioners

- d. Contract w/Municipal Research & Services Center for Small Works/Vendor Roster Services
- e. Line Item Transfer, Fund No 0000-101, Dept. 115

### **Human Services**

- f. Amended Agreement #2 w/Benton Franklin Community Action Committee for Operating Housing & Essential Needs Program

### **Information Technology**

- g. Purchase of Cisco Web Security Appliances, Firepower Licenses & Subscription from Cerium Networks
- h. Purchase of Laptop from PCS Mobile for Sheriff's Mobile Command Center

### **Juvenile**

- i. Line Item Transfer, Fund No. 0000-101, Dept. 138

### **Parks**

- j. Contract w/Nelson Drilling for Well Drilling @ Rattlesnake Mountain Shooting Facility

### **Personnel**

- k. Line Item Transfer, Fund No. 0503-101, Dept. 000
- l. Line Item Transfer, Fund No. 0000-101, Dept. 127
- m. Line Item Transfer, Fund No. 0000-101, Dept. 114
- n. Line Item Transfer, Fund No. 0000-101, Dept. 105
- o. Line Item Transfer, Fund No. 0504-101, Dept. 000

### **Public Safety**

- p. Line Item Transfer, Fund No. 0148-101, Dept. 171
- q. Contract w/Kiona-Benton City School District for Crime Prevention Program

### **Sheriff**

- r. Agreement w/Crown Paper & Janitorial Supply Co. for Paper & Glove Supplies
- s. Agreement w/Crown Paper & Janitorial Supply Co. for Chemicals & Janitorial Supplies
- t. Agreement w/Bob Barker Co for Inmate Supplies
- u. Agreement w/Galls, LLC for Employee Uniforms – Class A
- v. Contract w/911 Supply for Uniforms

### **Benton County Legislative Priorities**

Shyanne Faulconer said she had been working with Adam Fyall and Commissioner Delvin on establishing Benton County's legislative priorities and they would be contacting the legislators after the election to set up a meeting to review the following:

- Reformation of Public Records Act
- Indexing Property Tax Revenue Growth
- Even Year Election Costs
- Provide Adequate Funding for Indigent Defense
- Statement on the Importance of Payment in Lieu of Taxes
- Restoration of the Public Works Assistance Account
- Support of Manhattan National Park Improvement Projects
- Support Funding of LIGO Stem Exploration Center
- Continued Support for Salmon Recovery Funding Board
- Support of the Yakima Basin Integrated Plan
- Floodplains by Designs

Commissioner Delvin thanked Mr. Fyall and Ms. Faulconer and said they once the election was over they would set up a meeting with the 8<sup>th</sup> and 16<sup>th</sup> District Representatives so they were aware of Benton County's priorities.

**MOTION:** Chairman Small moved to approve the legislative priorities as presented. Commissioner Delvin seconded and upon vote, the motion carried.

### **Information Technology Update**

Teri Holmes discussed highlights for 2016 as follows:

- Increased wireless presence
- Implementation of Eden's Employee Services portal
- New Technology – Windows 10; Surface Books; 0365
- Expansion of Jury Management Services
- Text archiving of cell phone messages
- Firewall replacement – enhancing network security
- Tools to enable remote workforce technology
- Planning County Website Fresh
- On Call – after hours assignments
- New tools to stop and mitigate malicious threats

Bob Woody demonstrated the redesign of the website/content and said they were still asking for feedback from employees before implementation of the new design.

### **2017-2018 Budget Discussion**

Chairman Small asked if any departments had looked at their budgets to see what cuts could be made. Assessor Bill Spencer said he had looked at his budget and worked with Mr. Sparks and already trimmed as much as he could. Mr. Sparks said that he removed \$10,000 from the Assessor's litigation line item and said if it was needed it could be funded from the contingency line item.

Mr. Sparks said they made the following adjustments per the Board's direction:

- Keeping the levy rate the same – generated \$600,000 in additional revenue
- Cutting three positions in District Court (one was already eliminated in the preliminary budget so they cut two)
- Reducing Elections by \$.5 million and prefunding this year
- \$150,000 adjustment in IT; he encouraged departments to relook at salary items to make sure there were not any errors
- Looked at moving the gang task force into Public Safety Tax 3/10 Fund. He said the Undersheriff had expressed concern so he went ahead and moved the equivalent dollar amount of \$1.2 million and wanted to give the Undersheriff and Sheriff the opportunity to talk about that.

Ms. Smith Kelty said the Public Safety Tax budget would be discussed at the next Tuesday meeting.

Mr. Sparks said he had handled all the ongoing costs and now had the one-time costs to look at. He said he wanted to get the Board's approval to budget \$180,000 in IT and use VIT funds, which would leave \$1.6 million in requests. The Board agreed.

He summarized by saying they were in pretty good shape moving forward without requests and could look at some of those big ticket items and talk to the departments to see what would happen if they didn't grant those or if some of them should have been in the preliminary budget. Commissioner Delvin said he would appreciate Mr. Sparks talking to the departments about the requests.

### **Gang Task Force Discussion**

Sheriff Keane (along with Undersheriff Hatcher) said the issue of moving the gang team into the Public Safety Tax Fund had been discussed and he had concerns about that. He said the Public Safety Tax initiative's highest priority was to put cops on the street and by adding the gang team to that fund would move 12 positions. He said there was no guaranty the public would approve this tax after it expired and he felt the Board was making operational decisions for his department and he wanted to be the one that decided where the cuts came from in his office. He discussed the Gang Team's success and said they were the most successful team they had ever had at the Sheriff's office when it came to combatting gangs and drugs. He said they had come up with options for the \$1.2 million that would not have an operational impact on the citizens. He added that the gang team had made more drug arrests than the Metro Drug Task Force.

He reiterated his concerns about those positions being in the Public Safety Tax Fund with no guaranty it would continue and asked the Board to support him in finding the \$1.2 million.

Commissioner Delvin said he appreciated the Sheriff coming up with those suggestions.

Commissioner Beaver said he appreciated the options and he was not there to manage his program but to manage the money.

Chairman Small said he had a good conversation with the Undersheriff about the options and he didn't believe any absolute decisions had been made.

Mr. Sparks added there were several non IT capital requests for vehicles and he would look at those as well.

### **Other Business**

Commissioner Delvin said there were emails going back and forth on the safety of McBee Road. Mr. Rasmussen said they pulled the accident information on this road over the last 10 years and only one accident could not be identified as driver error; it was not an unsafe road, but just

mandated more cautious driving. Commissioner Delvin asked Mr. Rasmussen to draft a letter back to the gentleman.

Commissioner Delvin said the Board should address how to handle answering these issues that came to the Board. He indicated he answered letters that came to him directly but some of them required a response from the Board, i.e. Artemis Ridge and Badger Mountain Trail (horses) issue. Mr. Fyall indicated he would respond to the issue about the horses on Badger Mountain.

The Board recessed, reconvening at 10:10 a.m.

### **Executive Session – Pending Litigation**

The Board went into executive session with DPA Ryan Brown at 10:10 a.m. for approximately seven (7) minutes to discuss pending litigation. Also present were David Sparks, Loretta Smith Kelty, and Cami McKenzie. The Board came out at 10:17 a.m. No decisions were made in executive session.

**MOTION:** Commissioner Delvin moved to approve the Board concur with legal counsel's stipulation to entry of an order setting forth fees owed to plaintiffs' counsel in the matter of Fuentes v. Benton County for work performed since September 1, 2016, in the amount of \$40,000 and his recommendation that we not appeal the court's overall fee award. Commissioner Beaver seconded and upon vote, the motion carried.

**MOTION:** Commissioner Delvin moved to approve staff prepare a line item transfer into District Court's budget to pay for the bill for Fuentes v. Benton County. Commissioner Beaver seconded and upon vote, the motion carried.

### **Account Payables**

Check Date 11/04/16

Warrants #147566-147688  
Total of all Funds \$ 3,836.77

Warrants #147694-147789  
Total of all Funds \$464,966.99

Transfers #11041601-11041604  
Total of all Funds \$1,064,246.22

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

### **Resolutions**

2016-858: Contract w/Vista Veterinary Hospital for Spay & Neutering Services  
2016-859: Contract w/Vista Veterinary Hospital for Veterinarian Medical Services

- 2016-860: Contract w/S Morris Co. for Pet Cremation Services
- 2016-861: Contract w/Municipal Research & Services Center for Small Works/Vendor Roster Services
- 2016-862: Line Item Transfer, Fund No 0000-101, Dept. 115
- 2016-863: Amended Agreement #2 w/Benton Franklin Community Action Committee for Operating Housing & Essential Needs Program
- 2016-864: Purchase of Cisco Web Security Appliances, Firepower Licenses & Subscription from Cerium Networks
- 2016-865: Purchase of Laptop from PCS Mobile for Sheriff's Mobile Command Center
- 2016-866: Line Item Transfer, Fund No. 0000-101, Dept. 138
- 2016-867: Contract w/Nelson Drilling for Well Drilling @ Rattlesnake Mountain Shooting Facility
- 2016-868: Line Item Transfer, Fund No. 0503-101, Dept. 000
- 2016-869: Line Item Transfer, Fund No. 0000-101, Dept. 127
- 2016-870: Line Item Transfer, Fund No. 0000-101, Dept. 114
- 2016-871: Line Item Transfer, Fund No. 0000-101, Dept. 105
- 2016-872: Line Item Transfer, Fund No. 0504-101, Dept. 000
- 2016-873: Line Item Transfer, Fund No. 0148-101, Dept. 171
- 2016-874: Contract w/Kiona-Benton City School District for Crime Prevention Program
- 2016-875: Agreement w/Crown Paper & Janitorial Supply Co. for Paper & Glove Supplies
- 2016-876: Agreement w/Crown Paper & Janitorial Supply Co. for Chemicals & Janitorial Supplies
- 2016-877: Agreement w/Bob Barker Co for Inmate Supplies
- 2016-878: Agreement w/Galls, LLC for Employee Uniforms – Class A
- 2016-879: Contract w/911 Supply for Uniforms

There being no further business before the Board, the meeting adjourned at approximately 10:20 a.m.

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Clerk of the Board

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Chairman