

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, February 24, 2015, 9:00 a.m.
Benton County Planning Annex
1002 Dudley Avenue
Prosser, WA

Present: Chairman Pro Tem Shon Small
Commissioner James Beaver
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Absent: Commissioner Jerome Delvin - NACO Conference in D.C.

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; Public Works Manager Daniel Ford; Planning Manager Mike Shuttleworth; DPA Ryan Brown; Auditor Brenda Chilton; Clerk Josie Delvin; District Court Administrator Jacki Lahtinen; Bob Woody, IT Department; GIS Manager Mary Phillips; Dean Docken, Facilities Manager; Paul Schut, Operations Analyst; Linda Robb, Human Services Manager; Erhiza Rivera, Deputy Treasurer; Matt Rasmussen, Assistant County Engineer.

Approval of Minutes

The Minutes of February 10, 2015 were approved.

The Minutes of February 17, 2015 were approved.

Consent Agenda

MOTION: Commissioner Beaver moved to approve the consent agenda items “a” through “x”. Commissioner Small seconded and upon vote, the Board approved the following:

Auditor

- a. Surplus of Personal Property

Commissioners

- b. Line Item Transfer, Fund No. 0305-01, Dept. 000

Facilities

- c. Contract w/Apollo Sheet Metal, Inc. for Ductless Heat Pump Installation in IT Department
- d. Authorization for Invitation for Bids for Purchase of Superior Court Jury Seating
- e. Line Item Transfer, Fund No. 0000-101, Dept. 110
- f. Contract w/Soft Water Specialist, LLC for Installation of Water Softening System

Human Services

- g. Amended Agreement w/J Dorsett for Community Prevention Coordinator Services

Information Technology

- h. Renewal of Microsoft Enterprise Agreement w/Compucom, Inc.
- i. Purchase Authorization of Two Workstations from Dell
- j. Purchase Authorization of Fujitsu Scanner from Southern Computer Warehouse
- k. Support Contract w/Cerium Networks for Cisco Equipment at the County Campuses
- l. Agreement w/Microsoft Corporation for Premier Support Services

Juvenile

- m. Contract w/Sierra Electric, Inc. for Electrical Repair Services

Noxious Weed

- n. Appointment of J Ellison to Area 1 of Benton County Noxious Weed Control Board

Office of Public Defense

- o. Amended Agreement w/M Cano for Public Defense Services in District Court
- p. Termination of Juvenile Court Public Defense Services for S Henwood

Parks

- q. Contract w/Ray Poland & Sons for Removal of Debris & Refuse from Two Rivers Park

Personnel

- r. United Employees Benefit Trust Participation Agreement for Road Department Employees

Planning

- s. Short Plat Vacation – SPV 2014-004

Prosecuting Attorney

- t. Agreement w/Teamsters Local No. 839, Representing Superior Court Bailiff Employees

Public Works

- u. Authorization to Proceed w/Bid Process for Refined Petroleum Products
- v. Purchase Authorization from Crop Production Services, Inc. for Herbicides
- w. Contract Extension w/Stantec Architecture, Inc for Kennewick Maintenance Facility

Sheriff

- x. 2014 Federal Equitable Sharing Agreement & Certification w/Federal Government

Developmental Disabilities Employment Services

Linda Robb and Mari Clark presented some information for the Board's review regarding upcoming mandated changes to the developmental disabilities employment services in the State of Washington that would affect Benton and Franklin Counties' consumers, providers and families.

Ms. Robb said there was great debate about whether employment services that were segregated from the community should be provided any longer. Additionally, they had started conversations with the pre-vocational provider, Columbia Industries. There was great concern and anxiety among the families of the individuals and they just wanted the Board to be informed.

Commissioner Beaver suggested it be forwarded to the State legislators to be dealt with and requested a summary sheet to refer to the legislators.

Ms. Robb said that Ms. Clark had developed a cheat sheet for the Board and she would provide copies to them.

Commissioner Small said he was not opposed to having a letter from the Board to the State reflecting the concern and position of the County.

Ms. Robb said they were just making the Board aware of the concern in the community about DDA's plan to transition from pre-vocational employment to community employment or another service such as group supported services.

Architectural/Engineering Proposal from Integrus Architecture - Jail Mental Health Addition

Dean Docken said the Board had previously instructed him to move forward with the next step regarding expansion of the jail for the mental health addition. He provided the A & E fee proposal to design the project for bidding from Integrus Architecture for drawings and overseeing the 21 bed mental health unit.

MOTION: Commissioner Beaver moved to approve the Facilities Manager to prepare a formal agreement for signature with Integrus Architecture for the full A/E services fee proposal as outlined in the proposal for the jail/mental health addition. Commissioner Small seconded.

Discussion

Mr. Docken added that this proposal did not include the security camera portion but that Integrus would be working with Latta Tech on that part.

Upon vote, the motion carried.

Construction Projects Update

Juvenile Administration

Mr. Docken said there was a bi-county agreement signed with Darwin Murphy Architects to look at the Juvenile Administration side of the facility. He said he had attended a few meetings at Juvenile and it appeared they were doing their homework. He said they would be providing a preliminary report in March and the plan was to come up with three potential designs.

Commissioner Beaver said he wanted to be sure the people that were involved in the tours and meetings understood the cost limits associated with this project. Mr. Docken said the major concern was securing inmates for court and a new courtroom; they did not currently have a holding cell.

Mr. Sparks said the current cost split with Franklin County was 72/28. Commissioner Beaver said he was interested in working out details so the split was more in line with the actual use of the facility.

Mr. Sparks said that he and Loretta Smith Kelty were drafting a letter to send to Franklin County requesting to open up negotiations about the current agreement on bi-county issues. He said before spending \$10 million on a facility, it would be a good idea to consider how the costs would be split in the future.

Jail Security (Opto) and Justice Center Security Cameras

Mr. Docken said this project was moving forward and they had merged the justice center security cameras project with the jail opto security cameras. Additionally, he had met with Latta Tech and the jail staff to determine location and type of cameras and they would be bringing back a 50% drawing in mid-March. After that they would meet again and come to the Board with a 100% proposal.

Prosser HVAC Upgrade/Façade Renovation

Mr. Docken said they moved employees to the portables in December and began Phase 1 that was supposed to last approximately six weeks. Demolition on the third floor went great but they discovered there was not a concrete beam system as part of the structure on the 2nd floor (the architect was using blueprints from 1926). Mr. Docken said he signed an agreement with the contractor to hire a sub to get an image of the floor and based on what they found they would be moving forward with an alternate route and were looking at an eight-week delay in this phase. He said the other phases were still scheduled to be six weeks once this was complete and Phase 1 employees would start moving back to the Courthouse in mid-April.

He updated the Board on the exterior renovation and said the front steps were removed and they would begin pouring two pedestal walls and a slab to replicate the west landing finish and design of the original. Additionally, they replaced outdoor lamp poles and more lighting would be put in.

Other Business

ECA Conference

Commissioner Beaver reported that he had a great meeting in D.C. with the Energy Communities Alliance group.

MATRICS Agreement

Commissioner Beaver expressed his concern regarding the proposed MATRICS agreement since there appeared to be considerable investment by Benton County for the benefit of the other jurisdictions. Additionally, that contributions would be voted on by a board of directors and if the cities were not in agreement with Benton County, it appeared they could kick them out after they had invested the money. He said it appeared to be extremely beneficial for Pasco and Franklin County; additionally, it did not provide the answers about the buy-in from the entities. He expressed his concern they would say he didn't support public safety if he didn't agree to this, although Pasco and Franklin County had the option all along to join in the services that

Benton County currently provided. He said he didn't know how much money Benton County could donate to its neighbors to support them and he was hopeful the County would stand up and say it was not interested.

Commissioner Small said there were definitely some interesting things going on in the MATRICS and agreed that Benton County had offered multiple times to have Franklin County and Pasco join its system to increase public safety and they had not done that. He said he wanted to review this for a while to see where it went.

Commissioner Beaver said he understood in the past that programs were combined when they couldn't do it alone, but maybe it was time to suggest to the neighboring county to go it alone.

Claim for Damages

CC 2015-04: Received on February 18, 2015 from Aaron Johnson

Vouchers

Check Date: 02/05/2015

Payroll Checks

Direct Deposit #: 101313-101907

Warrant #: 238159-238248

Total all funds: \$2,177,741.46

Payroll Deductions - Transfers

Taxes #: 10115021-101150214

Total all funds: \$1,810,368.57

Payroll Deductions – Warrants

Warrant #: 116235-116248

Total all funds: \$367,557.33

Check Date: 02/10/2015

Procurement Cards #: 0215

Total all funds: \$140,157.77

Check Date: 02/13/2015

Warrants #: 116435-116682

Total all funds: \$8,390.38

Warrants #: 116683-116740

Total all funds: \$18,305.33

Transfers #: 02131501-02131507
Total all funds: \$574,707.88

Warrants #: 116741-116936
Total all funds: \$835,933.61

Check Date: 02/17/2015

Payroll Draw Checks
Warrants #: 238249-238256
Direct Deposit #: 101911-102100
Total all funds: \$100,253.22

Payroll Draw Deductions - Transfers
Taxes #: 101150215
Total all funds: \$33,067.16

Check Date: 02/20/2015

Transfers #: 02201501-02201505
Total all funds: \$697,485.95

Warrants #: 117066-117208
Total all funds: \$493,922.06

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2015-155: Surplus of Personal Property
- 2015-156: Line Item Transfer, Fund No. 0305-01, Dept. 000
- 2015-157: Contract w/Apollo Sheet Metal, Inc. for Ductless Heat Pump Installation in IT Department
- 2015-158: Authorization for Invitation for Bids for Purchase of Superior Court Jury Seating
- 2015-159: Line Item Transfer, Fund No. 0000-101, Dept. 110
- 2015-160: Contract w/Soft Water Specialist, LLC for Installation of Water Softening System
- 2015-161: Amended Agreement w/J Dorsett for Community Prevention Coordinator Services
- 2015-162: Renewal of Microsoft Enterprise Agreement w/Compucom, Inc.
- 2015-163: Purchase Authorization of Two Workstations from Dell
- 2015-164: Purchase Authorization of Fujitsu Scanner from Southern Computer Warehouse
- 2015-165: Support Contract w/Cerium Networks for Cisco Equipment at the County Campuses
- 2015-166: Agreement w/Microsoft Corporation for Premier Support Services
- 2015-167: Contract w/Sierra Electric, Inc. for Electrical Repair Services

- 2015-168: Appointment of J Ellison to Area 1 of Benton County Noxious Weed Control Board
- 2015-169: Amended Agreement w/M Cano for Public Defense Services in District Court
- 2015-170: Termination of Juvenile Court Public Defense Services for S Henwood
- 2015-171: Contract w/Ray Poland & Sons for Removal of Debris & Refuse from Two Rivers Park
- 2015-172: United Employees Benefit Trust Participation Agreement for Road Department Employees
- 2015-173: Short Plat Vacation – SPV 2014-004
- 2015-174: Agreement w/Teamsters Local No. 839, Representing Superior Court Bailiff Employees
- 2015-175: Authorization to Proceed w/Bid Process for Refined Petroleum Products
- 2015-176: Purchase Authorization from Crop Production Services, Inc. for Herbicides
- 2015-177: Contract Extension w/Stantec Architecture, Inc for Kennewick Maintenance Facility
- 2015-178: 2014 Federal Equitable Sharing Agreement & Certification w/Federal Government

There being no further business before the Board, the meeting adjourned at approximately 9:50 a.m.

Clerk of the Board

Chairman