

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, October 6, 2015, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman Pro Tem Shon Small
Commissioner James Beaver
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Absent: Chairman Jerome Delvin (Vacation)

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; County Engineer Matt Rasmussen; Planning Manager Mike Shuttleworth; DPA Ryan Brown; District Court Administrator Jacki Lahtinen; Bob Woody, IT Department; GIS Manager Mary Phillips; Superior Court Judge Swisher; Superior Court Judge Cameron Mitchell; Superior Court Administrator Pat Austin; Taylor Ranger, Auditor's Office; Treasurer Duane Davidson; Contract Manager Larry Hueter.

Approval of Minutes

The Minutes of September 29, 2015 were approved.

Consent Agenda

MOTION: Commissioner Beaver moved to approve the consent agenda items "a" through "o". Commissioner Small seconded and upon vote, the Board approved the following:

Commissioners

- a. Contract #E16-045 w/Washington State Military Department for E911

Human Services

- b. Contract w/J Griffin dba Jet Computer Support for Programming Services
- c. Agreement, #15/16-SA-FSCCS-00, w/First Steps Community Counseling Services for Substance Abuse Treatment Services
- d. Agreement, #15/16-SA-SCC-00, w/Somerset Counseling Center for Substance Abuse Treatment Services

Parks

- e. Letter to US Army Corps of Engineers re Valley Fever Monitoring Permit
- f. Contract w/Banlin Construction for Removal of Playground Structures @ Two Rivers & Vista Parks

- g. Contract w/Buell Recreation for Playground Remodel @ Two River & Vista Parks

Public Works

- h. Purchase Authorization From Pacific Office Solutions for Kennewick Maintenance Facility
- i. Contract w/IDAX Data Solutions to Provide Countywide Traffic Counts
- j. Purchase of Grader Tires from Pasco Tire Factory

Workforce Development

- k. Appointment of S Koopman
- l. Appointment of J Thatcher
- m. Appointment of R Legard
- n. Appointment of M Bosse'
- o. Appointment of J Gidley

Scheduled Business

Amended Contract w/Meier Architecture & Engineering for Tenant Improvement Project

Larry Hueter said they were asking for an addendum to the contract because during the first study of OPD they found the room area designated was too small for offices. He said there were two options: one was to expand into the corridor (which was probably not acceptable) or into the executive conference room. He said they were proposing to expand into the executive conference room and then to relocate the conference room to the second floor in OPD's old area; he said this area would be more accessible and have other conveniences. Mr. Hueter indicated the second part of the proposal was to complete an office space analysis of the PA's office to see if it was currently being utilized to its maximum usability. He said this amendment would add \$29,800 to their contract for a total of \$80,000.

Mr. Sparks commented that he was the one that asked for the analysis on the PA's office because he wanted to look at it as a whole as they expanded the civil division and look at the criminal division as well.

MOTION: Commissioner Beaver moved to approve the first amendment to the contract with Meier Enterprises, Inc. to provide architectural and engineering services for the Office of Public Defense and Prosecuting Attorney Tenant Improvement Project. Chairman Pro Tem Small seconded and upon vote, the motion carried.

Discussion - Payment Authorization to Wyndham Publications, Inc.

Commissioner Beaver said he was bringing this back since he was one of the members that voted in the affirmative. After reviewing the second version of this book project, there were quite a few things in the letter of understanding that were not in the new proposal.

MOTION: Commissioner Beaver moved to rescind the resolution that was passed for the agreement between Wyndham Publications and Benton County. Commissioner Small said he wanted to make a friendly amendment and table the discussion until Commissioner Delvin returned.

Commissioner Beaver said the contract had not been passed as it was not signed by the other party and he just wanted to rescind that.

Upon vote, the motion carried.

David Sparks said they would do some further work on the issue and it made sense to stop the current contract and have something new to review when Commissioner Delvin returned.

Unscheduled Visitors

Judge Swisher and Judge Mitchell said the Board took some action at its last meeting that impacted Superior Court and it wanted the Board to reconsider. Judge Swisher said at a March meeting the Board expressed concern about Franklin County not paying its full share regarding bi-county issues. Since that time Superior Court had issues regarding its computer programs and it was his understanding that Superior Court, Commissioners' staff and IT staff were working on that and an interlocal was being researched to deal with allocation of resources. He thought everyone was on board with this and that it was at the Board's direction.

However, after watching the video of the last meeting, it was his understanding they stopped this process and it affected Superior Court's operations. He asked the Board to reconsider that decision and authorize its staff to continue to work on an interlocal agreement.

Commissioner Small commented there were a multitude of things going on with Franklin County and several things they wanted to continue to go hand in hand, however, there had been several bumps in the road. He said they sent at least two letters to Franklin County regarding the allocation of resources and had not received a response for six months and they actually talked about it in a bi-county meeting and still had not received any response.

Judge Swisher said he was not here to defend Franklin County but could only talk about what the Court needed and he thought they were doing what the Board wanted. He said that even though it was between the two counties, the Court would still need to be involved.

Commissioner Beaver said he was not attempting to impact the Courts, however, remained sensitive to the issue of providing services for Franklin County. He said if they needed an interlocal agreement to have Franklin County start paying for services, he was in favor of that. He was not happy about having Benton County employees working out Franklin County's issue.

Mr. Sparks stated he thought the interlocal had to do with Benton County servicing computers and accessing files on Benton County's network but he walked into a meeting that had Benton County spending hundreds of thousands of dollars on infrastructure.

Pat Austin said she was not aware of costs and if there were costs, the state would be paying those; she indicated she was not in favor of that and wanted the "no cost" version of the new state program.

Judge Swisher said he thought the only cost to Benton County was to have the IT folks install the program.

Ms. Austin said there were options that could be costly but they got the no cost version and the State should be picking up the cost. She said this was the new state court system and how they would access their work. She said if they needed to have an administrative fee allocated to Franklin County, then they needed to propose that.

Mr. Sparks commented there would be licensing costs for Microsoft and increased speed and that was not cheap. Additionally, it was his understanding that Franklin County was getting a lot of assistance as an early adopter but Benton County was not.

Ms. Austin said they made it clear it was a bi-county operation and that even though Benton County was not an early adopter they could not pay for it and the State finally understood. She said there was no intention by the Court for Benton County to incur costs.

Mr. Sparks asked if they wanted him to work on an interlocal with zero costs and Judge Swisher said if it had that kind of cost, they wouldn't come back. Judge Mitchell said he thought part of the process of the interlocal was to decide how much cost was involved.

Commissioner Beaver agreed they should work on an interlocal and if Benton County employees had to work on it, it would have to be paid for. Chairman Pro Tem Small said Loretta Smith Kelty and David Sparks should talk with IT about the costs.

Mr. Sparks asked who his point of contact would be and Judge Swisher said he would be the point of contact for the Court as the presiding judge.

The Board agreed.

Other Business

Commissioner Beaver commented on the groundbreaking for the new parking lot at Badger Mountain.

Mr. Sparks said he received a call from the new Franklin County Administrator to talk about the letters sent to Franklin County and he would be meeting with him on Wednesday.

The Board recessed, reconvening at 9:45 a.m.

Board of Equalization Interviews

The Board interviewed George Romano for the vacant position on the Board of Equalization.

The Board briefly recessed, reconvening at 10:10 a.m.

Chairman Pro Tem Small announced the other applicant scheduled for 10:00 a.m. did not show.

MOTION: Commissioner Beaver moved to appoint George Romano to the Board of Equalization. Chairman Pro Tem seconded and upon vote, the motion carried.

Vouchers

Check Date: 10/01/2015

Warrant #: 128523-128740

Total all funds: \$4,544.05

Check Date: 10/02/2015

Transfers #: 10021501-10021506

Total all funds: \$38,585.81

Warrant #: 128751-128833

Total all funds: \$224,471.06

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2015-696: Contract #E16-045 w/Washington State Military Department for E911
- 2015-697: Contract w/J Griffin dba Jet Computer Support for Programming Services
- 2015-698: Agreement, #15/16-SA-FSCCS-00, w/First Steps Community Counseling Services for Substance Abuse Treatment Services
- 2015-699: Agreement, #15/16-SA-SCC-00, w/Somerset Counseling Center for Substance Abuse Treatment Services
- 2015-700: Contract w/Banlin Construction for Removal of Playground Structures @ Two Rivers & Vista Parks
- 2015-701: Contract w/Buell Recreation for Playground Remodel @ Two River & Vista Parks
- 2015-702: Purchase Authorization From Pacific Office Solutions for Kennewick Maintenance Facility
- 2015-703: Contract w/IDAX Data Solutions to Provide Countywide Traffic Counts
- 2015-704: Purchase of Grader Tires from Pasco Tire Factory
- 2015-705: Appointment of S Koopman
- 2015-706: Appointment of J Thatcher
- 2015-707: Appointment of R Legard
- 2015-708: Appointment of M Bosse'
- 2015-709: Appointment of J Gidley
- 2015-710: First Amendment – Contract with Meier Enterprises
- 2015-711: Rescinding Resolution 2015-694 – Agreement w/Wyndham Publications
- 2015-712: Appointing George Romano to the Benton County Board of Equalization

There being no further business before the Board, the meeting adjourned at approximately 10:10 a.m.

Clerk of the Board

Chairman