

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, October 11, 2016, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman Shon Small
Commissioner James Beaver
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Absent: Commissioner Jerome Delvin (vacation)

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; County Engineer Matt Rasmussen; Assistant County Engineer Robert Blain; Planning Manager Mike Shuttleworth; DPA Ryan Brown; Auditor Brenda Chilton; Assessor Bill Spencer; Public Services Administrator Fred Bowen; Facilities Manager Dan Waggoner.

Approval of Minutes

The Minutes of October 4, 2016 were approved.

Consent Agenda

MOTION: Commissioner Beaver moved to approve the consent agenda items "a" through "l", pulling "m". Chairman Small seconded and upon vote, the Board approved the following:

Coroner

- a. Line Item Transfer, Fund No. 0000-101, Dept. 109; Rescinding Resolution 2016-701

Facilities

- b. Line Item Transfer, Fund No. 0000-101, Dept. 110
- c. Contract w/Meier Enterprises, Inc. for Design/Engineering of Metasys & Chilled Water Loop System

Human Services

- d. Amendment #1 to Restrictive Covenant Recording No. 2014-013067 w/River of Life Metropolitan Community Church
- e. Amendment #1 to Restrictive Covenant Recording No. 2014-013068 w/River of Life Metropolitan Community Church

Juvenile

- f. Contract w/J Azure for Representation in BECCA Cases
- g. Contract w/H Villani for Representation in BECCA Cases

Office of Public Defense

- h. Change of Title of the Public Safety Tax Fund Line Item to Executive Assistant

Personnel

- i. Change of Title of Assistant Cartographer in the Assessor's Office

Prosecuting Attorney

- j. Terminating Lease For the Support, Advocacy & Resource Center

Public Safety

- k. Purchase of 2015 Chrysler 300 from Leskovar Mitsubishi for Sheriff's Office

Public Works

- l. Closing Grosscup Rd from Yakima River Rd to County Rd; Amending Resolution 2015-695

Bid Award for Security Systems Equipment

Dan Waggoner presented the recommendation for bid award for the Justice Center security retrofit project to Southern Folger Detention Equipment Company. He said they completed a 3-stage selection process and Southern Folger received the highest score as well as the lowest bid.

MOTION: Commissioner Beaver moved to approve the resolution to allow the Facilities Manager to award the bid to Southern Folger Detention Equipment Company, LLC, and to prepare a contract between Benton County and Southern Folger Detention Equipment Company, LLC to be placed on the agenda at a later date. Chairman Small seconded and upon vote, the motion carried.

Ordinance Amendment BCC 9.08.036 and 9.08.037

Mike Shuttleworth presented the ordinance amendment to increase the length of time that a final plat could be submitted after the preliminary plat was approved. He said the change would make the ordinance consistent with the Revised Code of Washington. He said the Planning Commission conducted a public hearing and voted to recommend approval of the Ordinance.

MOTION: Commissioner Beaver moved to approve the amendment to Benton County Code 9.08.036 and 9.08.037 as proposed in the attached ordinance and adopt the Planning Commission's findings of fact and conclusions as their own. Chairman Small seconded and upon vote, the motion carried.

Preliminary Plat - SUB 2016-003 – Steeplechase Subdivision

Mike Shuttleworth said this was a closed record hearing and the Planning Commission completed the open record hearing for the preliminary plat of Steeplechase SUB 2016-003 and voted to recommend approval of the preliminary plat as presented with conditions.

MOTION: Commissioner Beaver moved to adopt the Planning Commission's recommendation, findings and conclusions as their own of the preliminary plat of Steeplechase SUB 2016-003 with conditions. Chairman Small seconded and upon vote, the motion carried.

Other Business

Chairman Small offered congratulations to Human Services and Administration for assisting with the successful transition from Crisis to Lourdes.

Budget Update

David Sparks discussed the following issues regarding the preliminary budget:

- Current Expense base budget was \$127 million (up from \$122 million) \$59 million of which was salaries and \$24 million was benefits; 2/3 was salaries and benefits, not including Juvenile and other ancillary programs; supply budget was only 2% countywide; with a 2% cola that would add \$1.2 million
- If they approved the 1% increase on taxes that was only \$200,000/per year
- LFO docket was a huge hit to the revenue (\$2 million for the biennium); there were increases in sales tax and new construction but it got wiped out by the LFO – looking at flat revenues and 4% increase in expenses
- \$4 million deficit off the base budget, not including requests
- Asking Personnel and IT to review the Workman's Comp and IT assessments see if they could be paired back
- There was some money available in contingency to handle unknowns like insurance
- 50% of the revenue was in two line items (sales tax and property tax)

Commissioner Beaver discussed the issue of revenue sharing for the jail and said he didn't know what revenue there was to share because there was not a profit; he said at the detriment of their own organization, they should be pretty strong on taking care of their own county operations.

Mr. Sparks said the public safety tax revenue was being used to expand services and maybe it should not if they could not afford the basic services. He said maybe there were programs in Current Expense that belonged in the 3/10 and added that if you could not afford basic services expansion meant nothing; they needed to manage their money and not the Criminal Justice Committee.

Chairman Small discussed the budget problems that Benton County was having about 6 years ago and the changes they had to make. Mr. Sparks said they had the luxury of using some cash management tools but they were running out of those; this last biennium they also had a large one time sales tax increase that would not be sustainable.

Commissioner Beaver said the public safety tax was voter approved so they needed to be careful on how they spent that money and Mr. Sparks said there was also a statute that guided the 3/10 as well. He said he was also working with Undersheriff Hatcher on some ideas.

Commissioner Beaver said that he and Mike Shuttleworth were meeting with the cities to talk about building schools out in the county and their efforts to be able to do that.

Noxious Weed Assessment

Chairman Small asked for a show of hands for who was in favor of a Noxious Weed assessment increase. He said the Noxious Weed Board would be requesting an increase to its assessment and that he might attend the public meeting regarding that issue because he was not in favor of an increase.

Claim for Damages

CC 2016-14: Received on September 2, 2016 from Lloyd Coughlin

CC 2016-15: Received on October 6, 2016 from Larry Evjene

Payroll

Check Date: 10/05/2016

Payroll Checks

Warrant #: 239987-240052

Direct Deposit # 117811-118409

Total all funds: \$2,234,059.81

Payroll Deductions/Transfers

Taxes #: 101161001-10116014

Total all funds: \$1,920,879.79

Payroll Deductions/Warrants

Warrant #: 146315-146329

Total all funds: \$376,852.15

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2016-781: Line Item Transfer, Fund No. 0000-101, Dept. 109; Rescinding Resolution 2016-701
- 2016-782: Line Item Transfer, Fund No. 0000-101, Dept. 110
- 2016-783: Contract w/Meier Enterprises, Inc. for Design/Engineering of Metasys & Chilled Water Loop System
- 2016-784: Amendment #1 to Restrictive Covenant Recording No. 2014-013067 w/River of Life Metropolitan Community Church
- 2016-785: Amendment #1 to Restrictive Covenant Recording No. 2014-013068 w/River of Life Metropolitan Community Church
- 2016-786: Contract w/J Azure for Representation in BECCA Cases
- 2016-787: Contract w/H Villani for Representation in BECCA Cases
- 2016-788: Change of Title of the Public Safety Tax Fund Line Item to Executive Assistant
- 2016-789: Change of Title of Assistant Cartographer in the Assessor's Office

- 2016-790: Terminating Lease For the Support, Advocacy & Resource Center
- 2016-791: Purchase of 2015 Chrysler 300 from Leskovar Mitsubishi for Sheriff's Office
- 2016-792: Closing Grosscup Rd from Yakima River Rd to County Rd; Amending Resolution 2015-695
- 2016-793: Bid Award to Southern Folger Detention Equipment Company
- 2016-794: Adoption of Ordinance 574 – Relating to Platting and Subdivision
- 2016-795: Approval of Preliminary Plat Application Sub 2016-003 - Steeplechase - Candy Mountain

There being no further business before the Board, the meeting adjourned at approximately 9:35 a.m.

Clerk of the Board

Chairman