

## MINUTES

### BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting  
Tuesday, March 5, 2013, 9:00 a.m.  
Commissioners' Conference Room  
Benton County Courthouse, Prosser, WA

**Present:** Chairman Shon Small  
Commissioner James Beaver  
County Administrator David Sparks  
Clerk of the Board Cami McKenzie

**Absent:** Commissioner Jerome Delvin (NACO Conference)

**Benton County Employees Present During All or a Portion of the Meeting:** Deputy Administrator Loretta Smith Kelty; Finance Manager Keith Mercer; Personnel Manager Melina Wenner; Lexi Wingfield, Personnel; Bryan Perry, Personnel; Clerk Josie Delvin; Human Services Manager Ed Thornbrugh; Public Works Manager Steve Becken; County Engineer Daniel Ford; Planning Manager Mike Shuttleworth; DPA Ryan Brown.

#### Approval of Minutes

The Minutes of February 26, 2013 were approved.

#### Consent Agenda

**MOTION:** Commissioner Beaver moved to approve the consent agenda items "a" through "x", pulling "c" (Letter to Cities & Franklin County Regarding Merging E-911 Services). Chairman Small seconded and upon vote, the Board approved the following:

#### Auditor

- a. Surplus of Personal Property

#### Commissioners

- b. Contract w/DB Secure Shred, LLC for Document Destruction Services
- d. Letter of Support to Benton County Emergency Services

#### Facilities

- e. Purchase Authorization from Bargreen Ellingson for Convection Steamer
- f. Payment Authorization to Schindler Elevator Corporation for Elevator Repair Services

#### Fairgrounds

- g. Line Item Transfer, Fund No. 0124-101; Dept. 000

#### Juvenile

- h. Interagency Agreement w/Administrative Office of the Courts for Guest Trainer Services
- i. Contract w/Sierra Electric, Inc. for Electrical Repair Services

- j. Contract Line Item Transfer, Fund No. 0000-101, Dept. 138
- k. Line Item Transfer, Fund No. 0115-101, Dept. 171

**Personnel**

- l. Denial of County Claim CC2012-17
- m. Contract w/Sterling Infosystem, Inc. for Employment Screenings

**Public Works**

- n. Authorization to Proceed w/Bid Process for Purchase of Metal Traffic Signs
- o. Authorization to Proceed w/Bid Process for Purchase of Refined Petroleum Projects
- p. Purchase Authorization from Crop Production Services for Herbicide Materials
- q. Payment Authorization to Lesco Electrical for Repairs @ Maintenance Yard
- r. Rental Authorization from Arrow Construction Supply of Crack Seal Machine
- s. Interlocal Cooperative Agreement w/City of Prosser for Bituminous Surface Treatment

**Sheriff**

- t. Bid Award to Bob Barker Company, Inc. for Purchase of Inmate Supplies ~ CB-13-01
- u. Bid Award to Interline Brands, Inc. dba/Amsan Yakima for Purchase of Jail Chemical Supplies ~ CB-13-02
- v. Bid Award to Crown Paper & Janitorial, Inc. for Purchase of Paper & Glove Supplies ~ CB-13-03
- w. Bid Award to Blumenthal Uniforms and Equip. Co., Inc. for Purchase of Employee Uniforms - Class A and Other Related Items ~ CB-13-04
- x. Bid Award to 911 Supply, LLC for Purchase of Employee Uniforms BDU/Blauer ~ CB-13-05

Chairman Small requested the executive session be moved as the last agenda item.

**Commissioner Assignment Update**

Commissioner Beaver said he attended the special board meeting, Workforce Development Council meeting, and a meeting at Kennewick City Hall with Mr. Sparks to discuss E-911.

**Bond Rating**

Loretta Smith Kelty said a letter went out last week congratulating the team that Benton County received a new bond rating of "AA". She said this would assist the county in receiving lower interest rates for future loans.

Mr. Sparks added that the junior taxing districts were tied to Benton County's bond rating and would receive the benefit as well. Anytime they would purchase something (like the Fire Districts purchasing a new fire truck) that required a loan, they would get a lower interest rate and save the taxpayers money.

The Board discussed issuing a press release and Ms. Smith Kelty said she was already working on that. Additionally, Commissioner Beaver said he wanted the team to know the Board was extremely happy and proud of this accomplishment.

David Sparks said the bond rating had increased three or four times and when they started this process it was an “A-”.

Chairman Small said he was contacted by Juvenile Justice and asked to attend a conference in Atlanta regarding Juvenile Detention Alternatives and that Juvenile would be paying for the expenses. Commissioner Beaver said he was in favor of Commissioner Small attending.

It was stated the tentative Bi-County meeting regarding dispatch would be postponed.

Chairman Small said he was also asked to attend a meeting in Olympia on Friday with the Sheriff and Commander to discuss the Department of Corrections leasing bed space to house their prisoners at the Benton County Jail. He said they were looking to build a new jail specifically for DOC prisoners and since Benton County had vacancies, they wanted to look at a partnership to house their prisoners.

David Sparks said he received input from individual board members after his meeting with Commissioner Beaver and the City of Kennewick regarding changing language in the interlocal agreement for the E-911 regionalization. He said the letter went out to the jurisdictions on Friday addressing the commissioners’ concerns and they were just waiting for a response. The initial response was that Kennewick and Richland were okay with the changes and they were just waiting for the others.

### **Executive Session**

The Board went into executive session at 9:11 a.m. for approximately five minutes to discuss potential litigation. Present were DPA Ryan Lukson via/videoconference, Bryan Perry, DPA Ryan Brown, David Sparks, Cami McKenzie, Melina Wenner, and Loretta Smith Kelty. The Board came out at 9:13 a.m. No action was taken in executive session.

### **Resolutions**

- 2013-173: Surplus of Personal Property
- 2013-174: Contract w/DB Secure Shred, LLC for Document Destruction Services
- 2013-175: Purchase Authorization from Bargreen Ellingson for Convection Steamer
- 2013-176: Payment Authorization to Schindler Elevator Corporation for Elevator Repair Services
- 2013-177: Line Item Transfer, Fund No. 0124-101; Dept. 000
- 2013-178: Interagency Agreement w/Administrative Office of the Courts for Guest Trainer Services
- 2013-179: Contract w/Sierra Electric, Inc. for Electrical Repair Services
- 2013-180: Contract Line Item Transfer, Fund No. 0000-101, Dept. 138
- 2013-181: Line Item Transfer, Fund No. 0115-101, Dept. 171
- 2013-182: Denial of County Claim CC2012-17
- 2013-183: Contract w/Sterling Infosystem, Inc. for Employment Screenings
- 2013-184: Authorization to Proceed w/Bid Process for Purchase of Metal Traffic Signs

- 2013-185: Authorization to Proceed w/Bid Process for Purchase of Refined Petroleum Projects
- 2013-186: Purchase Authorization from Crop Production Services for Herbicide Materials
- 2013-187: Payment Authorization to Lesco Electrical for Repairs @ Maintenance Yard
- 2013-188: Rental Authorization from Arrow Construction Supply of Crack Seal Machine
- 2013-189: Interlocal Cooperative Agreement w/City of Prosser for Bituminous Surface Treatment
- 2013-190: Bid Award to Bob Barker Company, Inc. for Purchase of Inmate Supplies ~ CB-13-01
- 2013-191: Bid Award to Interline Brands, Inc. dba/Amsan Yakima for Purchase of Jail Chemical Supplies ~ CB-13-02
- 2013-192: Bid Award to Crown Paper & Janitorial, Inc. for Purchase of Paper & Glove Supplies ~ CB-13-03
- 2013-193: Bid Award to Blumenthal Uniforms and Equip. Co., Inc. for Purchase of Employee Uniforms - Class A and Other Related Items ~ CB-13-04
- 2013-194: Bid Award to 911 Supply, LLC for Purchase of Employee Uniforms BDU/Blauer ~ CB-13-05

There being no further business before the Board, the meeting adjourned at approximately 9:14 a.m.

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Clerk of the Board

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Chairman