

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, July 24, 2012, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman James Beaver
Commissioner Shon Small
Commissioner Leo Bowman
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; Finance Manager Keith Mercer; Personnel Manager Melina Wenner; Public Works Manager Steve Becken; Planning Manager Mike Shuttleworth; County Engineer Malcolm Bowie; RJ Lott, Planning; Deputy Clerk Jackie Hill; Jacki Lahtinen, District Court; Central Services Manager Randy Reid; DPA Ryan Brown; Auditor Brenda Chilton; Deputy Treasurer Erhiza Rivera.

Approval of Minutes

The Minutes of July 17, 2012 were approved.

Consent Agenda

MOTION: Commissioner Bowman moved to approve the consent agenda item "a through "q". Commissioner Small seconded and upon vote, the Board approved the following:

Facilities

- a. Authorization for Architectural & Engineering Services for the Building Department
- b. Blanket Contract w/Banlin Construction, LLC for As Needed Services

Human Services

- c. Agreement w/Domestic Violence Services

Office of Public Defense

- d. Professional Services Agreement w/D Cluck to Provide Transcription Services
- e. Professional Services Agreement w/D Kasperek to Provide Transcription Services
- f. Professional Services Agreement w/E Hogue to Provide Transcription Services
- g. Professional Services Agreement w/P Fleming to Provide Transcription Services
- h. District Court Indigent Defense Services w/R Swinburnson

Prosecuting Attorney

- i. Approval of One-Time Only Compensation for Non-Bargaining Employees Engaged in Bi County Operations

Public Works

- j. Amendment to the Interlocal Agreement with Franklin County for Engineering Services
- k. Traffic Control on Yakima River Drive

Sheriff

- l. Contract w/Corp of Engineers @ Ice Harbor Project
- m. Contract w/L.E.A. Data Technologies LLC for Software Database Maintenance
- n. WA State Recreational Boating Safety Program Grant
- o. Line Item Transfer, Fund No. 0000-101, Dept. 121
- p. Line Item Transfer, Fund No. 0127-101, Dept. 000

Treasurer

- q. Disbursements from the Historical Preservation Fund for Funding Preservation Projects

Benton City Economic Development Council Quarterly Update

Randy Rutledge, Benton City EDC updated the Board on the following projects in Benton City:

- New medical facility; new dentist
- New RV park
- Remodeled laundry mat
- Pharmacist will be building new building that will include eight rental spots
- Looking at farm mercantile
- New U-Haul coming to town – working through zoning issues
- Internet company – bringing fiber into the area
- Housing growth – new construction all over town; working with the City on permitting process
- I-82 – four potential users on DNR ground

PEDA – Quarterly Update

Debra Heintz updated the Board on the following PEDA activities:

- Job Fair held on May 3
- Local stats – new construction
- Grantwriter Program
- Legislative Visits
- Signage Partnerships
- Leadership Prosser
- University of Washington – Foster School of Business
- Committee Status
- PEDA Board Tour

Fairgrounds Improvement Board Discussion

R.J. Lott presented the resolution creating the Fairgrounds Improvement Board and attached guidelines. He said it would be an advisory board to the Commissioners, would meet six times

per year and would make recommendations to the Board on projects to be completed at the Fairgrounds. He said they will be recruiting volunteers shortly. He added there would be a few last minute corrections; also, it was sent out to the user groups with no comments provided.

Commissioner Bowman said he believed it would be a valuable tool and program by bringing the community into the process and he appreciated the hard work.

Chairman Beaver thanked R.J. Lott, along with Loretta Smith Kelty and David Sparks for their involvement. He recommended some changes be made and put on the next available agenda for approval.

Commissioner Small also commented that he appreciated the hard work and that it was a good document.

MOTION: Chairman Beaver moved to approve the creation of the Fairgrounds Improvement Board and the document outlining the requirements and expectations of the Board. Commissioner Small seconded and upon vote, the motion carried.

Surplus Property Proposal

Keith Mercer presented a proposal from Roger Fichter in the amount of \$735.00 to purchase surplus property in the Benton City area. He said the property was valued at \$1,470 and according to County policy the Board could sell the surplus property by private negotiation.

Commissioner Bowman said it appeared to be a valid offer and should be accepted.

MOTION: Commissioner Small moved to accept the offer from Roger Fichter in the amount of \$735.00 for parcel number 1-3107-400-0001-000 and direct staff to prepare a Quit Claim Deed and any other necessary documents to be placed on the consent agenda. Commissioner Bowman seconded and upon vote, the motion carried.

Forensic Investigations Council Discussion

Commissioner Small said he received an email from Derek Anderson, WACO, requesting him to be appointed to the Forensic Investigations Council. He said he was very interested and all expenses related to travel were reimbursable.

Commissioner Bowman encouraged him to join. Additionally, he suggested he contact Commissioner Paul Pearce in Skamania County to see if this was the same council he was involved in and his thoughts on his involvement.

MOTION: Commissioner Bowman moved to approve the appointment of Commissioner Small to the Forensic Investigations Council. Commissioner Small seconded and upon vote, the motion carried.

Commissioner Assignment Update

Commissioner Bowman reported on his recent attendance at the NACO annual conference in Pittsburgh, indicated it was a good conference, and provided a written report for the Commissioners to review.

Commissioner Bowman asked Ms. Wenner if the County had looked into new costs for medical insurance and Ms. Wenner said they would be attending a rate setting meeting in August with WCIP but would not receive UEBT rates until later.

Commissioner Small said he continued to work PEDA on their bylaws; attended the Health Board meeting; spoke with the CID Board president about the Grosscup Road issue and they were interested in utilizing a towing company and putting up more signs. He also discussed a meeting regarding the RSN/GCBH and funding issues for mental health services. He said that Yakima County was pushing to receive funds but that he made a motion to stop funding to Yakima County at this time.

Commissioner Small commented on a reflective, short sleeve shirt that a Road Department employee was wearing and asked Mr. Sparks to review whether the County could pay for those shirts as a safety issue in the summer months.

Chairman Beaver said he attended a Health District meeting, HAIEFC meeting and Council of Governments meeting. He briefly discussed the issue of Walla Walla being removed from the Council of Governments district and that he would keep the Board posted. Also, he attended the ribbon cutting (as master of ceremonies) for Clodfelter Road, along with the other Board members and congratulated Public Works on the project.

Vouchers

Check Date: 07/20/2012
Warrant #: 62039-62206
Transfers #: 01010712, 01160712, 05010712
Total all funds: \$1,959,044.15

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2012-403: Authorization for Architectural & Engineering Services for the Building Department
- 2012-404: Blanket Contract w/Banlin Construction, LLC for As Needed Services
- 2012-405: Agreement w/Domestic Violence Services
- 2012-406: Professional Services Agreement w/D Cluck to Provide Transcription Services
- 2012-407: Professional Services Agreement w/D Kasperek to Provide Transcription Services
- 2012-408: Professional Services Agreement w/E Hogue to Provide Transcription Services
- 2012-409: Professional Services Agreement w/P Fleming to Provide Transcription Services

- 2012-410: District Court Indigent Defense Services w/R Swinburnson
- 2012-411: Approval of One-Time Only Compensation for Non-Bargaining Employees Engaged in Bi County Operations
- 2012-412: Amendment to the Interlocal Agreement with Franklin County for Engineering Services
- 2012-413: Traffic Control on Yakima River Drive
- 2012-414: Contract w/Corp of Engineers @ Ice Harbor Project
- 2012-415: Contract w/L.E.A. Data Technologies LLC for Software Database Maintenance
- 2012-416: WA State Recreational Boating Safety Program Grant
- 2012-417: Line Item Transfer, Fund No. 0000-101, Dept. 121
- 2012-418: Line Item Transfer, Fund No. 0127-101, Dept. 000
- 2012-419: Disbursements from the Historical Preservation Fund for Funding Preservation Projects
- 2012-420: Creation of Fairgrounds Improvement Board – Guidelines & Expectations

There being no further business before the Board, the meeting adjourned at approximately 9:56 a.m.

Clerk of the Board

Chairman