

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, June 12, 2012, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman James Beaver
Commissioner Shon Small
Commissioner Leo Bowman
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; Finance Manager Keith Mercer; Personnel Manager Melina Wenner; Human Services Manager Ed Thornbrugh; Public Works Manager Steve Becken; Planning Manager Mike Shuttleworth; County Engineer Malcolm Bowie; Treasurer Duane Davidson; Van Pettey and Rosie Sparks, Auditor's Office; Steve Brown, Building Department; Donna Holmes, Solid Waste Dept.; Marianne Ophardt, Benton County WSU Extension; Jacki Lahtinen, District Court; Clerk Josie Delvin; Captain Vannoy, DPA Ryan Brown; Bryan Perry, Safety Coordinator; Facilities Manager Dean Docken.

Approval of Minutes

The Minutes of June 5, 2012 were approved.

Consent Agenda

MOTION: Commissioner Small moved to approve the consent agenda items "a" through "n". Commissioner Bowman seconded and upon vote, the Board approved the following:

Commissioners

- a. Line Item Transfer, Fund No. 0000-101, Dept. 115
- b. Line Item Transfer, Fund No. 0000-101, Dept. 115
- c. Line Item Transfer, Fund No. 0305-101, Dept. 000

Human Services

- d. Payment Authorization to Fire Protection Specialists, LLC
- e. Agreement w/Therapeutic Innovations and Recovery

Juvenile

- f. Approval of Job Title Change of Administrative Services Manager to Financial Manager
- g. Contract w/Dondi's Garage Door Solutions, LLC for Replacement of a Garage Door Barrel

Office of Public Defense

- h. Terminating Agreement w/E Alden on Cause No. 09-5-00075-0

- i. District Court Indigent Defense Agreement w/J Lilly
- j. Interlocal Agreement w/WA State Office of Public Defense for Use of Grant Funding

Parks

- k. Contract w/A&B Asphalt, Inc. for Paving @ Higgins Field Miniature Aircraft Facility

Planning

- l. Reappointment of D Crosby to Planning Commission

Public Works

- m. Authorization to Schedule Bid Date for Purchase of Two Motor Graders
- n. Authorization to Sign Sheet One of Road Plans for Hidden Hills Phase 2

Public Hearing – Budget Adjustments

Keith Mercer presented budget adjustments for the 2011-2012 budget for Sheriff's Office, Planning Department, Solid Waste, and Canine/Boat Patrol. He said these departments had received grants not included in their original budget and were all reimbursable and the budget adjustments were necessary in order for the departments to spend the money.

As there was no one present to testify, public testimony was closed.

MOTION: Commissioner Bowman moved to approve budget adjustments as follows:

1. Current Expense, Dept. 121 in the amount of \$488,825
2. Current Expense, Dept. 116 in the amount of \$93,200
3. Solid Waste Collection in the amount of \$225,850
4. Canine/Boat Patrol in the amount of \$32,944

Commissioner Small seconded and upon vote, the motion carried.

Washington State Auditor Entrance Conference

Clayton DaBell and Lisa Noland reviewed the Benton County Entrance Conference report dated June 12, 2012 for calendar year 2011. The report outlined the following areas: audit scope, financial statements, federal grant compliance audit, reporting levels, and audit costs.

Van Pettey, Auditor's Chief Financial Accountant, was named as the audit liaison for the State Auditor to communicate with throughout the audit.

Master Gardener Program Update & Community Partnerships

Marianne Ophardt updated the Board on the Master Gardener program and briefly discussed the following:

- Volunteer hours including time at the demonstration garden, program support, educating the public and continuing education
- Focus in 2012
 - Training conference – 300 - 400 people

- Plant clinics – relocated to Farmers Market; additional one at Kennewick annex (more availability for public to clinics)
- Food sustainability and food gardening education
- In-training Master Gardeners

Lauri Sherfey, Franklin County, discussed a new voluntary effort (Asset Building Coalition of Benton/Franklin Counties). She said assets were defined not just as wealth, but education and skill assets that help individuals raise their income level. She indicated they were looking for public service engagements by elected officials to assist in growing the coalition and launch the programs. Chairman Beaver requested Ms. Sherfey send him an email and that he was interested in assisting.

Commissioner Assignment Update

Commissioner Small thanked Steve Brown regarding the actions taken at the Code Enforcement Department.

Additionally, he said he was interested in attending a meeting for the local Health Board Alliance in Seattle and with the Board's permission would travel to that meeting after the next Board meeting. Commissioner Bowman encouraged Commissioner Small to attend and said it was appropriate that he be involved.

Also, Commissioner Small said he was continuing to try and work out the CID Issue.

Commissioner Bowman presented a letter to the Dept. of Fish & Wildlife regarding the County's support of Dept. of Fish & Wildlife's purchase of the McWhorter Ranch.

MOTION: Commissioner Bowman moved to approve the letter. Chairman Beaver seconded and upon vote, the motion carried.

He said he had met with Senator Chandler, would be meeting with Senator Honeyford, and also trying to meet with the Agriculture Director on that issue.

Commissioner Bowman said he attended the meeting on the update of the Red Mountain master plan and that issue was moving along; the issue of fire suppression on the mountain was also being discussed.

Chairman Beaver said he attended the Council of Government meeting and had a conversation with the Dept. of Ecology regarding water in the Yakima. Additionally, he said he spent some time dealing with the recent Fairgrounds issue.

Unscheduled Visitors

Cliff Schillinger, Tri-City Horse Racing, thanked the Board for its help over the last 26 years but said this would be the last year of horse racing because insurance for the event was just too expensive. He said they planned to keep the equipment, just in case there was a miracle.

The Board recessed, recessing at 9:55 a.m.

Executive Session – Potential Litigation

The Board went into executive session with DPA Ryan Brown and Bryan Perry at 9:55 a.m. for approximately 20 minutes to discuss potential litigation. Also present were David Sparks, Cami McKenzie, Loretta Smith Kelty, Melina Wenner, and Captain Vannoy. The Board came out at 10:16 a.m. Mr. Brown took the Board back into executive session for another 10 minutes. The Board came out of executive session at 10:25 a.m. Mr. Brown stated the Board took no action.

The Board recessed, reconvening at 11:00 a.m.

Hanford Emergency Training Exercise – Benton County Emergency Management

The Board received a training exercise from Benton County Emergency Management regarding a potential radiation exposure emergency and the steps that would be taken in the event of that emergency.

Vouchers

Check Date: 06/05/2012
Warrant #: 234128-234233
Direct Deposit #: 74467-75074
Total all funds: \$2,160,292.37

Check Date: 06/05/2012
Taxes #: 10112061-10112063
Warrant #: 59153-59179
Total all funds: \$1,946,475.85

Check Date: 06/07/2012
Purchasing Cards #: 0612
Total all funds: \$6,463.44

Check Date: 06/08/2012
Warrant #: 59180-59355
Warrant #: 59460-59581
Total all funds: \$127,606.19

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

2012-300: Line Item Transfer, Fund No. 0000-101, Dept. 115
2012-301: Line Item Transfer, Fund No. 0000-101, Dept. 115
2012-302: Line Item Transfer, Fund No. 0305-101, Dept. 000

- 2012-303: Payment Authorization to Fire Protection Specialists, LLC
- 2012-304: Agreement w/Therapeutic Innovations and Recovery
- 2012-305: Approval of Job Title Change of Administrative Services Manager to Financial Manager
- 2012-306: Contract w/Dondi's Garage Door Solutions, LLC for Replacement of a Garage Door Barrel
- 2012-307: Terminating Agreement w/E Alden on Cause No. 09-5-00075-0
- 2012-308: Interlocal Agreement w/WA State Office of Public Defense for Use of Grant Funding
- 2012-309: District Court Indigent Defense Agreement w/J Lilly
- 2012-310: Contract w/A&B Asphalt, Inc. for Paving @ Higgins Field Miniature Aircraft Facility
- 2012-311: Reappointment of D Crosby to Planning Commission
- 2012-312: Authorization to Schedule Bid Date for Purchase of Two Motor Graders
- 2012-313: Authorization to Sign Sheet One of Road Plans for Hidden Hills Phase 2
- 2012-314: Budget Adjustment – 2011-2012 Current Expense, Dept. 121 - \$488,825
- 2012-315: Budget Adjustment – 2011-2012 Current Expense, Dept. 116 - \$93,200
- 2012-316: Budget Adjustment – 2011-2012 Canine/Boat Budget – \$32,944
- 2012-317: Budget Adjustment – 2011-20123 Solid Waste Collection Budget - \$225,850

There being no further business before the Board, the meeting adjourned at approximately 11:23 a.m.

Clerk of the Board

Chairman