

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, April 12, 2016, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman Shon Small
Commissioner Jerome Delvin
Commissioner James Beaver
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; County Engineer Matt Rasmussen; Assistant County Engineer Robert Blain; Planning Manager Mike Shuttleworth; DPA Ryan Brown; Auditor Brenda Chilton; Clerk Josie Delvin; District Court Administrator Jacki Lahtinen; Assessor Bill Spencer; GIS Manager Mary Phillips; Treasurer Duane Davidson; RJ Lott, Planning; Paul Schut, Financial Analyst; Taylor Ranger, Auditor's Office; Personnel Manager Lexi Wingfield and Karlee Ainsworth, Personnel; OPD Manager Eric Hsu; Deputy Treasurer Erhiza Rivera.

Approval of Minutes

The Minutes of April 5, 2016 were approved.

Consent Agenda

MOTION: Commissioner Beaver moved to approve the consent agenda items "a" through "n". Commissioner Delvin seconded and upon vote, the Board approved the following:

Commissioners

- a. Canvassing Board Appointment

Coroner

- b. Line Item Transfer, Fund No. 0000-101, Dept. 109

Information Technology

- c. Purchase of Software Licenses & Support from Courthouse Technologies for Jury Management System
- d. Purchase of Dell Laptop & Monitors from Dell Premier for Human Services Department

Juvenile

- e. Contract w/Fridley's Construction for Demolition & Concrete Work

Prosecuting Attorney

- f. Interlocal Agreement for Prosecution of Municipal Cases In Benton County Mental Health Court

Public Works

- g. Contract w/HDR Engineering, Inc. for Design of Moderate Risk Waste Facility
- h. Purchase of Asphalt Saw from Sunbelt Rentals, Inc.

Sheriff

- i. Line Item Transfer, Fund No. 0126-101, Dept. 000
- j. Amended Contract w/Keefe Commissary Network, LLC for Inmate Commissary Services

Superior Court

- k. Line Item Transfer, Fund No. 0000-101, Dept. 123

Workforce Development Council

- l. Contract w/Career Path Services for Dislocated Worker Services
- m. Contract w/Career Path Services for Youth Services
- n. Contract w/Career Path Services for Adult Services

Public Hearing – Supplemental – Budget Adjustments - Public Safety Tax 0148-101

Paul Schut presented the following adjustments to the Public Safety Tax Fund 0148-101:

- 1. Sheriff Patrol - two full time detectives - wages, benefits and supplies, including a vehicle - \$307,570
- 2. Sheriff Metro Drug Task Force – one detective – wages, benefits and supplies, including a vehicle – \$146,294
- 3. Adult-Juvenile Drug Court – 15 additional participants - \$107,945
- 4. Mental Health Court – initial 20 person fully functioning mental health court – \$271,697
- 5. Felony Appellate Prosecuting Attorney – wages, benefits and supplies - \$76,693
- 6. District Court - Part-Time Clerk Assistant – currently funded under Probation – role is now changing and moving to public safety – \$20,918
- 7. Public Safety Administration – administrative assistant - this was reduced from \$59,122 to \$29,561; half will now be paid from Sustainable Development Fund
- 8. Non-Department – gang and crime prevention/intervention programs - \$500,000
- 9. Office of Public Defense – Full-Time Legal Process Assistant - \$14,555 for wages, benefits and supplies –funding for October to December – currently no room in the office; funding will be there once remodeling was complete

As there was no one present to testify, public testimony was closed.

MOTION: Commissioner Delvin moved to approve the supplemental budget adjustments to the Public Safety Tax (.03% of 1%) Fund, as outlined in items 1-9 in the notice of hearing, with the change made to #7 (reduced from \$59,122 to \$29,561. Commissioner Beaver seconded.

Discussion

Chairman Small said he wanted the public to know this process has taken awhile to make sure everything was being done methodically and correctly. Commissioner Delvin reminded everyone there would be a press conference today to talk the about the RFP process for the programs funded from the public safety tax fund.

Upon vote, the motion carried unanimously.

Wellness and Insurance Committee Update & Recommendation

Lexi Wingfield and Karlee Ainsworth gave a Powerpoint presentation and updated the Board on the Wellness and Insurance Committee meetings as follows:

- Membership – well represented from departments; meet monthly
- Wellness Topics
 - Health Challenges
 - Dust Devils Game
 - EAP through Magellan
- Insurance Topics
 - Affordable Care Act
 - Cadillac Tax beginning in 2020
 - WSIC Group Health Options (no longer being offered in 2017); committee looking at other options in its place
 - Dental Options
 - 3 UEBT Plans (Composite Rates); each plan offers a Willamette option
 - Differences Between Plans (UEBT and Delta/Willamette)
 - Vision Option
 - UEBT –Vision 3 Plan (Composite Rate)
 - Differences Between Vision Plans
- Committee Conclusions and Recommendations
 - 75% w/UEBT (Employees w/family)
 - 75% of Employees with a family could save \$650/year in premiums
 - 25% - Single Employees could lose \$1,056 in VEBA
 - Committee Voted 8/3 in favor of moving to UEBT Dental and Vision

Ms. Wingfield said they were requesting the Board approve Personnel to meet with the negotiation team and begin to discuss the issue with the unions and guilds.

Commissioner Delvin asked if there had been an analysis on how this would affect the budget. Mr. Sparks said the county contribution and budget was geared towards going to this plan assuming there were not increases. He commented that before the County went to UEBT Medical, employees paid over \$1000 in premiums for family coverage and they lost employees to others entities that had better benefits. He said they could use this as recruitment tool as well.

The Board agreed to move forward and have Personnel meet with the negotiation team and work with the unions and guilds.

Ms. Wingfield also discussed a wellness challenge being put on through the Chamber of Commerce and they were currently putting together Benton County teams. She said they would be sending out more information about the event.

Private Road Name Change - PR 2016-003

RJ Lott presented the application for private road name change from Gene Mercer. He said the applicant submitted a petition to assign a private road name to a proposed short plat, instead of assigning a number and changing it later. Based upon the information received, the Planning Department recommended approval with the two listed conditions.

MOTION: Commissioner Delvin moved to approve the road name of Legacy PR SE for the private road associated with short plat application SHP 2016-001 with the condition that the applicant record the proposed short plat with the County Auditor and had thirty (30) days after the short plat was complete to pay the required sign fee for the construction and placement of the private road sign(s) to the Benton County Road Department. If the fee was not paid within thirty (30) days, the approval of the Board of County Commissioners shall be declared null and void. Commissioner Beaver seconded and upon vote, the motion carried.

GIS Update – Quarterly

Mary Phillips gave a Powerpoint presentation on GIS and discussed the following:

- Breakdown of Services/GIS Deliverables
- GIS Web Pageviews – 2011-2015
- Breakdown of GIS Department Staff Time by Service Type
- Data Creation/Services for Specific County Offices & for General Purposes w/Examples

Other Business

Commissioner Delvin provided some information for the Board's review from the WA Wildlife Recreation Coalition.

Commissioner Beaver reported on his attendance at meetings and wished Commissioner Delvin a happy birthday.

Commissioner Small discussed the letter in support of the farmers regarding the DNR leased land and organic wheat farming. He said they were looking at having a big meeting the end of the month and he would keep the Board informed.

Claim for Damages

CC 2016-06: Received on April 11, 2016 from Phillip Motyka

Vouchers

Check Date: 04/05/2016

Payroll Checks

Warrant #: 239499-239558
Direct Deposit #: 112815-113420
Total all funds: \$2,125,753.17

Payroll Deductions Transfers

Taxes #: 10116041-101160414
Total all funds: \$1,862,671.33

Payroll Deductions Warrants

Warrant #: 137424-137436
Total all funds: \$375,659.94

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2016-291: Line Item Transfer, Fund No. 0000-101, Dept. 109
- 2016-292: Purchase of Software Licenses & Support from Courthouse Technologies for Jury Management System
- 2016-293: Purchase of Dell Laptop & Monitors from Dell Premier for Human Services Department
- 2016-294: Contract w/Fridley's Construction for Demolition & Concrete Work
- 2016-295: Interlocal Agreement for Prosecution of Municipal Cases In Benton County Mental Health Court
- 2016-296: Contract w/HDR Engineering, Inc. for Design of Moderate Risk Waste Facility
- 2016-297: Purchase of Asphalt Saw from Sunbelt Rentals, Inc.
- 2016-298: Line Item Transfer, Fund No. 0126-101, Dept. 000
- 2016-299: Amended Contract w/Keefe Commissary Network, LLC for Inmate Commissary Services
- 2016-300: Line Item Transfer, Fund No. 0000-101, Dept. 123
- 2016-301: Contract w/Career Path Services for Dislocated Worker Services
- 2016-302: Contract w/Career Path Services for Youth Services
- 2016-303: Contract w/Career Path Services for Adult Services
- 2016-304: Budget Adjustment To The 2015-2016 Public Safety Tax Fund No. 0148-101 Dept. 121 Budget In The Amount Of \$307,570
- 2016-305: Budget Adjustment To The 2015-2016 Public Safety Tax Fund No. 0148-101 Dept. 122 Budget In The Amount Of \$146,294
- 2016-306: Budget Adjustment To The 2015-2016 Public Safety Tax Fund No. 0148-101 Dept. 138 Budget In The Amount Of \$107,945.00
- 2016-307: Budget Adjustment To The 2015-2016 Public Safety Tax Fund No. 0148-101 Dept. 112, Budget In The Amount Of \$271,697.00

- 2016-308: Budget Adjustment To The 2015-2016 Public Safety Tax Fund No. 0148-101 Dept. 117, Budget In The Amount Of \$76,693.00
- 2016-309: Budget Adjustment To The 2015-2016 Public Safety Tax Fund No. 0148-101 Dept. 111, Budget In The Amount Of \$20,918
- 2016-310: Budget Adjustment To The 2015-2016 Public Safety Tax Fund No. 0148-101 Dept. 135, Budget In The Amount Of \$29,561.00
- 2016-311: Budget Adjustment To The 2015-2016 Public Safety Tax Fund No. 0148-101 Dept. 115, Budget In The Amount Of \$500,000
- 2016-312: Budget Adjustment To The 2015-2016 Public Safety Tax Fund No. 0148-101 Dept. 136, Budget In The Amount Of \$14,555
- 2016-313: Naming Of Private Roads - Gene Mercer - Applicant - File No. PR 2016-003

There being no further business before the Board, the meeting adjourned at approximately 9:54 a.m.

Clerk of the Board

Chairman