

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, November 24, 2015, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Commissioner Shon Small
Commissioner James Beaver
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Absent: Chairman Jerome Delvin (travel delays)

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; County Engineer Matt Rasmussen; Planning Manager Mike Shuttleworth; DPA Ryan Brown; Auditor Brenda Chilton; District Court Administrator Jacki Lahtinen; GIS Manager Mary Phillips; Taylor Ranger, Auditor's Office; Erhiza Rivera, Treasurer's Office; Treasurer Duane Davidson; Paul Schut, Commissioners' Office.

Approval of Minutes

The Minutes of November 17, 2015 were approved.

Review Agenda

The executive session was cancelled.

Consent Agenda

MOTION: Commissioner Beaver moved to approve the consent agenda items "a" through "o", adding "p" (Combining Employees from Facilities and Fairgrounds). Commissioner Small seconded and upon vote, the Board approved the following:

Animal Control

- a. Contract w/S Morris Co. for Pet Cremation Services
- b. Contract w/Vista Veterinary Hospital, Inc. for Veterinarian Medical Services
- c. Contract w/Vista Veterinary Hospital, Inc. for Spay & Neutering Services

Commissioners

- d. Salary Request Statement
- e. Contract w/Municipal Research & Services Center for Small Works & Vendor Roster Svcs.

Human Services

- f. Purchase Authorization for Computers, Printers, Network Devices & Software & Support
- g. Purchase Authorization for Computer & Printer Consumables
- h. Agreement w/US Department of Housing & Urban Development for Shelter Plus Care Program

Information Technologies

- i. Line Item Transfer, Fund No. 0502-101, Dept. 000

Juvenile

- j. Contract w/Tri-Cities Monitoring, Inc. for Armed Security Guard Services

Office of Public Defense

- k. Agreement w/WA State Office of Public Defense for Public Defense Grant Funding

Public Works

- l. Purchase of Road Salt from Salt Distributors, Inc.

Sheriff

- m. Salary Request Statement

Sustainable Development

- n. Letter to US Dept of Interior – Fish & Wildlife Service for Rattlesnake Unit

Treasurer

- o. Contract w/Arbitrage Compliance Specialists for Arbitrage Calculations & Compliance

Facilities

- p. Combining Facilities and Fairgrounds Employees

Public Hearings

Certifying 2016 Benton County Taxes

Loretta Smith Kelty presented the resolution certifying the Current Expense Levy for 2016 Collection. She said the implicit price deflator was below 1% and the levy rates went down slightly so they were going to bank the .251%. Mr. Sparks said they would normally bank the 1% but due to inflation they could not bank 1% unless they could show substantial need.

As there was no one present to testify, public testimony was closed.

MOTION: Commissioner Small moved to approve the resolution Certifying the Current Expense Levy for 2016 Collection. Commissioner Beaver seconded and upon vote, the motion carried.

Certifying the County Road Levy for 2016 Collection

Ms. Smith Kelty said they also banked the .251% for future use.

As there was no one present to testify, public testimony was closed.

MOTION: Commissioner Beaver moved to approve the resolution Certifying the County Road Levy for 2016 Collection. Chairman Pro Tem Small seconded and upon vote, the motion carried.

Certifying Budgeted Taxes for Collection in the Year 2016

As there was no one present to testify, public testimony was closed.

MOTION: Commissioner Beaver moved to approve the resolution Certifying the Budgeted Taxes for Collection in the Year 2016. Chairman Pro Tem Small seconded and upon vote, the motion carried.

Public Hearing - Re-Adoption of 2015-2016 Budget

Paul Schut presented the resolutions approving the budget adjustments to the 2015-2016 budget. Additionally, he presented the resolution re-adopting the 2015-2016 budget which included adoption of the One-Year Road Program and all the budget adjustments previously presented.

The Board discussed providing an internal audit of some of these joint bi-county programs.

As there was no one present to testify, public testimony was closed.

MOTION: Commissioner Beaver moved to approve the budget adjustments as presented and the re-adoption of the 2015-2016 budget as presented with budget adjustments. Chairman Pro Tem Small seconded and upon vote, the motion carried.

Other Business

Paul Schut presented an extension for the contract with DEI Electrical Consultants to February 17, 2016 to ensure there was adequate time to complete the review.

Mr. Sparks said it was discovered the original drawings were not complete so the extension included time for completion of the original drawings so DEI could finish its review.

MOTION: Commissioner Beaver moved to approve the amendment for extension of the contract with DEI Electrical Consultants. Chairman Pro Tem Small seconded and upon vote, the motion carried.

Mr. Sparks said they were looking at rescheduling the executive session on December 2, 2015 at 9:00 a.m. at the Justice Center. The Board agreed.

Vouchers

Check Date: 11/10/2015

Procurement Cards #: 1115

Total all funds: \$265,859.39

Check Date: 11/13/2015

Checks #: 130345-130502
Total all funds: \$613,675.70

Transfers #: 11131501-11131511
Total all funds: \$179,788.16

Check Date: 11/16/2015

Payroll Draw Checks
Warrant #: 239152-239157
Direct Deposit #: 109264-109445
Total all funds: \$100,421.15

Payroll Draw Deductions Transfers
Taxes #: 101151115
Total all funds: \$32,644.50

Check Date: 11/20/2015

Checks #: 130639-130865
Total all funds: \$5,443.36

Transfers #: 11201501-11201510
Total all funds: \$402,931.71

Checks #: 130866-130994
Total all funds: \$392,632.59

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2015-833: Contract w/S Morris Co. for Pet Cremation Services
- 2015-834: Contract w/Vista Veterinary Hospital, Inc. for Veterinarian Medical Services
- 2015-835: Contract w/Vista Veterinary Hospital, Inc. for Spay & Neutering Services
- 2015-836: Contract w/Municipal Research & Services Center for Small Works & Vendor Roster Srvcs.
- 2015-837: Purchase Authorization for Computers, Printers, Network Devices & Software & Support
- 2015-838: Purchase Authorization for Computer & Printer Consumables
- 2015-839: Agreement w/US Department of Housing & Urban Development for Shelter Plus Care Program
- 2015-840: Line Item Transfer, Fund No. 0502-101, Dept. 000
- 2015-841: Contract w/Tri-Cities Monitoring, Inc. for Armed Security Guard Services

- 2015-842: Agreement w/WA State Office of Public Defense for Public Defense Grant Funding
- 2015-843: Purchase of Road Salt from Salt Distributors, Inc.
- 2015-844: Contract w/Arbitrage Compliance Specialists for Arbitrage Calculations & Compliance
- 2015-845: Certifying the Current Expense Levy for 2016 Collection
- 2015-846: Certifying the County Road Levy for 2016 Collection
- 2015-847: Certifying Budgeted Taxes for Collection in 2016 for Benton County
- 2015-848: Budget Adjustment – Justice Center Bond Fund
- 2015-849: Budget Adjustment – Current Expense Fund – Dept. 116
- 2015-850: Budget Adjustment – Park Development Fund
- 2015-851: Budget Adjustment – 1/10 CJ Jail-Juvenile Fund
- 2015-852: Budget Adjustment – Rural Capital Fund
- 2015-853: Budget Adjustment – Public Safety Tax Fund – Dept. 120
- 2015-854: Budget Adjustment – Public Safety Tax Fund – Dept. 138
- 2015-855: Budget Adjustment – Public Safety Tax Fund – Dept. 138
- 2015-856: Budget Adjustment – Public Safety Tax Fund – Dept. 171
- 2015-857: Readopting the 2015-2016 Benton County Budget
- 2015-858: Combining Facilities and Fairgrounds Employees
- 2015-859: First Amendment – Contract w/DEI Electrical Consultants

There being no further business before the Board, the meeting adjourned at approximately 9:22 a.m.

Clerk of the Board

Chairman