

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, November 17, 2015, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman Jerome Delvin
Commissioner Shon Small
Commissioner James Beaver
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; County Engineer Matt Rasmussen; Planning Manager Mike Shuttleworth; DPA Ryan Brown; Clerk Josie Delvin; District Court Administrator Jacki Lahtinen; Bob Woody, IT Department; GIS Manager Mary Phillips; Treasurer Duane Davidson; Karlee Ainsworth, Personnel; Dale Wilson, Building Department; Bryan Thorp, Road Department; Erhiza Rivera, Treasurer's Office; Assessor Bill Spencer; DPA Reid Hay.

Approval of Minutes

The Minutes of November 10, 2015 were approved.

Consent Agenda

MOTION: Commissioner Beaver moved to approve the consent agenda items "a" through "y". Commissioner Small seconded and upon vote, the Board approved the following:

Commissioners

- a. Non-Bargaining Contribution to Employee Insurance Benefits for 2016
- b. Non-Bargaining General Increase of Wages for 2016

District Court

- c. Line Item Transfer, Fund No. 0148-101, Dept. 112

Facilities

- d. Amended Contract w/Fire Systems West, Inc. for Fire Alarm System Inspections

Fairgrounds

- e. Payment to Yoder, Inc., DBA Coffey Refrigeration for Ice Machine Replacement

Human Services

- f. Contract w/Central Washington Comprehensive Mental Health

Information Technologies

- g. Authorizing One World Telecommunications to Upgrade Internet Services

Personnel

- h. Payment to Penser North America for Worker Compensation Administrator Services

Planning

- i. Contract Amendment w/S Drummond, PLLC for Hearings Examiner Services

Prosecuting Attorney

- j. Line Item Transfer, Fund No. 0148-1001, Dept. 117
- k. Line Item Transfer, Fund No. 0000-101, Dept. 117

Public Works

- l. Payment Authorization to Cascade Software Systems for Program and On-Site Services
- m. Construction Plans for Nine Canyon 2 & Setting Bid Date
- n. Contract w/Apollo, Inc. for Sellards Road Project
- o. Purchase of Grader Blade Cutting Edges from Western States Equipment Company

Sheriff

- p. Modification w/US Department of Energy for Law Enforcement Services
- q. Amended Agreement w/Correctional Healthcare Companies, Inc. for Health Care Services
- r. Contract w/A-Jacks Auto Services & Towing LLC for Vehicle Tows
- s. Line Item Transfer, fund No. 0000-101, Dept. 120
- t. Line Item Transfer, Fund No. 0000-101, Dept. 121

Superior Court

- u. Proclamation for National Adoption Day

Sustainable Development

- v. Letter to Dept of Energy re PILT

Treasurer

- w. Agreement Extension w/Master's Touch, LLC for Property Tax Statements
- x. Authority for Refunds/Cancellations/Corrections of Tax Rolls Outside of Ordinary Time Limits

Washington State University Extension

- y. Interagency Agreement w/Washington State University Extension

Contract w/Tri-Cities Monitoring

Karlee Ainsworth, Personnel Department, presented a new contract with Tri-Cities Monitoring to provide court security services at the Benton County Courthouse and Justice Center. She said they had previously worked with J & J Security but they received notice they were closing their doors and the contract effectively ended on November 15. She said Tri-Cities Monitoring was taking over the employees and most of the contracts and the contract was for six months to give them time to go out for formal requests.

MOTION: Commissioner Small moved to approve the contract with Tri-Cities Monitoring Inc. for court security services at the Benton County Courthouse and Benton County Justice Center. Commissioner Beaver seconded and upon vote, the motion carried.

Other Business

DPA Reid Hay said the adjuster had reached an agreement regarding the Squires claim and he presented the agreement, contingent upon Board approval. He said a few things were added to the resolution, including payment up to \$2,500 for costs incurred relating to the adjuster.

Matt Rasmussen said his department was looking at a policy that addressed both maintaining drains and documenting maintenance.

MOTION: Commissioner Small moved to approve the resolution authorizing the settlement agreement and release regarding county claim CC 2015-07. Commissioner Beaver seconded and upon vote, the motion carried.

Chairman Delvin discussed Red Mountain and the UGA update (it was not scheduled to be done until 2018) and wanted to know if they could look at moving up the date. Mr. Shuttleworth said the cities were looking at hiring a consultant regarding that issue and that he had mentioned that during his department update. Chairman Delvin said he was in favor of doing that.

Commissioner Small asked about the status of the roundabout in Benton City and Chairman Delvin said that was moving forward and they had a contract with construction to start in mid-December.

Claim for Damages

CC 2015-12: Received on November 16, 2015 from Brian Banner

Resolutions

- 2015-807: Non-Bargaining Contribution to Employee Insurance Benefits for 2016
- 2015-808: Non-Bargaining General Increase of Wages for 2016
- 2015-809: Line Item Transfer, Fund No. 0148-101, Dept. 112
- 2015-810: Amended Contract w/Fire Systems West, Inc. for Fire Alarm System Inspections
- 2015-811: Payment to Yoder, Inc., DBA Coffey Refrigeration for Ice Machine Replacement
- 2015-812: Contract w/Central Washington Comprehensive Mental Health
- 2015-813: Authorizing One World Telecommunications to Upgrade Internet Services
- 2015-814: Payment to Penser North America for Worker Compensation Administrator Services
- 2015-815: Contract Amendment w/S Drummond, PLLC for Hearings Examiner Services
- 2015-816: Line Item Transfer, Fund No. 0148-1001, Dept. 117
- 2015-817: Line Item Transfer, Fund No. 0000-101, Dept. 117
- 2015-818: Payment Authorization to Cascade Software Systems for Program and On-Site Services
- 2015-819: Construction Plans for Nine Canyon 2 & Setting Bid Date
- 2015-820: Contract w/Apollo, Inc. for Sellards Road Project
- 2015-821: Purchase of Grader Blade Cutting Edges from Western States Equipment Company
- 2015-822: Modification w/US Department of Energy for Law Enforcement Services

- 2015-823: Amended Agreement w/Correctional Healthcare Companies, Inc. for Health Care Services
- 2015-824: Contract w/A-Jacks Auto Services & Towing LLC for Vehicle Tows
- 2015-825: Line Item Transfer, fund No. 0000-101, Dept. 120
- 2015-826: Line Item Transfer, Fund No. 0000-101, Dept. 121
- 2015-827: Proclamation for National Adoption Day
- 2015-828: Authority for Refunds/Cancellations/Corrections of Tax Rolls Outside of Ordinary Time Limits
- 2015-829: Interagency Agreement w/Washington State University Extension
- 2015-830: Awarding Tri-Cities Monitoring Inc. a Personal Service Contract for Security Services
- 2015-831: Settlement Agreement and Release – Claim CC 2015-07
- 2015-832: Agreement Extension w/Master’s Touch, LLC for Property Tax Statements

There being no further business before the Board, the meeting adjourned at approximately 9:11 a.m.

Clerk of the Board

Chairman