

## MINUTES

### BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting  
Tuesday, December 9, 2014, 9:00 a.m.  
Commissioners' Conference Room  
Benton County Courthouse, Prosser, WA

**Present:** Chairman James Beaver  
Commissioner Shon Small  
Commissioner Jerome Delvin  
Clerk of the Board Cami McKenzie

**Absent:** County Administrator David Sparks (testifying at trial)

**Benton County Employees Present During All or a Portion of the Meeting:** Adam Fyall, Sustainable Development Manager; Public Works Manager Daniel Ford; Planning Manager Mike Shuttleworth; DPA Ryan Brown; Auditor Brenda Chilton; Clerk Josie Delvin; District Court Administrator Jacki Lahtinen; Bob Woody, IT Department; GIS Manager Mary Phillips; Michelle Simpson; Sheriff Steve Keane; Undersheriff Jerry Hatcher; Dan Mack, Public Works; Matt Rasmussen, Public Works.

#### Approval of Minutes

The Minutes of December 2, 2014 were approved.

#### Consent Agenda

**MOTION:** Commissioner Delvin moved to approve the consent agenda items "a" through "u". Commissioner Small seconded and upon vote, the Board approved the following:

#### Auditor

- a. Line Item Transfer, Fund No. 0111-101, Dept. 000

#### Coroner

- b. Line Item Transfer, Fund No. 0000-101, Dept. 109

#### Facilities

- c. Line Item Transfer, Fund No. 0000-101, Dept. 110
- d. Contract w/Latta Technical Services, Inc. for Security Control System Design

#### Human Services

- e. Purchase Authorization of Computer and Printer Consumables
- f. Purchase Authorization of Computers, Printers, Network Devices, Software & Support
- g. Grant Amendment w/WA St Dept of Commerce, Community Services & Housing Division for Emergency Solutions Grant

#### Juvenile

- h. Termination of Personal Services Agreement w/FIRME

- i. Guest Speaker Contract w/C Jackson to Provide Motivational Interviewing

**Office of Public Defense**

- j. Agreement w/WA State Office of Public Defense for Grant Funding

**Personnel**

- k. Termination of Wellness Day Off Program; Rescinding Resolutions 89-145 & 95-479

**Public Works**

- l. Line Item Transfer, Fund No. 0155-101, Dept. 000
- m. Line Item Transfer, Fund No. 0155-101, Dept. 000
- n. Contract w/Central Washington Asphalt, Inc. for Antinori Road Extension CRID #21
- o. Amended Contract Naming Stantec Architecture as Kennewick Facility Contractor
- p. Authorization to Pay Maintenance & Upgrade Fees to Cascade Software System, Inc.
- q. Purchase Authorization of Hydraulic Telespar Post Driver from Titan Truck Equipment Inc.

**Superior Court**

- r. Agreement w/M Dolven for Courthouse Facilitator Services

**Treasurer**

- s. Agreement w/The Masters Touch LLC for Property Tax Statements
- t. Contract Extension w/KeyBank National Association

**WSU – Cooperative Extension**

- u. Interagency Agreement w/Washington State University Extension & Benton County

**Commissioners' Committee Assignments - 2015**

**MOTION:** Commissioner Small moved to appoint Jerome Delvin as Chairman. Chairman Beaver seconded and upon vote, the motion carried.

**MOTION:** Commissioner Delvin moved to appoint Shon Small as Chairman Pro Tem. Chairman Beaver seconded and upon vote, the motion carried.

No other changes were noted, except the appointment that rotated with the Chairman (Finance Committee). Ms. McKenzie said she would prepare the resolution for the next consent agenda.

Chairman Beaver recognized former Commissioner Leo Bowman in the audience.

**Unscheduled Visitors**

Ricardo Esparza, said he owned 40 acres on OIE, was a longstanding member of community and landowner leasing to a marijuana grower. He presented information to the Board on the federal proposal to do a research analysis to tax marijuana across the country to bring tax dollars into the community.

**Other Business**

Commissioner Delvin said he would be attending the newly elected official presentation in Chelan County put on by WSAC; they would be paying for his hotel and expenses. Additionally, he would be in Yakima on Thursday for the WSAC legislative meeting.

Additionally, he said he had invited the 16<sup>th</sup> & 8<sup>th</sup> District Legislators as well as Benton County elected officials to talk about Benton County's legislative agenda and would be meeting with them at the Justice Center on December 17.

Commissioner Small asked if he could attend the meeting. DPA Brown said that would constitute a meeting and it would need to be advertised as a special meeting. The Board agreed that Commissioner Delvin could attend without them.

Commissioner Small indicated he was contacted last week by special interest groups regarding the mental health court and he would be discussing with a few of the judges on how to implement that program. Commissioner Delvin said he was putting together a group to discuss the gang intervention RFP.

Chairman Beaver discussed the congressional update from TRIDEC and three major issues moving forward: Manhattan Project Park, public access to Rattlesnake Mountain, and the push for a Hanford land transfer. He presented this as part of his ECA assignment and reminded the Board that the Department of Energy paid for two representatives to attend these ECA meetings.

Commissioner Delvin said that Duane Unland had asked the Board to send a letter of support to the Department of Ecology regarding the water set aside in the McNary Pool to make sure the State was aware the water was set aside for future use and that it should not be given away. Adam Fyall said he was working on a letter and resolution.

### **Vouchers**

Check Date: 12/5/2014

Warrant #: 113334

Total all funds: \$6,246.75

Check Date: 12/5/2014

Transfers #: 120501-120506

Total all funds: \$202,062.56

Warrants #: 113017-113124

Total all funds: \$2,412.12

Warrants #: 113133-113316

Total all funds: \$643,420.34

Check Date: 12/5/2014

Payroll Checks

Warrant #: 237932-238021  
Direct Deposit #: 99639-100232  
Total all funds: \$2,600,878.04

Payroll Deductions

Taxes # 10114121-101141214  
Warrants #: 113319-113333  
Total all funds: \$2,312,700.33

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

**Resolutions**

- 2014-973: Line Item Transfer, Fund No. 0111-101, Dept. 000
- 2014-974: Line Item Transfer, Fund No. 0000-101, Dept. 109
- 2014-975: Line Item Transfer, Fund No. 0000-101, Dept. 110
- 2014-976: Contract w/Latta Technical Services, Inc. for Security Control System Design
- 2014-977: Purchase Authorization of Computer and Printer Consumables
- 2014-978: Purchase Authorization of Computers, Printers, Network Devices, Software & Support
- 2014-979: Grant Amendment w/WA St Dept of Commerce, Community Services & Housing Division for Emergency Solutions Grant
- 2014-980: Guest Speaker Contract w/C Jackson to Provide Motivational Interviewing
- 2014-981: Agreement w/WA State Office of Public Defense for Grant Funding
- 2014-982: Termination of Wellness Day Off Program; Rescinding Resolutions 89-145 & 95-479
- 2014-983: Line Item Transfer, Fund No. 0155-101, Dept. 000
- 2014-984: Line Item Transfer, Fund No. 0155-101, Dept. 000
- 2014-985: Contract w/Central Washington Asphalt, Inc. for Antinori Road Extension CRID #21
- 2014-986: Amended Contract Naming Stantec Architecture as Kennewick Facility Contractor
- 2014-987: Authorization to Pay Maintenance & Upgrade Fees to Cascade Software System, Inc.
- 2014-988: Purchase Authorization of Hydraulic Telespar Post Driver from Titan Truck Equipment Inc.
- 2014-989: Agreement w/M Dolven for Courthouse Facilitator Services
- 2014-990: Agreement w/The Masters Touch LLC for Property Tax Statements
- 2014-991: Contract Extension w/KeyBank National Association
- 2014-992: Interagency Agreement w/Washington State University Extension & Benton County

There being no further business before the Board, the meeting adjourned at approximately 9:15 a.m.

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Clerk of the Board

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Chairman