

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, August 2, 2016, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman Shon Small
Commissioner Jerome Delvin
Commissioner James Beaver
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; County Engineer Matt Rasmussen; Assistant County Engineer Robert Blain; Planning Manager Mike Shuttleworth; DPA Ryan Brown; Clerk Josie Delvin; District Court Administrator Jacki Lahtinen; Public Services Administrator Fred Bowen; Facilities Manager Dan Waggoner; Erhiza Rivera, Chief Deputy Treasurer; Treasurer Duane Davidson; Assessor Bill Spencer and Chief Deputy Assessor Adam Morasch.

Approval of Minutes

The Minutes of June 26, 2016 were approved.

Review Agenda

Consent Agenda

MOTION: Commissioner Beaver moved to approve the consent agenda items "a" through "l". Commissioner Delvin seconded and upon vote, the Board approved the following:

Commissioners

- a. Line Item Transfer, Fund No. 0000-101, Dept. 107

Juvenile

- b. Agreement with Pasco High School for Probation Counselor
- c. Agreement with Chiawana High School for Probation Counselor

Office of Public Defense

- d. Public Defense Services Agreement w/D Orr for Adult Drug Court
- e. Termination of Juvenile Public Defense Contract w/P Peterson
- f. Amended Contract w/M Trombley for Superior Court Public Defense Services

Public Works

- g. Purchase Authorization for Tires from Les Schwab Tire Center
- h. Purchase Authorization from Envirotech Services for Deicer

Sheriff

- i. Amended Agreement w/Softcode for Software License and Maintenance
- j. Interlocal Agreement for Special Investigations Unit to Investigate Officer Incidents

Superior Court

- k. Line Item Transfer, Fund No. 0000-101, Dept. 123

Sustainable Development

- l. Termination of Amended & Restated Debt Participation Agreement for Jail & District Court Expansion of 2001

Security System Retrofit Update

Dan Waggoner updated the Board and said they received eight proposals to the RFP and interviewed four contractors. He said they have selected the top three (Southern Folger, Sierra Detention Systems, and Argyle Security) and would like to move forward with dispersing the technical documents and request a full detailed proposal from each of them.

MOTION: Commissioner Beaver moved to accept the three candidates and move forward with round three of the RFP selection process. Commissioner Delvin seconded and upon vote, the motion carried.

Fairgrounds Buildings 2 & 3

Fred Bowen said the Board previously approved moving forward with the development of construction plans and specifications for the renovation of Buildings 2 and 3 at the Fairgrounds. He said as development proceeded, it was suggested that a timber line roof structure matching the décor of the existing buildings be placed over the plaza area creating a central entry point and provide cover from adverse weather conditions as the public entered the buildings. He said the total estimated cost was \$200,000.

MOTION: Commissioner Beaver moved to approve the Public Services Administrator to proceed with the addition of the timber line roof structure over the plaza area between buildings 2 & 3 at the Fairgrounds. Commissioner Delvin seconded and upon vote, the motion carried.

Unscheduled Visitors

Assessor Bill Spencer and Adam Morasch, Chief Deputy Assessor presented a new contract with Automatic Funds Transfer Services to provide formatting, printing and mailing of the Benton County Change of Value, New Construction, and Personal Property Notices. Mr. Spencer said that adding the personal property notices would save approximately 25%, not including staff time.

Chairman Small asked if the contract was approved by the PA and Mr. Spencer said that Reid Hay reviewed and approved it.

MOTION: Commissioner Beaver moved to approve the contract between Benton County and Automatic Funds Transfer Services as presented. Commissioner Delvin seconded and upon vote, the motion carried.

Other Business

BCES/SECOMM

Commissioner Delvin said he talked to Chief Skinner about a presentation to BCES and asked Chairman Small if it sounded reasonable. Chairman Small said it was moving in the right direction with BCES and Franklin County and Pasco coming on to the system. There was a discussion about costs, etc. and Commissioner Beaver expressed concern about outside committees suggesting how Benton County spend its money.

Chairman Small said it was not going in that direction right now; they were just showing it and that was it. Before the discussion went any further, it would be presented to the Board so it could be assessed and it was not a decision to be made by BCES.

Commissioner Delvin said he was told they would become members of SECOMM only, they would each pay \$500,000 to be a member of SECOMM and it would go into the restricted improvement fund for upgrades. Additionally, if they needed anything in Franklin County (like a tower) they would pay for it and Benton County's fees should not change at all for the services received from SECOMM.

Health District

Commissioner Delvin said the Health District requested permission to sublease to the State for someone to work on some programs. He said he did not have a problem with that but maybe should have administration review it. Commissioner Beaver said having another tenant would be fine as long as Benton County received the rent. Mr. Sparks commented that Benton County still paid \$¼ million on the bonds for that building.

Jail Suicide Wing

Chairman Small said he wanted an update on this issue and wanted to roll on this sooner than later; the County already had a big chunk of change out on architects and he wanted to move ahead.

Commissioner Delvin said the question for him was if the population was down, would it stay down and could they modify with the existing structure. However, if the capacity went up in the future, maybe they would build out then.

Mr. Sparks recommended the County complete a peer review on this project. He said they had an architect and the Sheriff review it but it was a \$6 million project and somebody should look at it from a mental health perspective. Additionally, things have changed since they first talked about this 2-3 years ago and originally it was an area to watch people and now it was a 20 bed facility.

Commissioner Beaver said he agreed they needed somebody to come in and review this that has done this before. Commissioner Delvin said he wanted to have the Sheriff come in and Mr. Bowen said he would invite him to come in and discuss the issue.

Mental Health Court – Housing Issue

Commissioner Delvin said Ms. Symons (Mental Health Coordinator) was going to put together a committee to look at that issue before they sent the letter he spoke about at the previous meeting.

The Board recessed, reconvening at 9:36 a.m.

Executive Session – Pending Litigation

The Board went into executive session at 9:36 a.m. for approximately 20 minutes to discuss pending litigation with DPA Ryan Brown. Also present were David Sparks, Loretta Smith Kelty, Cami McKenzie and special counsel Steve DiJulio via/telephone conference.

The Board came out at 9:50 a.m. Mr. Brown said the Board discussed pending litigation and took no action.

The Board recessed until 10:30 a.m.

Columbia Irrigation District Interviews

The Board interviewed applicants Volney Davis and Neil Martin for the vacant director position in Division #3 of the Columbia Irrigation District.

At 10:47 a.m. the Board indicated it would go into executive session for up to 10 minutes to discuss the applicants. The Board came out of executive session at 10:56 a.m. No action was taken in executive session.

MOTION: Commissioner Delvin move to appoint Neil Martin to fill the vacant director position for Division 3 of the Columbia Irrigation District. Commissioner Beaver seconded.

Discussion

Commissioner Delvin encouraged Mr. Davis to learn more about the district and find out issues that CID was currently dealing with. He also encouraged him to volunteer in the community to get some experience with volunteer groups or other boards.

Commissioner Beaver also suggested he stay involved and active in the community and do research about boards and commissions.

Chairman Small reminded Mr. Davis he was an asset as an employee of the Fairgrounds and to remember to talk about what he had learned out there working with the different entities.

Upon vote, the motion carried.

Claim for Damages

CC 2016-12: Received on July 28, 2016 from Jon King

Vouchers

Check Date: 07/15/2016

Warrant #: 141922-142014

Total all funds: \$1,986.62

Check Date: 07/29/2016

Warrant #: 142820-142853

Total all funds: \$747.06

Transfers #: 07291601-07291608

Total all funds: \$517,550.24

Warrant #: 143113-143214

Total all funds: \$260,479.90

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2016-585: Line Item Transfer, Fund No. 0000-101, Dept. 107
- 2016-586: Agreement with Pasco High School for Probation Counselor
- 2016-587: Agreement with Chiawana High School for Probation Counselor
- 2016-588: Public Defense Services Agreement w/D Orr for Adult Drug Court
- 2016-589: Termination of Juvenile Public Defense Contract w/P Peterson
- 2016-590: Amended Contract w/M Trombley for Superior Court Public Defense Services
- 2016-591: Purchase Authorization for Tires from Les Schwab Tire Center
- 2016-592: Purchase Authorization from Envirotech Services for Deicer
- 2016-593: Amended Agreement w/Softcode for Software License and Maintenance
- 2016-594: Interlocal Agreement for Special Investigations Unit to Investigate Officer Incidents
- 2016-595: Line Item Transfer, Fund No. 0000-101, Dept. 123
- 2016-596: Termination of Amended & Restated Debt Participation Agreement for Jail & District Court Expansion of 2001
- 2016-597: Contract with Automatic Funds Transfer Services and Benton County Assessor
- 2016-598: Appointment of Neil Martin to the Columbia Irrigation District

There being no further business before the Board, the meeting adjourned at approximately 11:00 a.m.

Clerk of the Board

Chairman