

## MINUTES

### BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting  
Tuesday, December 20, 2011, 9:00 a.m.  
Commissioners' Conference Room  
Benton County Courthouse, Prosser, WA

**Present:** Chairman Leo Bowman  
Commissioner James Beaver  
County Administrator David Sparks  
Clerk of the Board Cami McKenzie

**Absent:** Commissioner Shon Small (on vacation)

**Benton County Employees Present During All or a Portion of the Meeting:** Deputy Administrator Loretta Smith Kely; Adam Fyall, Sustainable Development Manager; Finance Manager Keith Mercer; Personnel Manager Melina Wenner; Human Services Manager Ed Thornbrugh; Public Works Manager Steve Becken; Planning Manager Mike Shuttleworth; County Engineer Malcolm Bowie; Central Services Manager Randy Reid; Robert Heard, Central Services; Haydee Guevara, Personnel; Clerk Josie Delvin; Jacki Lahtinen, District Court; Erhiza Rivera and Nick Kookier, Treasurer's Office; DPA Steve Hallstrom; Auditor Brenda Chilton; Rosie Sparks, Auditor.

#### Approval of Minutes

The Minutes of December 13, 2011 were approved.

#### Review Agenda

Chairman Bowman requested item "hh" (Human Services Agreement with Benton-Franklin CAC) be added to the consent agenda.

#### Consent Agenda

**MOTION:** Commissioner Beaver moved to approve the consent agenda items "a" through "hh". Chairman Bowman seconded and upon vote, the Board approved the following:

#### Animal Control

- a. Professional Service Contract w/Banfield the Pet Hospital of Kennewick for Vet Services

#### Assessor

- b. Copier Lease Agreement w/Ikon

#### Central Services

- c. Subscription w/Smarsh, Inc. for Email Archiving Services

### **Commissioners**

- d. Portable Electronic Communication Device Usage Policy
- e. Reappointment of C Gray to the Benton County Mosquito Control Board

### **Facilities**

- f. Contract w/Sierra Electric, Inc. for As-Needed Electrical Services

### **Fairgrounds**

- g. Purchase Authorization from Wondrack Distributing Inc. for Fuel @ Fairgrounds

### **Human Services**

- h. Ten-Year Homeless Housing Plan Agreement w/Safe Harbor Crisis Nursery
- i. Residential Substance Abuse Treatment Contract w/Lourdes Health Network
- j. Developmental Disabilities Services Agreement w/Peopleworks Tri-Cities, LLC

### **Juvenile**

- k. Agreement Amendment w/John D and Catherine T. MacArthur Foundation
- l. Contract Amendment w/Lutheran Community Services Northwest
- m. Indigent Defense Representation Agreement Amendment w/K Oldfield
- n. Interpreter Services Contract w/Connections Consulting
- o. Contract Amendment w/Yoder Inc., dba Coffey Refrigeration for Kitchen Equipment Repair

### **Parks**

- p. Contract Amendment w/A&B Asphalt, Inc for Yard Expansion @ Horn Rapids Park
- q. Contract Amendment w/Tri City Fence, Inc. for Fence Extension @ Horn Rapids Park

### **Personnel**

- r. Establishing 2012 Holidays and Hours for the Transaction of Business

### **Prosecuting Attorney**

- s. Collective Bargaining Amendment w/Teamsters Local 839, Representing Sheriff's Clerical
- t. Collective Bargaining Amendment w/Teamsters Local 839, Representing Road Department
- u. Collective Bargaining Amendment w/Teamsters Local 839, Representing Facilities and Parks
- v. Collective Bargaining Amendment w/AFL-CIO Local 874HC, Representing Courthouse Union

### **Public Works**

- w. Memorandum of Agreement w/Benton County Weed District No. 1 for Weed Control

### **Sheriff**

- x. Amendment of Resolution 11-030 for Clothing Purchases to Bob Barker Company, Inc.
- y. Agreement w/City of Richland for Jail Facilities Usage
- z. Agreement w/City of West Richland for Jail Facilities Usage
- aa. Agreement w/City of Kennewick for Jail Facilities Usage
- bb. Agreement w/City of Prosser for Jail Facilities Usage
- cc. Amended Agreement w/WA State Dept of Corrections for Jail Bed Space
- dd. Agreement w/Thurston County for Jail Facilities Usage

### **Sustainable Development**

- ee. Economic Development Agreement w/Prosser Economic Development Association

### **Treasurer**

- ff. Accounting Management Software License and Service Agreement w/SymPro

### **Workforce Development**

- gg. Contract w/Career Path Services Employment & Training for Rapid Response Services
- hh. Human Services Agreement with Benton-Franklin CAC

### **Extension of JUB Agreement**

County Engineer Malcolm Bowie requested the Board approve a supplemental agreement for the Piert Road project.

**MOTION:** Commissioner Beaver moved to approve, contingent upon approval as to form by the Prosecuting Attorney, the Supplemental Agreement Number 4 of the Public Works Piert Road Project CE 1619 CRP and authorized the Chairman of the Board to sign the agreement. Chairman Bowman seconded and upon vote, the motion carried.

Mr. Sparks said he was waiting for a few updates regarding the executive session and requested the Board discuss Commissioner assignments first.

### **Commissioner Assignment Update**

Commissioner Beaver said the County received a \$30,000 grant for the Fairgrounds and thanked the team and requested Ms. Smith Kelty let user groups know about the grant and possibly issue a news release.

Chairman Bowman said he made a trip to Olympia to talk to the federal highway people and it was “non-eventful”.

### **Executive Session – Labor Issues Pursuant to RCW 42.30.140**

The Board went into executive session with DPA Steve Hallstrom at 9:06 a.m. for up to 30 minutes to discuss labor issues pursuant to RCW 42.30.140. Also present were David Sparks, Cami McKenzie, Loretta Smith Kelty, Melina Wenner, and Haydee Guevara. The Board came out at 9:34 a.m. and Mr. Hallstrom said the Board took no action.

Mr. Sparks reported that he, Mike Shuttleworth and Susan Walker met with the City of Kennewick to discuss the UGA issues. He said they communicated their concerns and that it was moving forward and the City of Kennewick would be in communication with Brad Klippert.

### **Vouchers**

Check Date: 12/15/2011  
Payroll Draw Taxes  
Taxes #: 10111124  
Total all funds: \$31,887.84

Check Date: 12/15/2011  
Warrant #: 233413-233435  
Direct Deposit #: 69988-70190  
Total all funds: \$115,237.96

Check Date: 12/16/2011  
Warrant #: 47668-47919  
Taxes #: 05011211, 01011211  
Total all funds: \$561,707.11

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

### **Resolutions**

- 11-819 Professional Service Contract w/Banfield the Pet Hospital of Kennewick for Vet Services
- 11-820 Copier Lease Agreement w/Ikon
- 11-821 Subscription w/Smarsh, Inc. for Email Archiving Services
- 11-822 Portable Electronic Communication Device Usage Policy
- 11-823 Reappointment of C Gray to the Benton County Mosquito Control Board
- 11-824 Contract w/Sierra Electric, Inc. for As-Needed Electrical Services
- 11-825 Purchase Authorization from Wondrack Distributing Inc. for Fuel @ Fairgrounds
- 11-826 Ten-Year Homeless Housing Plan Agreement w/Safe Harbor Crisis Nursery
- 11-827 Residential Substance Abuse Treatment Contract w/Lourdes Health Network
- 11-828 Developmental Disabilities Services Agreement w/Peopleworks Tri-Cities, LLC
- 11-829 Agreement Amendment w/John D and Catherine T. MacArthur Foundation
- 11-830 Contract Amendment w/Lutheran Community Services Northwest
- 11-831 Indigent Defense Representation Agreement Amendment w/K Oldfield
- 11-832 Interpreter Services Contract w/Connections Consulting
- 11-833 Contract Amendment w/Yoder Inc., dba Coffey Refrigeration for Kitchen Equipment Repair
- 11-834 Contract Amendment w/A&B Asphalt, Inc for Yard Expansion @ Horn Rapids Park
- 11-835 Contract Amendment w/Tri City Fence, Inc. for Fence Extension @ Horn Rapids Park
- 11-836 Establishing 2012 Holidays and Hours for the Transaction of Business
- 11-837 Collective Bargaining Amendment w/Teamsters Local 839, Representing Sheriff's Clerical
- 11-838 Collective Bargaining Amendment w/Teamsters Local 839, Representing Road Department
- 11-839 Collective Bargaining Amendment w/Teamsters Local 839, Representing Facilities and Parks
- 11-840 Collective Bargaining Amendment w/AFL-CIO Local 874HC, Representing Courthouse Union

- 11-841 Memorandum of Agreement w/Benton County Weed District No. 1 for Weed Control
- 11-842 Amendment of Resolution 11-030 for Clothing Purchases to Bob Barker Company, Inc.
- 11-843 Agreement w/City of Richland for Jail Facilities Usage
- 11-844 Agreement w/City of West Richland for Jail Facilities Usage
- 11-845 Agreement w/City of Kennewick for Jail Facilities Usage
- 11-846 Agreement w/City of Prosser for Jail Facilities Usage
- 11-847 Amended Agreement w/WA State Dept of Corrections for Jail Bed Space
- 11-848 Agreement w/Thurston County for Jail Facilities Usage
- 11-849 Economic Development Agreement w/Prosser Economic Development Association
- 11-850 Accounting Management Software License and Service Agreement w/SymPro
- 11-851 Contract w/Career Path Services Employment & Training for Rapid Response Services
- 11-852 Human Services Agreement with Benton-Franklin CAC
- 11-853 Contract Extension Agreement Number 4 Piert Road Project

There being no further business before the Board, the meeting adjourned at approximately 9:40 a.m.

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Clerk of the Board

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Chairman