

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, June 28, 2016, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman Shon Small
Commissioner Jerome Delvin
Commissioner James Beaver
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kely; Adam Fyall, Sustainable Development Manager; County Engineer Matt Rasmussen; Assistant County Engineer Robert Blain; Planning Manager Mike Shuttleworth; DPA Ryan Brown; Clerk Josie Delvin; District Court Administrator Jacki Lahtinen; GIS Manager Mary Phillips; Fred Bowen, Public Services Administrator; Dan Mack, Road Department; Erhiza Rivera, Treasurer's Office; Taylor Ranger, Auditor's Office; Dale Wilson, Animal Control.

Approval of Minutes

The Minutes of June 21, 2016 were approved.

Review Agenda

Chairman Small announced they would be changing the order of scheduled business by swapping the GIS update with the Candy Mountain Preservation discussion.

Consent Agenda

MOTION: Commissioner Beaver moved to approve the consent agenda items "a" through "w". Commissioner Delvin seconded and upon vote, the Board approved the following:

Animal

- a. Line Item Transfer, Fund No. 0000-101, Dept. 137

Auditor

- b. Letter to State Auditor re 2015 Financial Statements
- c. Surplus of Personal Property

Clerk

- d. Fund Expenditures from Trial Court Improvement Fund

Facilities

- e. 3rd Amended Contract w/Meier Enterprises, Inc for Tenant Improvement Project for Prosecuting Attorney's Office & Office of Public Defense
- f. Contract w/Meier Enterprises, Inc for Design & Engineering of WSU Extension Office
- g. Purchase of Bench Seating from Keeney's Office Supply

Fairgrounds

- h. Contract w/Sierra Electric, Inc for Installation of Electrical Pedestals

Human Services

- i. 1st Amended Agreement w/Benton Franklin Community Action Committee for Housing & Essential Needs Program
- j. 1st Amended Agreement w/Benton Franklin Community Action Committee for Ending Family Homelessness Program
- k. 2nd Amended Contract w/J Griffin dba Jet Computer Support for Programming Services
- l. 1st Amended Agreement w/DSHS for Developmental Disabilities Services

Juvenile

- m. Contract w/A Campbell for Functional Family Therapy
- n. Contract w/A Campbell for Domestic Violence Family Counseling
- o. 2nd Amendment w/Apollo Heating & Air for Maintenance & Repairs
- p. Line Item Transfer, Fund No. 0115-101, Dept. 171
- q. Line Item Transfer, Fund No. 0115-101, Dept. 173

Office of Public Defense

- r. Termination of Superior Court Indigent Defense Services w/J Chambers

Personnel

- s. Agreement w/Public Safety Testing, Inc. for Corrections Corporal & Sergeant Testing

Public Safety

- t. Departmental Name Change to Fund No. 0148-101, Dept. 122

Public Works

- u. Purchase of Guardrail, Terminals & Cables from Coral Sales Company
- v. Contract w/Granite Construction Co. for Locust Grove Road Asphalt Repair Project

Superior Court

- w. Line Item Transfer, Fund No. 0000-101, Dept. 138

Rural County Capital Funds Distribution

David Sparks presented a proposed resolution with the five cities and two ports to establish an allocation for the rural county capital funds (.09 sales tax rebate). He said the Board authorized the transfer of funds from the rural county capital fund into the bond fund to repay the remaining debt obligation for the 2002 Justice Center expansion, leaving almost \$6 million in the fund. He said they met with the different entities to come up with a reasonable allocation; Kennewick and Richland have the largest budget and contribute the most sales tax so they would receive the largest allocation and the remaining amount would be divided equally. Additionally, any new monies received in the future would be divided according to the same allocation. The agreement also included retaining 15% of the \$6 million to fund special projects.

The allocation percentage was as follows:

- 18.05% - City of Kennewick
- 16.31% - City of Richland
- 10.94% - City of West Richland
- 10.94% - City of Prosser
- 10.94% - City of Benton City
- 10.94% - Port of Benton County
- 10.94% - Port of Kennewick
- 10.94% - Benton County

Additionally, he said they should receive \$3.5 to \$4 million per year for the next seven years. He indicated that Adam Fyall would be working on the disbursement policy and proposed action for each of the entities to rescind the previous agreements so they could move forward.

Chairman Shon Small welcomed West Richland Mayor Brent Gerry, Kennewick City Manager Marie Mosley and Richland City Manager Cindy Reents.

Everyone complimented Mr. Sparks and his team for working through this multi-jurisdictional issue.

MOTION: Commissioner Beaver moved to approve the resolution establishing an allocation formula for the rural county capital funds (.09 sales tax rebate). Commissioner Delvin seconded and upon vote, the motion carried.

Public Works - GPS Equipment

Matt Rasmussen requested the Board authorize the purchase of 24 GPS units and wireless service agreement to install on 24 vehicles. He said the equipment would be used to gather activity information, engine hours, mileage, idle time, battery voltage, engine diagnostics and location history and would be used for maintenance, safety, response time/dispatching, location verification for damage claims, assignment/route accuracy, evaluation for efficiencies and application recording for the spray program.

Commissioner Delvin said he thought it was a good idea for safety and good use of technology.

MOTION: Commissioner Delvin moved to execute a Wireless Service Agreement with PreCise MRM, LLC for the purchase of GPS equipment and monitoring services. Commissioner Beaver seconded.

Discussion

Chairman Small said he agreed with the safety aspect and using it for efficiencies.

Upon vote, the motion carried.

Engineering Building Update

Fred Bowen said the Board previously approved a contract with CKJT Architects to perform a Feasibility Study to determine the structural condition of the Old Engineering Building located behind the Courthouse in Prosser. The report indicated the building structure appeared to be in good overall condition and did not see any indication that would prevent the building from being safely occupied.

He said the hazardous materials report was limited to the sampled materials and Asbestos-containing materials, lead-containing paint, PCB's-all fluorescent light fixtures & mercury light tubes were identified throughout the building.

He recommended the Board authorize him to seek bids for the removal of all hazardous materials for continued evaluation of the building at the estimated cost of \$46,000.

Commissioner Delvin asked if this would make the building hazardous free if they decided to move forward and Mr. Bowen said yes that it had to be done either way.

MOTION: Commissioner Beaver moved to authorize the Public Services Administrator to seek bids from qualified Contractors and Air Monitoring Consultants for the removal of all Hazardous Materials for continued evaluation of the building. Commissioner Delvin seconded and upon vote, the motion carried.

GIS Department Update

Mary Phillips gave a Powerpoint presentation and highlighted the following:

- GIS Deliverables
 - Maps for the Public/County
 - CD's/DVDs
 - Files Emailed/to Remote Dvice
 - Services to County/Agencies
 - Estimated Online Downloads
 - Images Registered
- GIS Webpage Views (majority were maps, data, and online mapping)
- Featured Projects
 - Road Department Custom Interactive Web Map
 - Planning Department – Comprehensive Map Update and Atlas

Candy Mountain Preserve

Adam Fyall welcomed Park Board members Robin Emmingham and John Becker, and Friends of Badger Mountain members David Comstock, Mark Spinner, and Sharon Grant.

He summarized the project and said there were two landowners willing to sell their land to preserve the open space and a local team that worked on the project for five years to acquire the land. He

said with the Friends of Badger Work, they had an opportunity for a 50% match state grant with one shot at it in 2014. He said they secured the grant of \$700,000 and work tirelessly on fundraising and received a total of \$800,000 to purchase the 186 acres on Candy Mountain.

He said they were now finishing the billings for the RCO grant for reimbursable funds for administrative costs, a new parking lot and trail work in the approximate amount of \$80,000.

Mr. Fyall presented the resolution creating the Candy Mountain Preserve, which also banked the acreage for possible future shrub-steppe mitigation.

Commissioner Delvin thanked Mr. Fyall and David Comstock for their work on the grant and said the Friends of Badger had been relentless in seeing this through and he believed it improved the quality of life for this area.

MOTION: Commissioner Delvin moved to approve the resolution creating the Candy Mountain Preserve. Commissioner Beaver seconded.

Discussion

Commissioner Beaver said this was in line with building a better community and the notion you could spend quality time without spending money and created an opportunity to enjoy the outdoors and a better identity for the Tri-Cities.

Upon vote, the motion carried.

David Comstock presented a check to the Commissioners representing the purchase price of Candy Mountain Preserve. He thanked the Commissioners, Adam Fyall and Friends of Badger and said this was about the community showing how important open space preservation and outdoor recreation was in the community. He said it was their goal to put in the parking lot and trail before the end of the calendar year.

Other Business

Commissioner Delvin said he attended the Columbia Industries annual meeting with Ms. Smith Kelty and Benton County received an award for business partner of the year for the work Josie Delvin and Loretta Smith Kelty did on the records and storage project for the Clerk.

Chairman Small reminded the Board about the bi-county meeting on Thursday.

Vouchers

Check Date: 06/21/2016

Warrant #: 141083-141084

Total all funds: \$39.38

Check Date: 06/24/2016

Transfers #: 06241601-06241611

Total all funds: \$549,671.53

Warrants #: 141345-141502

Total all funds: \$610,141.81

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2016-512: Line Item Transfer, Fund No. 0000-101, Dept. 137
- 2016-513: Surplus of Personal Property
- 2016-514: Fund Expenditures from Trial Court Improvement Fund
- 2016-515: 3rd Amended Contract w/Meier Enterprises, Inc for Tenant Improvement Project for Prosecuting Attorney's Office & Office of Public Defense
- 2016-516: Contract w/Meier Enterprises, Inc for Design & Engineering of WSU Extension Office
- 2016-517: Purchase of Bench Seating from Keeney's Office Supply
- 2016-518: Contract w/Sierra Electric, Inc for Installation of Electrical Pedestals
- 2016-519: 1st Amended Agreement w/Benton Franklin Community Action Committee for Housing & Essential Needs Program
- 2016-520: 1st Amended Agreement w/Benton Franklin Community Action Committee for Ending Family Homelessness Program
- 2016-521: 2nd Amended Contract w/J Griffin dba Jet Computer Support for Programming Services
- 2016-522: 1st Amended Agreement w/DSHS for Developmental Disabilities Services
- 2016-523: Contract w/A Campbell for Functional Family Therapy
- 2016-524: Contract w/A Campbell for Domestic Violence Family Counseling
- 2016-525: 2nd Amendment w/Apollo Heating & Air for Maintenance & Repairs
- 2016-526: Line Item Transfer, Fund No. 0115-101, Dept. 171
- 2016-527: Line Item Transfer, Fund No. 0115-101, Dept. 173
- 2016-528: Termination of Superior Court Indigent Defense Services w/J Chambers
- 2016-529: Agreement w/Public Safety Testing, Inc. for Corrections Corporal & Sergeant Testing
- 2016-530: Departmental Name Change to Fund No. 0148-101, Dept. 122
- 2016-531: Purchase of Guardrail, Terminals & Cables from Coral Sales Company
- 2016-532: Contract w/Granite Construction Co. for Locust Grove Road Asphalt Repair Project
- 2016-533: Line Item Transfer, Fund No. 0000-101, Dept. 138
- 2016-534: Establishing an Allocation Formula for the Rural County Capital Fund
- 2016-535: Wireless Service Agreement with Precise MRM LLC for GPS Equipment
- 2016-536: Creation of Candy Mountain Preserve

There being no further business before the Board, the meeting adjourned at approximately 9:51 a.m.

Clerk of the Board

Chairman