

## MINUTES

### BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting  
Tuesday, May 15, 2012, 9:00 a.m.  
Commissioners' Conference Room  
Benton County Courthouse, Prosser, WA

**Present:** Chairman James Beaver  
Commissioner Shon Small  
Commissioner Leo Bowman  
County Administrator David Sparks  
Clerk of the Board Cami McKenzie

**Benton County Employees Present During All or a Portion of the Meeting:** Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; Finance Manager Keith Mercer; Personnel Manager Melina Wenner; Public Works Manager Steve Becken; Planning Manager Mike Shuttleworth; DPA Ryan Brown; Sheriff Steve Keane; WSU Extension Manager Marianne Ophardt; Clerk Josie Delvin; Auditor Brenda Chilton; District Court Administrator Jacki Lahtinen; Susan Walker, Planning; Treasurer Duane Davidson; Bob Woody, Central Services.

#### Approval of Minutes

The Minutes of May 8, 2012 were approved.

#### Consent Agenda

**MOTION:** Commissioner Bowman moved to approve the consent agenda items "a" through "r". Commissioner Small seconded and upon vote, the Board approved the following:

##### Animal Control

- a. Line Item Transfer, Fund No. 0000-101, Dept. 137

##### Assessor

- b. Line Item Transfer, Fund No. 0000-101, Dept. 101

##### Auditor

- c. Interlocal Agreement w/City of Benton City for Ballot Drop Box
- d. Interlocal Agreement w/City of West Richland for Ballot Drop Box

##### Commissioners

- e. Line Item Transfer, Fund No. 0000-101, Dept. 107
- f. Payment Authorization to Design West Architects, PA for District Court Remodel Study
- g. Procedures and Guidelines on Benton County & Bi-County Non-Bargaining Positions; Rescinding Resolution 11-243

### **Facilities**

- h. Purchase Authorization for Video Monitoring Equipment from URS Electronics
- i. Contract w/Stoncor Group, Inc. dba Stonhard for Jail Kitchen Floor Repair

### **Human Services**

- j. Grant Agreement w/Housing Authority of the City of Pasco and Franklin County
- k. Agreement w/Vista Youth Center

### **Juvenile**

- l. Line Item Transfer, Fund No. 0115-101, Depts. 171, 173 & 174

### **Office of Public Defense**

- m. Payment Authorization for Attorney D Hanson for District Court Cases
- n. Termination of District Court Public Defense Contract w/E Riley

### **Personnel**

- o. Authorizing County Risk Manager to Settle Claim CC2011-27

### **Planning**

- p. Contract w/The Watershed Company to Update the Benton Co. Shoreline Master Program

### **Prosecuting Attorney**

- q. Salary Request Statement

### **Public Works**

- r. Granting Franchise to Lightspeed Networks, Inc.

The Board briefly recessed, reconvening at 9:05 a.m.

### **Expanded SWAT Services**

Sheriff Keane said he was seeking approval to work with non-participating jurisdictions (West Richland, Prosser, and Franklin County Sheriff's Office) on a mutual aid agreement for SWAT services. He said they currently provided services to those agencies as needed, but it would be better to have an agreement in place and also to get compensated for the services they do provide.

The Board concurred with the Sheriff moving forward.

### **WSU Extension Update**

Marianne Ophardt, Don Llewellyn, and Steve Norberg updated the Board on WSU Extension projects, including:

- Crop production
  - Alfalfa, Timothy hay crop rotation research
  - Grant funding to conduct research on soybean
  - Upcoming wheat tours
- Education Programs for Producers
  - Beef/Cattle Nutrition
  - Grant from Bioag program at WSU on alternate protein supplements
  - Animal health side - bovine respiratory disease
  - Grant for natural antibiotics for treatment; livestock management

## **Animal Control Update**

Keith Mercer gave a Powerpoint presentation and briefly discussed the following:

- History & Mission Statement
- Statistics, including total dogs sheltered, adopted, returned to owner, transferred to rescue groups, fostered, and trial adoptions
- Community involvement and adoption events
- Spay/Neuter Compliance

## **Commissioner Assignment Update**

Commissioner Small said he met with the City of Prosser and school representatives and would continue to see if the Prosser Hospital wanted to take possession of the generator. He also attended the WSAC meeting with Eric Johnson and Commissioner Paul Pierce and the Legislative Tour and thanked Commissioner Bowman for orchestrating that tour.

Commissioner Bowman asked about cancelling the regular meeting on July 3 and the Board agreed. He commented on the WSAC visit and said they received a great package of information. Additionally, he said the Legislative Tour was a great experience and showed great commitment from everyone involved, including the legislators. He commented that the 16<sup>th</sup> District did not have an agricultural research department and that a tour of the WSU Research Center should be included at some point.

Commissioner Bowman said there was a meeting scheduled for June 9 at the Justice Center regarding Fair booth planning. The Board agreed that Commissioner Bowman should attend. Also, he requested the Central Services Department try to figure out a permanent way for Powerpoint and other presentations in the Board room (plug and play) so someone could come in and easily give a presentation. He asked for approval to move forward with a permanent solution and get a cost estimate; the Board agreed.

Chairman Beaver said he did not do much County business the previous week but thanked everyone for their thoughts and prayers.

## **Vouchers**

Check Date: 05/11/2012  
Warrant #: 57560-57942  
Transfer #: 0512  
Total all funds: \$900,316.81

Check Date: 05/15/2012  
Taxes #: 10112054  
Total all funds: \$33,364.59

Check Date: 05/15/2012  
Warrant #: 234100-234117  
Direct Deposit #: 74223-74426  
Total all funds: \$111,459.29

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

**Resolutions**

- 2012-257: Line Item Transfer, Fund No. 0000-101, Dept. 137
- 2012-258: Line Item Transfer, Fund No. 0000-101, Dept. 101
- 2012-259: Interlocal Agreement w/City of Benton City for Ballot Drop Box
- 2012-260: Interlocal Agreement w/City of West Richland for Ballot Drop Box
- 2012-261: Line Item Transfer, Fund No. 0000-101, Dept. 107
- 2012-262: Payment Authorization to Design West Architects, PA for District Court Remodel Study
- 2012-263: Procedures and Guidelines on Benton County & Bi-County Non-Bargaining Positions; Rescinding Resolution 11-243
- 2012-264: Purchase Authorization for Video Monitoring Equipment from URS Electronics
- 2012-265: Contract w/Stoncor Group, Inc. dba Stonhard for Jail Kitchen Floor Repair
- 2012-266: Grant Agreement w/Housing Authority of the City of Pasco and Franklin County
- 2012-267: Agreement w/Vista Youth Center
- 2012-268: Line Item Transfer, Fund No. 0115-101, Depts. 171, 173 & 174
- 2012-269: Payment Authorization for Attorney D Hanson for District Court Cases
- 2012-270: Termination of District Court Public Defense Contract w/E Riley
- 2012-271: Authorizing County Risk Manager to Settle Claim CC2011-27
- 2012-272: Contract w/The Watershed Company to Update the Benton Co. Shoreline Master Program
- 2012-273: Granting Franchise to Lightspeed Networks, Inc.

There being no further business before the Board, the meeting adjourned at approximately 9:45 a.m.

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Clerk of the Board

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Chairman